

OFFICIAL MINUTES
SYKESVILLE PLANNING COMMISSION
June 2, 2014

Present: Steve Enslow Ed Cinkole Leo Fiander
 James Jacobe Julia Betz Phil Singleton

Absent: Louie Shaw

Staff: Dawn Ashbacher, Town Manager
 Sandy Cazares, Executive Assistant
 Barbara Kearney, County Liaison Planner

Others:

CALL TO ORDER

Steve Enslow, Chairman, called the meeting to order.

MINUTES

A motion was unanimously approved that the Planning Commission would follow the same voting procedure as the Historic District Commission and the Mayor and Town Council – to abstain from votes on minutes if not present at the meeting.

The minutes of the February 3, 2014 Planning Commission meeting were unanimously approved (Commissioners Leo Fiander and James Jacobe abstained).

The minutes of the May 5, 2014 Planning Commission meeting were unanimously approved (Commissioners Leo Fiander, Ed Cinkole, and Julia Betz abstained).

BUSINESS

Review of Carroll County’s Draft 2013 Annual Planning Report

Barb Kearney, County Liaison, presented the draft of Carroll County’s 2013 Annual Planning Report to the Commission. The report summarizes the cumulative planning and development activities for the Town of Sykesville in 2013 as part of the consolidated Carroll County document. Town staff confirmed that they are comfortable with the data presented in the report. A motion was unanimously approved that the Planning Commission approved their portion of Carroll County’s Draft 2013 Annual Planning Report and authorized the Planning Commission Chair to sign.

Review and Comment on Carroll 2030 Project

The Commission discussed the document. The wording of “high speed technology” and its meaning in the document was discussed. The Commission suggested that the County clarify the definition of “high speed technology” within the document. Also, there seemed to be some ambiguity between “free internet access” and “paid internet access” within the five priority areas.

OTHER

Town Updates

- CIP Committee – The budget has been adopted. The Mayor has expressed interest in receiving feedback for the CIP but possibly in a different format such as a work session in the fall. More info to come in the future.
- Raincliffe Intersection – It is delayed due to fiber optic cable issue. The issue still needs to be resolved at the state level. All 25 allowed permits have been issued, but not all of the 25 approved townhomes have been built.
- South Branch Park – A charrette was held in April. The Town has not received the notes yet from the charrette.
- Burkett Park – Staff requested input on the long-term plans for Burkett Park. A concern was stated that the Town is not allocating the appropriate financial resources for long term care of the parks. It was suggested that a group such as “the Friends of Sykesville Parks” could be created to help to fund raise for the parks.

Updates from the County

The County is still awaiting Maryland Department of the Environment review of the Joint County/Municipality Water and Sewer Master Plan.

Barb Kearney has been asked by the County to create a new plan for what is still remaining to be completed on the Freedom Plan. A time frame was not discussed, so more information will likely come in the future.

Barb Kearney is working on a funding request to do the first section of the Governor Frank Brown trail.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:55 p.m.

Respectfully submitted,
Sandy Cazares, Executive Assistant