

DRAFT

OFFICIAL MINUTES OF OCTOBER 9, 2018 REGULAR COUNCIL MEETING
NO. 18-18

The Council meeting of the Town of Sykesville was held on Tuesday, October 9, 2018. Mayor Shaw called the meeting to order at 7:00 P.M. in the Council Meeting Room at the Town House. Mayor Shaw led the Pledge of Allegiance and a moment of silence.

PRESENT: Mayor Ian Shaw, Council President Julia Betz, and Council Members Anna Carter, Alan Grasley, Leo Keenan, Chris True, and Stacy Link.

STAFF: Aretha Adams, Town Manager
Michael Spaulding, Police Chief
Evelyn Sweet, Town Treasurer
Kerry Chaney, Town Clerk
Derek Shreves, Public Works Director
Mark Onheiser, Special Projects Coordinator
Dennis Hoover, Town Attorney

PUBLIC COMMENTS: There were no public comments

TREASURER'S

REPORT: Evelyn Sweet, Town Treasurer, presented the August 2018 Treasurer's Report. She explained that the Fall Conference expenses will be moved to the Convention Expenses line to maintain consistency over the years. There was also money collected from Carroll County for closing early on the Warfield property; it was forwarded to the Warfield Companies. The Town also received the first real estate tax payment of the fiscal year.

MOTION: Council Member True motioned to approve the August 2018 Treasurer's Report as presented. Council President Betz seconded.

The motion carried unanimously.

PUBLIC SAFETY

REPORT: Michael Spaulding, Police Chief, presented the Public Safety Report for the period of September 18 through September 30. There were a total of 301 reports including 16 assist other agencies, nine community policing events, 10 incident reports, 132 patrol checks, and 28 traffic enforcement initiatives. Chief Spaulding reported that there were about a dozen tire slashing events within 48 hours, but they have stopped. There are no suspects as of yet. He also reported that there was a fire intentionally set in the Sykesville Middle School shed. The suspect in the Sykesville Apartment thefts is possibly facing additional charges as more people claim property recovered during the execution of the search warrant.

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Chief Spaulding announced that the Jr. CSI Academy finished with a great showing of parents at the graduation ceremony. The Mayor and Council expressed their gratitude to the Lions Club for donating to and helping with the Jr. CSI each year.

**COUNCIL COMMITTEE
REPORTS:**

- Written reports were provided

ANNOUNCEMENTS:

- Next Mayor and Council Meeting – October 22, 2018
- Farmers' Markets every Sunday from 9 AM to 1 PM

OPEN SESSION:

Consent Agenda:

- I. (2018-71) Town Council Minutes from the Work Session on September 24, 2018
- II. (2018-72) Town Council Minutes from the Regular Meeting on September 24, 2018

MOTION: Council Member Link motioned to approve the items on the Consent Agenda. Council President Betz seconded the motion.

The motion carried unanimously.

Business:

- III. (2018-73) Consider/Discuss/Act on an Addendum to the FY2019 Road Patching and Paving Contract with CPE, Inc.

Mark Onheiser, Special Projects Coordinator, presented this item. He explained that there is \$43,466.36 left from the Highway User Revenue (HUR) that has not been spent yet. He has found roads and areas to patch and pave that equal \$42,800 in repairs. The proposed addendum includes patching, paving, and curb work on Manor Road, the Oklahoma Avenue cul-de-sac, section of College Avenue at Sandosky Road, and Locust Drive. There is concern that because of the fight to have the HUR funds restored by the State, the wrong message will be sent by leaving such a large amount unused.

MOTION: Council President Betz motioned to approve the addendum for the FY2019 patching and paving contract with CPE, Inc in an amount not to exceed \$43,466.36 for patching, paving, and/or curb work on Manor Road, the Oklahoma Avenue cul-de-sac, College Avenue at Sandosky Road, and Locust Drive. Council Member Link seconded the motion.

The motion carried unanimously.

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IV. (2018-74) Consider/Discuss/Act on a Request for Proposal Bid for Compliance Inspections Per The Public Works Agreement for Warfield Parcels E/F

Mark Onheiser, Special Projects Coordinator, presented this item. He explained that the recommendation is to accept the bid from KIM even though they were not the lowest bid amount. The lowest overall bid amount was from KCI based on projected number of hours necessary for the project, however their billing amount was \$20 an hour higher than KIM. KIM estimated 960 hours of work, KCI estimated 480 hours of work. Mr. Onheiser and Aretha Adams, Town Manager, met with both KCI and KIM to discuss flexibility and other details of the project. KCI was not willing to reduce the price per hour unless the Town was willing to increase the project's weekly hours, thereby resulting in little to no overall cost savings for the Town. KIM was willing to be very flexible with the days and hours worked. Mr. Onheiser did check the background and references of KIM. They were comparable to KCI in years of experience.

MOTION: Council President Betz motioned to approve the KIM Engineering proposal and authorize the Town Manager to enter into a contract for inspection services at Warfield Parcels E/F not to exceed \$60,000. Council Member Carter seconded the motion.

The motion carried unanimously.

COUNCIL AND MANAGER COMMENTS:

- The Council wished Mayor Shaw a happy birthday and a happy anniversary!
- Council Member True asked about the Buttercup annexation. He attended the Planning Commission meeting where it was discussed. The Planning Commission was interested in seeing the entire property annexed in to the Town. Annexing the entire property would cause the whole review process with the County and State to restart. The annexation will return to the Council hopefully on October 22 for further discussion.
- There was discussion regarding the table at the Harvest Festival. Council Member Keenan will ask Julie Della-Maria, Executive Director of the Downtown Sykesville Connection, if the Council would be covered under their health department permit if they handed out hotdogs. If not, the table will still be there and manned by Town Staff, and Council Member Keenan offered to donate bottles of water to pass out.
- Council Member Link thanked the Public Works Department for all of their hard work keeping the Schoolhouse grounds in order. There was a suggestion of having a donation box at the Town House for school supplies for the Schoolhouse Homework Club.
- A thank you was also given to the Gate House curators for the Porch Talks. They were all well attended. The last one was unfortunately cancelled. Jack White, Curator of the Gate House, will be at the Harvest Festival signing copies of his book *The Curse of the Snallygaster*.

MOTION: Mayor Shaw motioned and Council President Betz seconded to take a five minute recess at 7:32 P.M.

The motion carried unanimously.

MOTION: Mayor Shaw motioned and Council Member Grasley seconded to go back into open session at 7:45 P.M.

The motion carried unanimously.

CLOSED SESSION:

The meeting is proposed to be closed pursuant to the General Provisions of the Annotated Code of Maryland, Section 3-305(b): (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals; (7) to consult with counsel to obtain legal advice on a legal matter; and (13) to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.

MOTION: Council Member True motioned and Council President Betz seconded to go into closed session at 7:46 P.M.

The motion carried unanimously.

Those in attendance were: Mayor Shaw, Council President Betz, Council Members Carter, Grasley, Keenan, Link, and True, Town Manager Aretha Adams, and Town Attorney Dennis Hoover.

Items discussed were:

- **Minutes from September 10 and September 24**
- **Consult with Legal Counsel – Town Owned Rental Property**
- **Personnel – Discussion of Review and Enforcement of a Town MOU – Confidential Personal Information**

MOTION: Council Member True motioned and Council Member Grasley seconded to go back into open session at 8:56 P.M.

The motion carried unanimously.

ADJOURN: There being no further business to come before the Council, Council Member True motioned and Council Member Grasley seconded to adjourn meeting at 8:57 P.M.

The motion carried unanimously.

Respectfully submitted
Town Clerk Kerry Chaney