APPROVED

OFFICIAL MINUTES OF JULY 13, 2015 REGULAR COUNCIL MEETING
NO. 15-13

The Council meeting of the Town of Sykesville was held on Monday, July 13, 2015. Council President Keenan called the meeting to order at 7:00 P.M. in the Council Meeting Room at the Town House. Council President Keenan led the pledge of allegiance to the flag and a moment of silence.

PRESENT: Council President Leo Keenan, and Council Members Julia Betz, William Bleam, Anna Carter, Stacy Link, and Christopher True

ABSENT: Mayor Ian Shaw

STAFF: Dawn Ashbacher, Town Manager
Janice Perrault, Town Clerk
Michael Spaulding, Chief of Police
Steven Colella, Director of Economic Development

MINUTES: **June 8, 2015**

MOTION: **Council Member Betz motioned and Council Member Link seconded to approve the June 8, 2015 minutes as written.**

The motion carried unanimously.

MINUTES: **June 26, 2015**

MOTION: **Council Member Betz motioned and Council Member Bleam seconded to approve the June 26, 2015 minutes as written.**

The motion carried with Council President Keenan, and Council Members Link and Carter abstaining.

PUBLIC SAFETY REPORT: Chief Spaulding presented the Public Safety Report on the period from June 3, 2015 through July 7, 2015. There were a total of 703 calls for service, and 23 assists to other police agencies/departments outside the Town.
Chief Spaulding announced there has been an increase of thefts from cars and vandalism in the area. Carroll County Sheriff's office has assisted with providing an analysis and there appears to be a pattern. He is urging everyone to lock their vehicles and call the police if they suspect anything suspicious.

Chief Spaulding indicated the Police Department is in the process of getting a shed to store their extra belongings and it will be built and donated by the Carroll County Tech Center. In addition the department received other donations which should cover the cost to transport the shed to the Police Department from the Carroll County Tech Center.
On August 8, prior to the movie in the park, Scoop with a Cop will be held at Millard Cooper Park where ice cream will be given out.

COUNCIL COMMITTEE REPORTS:

- **Historic District Commission –** Council Member Link announced the next meeting will be held on July 28.
- **Warfield Development Corporation (WDC) –** Mayor Shaw indicated the next meeting is scheduled for August 5.
- **Main Street Association (MSA) –** Council Member Keenan announced the Farmers Market continues from 9-2 on Sunday and has been a big success. The Promotion Committee is working on the Harvest Festival to be held in September.
- **Parks and Recreation –** Council Member Carter announced the first concert was held this past Friday and on Saturday the third movie in the park was held. The next meeting will be held on July 23.
- **Planning Commission –** Council Member Betz announced at the last meeting, discussion took place about a potential housing development. The next meeting will be held on August 3.
- **Streetscape –** Council Members Bleam and True will be the Council Liaisons to this Committee. At the last meeting the group gathered ideas to present to the State Highway Administration (SHA). One concept was a Town Square where a gathering area above Main Street, in front of the Town House could be created by removing the hedges and pushing the wall toward the Town House. The next meeting with SHA will be held on July 20.

ANNOUNCEMENTS:

- At the last meeting on June 8, in closed session, the Mayor and Town Council appointed Thomas Glinka as Customer Service Sales Associate at the Post Office and appointed Jenn Brzeczko as Senior Customer Service Sales Associate at the Post Office.

NEW BUSINESS:

1. **Planning Commission appointment –** Mayor Shaw has met with Michael D. Scheiner and recommends appointing him to the Planning Commission.

MOTION: **Council Member Link motioned and Council Member True seconded to appoint Michael D. Scheiner to the Planning Commission with a term expiration date of August 31, 2020.**

The motion carried unanimously.

2. **Proposed Zoning Amendment –** It was recommended to add additional conditional uses to the Local Business District to allow for micro distilleries and establishments with a Class D liquor license. A Class D license does not have a requirement for a percentage of food sales. Conditional uses must be approved by the Board of Zoning Appeals.

MOTION: **Council Member Link motioned and Council Member Carter seconded to refer the proposed amendments to the Planning and Zoning Commission for a report and recommendation.**

The motion carried unanimously.

3. **Community Parks and Playground Grant Ideas –** The FY 2017 Community Parks and Playground grant deadline is August 19. The following ideas were mentioned: Burkett Park, Linear Trail widening, Warfield Trail, sediment pond/park area, Girls Shelter/ Recreation Center, and adding play areas to the northern portion of the Linear Trail. It was mentioned that funds from this grant would not be awarded until FY 2017.

4. **Vantage Point/Spout Hill Stormwater Drainage Update –** Dawn Ashbacher provided an update on efforts to monitor the storm drain. The original issue is the drainage from Central Avenue. In 2014 the project to reconstruct the Vantage Point storm drain channel went out to bid but due to the complex nature of the project and the cost, a contract was not awarded by the Mayor and Town Council. The Public Works Department is looking at alternative construction methods that would be cost effective and still do the job. The Town currently has $20,000 budgeted for this project. If the Mayor and Town Council would like to re-bid the project using a revised scope, additional funds will be necessary.

MOTION: **Council President Keenan motioned and Council Member Carter seconded to authorize staff to issue another Request For Proposal authorizing additional funds in the amount of $20,000 from the fund balance for the Vantage Pont/Spout Hill project.**

The motion carried unanimously

5. **Town/County Agreement –** The FY 2016 Town/County Agreement includes a new section related to the National Pollutant Discharge Elimination System joint permit and the Town’s required payment.

MOTION: **Council Member Link motioned and Council Member Betz seconded to authorize the Mayor to sign the FY 2016 Town/County Agreement.**

The motion carried unanimously

6. **Authorization to apply for Community Legacy and Strategic Demolition and Smart Growth Impact Funds. –** A request to apply for $200,000 in Community Legacy Funding was requested by Steven Colella to continue the Façade Improvement Program for commercial business. This program matches what an applicant spends to improve their façade.
   Authorization to apply for Strategic Demolitions and Smart Growth Impact Funds in the amount of $770,000 was requested by Dawn Ashbacher to acquire property within the Town. More information about this project will be provided in closed session.

MOTION: **Council President Keenan motioned and Council Member Bleam seconded to authorize the Mayor to sign Resolution NO. 2015-01 authorizing the Town to apply for Community Legacy Funding.**

The motion carried unanimously

7. **Authorization of Expenditures for Lexington Run Stormwater Management Facility –** This item was removed from the agenda.

MOTION: **Council Member Link motioned and Council Member Carter seconded to take a 5 minute recess at 8:35 p.m.**

The motion carried unanimously.

MOTION: **Council Member Betz motioned and Council Member Carter seconded to go back into open session at 8:46 p.m.**

The motion carried unanimously.

MOTION: **Council Member True motioned and Council President Keenan seconded to go into closed session at 8:47 p.m.**

The motion carried unanimously.

CLOSED SESSION:

The meeting is proposed to be closed pursuant to the State Government Article of the Annotated Code of Maryland, Section 10-508(a) to discuss (1)(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, designation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction, or (ii) Any other personnel matter that affects one or more specific individuals, and (3) to consider the acquisition of real property for a public purpose and matters directly related thereto.

Those in attendance were: Council President Keenan, Council Members Betz, Bleam, Carter, Link, True and Town Manager Dawn Ashbacher. Two guests were also in attendance: Ned Howe and Mike Callahan, Enterprise Homes.

Absent: Mayor Shaw

Items discussed were:

- **Acquisition of property** – School House Road property – no action
- **Personnel Appointments –** Public Works - action

MOTION: **Council Member True motioned and Council President Keenan seconded to go back into open session at 10:01 p.m.**

The motion carried unanimously.

MOTION: **Council Member Betz motioned and Council Member True seconded to authorize the Mayor to sign Resolution NO. 2015-02 which authorizes the Town to apply for the Community Legacy and Strategic Demolition and Smart Growth Impact Fund Project.**

The motion carried with Council Members Carter and Link opposing.

MOTION: **Council Member True motioned and Council Member Betz seconded to authorize Council President Keenan to sign Resolution NO. 2015-03 which allows the Town of Sykesville to request modification of the designated Sykesville Sustainable Community.**

The motion carried with Council Members Carter and Link opposing.

MOTION: **Council Member True motioned and Council President Keenan seconded to authorize Dawn Ashbacher to contact Carroll County to request support for applying for the grant and for requesting a revision to Sustainable Community boundary.**

The motion carried with Council Members Carter and Link opposing.

ADJOURN: **There being no further business to come before the Council, Council Member True motioned and Council Member Bleam seconded to adjourn meeting at 10:06 p.m.**

The motion carried unanimously.

Respectfully submitted
Janice Perrault
Town Clerk