

Sykesville Historic District Commission Minutes

August 23, 2022

DRAFT

The Sykesville Historic District Commission (SHDC) meeting was held on August 23, 2022 in the Conference Room at the Sykesville Town House and via Zoom teleconference. Commissioner Fogg called the meeting to order at 7:00 P.M. The Pledge of Allegiance was recited.

PRESENT: Commissioners Norman Fogg, Michael Johnston, Richard McCullough, and Jeannie Nichols. Council Member Anna Carter

ABSENT: Commissioner Chad Bederka

STAFF: Kerry Kavaloski, Town Clerk

REVIEW OF APPLICATIONS:

- # 2022-17 Residential Trees and Gutters
The applicant was in attendance to discuss this application. He explained that the large silver maple tree is threatening the house, and an arborist recommended that it be removed for safety. He also explained that the 4-inch gutters that are currently on the house are not large enough to handle the amount of rainwater that comes off the roof, and it is causing water and foundation issues with the house. The replacement gutters will be the same style, just bigger than what is currently on the house.

Commissioner Fogg motioned to approve application #2022-17 as written for 7331 Springfield Avenue for the removal of a tree, trimming of bushes, painting of shutters, and replacement of the gutter system using gutters that are slightly larger and are made of a low reflectivity material. The application is in compliance with the Guidelines on page 24. Commissioner Nichols seconded the motion. All voted in favor.

- #2022-18 Residential Deck
The applicant was in attendance to discuss this application. Kerry Kavaloski, Town Clerk, explained that due to an error in the building permit process, the applicant was issued a building permit by the County and has started work on the deck already. The applicant explained that he is replacing the existing, rotten wood deck with pressure treated and composite deck boards.

Commissioner Fogg motioned to approve application #2022-18 for 6999 Cedar Avenue as written as it is in compliance with the guidelines. Commissioner Johnston seconded the motion. All voted in favor.

- Consider/Discuss Rules of Procedure
This item was first introduced at the SHDC's July meeting. The procedures have been updated with what was discussed at that meeting. Council Member Carter asked to have

information regarding her role as Council Liaison written into the procedures.

- Discussion of SHDC Guidelines
Ms. Kavaloski announced that the Town received a grant to hire a consultant to assist with rewriting the Guidelines. She asked the SHDC to continue reviewing the Guidelines and making a list of items that they would like to see updated, removed, or included. The Town will begin working to find a consultant and other administrative tasks for the grant.
- Consider/Discuss/Act on appointing a Chairperson for the Commission
Commissioner Fogg motioned to appoint Commissioner Chad Bederka as Chairperson of the SHDC. Commissioner Nichols seconded the motion. All voted in favor.

Commissioner Fogg announced that he will be resigning from the SHDC as he is moving out of the state. Council Member Carter thanked Commissioner Fogg for his dedication and hard work on the Commission over the years.

BUSINESS:

- Observation of Violations – 7556 Main Street has a neon sign possibly. The Band Shoppe also has their neon sign still up. There was a discussion regarding the menus covering the window at 7556 Main Street.

ADJOURNMENT:

There being no further business, a motion was made by Commissioner Fogg and seconded by Commissioner Nichols to adjourn at 7:37 P.M. The Motion carried unanimously.

Respectfully Submitted,
Kerry Chaney, Recording Secretary