

Dear

DRAFT

OFFICIAL MINUTES OF JUNE 8, 2020 REGULAR COUNCIL MEETING
NO. 20-11

The Council meeting of the Town of Sykesville was held on Monday, June 8, 2020. Mayor Shaw called the meeting to order at 7:00 P.M. via Zoom.us. Mayor Shaw led the Pledge of Allegiance and a moment of silence.

PRESENT: Mayor Ian Shaw, Council President Alan Grasley, and Council Members Anna Carter, Mark Dyer, Leo Keenan, Stacy Link, and Jeremiah Schofield.

STAFF: Joseph Cosentini, Town Manager
Police Chief Michael Spaulding
Craig Weaver, Town Treasurer
Kerry Chaney, Town Clerk
Derek Shreves, Public Works Director
Dennis Hoover, Town Attorney

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

I. Minutes from May 26, 2020

MOTION: Council Member Link motioned to approve the item on the Consent Agenda. Council Member Schofield seconded the motion.

The motion carried unanimously.

UNFINISHED BUSINESS

Public hearing on and Consider/Discuss/Act on Ordinance NO. 2020-07 – FY20 Budget Revisions
I. Joseph Cosentini, Town Manager, explained the changes these revisions will create. There was an Income Tax revenue payment, which brought the total close to the original budgeted number.

There were no public comments or questions from the Council.

MOTION: Council Member Carter motioned to approve Ordinance No. 2020-07 – FY20 Budget Revisions. Council President Grasley seconded the motion.

The motion carried unanimously.

NEW BUSINESS

II. Consider/Discuss/Act on Main Street Retrofits

An emailed comment from Jen Elliott in support of a full or partial closure was read into the record.

Three models were reviewed by the Council, and Council Member Keenan presented a fourth complete closure option. Any option would be in place from July 1 through August 31. The closure would remain permanent instead of only on weekends or only after 5 PM to help reduce the chance of a driver forgetting about the closure and to reduce the number of man hours of the Police Department staffing the closure.

There was discussion of having the closure be in the parking lots instead of on Main Street. The parking lot dining areas would not be accessible for all business owners, so the decision was to have the seating on Main Street.

There was discussion on where to detour traffic. There were suggestions of lowering the speed limit on Norris Avenue to 20 miles per hour or less. Another suggestion was routing traffic through the Town House parking lot, however that is not a traffic route designed for sustained use.

The Fire Department and State Highway Administration will be consulted on the road closures.

There was discussion of closing Oklahoma Avenue from Main Street to the French Twist. Mayor Shaw explained that Southern States needs the Oklahoma Avenue/Main Street intersection as truck access to the signalized intersection at Sandosky Road and Route 32.

Mr. Cosentini, Town Manager, suggested Council let staff move forward with the least invasive Model A of closing some parking spaces on Main Street to have seating areas outside restaurants. A full closure would take more time to plan and set up due to needing to find a safe detour. All Council members agreed to move forward with Model A while staff vets the other models.

ANNOUNCEMENTS/REPORTS

- Next Mayor and Town Council Meeting is on Monday, July 13, 2020. This will be a Zoom.us meeting.
- We have volunteer opportunities available on the Historic District Commission, SPARC, Police Auxiliary, and Crossing Guard. Email town@sykesville.net for more information about volunteering with the Town.

- Staff Updates
- Mr. Cosentini announced the following:
 - o All lease documents have been signed for Sykesville Station. Renovations are under way, and the repairs are up to Town standards.
 - o South Branch Park construction is still underway with a hopeful completion date of mid-July.
 - o The Girl's Shelter demolition has been underway for a week. The company is taking their time and recycling as much as they can.
 - o The Schoolhouse Road pump station is not yet operational, but it is expected to be fully online by the end of June.
 - o Mr. Cosentini thanked Public works for their efforts during Bulk Pickup Day. They picked up 35 tons and added Raincliffe with three days notice.

- Treasurer's Report

Craig Weaver, Town Treasurer, presented the Treasurer's Report for April 2020. He reviewed that a police car had an engine replaced for \$8,000, and a Public Works truck needed a repair to the cover of its engine for \$8,000. Council Member Carter asked if the Downtown Sykesville Connection had submitted all their deliverables prior to the disbursement. Mr. Weaver explained that he had all the necessary items prior to disbursement.

Mr. Weaver and Mr. Cosentini discussed with Council about having the Treasurer's reports be unreconciled so that they don't remain three to four months behind the actual month. Council agreed.

- Public Safety Report

Chief Spaulding presented the Public Safety Report for the period of May 19 through June 1. There was a total of 345 reports including eight assist other agencies, one community policing event, seven incident reports, 254 patrol checks, and 21 traffic enforcement initiatives. Chief Spaulding announced that there was a seventh straight night of protests on Main Street with no incidents. He has been in communication with the organizer, and he is very proud of his Officers for all working overtime and coming in on their days off to man the protests.

Council Member Schofield announced that he had a conversation with Chief Spaulding regarding the police policies. Chief Spaulding explained that he has worked hard over the years with updating their policies. The Power DMS system is used to document all policies and automatically sends an email to police staff regarding updates or a need to review the policies.

- Council/Committee Reports

- o Council Member Dyer announced that Mr. Cosentini and the Master Plan Consultant reviewed the update process with the Planning Commission. The County Liaison also noted a summer amendment

to the 2019 Carroll County Water and Sewer Master Plan. The County also accepted 32 applications for rezoning.

- o Council President Grasley announced that the merchants met on May 27 to discuss First Fridays and the Downtown Sykesville Connection Golf Tournament. Their next meeting is June 26.
- o Council Member Carter announced that the HDC met on May 27 and reviewed three applications, one for a sign, one for a building façade repair, and one for a building demolition.
- o Council Member Link announced that Sykesville Parks and Recreation are vetting ideas for a drive-in movie in the Mac Lot.
- o Council Member Schofield thanked Public Works for adding Raincliffe to their Bulk Pickup route. He also announced that there is a Celebration Parade for all who was to celebrate. If someone wants to be in the parade, they should come to Sykesville Middle School on Saturday, June 13, at 12:45. The parade begins at 1 PM.
- o Council Member Keenan announced that the DSC is starting the Farmers' Market on June 21 on a much smaller scale. Their next meeting is scheduled for June 16.

MOTION: There being no further business to come before the Council, Council President Grasley motioned and Council Member Link seconded. to adjourn the meeting at 8:38 PM.

The motion carried unanimously

**Respectfully submitted
Town Clerk Kerry Chaney**