

**STAFF REPORT FOR
MONDAY, MARCH 13, 2017
MAYOR AND TOWN COUNCIL OF SYKESVILLE**

7:00 PM CALL TO ORDER:

7:05 PM PUBLIC CONCERNS:

7:10 PM MINUTES: February 27, 2017

7:15 PM REPORTS:

- Treasurer's Report
- Public Safety Report
- Council Committee Reports
- Main Street Association Report – Julie will include an update on the Flying Dog Beer Crawl and on the wayside exhibit inauguration date

7:30 PM ANNOUNCEMENTS:

- Nominations for Council Members and Mayor will be taken at the March 27 Mayor and Town Council Meeting
- Voter Registration closes on April 14
- Election Day is May 2

7:35 PM OPEN SESSION:

Business

1. Farmers' Market Location

This was discussed briefly at the last meeting. It was decided to allow staff to look into what will be needed to have the Farmers' Market at the 714 Sandosky Road property. Staff are ok with the new location. No parking signs will be installed on Mellor and College Avenues. The bathrooms in the building will not be open to the public. There is not a plan to provide portables on site but there will be one portable at Little Sykes. In addition, staff is still discussing safety for uses inside the building.

2. Approval of Circuit Rider Resolution and Memorandum of Agreement

Resolution NO. 2017-02 authorizes the Town to participate in the Circuit Rider Program for the Program Years 2018 and 2019. The Memorandum of Agreement is between the Town and the Maryland Rural Development Corporation (MRDC). The schedule for the Circuit Rider employee will average 40 hours per week and the Town will be billed a total of \$1,250 annually. The contract is renewable biannually.

Recommended Action: If in agreement, make a motion to approve Resolution NO. 2017-02 authorizing the Town to participate in the Circuit Rider Program, and authorize the Mayor to execute both the Memorandum of

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Agreement between the Town and the MRDC and the Maryland Assurance of Compliance.

3. Presentation of FY18 CIP priorities to Mayor and Town Council

A summary of the priorities is attached. Items that say “entered” are currently included in the draft FY 2018 budget. Also included is the draft Road Paving Schedule for FY 2018 – 2022.

8:30 PM RECESS:

8:35 PM CLOSED SESSION:

The meeting is proposed to be closed pursuant to the General Provisions of the Annotated Code of Maryland, Section 3-305(b): (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals; and (7) to consult with counsel to obtain legal advice on a legal matter.

- **Consult with Legal Counsel** - Warfield Contract Negotiations
- **Consult with Legal Counsel** – Maryland Historical Trust Review Process
- **Personnel Updates** – Confidential personal information

ADJOURNMENT: