

APPROVED**OFFICIAL MINUTES OF MAY 11, 2015 REGULAR COUNCIL MEETING**
NO. 15-09

The regular Council meeting of the Town of Sykesville was held on Monday, May 11, 2015. Mayor Shaw called the meeting to order at 7:00 P.M. in the Council Meeting Room at the Town House. Mayor Shaw led the pledge of allegiance to the flag and a moment of silence.

PRESENT: Mayor Ian Shaw, Council President Frank Robert, and Council Members Julia Betz, Anna Carter, Al Grasley, Leo Keenan, and Stacy Link

STAFF: Dawn Ashbacher, Town Manager
Janice Perrault, Town Clerk
Michael Spaulding, Chief of Police

PUBLIC CONCERNS: None

MINUTES: April 27, 2015

MOTION: Council Member Carter motioned and Council Member Link seconded to approve the April 27, 2015 minutes with submitted changes.

The motion carried with Council Member Betz abstaining.

PUBLIC SAFETY REPORT:

Chief Spaulding reported on the period from April 23, 2015 through May 6, 2015. There were a total of 275 calls for service, and 9 assists to other police agencies/departments outside the Town.

Chief Spaulding announced the following:

- Coffee with a Cop has been scheduled for Wednesday, May 20 at 5-7 pm at the Town House.
- Jr. CSI Programs will be held at the Sykesville Middle School in September.
- National Night Out is planned for August 4 at the Sykesville Fire Department grounds.
- A suggestion was received to have Coffee with a Cop before the Movies in the Park.

COUNCIL MEETING MINUTES

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Cont.

COUNCIL COMMITTEE

REPORTS:

- **Historic District Commission** – Council Member Link announced the next meeting will be held on Wednesday, May 27 due to the holiday. Council Member Link also announced there will be a tour of the Springfield house and Warfield on Sunday June 14 at 1:00.
- **Warfield Development Corporation (WDC)** – Mayor Shaw announced that Roberta Windham, Carroll County Administrator was appointed to the WDC Board as a representative to Carroll County. The Warfield purchase continues to move forward. The next meeting is scheduled for June 3.
- **Military Memorial** – Council Member Grasley announced the memorial is finished with the first stage.
- **South Branch Park** – Council Member Grasley announced the skate park at South Branch Park held a spring clean-up. The design concept for the park was put on the skate park Facebook page asking for comments. This concept will also get posted on the Town website at www.sykesville.net.
- **Main Street Association (MSA)** – Council Member Keenan announced the Art and Wine Festival was a success and he will have the final numbers at a future meeting. The MSA is working on the plans for the Fall Festival which will change to the Apple Festival and will be held in September. The Chili and Beer Festival will be held in October.
- **Parks and Recreation** – Council Member Carter announced the first movie “The Lorax” was a success and there were approximately 225 people there watching the movie. On June 13, “Night at the Museum 2” will be shown at the park. It was mentioned that the committee is thinking about having an ice cream social when school is out on June 12. The next meeting will be held on May 28.
- **Planning Commission** – Council Member Betz announced at the last meeting, the annual Carroll County planning report was presented and all Commissioners were in agreement that the report reflected the activity in Sykesville. The Commission also approved the preliminary subdivision plan for the Historic Carriage House II project at 7526 Main Street. The next meeting will be held on June 1.

ANNOUNCEMENTS:

- On April 13, in closed session, the Mayor & Town Council approved the promotion of Police Officer Steven M. Deal to the rank of Police Officer First Class
- On April 27, in closed session, Benjamin Rosier was appointed as a part time employee in the Public Works Department
- On April 27, in closed session, Carmen McEvoy was appointed as a part time employee through May 11.
- Monday, May 18, New Council members sworn in

COUNCIL MEETING MINUTES

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- Tuesday, May 26, Mayor and Town Council meeting due to the holiday.

NEW BUSINESS:

1. **Election results - Janice Perrault, Town Clerk read into the record the election results.** The election was held on Tuesday, May 5 for four Council Member positions. The following people will be seated on the Council on May 18.
 - Julia Betz – 4 year term expires in May 2019 – 137 votes
 - Anna Carter – 4 year term expires in May 2019 – 150 votes
 - Christopher True – 4 year term expires in May 2019 – 124 votes
 - William Bleam III – 2 year term expires in May 2017 – 145 votes
2. **Storm Water Management at Hawk Ridge and transfer of Springhouse Property to the Town** - The County is beginning design work to retrofit the Town's Shannon Run and Hawk Ridge Stormwater Management facilities. In the process, County staff reminded the Town that the Hawk Ridge property (which includes the Spring House) is not under Town ownership. It was supposed to be conveyed by the developer but was not. The Town Attorney is reviewing the steps necessary to complete the transfer process.
3. **Declaring Police and Public Works Surplus Property** – The Police and Public Works Department have property that they no longer need.

Police

2007 Charger (mileage: 78,500)—front end damage

Public Works

Equipment #	Make	Model
10	Gravely (2003)	Z260
11	Massey (1998)	MF1215
12	Massey (1985)	MF3165
14	Gravely (1998)	Mower
	Suzuki ATV (1993)	King Quad

Discussion took place and Chief Spaulding indicated he can sell the car for \$500 or donate the car to Carroll County Career and Tech Center. The Mayor and Town Council expressed a preference for donating the car to Carroll County Career and Tech Center. It was mentioned that the mowers will be set up for bid.

MOTION:

Council Member Grasley motioned and Council Member Link seconded to declare the property listed as surplus to the needs of the Town.

The motion carried unanimously.

4. **Funding for Schoolhouse Project** – The Maryland Historical Trust denied our request to use exposed aggregate concrete rather than a tar and chip pathway. We have tried all avenues to minimize costs and have not been successful. We are going to try to do the next steps in phases but it looks like we may need additional funding of approximately \$9,000. Funding sources include proceeds from the sale of 732 Oklahoma Avenue and the cash reserve.

MOTION: Council Member Grasley motioned and Council President Robert seconded to authorize expenditures of up to \$10,000 for the completion of the Schoolhouse pathway and associated improvements.

The motion carried unanimously.

5. **Safe Routes to Schools Grant** – The Town is planning to submit this grant request that is due May 15, 2015. To make a coherent application, it makes sense to apply for funding for improvements from the north portion of Springfield Avenue (the section that is not-ADA compliant) to Central Avenue. The property owner of 7270 Springfield would be responsible for the 20 percent match for the sidewalk along that property. The Town's responsibility would be approximately 1) \$4,500 (20% of 22,510) if we limit the scope to Central Avenue. The total grant would be \$57,110; or 2) \$6,342 (20% of \$31,710) if we apply for sidewalk to wrap around the old gas station and continue along that property on to Central Avenue. The total grant would be \$66,310. The Mayor and Town Council previously authorized \$5,000 for Town expenditures to complete sidewalk improvements.

MOTION: Council Member Link motioned and Council Member Keenan seconded to authorize the Town Manager to apply for a Safe Routes to Schools Grant in the amount of \$66,310, with a Town match of \$6,342.

The motion carried unanimously.

6. **Linear Trail** – It was announced that the part of the trail under construction should be completed this week.
7. **Military Memorial** – Council President Robert would like to dedicate the Memorial on Memorial Day. Mayor Shaw indicated this is short notice and we are better off waiting until Veterans Day.

MOTION: Council Member Grasley motioned and Council President Robert seconded to take a 5-minute recess at 8:03 p.m.

The motion carried unanimously.

MOTION: Council Member Grasley motioned and Mayor Shaw seconded to go back into open session at 8:11 p.m.

The motion carried unanimously.

Council President Robert thanked Council Member Link for working out the parking at McElroy parking lot during the Art and Wine Festival and the Farmers Market.

The Mayor and Town Council Orientation on May 18 should last no more than 1 hour.

**CLOSED
SESSION:**

Council Member Grasley motioned and Mayor Shaw seconded to go into closed session at 8:15 p.m.

The motion carried unanimously.

The meeting is proposed to be closed pursuant to the State Government Article of the Annotated Code of Maryland, Section 10-508(a) to discuss (1)(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, designation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction, or (ii) Any other personnel matter that affects one or more specific individuals.

Those in attendance were: Mayor Shaw, Council President Robert, Council Members Betz, Carter, Grasley, Keenan, Link, and Town Manager Dawn Ashbacher.

- **Personnel** – Executive assistant Update – confidential personal information –action

MOTION: Council Member Link motioned and Mayor Shaw seconded to go into open session at 8:42 p.m.

The motion carried unanimously.

ADJOURN: There being no further business to come before the Council, Mayor Shaw motioned and Council Member Link seconded to adjourn meeting at 8:43 p.m.

The motion carried with Council Member Grasley and Council President Robert opposing.

Respectfully submitted
Janice Perrault
Town Clerk