



Small Business Micro-Grant Application 2020

Please answer all questions fully and legibly. Completed applications and supporting documents must be submitted to the Town at town@sykesville.net.

1) Business Name: _____

2) Business Address:

3) Name and title of applicant: _____

4) Email Address of contact person. Please note name of contact person if different than applicant:

5) Telephone number: _____

6) Mailing address:

Same as business address

7) Federal Tax ID Number: _____

8) Website and/or social media profile name:

For Town Use Only:

Date all require documentation received: _____

Application: Approved or Denied

Reason for denial: _____

- 9) Did your business have less than 25 full-time employees as of March 1, 2020?
- Yes
 - No

What was the number of full-time employees on March 1, 2020?

Full-time: _____

- 10) Do you own or rent the location that your business is in?
- Own
 - Rent

- 11) What is the monthly rent or mortgage payment for the property?

- 12) Is the current owner or majority owner of this business a Town of Sykesville resident?
- Yes
 - No

- 13) Has this business received other forms of stimulus funding related to the COVID-19 pandemic?
- Yes
 - No

If yes, please provide the program and amount received:

- 14) Please briefly explain the impact of COVID-19 on your business.

- 15) Please briefly explain any staffing reductions you made due to COVID-19.

The following questions ask that you include supporting documentation. Please make sure all documents are in your submission packet. Your application will not be considered until all required documentation has been submitted. Documentation can include MD Sales Tax reports, Quickbooks/Square reports or those of a similar nature, MD Form 941, etc.

16) What was your revenue in March 2019? Please upload supporting documentation of your March 2019 figure. If your business has been operational for less than one year, please provide February 2020 data.

Please check here if you provided February 2020 data

17) What was your revenue from April 2019? Please upload supporting documentation of your March 2019 figure. If your business has been operational for less than one year, please provide January 2020 data.

Please check here if you provided January 2020 data

18) What was your actual March 2020 revenue? Please upload supporting documentation of your March 2020 figure.

19) What was your actual April 2020 revenue? Please upload supporting documentation of your April 2020 figure.

I understand that my application will not be considered complete until I have submitted all of the required supporting documentation.

Applicant's Initials: _____

I certify that I am authorized to submit this form on behalf of the applicant business and enter into an agreement with the Town of Sykesville.

Signature of Applicant

Date