

**STAFF REPORT FOR
MONDAY, APRIL 24, 2017
MAYOR AND TOWN COUNCIL OF SYKESVILLE**

7:00 PM CALL TO ORDER:

7:05 PM PUBLIC CONCERNS:

7:10 PM MINUTES: April 10, 2017

7:15 PM REPORTS:

- Public Safety Report
- Council Committee Reports
- Main Street Association Report

7:30 PM ANNOUNCEMENTS:

- At the April 10 Mayor and Town Council meeting, Jeff Sandosky was appointed as a full-time Maintenance Worker, and Andrew Stickle was hired as a part-time Maintenance Worker.
- Spring Cleaning Day will be April 29. Please place your items for pickup curbside on the night of Friday, April 28. Appliances will be picked up on Monday, May 1.
- It's May Day! at the Historic Colored Schoolhouse on April 30 from 2 P.M. to 4 P.M. Children can create May baskets of flowers.
- Election Day is May 2. The polling place is the Town House, 7547 Main Street, and polls are open from 8 A.M. to 8 P.M. Absentee ballots must be received by the close of polls.
- First Friday, May 5 from 6 P.M. to 9 P.M. This month's theme is Cinco de Mayo on Main. Spin the roulette wheel to win.
- The seventh annual Art and Wine Festival is on May 7 from 12 P.M. to 5 P.M.

7:35 PM OPEN SESSION:

CONSENT AGENDA:

The Council will not discuss the agenda items and will vote on the Consent Agenda in the form of one motion. However, ***before making a motion***, Mayor Shaw will ask if any of the Council Members request the removal of an item from the Consent Agenda for separate consideration.

Motion to adopt the Consent Agenda (which consists of the following items—not necessary to read each one):

Consent Agenda:

1. **No Parking on Mellor Avenue and College Avenue for Art and Wine Festival**

After numerous complaints from the residents who live on these streets, it was decided to try closing the streets to parking during the Art and Wine Festival. If it is successful, this tactic can be utilized during every event or possibly permanently.

Business

2. 714 Sandosky RFP

3. Raincliffe Memorandum of Understanding

The formulaic approach to calculating the refund for the Raincliffe Community Association did not work consistently. It was decided to instead use a set amount of \$14,490 a year unless the trash collection costs are lower than this amount.

Recommended Action: If in agreement, make a motion to authorize the Mayor to sign with Memorandum of Understanding with the Raincliffe Community Association for a rebate of funds for trash collection.

4. Public Hearing on Ordinance NO. 300 – FY18 Operating and Capital Budget and FY18-22 Capital Improvement Program

The Public Hearing was opened at the last meeting on April 10. The public should ask any questions and voice any concerns at this time. Public comment will be in response to the budget proposed on March 27, 2017.

Recommended Action: After the public has said any comments, close the public hearing.

5. Public Hearing on the proposed FY 2018 Real and Personal Property Tax Rates (same as FY 2017)

The Public Hearing on the Proposed Real Property Tax Rate was opened at the last meeting. The Mayor's proposed budget has the Tax Rate remaining the same at \$0.35 per \$100 of Real Property Assessment. However, the assessable base will increase by 2.5% resulting in \$35,001 of additional revenue to the Town. The Real Property Tax Rate must be set at the constant yield tax rate hearing, or at a later time if the day, time, and location the tax rate will be set is announced at the hearing. The Personal Property Tax Rate is also proposed to remain the same at 2.5 times the rate for real property, or \$0.875 per \$100 of assessed property value.

Recommended Action: After the public has said any comments, close the public hearing

6. Consideration of Ordinance NO. 300 – FY18 Operating and Capital Budget and FY 18-22 Capital Improvement Program

This is the time for Council input, questions, and recommendations regarding the budget prior to adoption.

An addition to the budget is the Scale House at South Branch Park. The Scale House has several loose siding boards and at least one piece is missing. The building is also in need of painting within the next year to prevent further deterioration of the exposed wood. Mark Onheiser can secure and replace the missing siding. The cost for the whole project, including preparation, materials, and painting is \$7,000.

Proposed Action: If in agreement, make a motion to adopt Ordinance NO. 300 – Fiscal Year 2018 Operating and Capital Budget.

If in agreement, make a motion to adopt the Fiscal Year 2018 – 2022 Capital Improvement Program.

7. Consideration of the proposed FY 2018 Real and Personal Property Tax Rates (same as FY 2017)

This is the time for Council input, questions, and recommendations regarding the budget prior to adoption.

Proposed Action: If in agreement, make a motion to adopt the Fiscal Year 2018 Real Property Tax Rate of \$0.35 per \$100 of assessed property and the Personal Property Tax Rate of \$0.875 per \$100 of assessed property.

8:30 PM RECESS:

8:35 PM CLOSED SESSION:

The meeting is proposed to be closed pursuant to the General Provisions of the Annotated Code of Maryland, Section 3-305(b): (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals; and (7) to consult with counsel to obtain legal advice on a legal matter.

- **Consult with Legal Counsel** – Warfield negotiations
- **Personnel** – Personnel Compensation – Confidential personal information

Council Staff Report
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- **Personnel** – Staff updates – Confidential personal information

ADJOURNMENT: