



## *Town of Sykesville*

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## *Town House*

*Stacy Link, Mayor*

*Joseph Cosentini, Town Manager*

*Craig Weaver, Town Treasurer*

*Kerry G. Chaney, Town Clerk*

## **OFFICIAL MINUTES OF SEPTEMBER 27, 2021 REGULAR COUNCIL MEETING** **NO. 21-13**

The Council meeting of the Town of Sykesville was held on Monday, September 27, 2021. Mayor Link called the meeting to order at 7:00 P.M. via Zoom.us. Mayor Link led the Pledge of Allegiance and a moment of silence.

**PRESENT:** Mayor Stacy Link, Council President Anna Carter, and Council Members Alan Grasley, Elizabeth Guroff, Mark Dyer, Leo Keenan, and Jeremiah Schofield.

**STAFF:** Joseph Cosentini, Town Manager  
Police Chief Michael Spaulding  
Kerry Chaney, Town Clerk  
Jana Antrobus, Executive Assistant  
Derek Shreves, Public Works Director  
Craig Weaver, Town Treasurer

### **PUBLIC COMMENTS**

There were no public comments

### **CONSENT AGENDA**

- I. Minutes – August 9, 2021
- II. Appointment – Sykesville Parks and Recreation Commission (SPARC)  
Amanda Stevens (term expiring April 2023)

**MOTION:** Council Member Grasley motioned to approve the items on the Consent Agenda. Council Member Schofield seconded the motion.

The motion carried unanimously.

### **BUSINESS**

- III. Consider/Discuss/Act on a KCI Contract for engineering services

Town Manager Joe Cosentini presented this item. He explained that the Town has been without an official Town Engineer since the passing of Bob Bond. KCI has been used multiple times since Mr. Bond's passing. KCI is used to the Town and also working with Carroll County and their processes. For larger projects, KCI could be used, or a request for proposals could be issued instead.

**MOTION:** Council Member Grasley motioned to approve a general service agreement with KCI Technology as presented. Council Member Dyer seconded the motion.

**The motion carried unanimously.**

- IV. Consider/Discuss/Act on awarding a contract for the Linear Trail repair**  
Mr. Cosentini presented this item. He explained that there was a request for proposals for this project, however no bids were received. Staff sent the plans directly to companies and received a quote from White Pine Paving. KCI Technology reviewed the plan for the repairs. The repairs will begin off the trail entrance on Brandenburg Circle and will include repairs for about 600 linear feet of trail.

**MOTION: Council President Carter motioned to award the contract for Linear Trail repair to White Pine Paving. Council Member Keenan seconded the motion.**

**The motion carried unanimously.**

#### **ANNOUNCEMENTS/REPORTS**

- The next meeting is Tuesday, October 12, 2021.
- We have volunteer opportunities available on the Historic District Commission, Board of Zoning Appeals, Police Auxiliary, and Crossing Guard. Email town@sykesville.net for more information about volunteering with the Town.
- Staff Updates
  - Mr. Cosentini announced the road paving is complete and was within the estimated timeframe. The cost was slightly higher than expected due to an error in the location measurement of total square footage. He thanked Derek Shreves, Public Works Director, for overseeing the project.
  - The Maryland Municipal League Fall Conference is being held at Turf Valley on October 10 through October 12.
  - Lieutenant Governor Boyd Rutherford will be visiting Sykesville on October 4.
  - A follow up work session with the Warfield developers has been tentatively scheduled for October 25.
  - Public Safety Report  
Chief Spaulding presented the Public Safety Report for the period of September 7 through September 20. There was a total of 338 reports, including 12 assist other agencies, seven community policing events, 22 foot patrols, 12 incident reports, 200 patrol checks, and 19 traffic enforcement initiatives. The damage to the auxiliary vehicle were scratches found by Auxiliary Lieutenant Jeff Queen after one of the Farmers' Markets. Patrol checks resulted in discoveries of open windows and trespassers in the Warfield complex. Chief Spaulding explained that the two overdose incidents were the same person. The first time, Narcan was administered, and the subject refused to go to the hospital. The second time, the subject was transported by Emergency Medical Technicians.

Council Member Schofield expressed his thanks for Officer Darby for his continued community policing efforts.

Chief Spaulding announced Annelise Young completed her first week of the Police Academy. It is a six-month program.

There was a discussion about the possibility of borrowing equipment from the Carroll County Sheriff's Department to enforce a noise ordinance.

- Council/Committee Reports
  - Council President Carter announced that the Historic District Commission would be meeting on Wednesday, September 28, at 7 P.M. to review three applications.
  - Council Member Schofield announced the Planning Commission met and approved the site plan for the Stonehouse Restaurant. Their next meeting is October 4 at 7 P.M.
  - Council Member Guroff announced that SPARC has Music in the Park on October 2 and Sykesville Cinema on October 9, both in Millard Cooper Park.
  - Council Member Grasley announced he was in attendance for an Eagle Scout ceremony. He also thanked SPARC for their hard work during the fall cleanup event in Beach Park.
  - Council Member Keenan announced that the Downtown Sykesville Connection's (DSC) Green committee received a grant to purchase cigarette receptacles, a grant from Healing the Planet to be used at Little Sykes Railroad and the Sykesville Pottery Center. The Farmers' Markets are continuing through the end of October. Trick or Treat on Main Street is on October 23 from 5 P.M. to 7 P.M. Bubbles and Tulle is on September 12, and volunteers are needed. The Craft Beer Festival is scheduled for November 13. The DSC is also working on a partnership with the Gate House Museum, a job fair, and a haunted story map.

**ADJOURN: There being no further business to come before the Council, Council Member Grasley motioned and Council President Carter seconded to adjourn meeting at 7:32 P.M.**

**The motion carried unanimously.**

**Respectfully submitted  
Town Clerk Kerry Chaney**