

**STAFF REPORT FOR
MONDAY, SEPTEMBER 14, 2015
MAYOR AND TOWN COUNCIL OF SYKESVILLE**

7:00 PM CALL TO ORDER:

7:05 PM WELCOME: Welcome to all of the guests attending this meeting.

1. **Cyclocross race and beer garden – Mike Neary - V.P. Western Howard County Cycling** - Mike Neary, V.P. Western Howard County Cycling will be present to discuss the Cyclocross event this year on October 4. Mr. Neary has filed the permit application and will contact Nexion and Carroll Dance Center to coordinate use of the area. The event will host a beer garden and Oscar's Ale House will be dispensing the beer. Mr. Neary has also provided a certificate of insurance and he will give us a deposit of \$500 to cover any possible damages during the race.

Recommended Action: If in agreement, make a motion to approve the event with a beer garden.

2. **Workforce Housing** – Mayor Shaw will make a statement and allow for members of the Council to comment. Due to the lengthy agenda, there will not be public input at this time . If needed, this can be added to a future agenda.
3. **State Highway Administration (SHA) Streetscape Concept**—SHA staff will be in attendance to present a more detailed Streetscape Concept for Main Street (from Oklahoma Avenue to Church Street) based on the compromise plan at the previous meeting. The purpose of this presentation is to allow the Mayor and Town Council to provide general feedback on the balance between wider sidewalks and parking in the detailed concept. It is not for final approval.

Recommended Action: Provide any direction, if needed. The MTC is not approving the concept at this meeting. It will be further vetted by the Streetscape Task Force on October 6.

8:05 PM PUBLIC CONCERNS:

8:10 PM MINUTES: July 13, 2015 and August 10, 2015

8:15 PM REPORTS:

- Treasurers Report - June--end of 2015 Fiscal Year
- Council Committee Report

8:45 PM ANNOUNCEMENTS:

- Farmers Market continues through October 4, 9 -2
- Volunteer Opportunities/Commission Vacancies: Planning Commission, Historic District Commission, and Board of Zoning Appeals (alternate). Parks and Recreation, Main Street Association, Gate House Museum and the Police Department are also looking for volunteers. For more information, please contact the Town office.

8:50 PM BUSINESS:

4. **Award of Vantage Point contract** – Dawn Ashbacher will review the bids received for this project. The low bid was \$46,499.31 made by C. Bruce Carlson General Contractor, LLC. Bruce Carlson has the expertise needed for this project and is familiar with the site. There is currently \$41,988 authorized for this project. The total cost may vary depending on the actual work needed. Dawn may have an additional request related to this project.

Recommended Action: If in agreement, motion to award a contract to C. Bruce Carlson General Contractor, LLC to complete the storm drainage channel reconstruction at the end of Vantage Point Drive, and other work according to the Scope of Services and Contract Documents dated August 12, 2015.

Motion to authorize up to an additional \$5,000 for expenditures for the Vantage Point project.

5. **Resolution NO. 2015-05 to approve alcohol on Main Street during the Chili and Beer Festival** – The Liquor Board indicated that if the Town passes an ordinance that permits the sale of alcohol on Main Street during special events (where the road is closed) and submits a correct map of the controlled area for the event, then our events should be acceptable to the Liquor Board. Chapter 43 of the Town Code allows the Town to approve the use of alcohol in public places over which it has jurisdiction. SHA has requested that they be held harmless in any resolution adopted. The Town Attorney is reviewing this information and if acceptable, preparing a resolution to permit alcohol use on Main Street for the Chili and Beer Festival on November 7, 2015.

Chapter 43 Alcoholic Beverages
<http://ecode360.com/6569022>

Recommended Action: If in agreement, motion to approve Resolution No. 2015-05 to allow alcohol on Main Street during the Chili and Beer Festival.

6. **Withdrawal of FY 2016 Strategic Demolition and Smart Growth Grant** – This is

Council Staff Report
September 14, 2015

for official action to withdraw the Town's FY 2016 Strategic Demolition and Smart Growth Fund application.

Recommended Action: Motion to authorize the withdrawal of the Town's FY 2016 Strategic Demolition and Smart Growth Fund application.

- 7. Introduction of Ordinance NO. 291, Microdistillery Zoning Text amendment** – Council member Betz will introduce this ordinance that will change the Zoning Code to add the use of a Microdistillery as a conditional use allowed within the B-L Local Business District in the Town. A public hearing has been advertised for Monday, September 28, 2015.

Recommended Action: If in agreement, a Public Hearing will be held on Monday, September 28, 2015.

- 8. Introduction of Resolution NO. 2015-04** – This is an agreement between Carroll County Commissioners and the Town of Sykesville to delegate responsibility for floodplain management to Carroll County and designates the Town Manager to be responsible for the implementation of floodplain management for the Town. This is the current practice that we have now. This is required in relation to the ordinance below.

Recommended Action: Motion to approve Resolution No. 2015-04, an Agreement between the County Commissioners of Carroll County and the Mayor and Council of the Town of Sykesville to enforce Sykesville's Flood Plain Management Ordinance.

- 9. Introduction of Ordinance NO. 292, Floodplain Management** – Dawn Ashbacher will introduce this ordinance as it pertains to the national flood insurance program, adopting by reference revised flood insurance study and flood insurance rate maps, and floodplain management regulations; providing for repeal of conflicting ordinances; providing for severability; and providing penalties. A public hearing has been advertised for September 28, 2015.

Recommended Action: If in agreement, a Public Hearing will be held on Monday, September 28, 2015.

- 10. Warfield Water and Wastewater Allocation Agreements** – Dawn Ashbacher will introduce these agreements.

Recommended Action: Motion to authorize Mayor Shaw to sign the Water and Wastewater Allocation Agreements with Carroll County.

9:30 PM Recess

9:35 PM CLOSED SESSION:

The meeting is proposed to be closed pursuant to the General Provisions of the Annotated Code of Maryland, Section 3-305(b): (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals. (3) to consider the acquisition of real property for a public purpose and matters directly related to the acquisition, and (7) to consult with counsel to obtain legal advice.

- **Consult with Legal Counsel** – acquisition of property
- **Personnel** – Personnel appointment – confidential personal information

ADJOURNMENT: