



## *Town of Sykesville*

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## *Town House*

*Stacy Link, Mayor*

*Joseph Cosentini, Town Manager*

*Craig Weaver, Town Treasurer*

*Kerry G. Chaney, Town Clerk*

### **OFFICIAL MINUTES OF DECEMBER 13, 2021 REGULAR COUNCIL MEETING** **NO. 21-16**

The Council meeting of the Town of Sykesville was held on Monday, December 13, 2021. Council President Carter called the meeting to order at 7:00 P.M. in the conference room of the Town House. Council President Carter led the Pledge of Allegiance and a moment of silence.

**PRESENT:** Council President Anna Carter, and Council Members Alan Grasley, Elizabeth Guroff, Mark Dyer, Leo Keenan, and Jeremiah Schofield.

**ABSENT:** Mayor Stacy Link

**STAFF:** Joseph Cosentini, Town Manager  
Police Chief Michael Spaulding  
Kerry Chaney, Town Clerk  
Kevin Rubenstein, Town Planner  
Derek Shreves, Public Works Director  
Craig Weaver, Town Treasurer

#### **PUBLIC COMMENTS**

There were no public comments

#### **MINUTES**

I. November 8, 2021

**MOTION:** Council Member Grasley motioned to approve the minutes from November 8, 2021. Council Member Guroff seconded the motion.

The motion carried unanimously.

#### **NEW BUSINESS**

II. **Introduction of Ordinance NO. 2021 – Planning Commission**  
Joe Cosentini, explained this ordinance would codify some things that the Planning Commission has already been doing, as well as create an alternate position that does not necessarily have to be a Town resident. The alternate position is being created so the knowledge base of current members could continue to be accessible if they move out of the Town.

Council Member Schofield asked if there was any issues with him, as the Planning Commission liaison, to vote on an item with the Planning Commission and then again as a Council Member. Mr. Cosentini does not believe that there are any limitations on that in the state code.

Council Member Grasley asked if there is turnover that we are concerned about. Mr. Cosentini explained that it is an important and time-consuming volunteer position and is sometimes difficult to get volunteers to fill open positions.

**MOTION: Council Member Schofield motioned to introduce Ordinance NO. 2021-06. Council Member Dyer seconded the motion.**

**The motion carried unanimously.**

**III. Consider/Discuss/Act on 2022 Meetings and Holiday Schedule**

Council President Carter announced the dates for the meetings and noted that Juneteenth was added as a holiday.

**MOTION: Council Member Grasley motioned to approve the 2022 meetings and holiday schedule. Council Member Schofield seconded the motion.**

**The motion carried unanimously.**

**ANNOUNCEMENTS/REPORTS**

- The next meeting is Monday, January 10, 2022
- We have volunteer opportunities available on the Historic District Commission, Board of Zoning Appeals, Planning Commission, Police Auxiliary, and Crossing Guard. Email town@sykesville.net for more information about volunteering with the Town.
- The Town offices will be closed on Friday, December 24, Monday, December 27, and Friday December 31.
- Staff Updates
  - Mr. Cosentini announced the zoning amendment for the Warfield Complex was received and staff will begin reviewing it.
  - Meetings are being held with a potential Town Attorney in the next few weeks and will be brought to the Council for approval when ready.
  - Kevin Rubenstein, Town Planner, was introduced to the Council. He started at the beginning of December and is working on getting up to speed.
  - Mr. Cosentini also thanked the Police and Public Works for their hard work and acknowledged several positive posts made on Facebook about them.
  - Treasurer's Report  
Craig Weaver, Town Treasurer, presented the November 2021 Treasurer's Report. He explained it was a straightforward month with nothing big to report.
  - Public Safety Report  
Chief Spaulding presented the Public Safety Report for the period of November 1 through December 6. There was a total of 813 incidents including 40 assist other agencies, 13 community policing events, 16 foot patrols, 20 incident reports, 525 patrol checks, and 50 traffic enforcement initiatives. Chief Spaulding explained that the one incident was a minor traffic incident with one party deciding to leave the scene. Their car was put into reverse and the driver backed into Sergeant

Kilgore and while pulling out bumped into Officer Schlaerth. Both officers are uninjured, and the driver was located. Chief Spaulding also highlighted Sergeant Kilgore for a different interaction with a resident. Sergeant Kilgore made contact with the person twice and the second time learned the person did not have the means to purchase food. Sergeant Kilgore ordered the person food out of his own pocket.

Chief Spaulding announced the Police Department is doing Toys for Tots in conjunction with the Marine Corps. The drop off location is the Police Department at 7547 Main Street.

Council Member Schofield thanked Chief Spaulding and the officers for their community policing at the Santa's Arrival event.

Two volunteers for the Crossing Guard position have started their training. Both are eager and excited to help.

- Council/Committee Reports
  - Council Member Keenan announced the DSC raised over \$13,000 for the HappyThon fundraiser. Presents will be handed out on Saturday, December 18. A Snallygaster plush toy will be in production soon. The Craft Beer Festival made over \$55,000. The event permits for 2022 were submitted to Town staff for review and approval.
  - Council Member Guroff thanked everyone who volunteered during the Santa's Arrival event. She indicated that all feedback has been positive.
  - Council Member Schofield announced there was a Planning Commission meeting on December 6. Plans for the previous DunnRite furniture store, including music and arts studios, were approved. There was also a discussion with the Warfield Developers regarding changes to the approved plans, including new parking locations, park connections and the wetland mitigation, and the removal of the historic easement from the State.
  - Council President Carter announced the HDC met on November 23. The next meeting will be the first week of January.
  - The Council will be awarding houses for holiday decorations on Friday, December 17.

**ADJOURN: There being no further business to come before the Council, Council Keenan motioned and Council Member Schofield seconded to adjourn meeting at 7:31 P.M.**

**The motion carried unanimously.**

**Respectfully submitted  
Town Clerk Kerry Chaney**