

**TOWN OF SYKESVILLE
CARROLL COUNTY, MARYLAND
RESOLUTION NO. 2021-03**

**A RESOLUTION OF THE TOWN OF SYKESVILLE
AUTHORIZING THE TOWN TO PARTICIPATE IN THE MARYLAND CIRCUIT
RIDER/TOWN MANAGER PROGRAM**

WHEREAS, the Office of Neighborhood Revitalization of the Department of Housing and Community Development administers the Circuit Rider Program for small municipalities for professional management services that they could not otherwise afford; and

WHEREAS, the objectives of the Circuit Rider Program are to promote economic and community development through improved management and administration; and

WHEREAS, the State of Maryland and Carroll County, through the Maryland Rural Development Corporation, offer a Circuit Rider Program to small municipalities in the County and have offered the Program to the Town from past involvement; and

WHEREAS, the Mayor and Town Council has authorized the Mayor to execute a Memorandum of Agreement; and

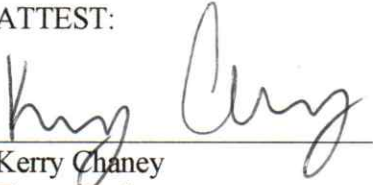
WHEREAS, the Mayor and Town Council has authorized the Mayor to execute the Maryland Assurance of Compliance with EEO, Civil Rights, Drug and Alcohol Free Workplace, and Other Requirements with the Maryland Rural Development Corporation.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Town Council of the Town of Sykesville (Carroll County) will enter into the Circuit Rider/Town Manager Program for the Program Years 2021 and 2022 beginning June 1, 2021 and ending May 31, 2022.

**THIS RESOLUTION IS ADOPTED BY THE MAYOR AND TOWN COUNCIL
OF THE TOWN OF SYKESVILLE THIS 24 DAY OF May, 2021**

[Signatures on following page]

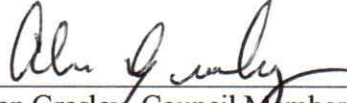
ATTEST:



Kerry Chaney
Town Clerk



Stacy Link, Mayor



Alan Grasley, Council Member



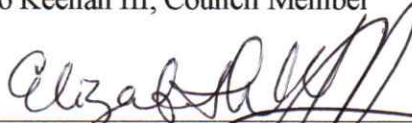
Anna Carter, Council Member



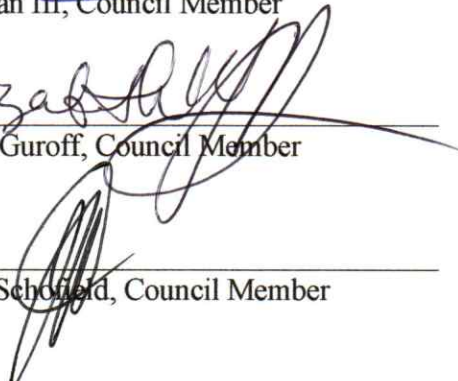
Mark Dyer, Council Member



Leo Keenan III, Council Member



Elizabeth Guroff, Council Member



Jeremiah Schofield, Council Member

TOWN OF SYKESVILLE
Memorandum of Agreement

This is a Memorandum of Agreement concerning the contract between the Town of Sykesville and the Maryland Rural Development Corporation (MRDC) for Circuit Rider services and additional services provided by MRDC for the Program Years 2021-2022 beginning June 1, 2021 and ending May 31, 2022.

It is agreed by the Mayor and Town Council of Sykesville, that staff provided by MRDC will provide professional management services as directed by the Town Manager.

It is further agreed that the Circuit Rider will report to the Town Manager as required to perform services requested according to a schedule proposed by the Town Manager of Sykesville and accepted by the MRDC. This schedule will vary according to the needs of the Town but shall average 40 hours per week.

It is further agreed that the Mayor and Town Council of Sykesville will be invoiced annually at a rate of \$1,250.

It is further agreed that the selection and supervision of personnel will be jointly undertaken, with MRDC ultimately responsible for personnel administration.

It is further agreed that annual payment may be refunded at a prorated rate to reflect any vacancy that might occur.

It is further agreed that the contract period be renewable biannually by way of this MOA.

PASSED AND ADOPTED this ____ day of ____, 2021

Town of Sykesville



Stacy Link, Mayor

Maryland Rural

Development Corporation

Christopher Benzing, Executive Director

MARYLAND ASSURANCE OF COMPLIANCE WITH EEO, CIVIL RIGHTS, DRUG AND ALCOHOL FREE
WORKPLACE, AND OTHER REQUIREMENTS

THE TOWN OF SYKESVILLE IDENTIFIED ABOVE HEREBY AGREES THAT IT WILL COMPLY WITH:

A. Title VI of the Civil Rights Act of 1964 (the "Act"), as amended, to the end that, in accordance with Title VI of the Act, no person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Town of Sykesville receives financial or technical assistance from the Maryland Department of Housing and Community Development.

B. Title VII of the Civil Rights Act of 1964, as amended, to the end that, in accordance with Title VII of that Act, it shall be an unlawful employment practice for an employer:

1. to fail or refuse to hire or to discharge any individual, or otherwise discriminate against any individual with respect to his compensation, terms, conditions, or privileges of employment, because of such individual's race, color, religion, sex or national origin;

2. to limit, segregate, or classify his employees or applicants for employment in any way which would deprive or tend to deprive any individual of employment opportunities or otherwise adversely affect his status as an employee because of such individual's race, color, religion, sex, or national origin.

C. Title VIII of the Civil Rights Act of 1968, as amended, to the end that, it is the policy of the United States to provide, within constitutional limitations, for fair housing throughout the United States.

D. Title 20 of the State Government Article of the Annotated Code of Maryland, as amended, which establishes the Commission on Human Relations and prohibits discrimination in employment and residential housing practices.

E. State of Maryland Executive Order 01.01.1989.18 relating to drug and alcohol free workplaces for non-State entities, promulgated November 28, 1989.

F. The Americans with Disabilities Act of 1990, as amended.

G. The Secretary of the Department of Housing and Community Development of the State of Maryland's (the "Secretary") Policy Statement on Equal Opportunity, to the end that, the Maryland Department of Housing and Community Development shall not knowingly approve grants of financial or technical assistance to recipients who are engaged in discriminatory employment practices.

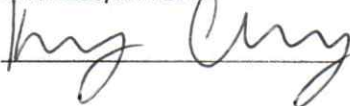
H. All other related applicable Federal and State laws, regulations and rules.

THE TOWN OF SYKESVILLE HEREBY GIVES ASSURANCE THAT it will immediately take any measures to effectuate this agreement.

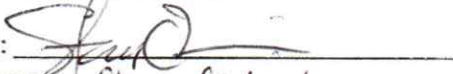
THIS ASSURANCE is given on the date below, in consideration of and for the purpose of obtaining and shall continue for the period of any State financial or technical assistance extended after the date hereof to or on behalf of the Town of Sykesville by the Maryland Department of Housing and Community Development. The Town of Sykesville recognizes and agrees that such State financial or technical assistance will be extended in reliance on the representations and agreements made in this

assurance. This assurance is binding on the Town of Sykesville, its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Town of Sykesville.

WITNESS/ATTEST:



TOWN OF SYKESVILLE:

By: 
Name: Stacy C. Link
Title: Mayor
Date: 6/1/2021