

**OFFICIAL MINUTES
SYKESVILLE PLANNING COMMISSION
JUNE 5, 2012**

Present: Steve Enslow Louie Shaw
 Leo Fiander James Jacobe
 Ed Cinkole Ian Shaw

Staff: Matthew Candland, Town Manager/Planning Director
 Barbara Kearney, County Liaison Planner

Others: No One

CALL TO ORDER

Steve Enslow, Chairman, called the meeting to order and asked for additions to the agenda. There were no additions.

MINUTES

The Minutes of the May 7, 2012 Planning Commission meeting were unanimously approved.

BUSINESS

Raincliffe Property – Resubdivision of Parcel “H” and 5th Amended Plat of Raincliffe Center

The developers of Raincliffe Property had submitted a revised subdivision plat entitled “Resubdivision of Parcel “H” & 5th Amended Plat of Raincliffe Center”. The purpose of the amended plat was to resubdivide Parcel “H” to create Lots 1 thru 46. After reviewing the plat and discussion of same, the Planning Commission voted to approve the submission contingent upon receipt of all County comments and the approval of Bob Bond, Town Engineer.

MOTION

Ed Cinkole motioned, Steve Enslow seconded, and the motion was carried unanimously to approve the “Resubdivision of Parcel “H” and 5th Amended Plat of Raincliffe Center contingent upon the receipt of all County comments and the approval of Bob Bond, Town Engineer.

Zepp Property – Roadway Dedication and Subdivision Plat of Zepp Realty PA & Richard Barron Properties (Two Lots on Oklahoma Avenue)

The Planning Commission, at their meeting on May 7, 2012, had given concept plan approval of the revised lot line changes and roadway dedication with a special note to be placed on the final plat that the Planning Commission approved the lot line changes with the understanding that it does not create flag lots and that any future subdivision of the lots could not create flag lots.

The plan had not yet been sent to the County for review and comment.

A revised roadway dedication and subdivision plat, with the Commission’s requested special note shown thereon, was presented at this June 5, 2012 meeting to show the Planning Commission what was going to be submitted to the County. No action was required at this time.

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732 Oklahoma Avenue/McElroy Parking Lot – Subdivision

The Planning Commission had given approval of the draft concept plan at the May 7, 2012 meeting. Mr. Candland reported that the concept plan had been sent to the County agencies for their review and comments, and could possibly be on the agenda for the July meeting for subdivision approval if all comments had been received and addressed. No action was required at this time.

County Liaison Planner – County Projects Update

Barbara Kearney reported that the Draft 2012 County Land Preservation, Parks and Recreation Plan would be sent to the County Commissioners for their approval. She also reported that:

- Jeanne Joiner of the County Planning Department would be retiring.
- Kim Brandt of the County Planning Department would be leaving to take another job.

OTHER

Town Manager/Planning Director Leaving the Town

Mr. Candland expressed his gratitude to the Planning Commission for their service and cooperation during his time as Town Manager/Planning Director. This was his last meeting with the Commission. He has accepted the position of Borough Manager for Carlisle, Pennsylvania, and will be leaving the Town as of July 1, 2012. Mr. Candland told the Commission that the Mayor and Town Council have secured the services of a consulting group to assist them in the search for a new Town Manager.

ADJOURNMENT

There being no further business, the meeting was unanimously adjourned at 7:35 p.m.

Respectfully submitted,

Dinah Riley