

Sykesville Historic District Commission Minutes

July 26, 2022

DRAFT

The Sykesville Historic District Commission (SHDC) meeting was held on July 26, 2022, via Zoom teleconference. Commissioner Fogg called the meeting to order at 7:00 P.M. The Pledge of Allegiance was recited.

PRESENT: Commissioners Norman Fogg, Chad Bederka, Richard McCullough, and Jeannie Nichols. Council Member Anna Carter

ABSENT: Commissioner Mike Johnston

STAFF: Kerry Kavaloski, Town Clerk

BUSINESS

- Minutes – June 28, 2022
Commissioner Fogg motioned to approve the minutes from June 28, 2022, as written. Commissioner Bederka seconded the motion. All voted in favor.
- #2022-16 Residential Siding
The applicant was in attendance to discuss this application. He explained that the house currently has both wood and vinyl siding on it. The wood siding is not in repairable condition. He has already purchased vinyl siding to replace the existing siding on the house.

There was a discussion about allowing vinyl siding to be placed on the rear of the house since it is not visible from the Historic District right-of-way. The detached garage and shed were also discussed to be vinyl siding due to their non-historic nature. For the other facades of the house that are visible from the Historic District right-of-way, there was discussions about requiring the use of either wood siding or cementitious siding.

Commissioner Bederka motioned to approve application #2022-16 for 7311 Springfield Avenue with the use of vinyl siding on the rear of the house and on the detached garage and shed, and with the use of wood or cementitious siding on the other three sides of the house. The applicant is required to update the SHDC with the final selection of materials. Commissioner McCullough seconded the motion. All voted in favor.

- Consider/Discuss/Act on appointing a new Chairperson
Commissioner Bederka explained that he is willing to step up to be chairperson of the Commission, but he would like Commissioner Fogg to be the vice-chair.

Action on this item was tabled until the next meeting.

- Consider/Discuss Commission Rules of Procedure
Kerry Kavaloski, Town Clerk, explained that the Planning Commission recently adopted Rules of Procedure, and staff realized that the SHDC does not have formal rules of procedure. She presented a draft option for SHDC Rules of Procedures.

Commissioner Nichols asked for clarification regarding the Guidelines and use of replacement materials on contributing buildings. She explained that there is a very detailed section regarding non-contributing buildings, but the information is lacking regarding contributing buildings.

Ms. Kavaloski asked the Commissioners to read through the Guidelines and make note of any changes they would like to see or any areas that they thought needed updating clarification. Once a list is together, the SHDC can begin the process of making changes to the Guidelines.

BUSINESS:

- Ms. Kavaloski announced that St. Joe's Church will be installing a columbarium in their cemetery. Though this area is within the Historic District, headstones and other memorials have not been approved by the SHDC in the past, and there is nothing needed from the SHDC for this installation.
- Observations of Violations – the Band Shoppe has a neon open sign. Headmasters Salon also has neon lights around their window frame.

ADJOURNMENT:

There being no further business, a motion was made by Commissioner Fogg and seconded by Commissioner Nichols to adjourn at 8:03 P.M. The Motion carried unanimously.

Respectfully Submitted,
Kerry Chaney, Recording Secretary