

DRAFT

OFFICIAL MINUTES OF JUNE 25, 2018 REGULAR COUNCIL MEETING
NO. 18-11

The Council meeting of the Town of Sykesville was held on Monday, June 25, 2018. Mayor Shaw called the meeting to order at 7:00 P.M. in the Council Meeting Room at the Town House. Mayor Shaw led the Pledge of Allegiance and a moment of silence.

PRESENT: Mayor Ian Shaw, Council President Julia Betz, and Council Members Anna Carter, Alan Grasley, Leo Keenan, Chris True, and Stacy Link.

STAFF: Aretha Adams, Town Manager
Police Chief Michael Spaulding
Evelyn Sweet, Town Treasurer
Derek Shreves, Public Works Director
Mark Onheiser, Special Projects Coordinator
Kerry Chaney, Town Clerk

ANNOUNCEMENTS:

- Ellen Dix presented information regarding the National Night Out. It is celebrating its tenth anniversary. It is on August 7 beginning at 6:00 P.M. Ms. Dix announced that there will be a food drive, along with free hamburgers, hotdogs, and desserts. There is also space for tables for vendors. Chief Spaulding, along with the Mayor and Council, expressed their gratitude to Ms. Dix for organizing the National Night Out event.
- The Farmers' Markets are every Sunday from 9 A.M to 1 P.M.

PUBLIC CONCERNS: None

PUBLIC SAFETY

REPORT: Chief Spaulding presented the Public Safety Report for the period of May 21 through June 17. There were a total of 544 reports including 21 Assist Other Agencies, 13 community policing events, 24 incident reports, 250 patrol checks, and 51 traffic enforcement initiatives. Chief Spaulding explained that many of the assaults reported are from Transitions Healthcare Center. There was a gun reported stolen after a house party. The case and a magazine were recovered and sent to Maryland State Police for fingerprint testing. The gun has not be recovered yet.

COUNCIL COMMITTEE

REPORTS:

- Written reports were provided.

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- Maryland Municipal League (MML) Conference Debrief - Aretha Adams, Town Manager, explained that after the MML Conference she was contacted by the Department of Energy regarding a grant they currently have. She and Jared Schumacher, Circuit Rider, will look into the grant opportunity further.

OPEN SESSION:

Consent Agenda:

- I. (2018-46) Town Council Minutes from May 29, 2018
- II. (2018-47) Award Patching and Paving Bid to CPE, Inc. in the amount of \$102,813 but not to exceed \$156,269
<<END OF CONSENT>>

MOTION: Council Member True motioned to approve the items on the Consent Agenda. Council President Betz seconded.

The motion carried unanimously.

Business:

- III. (2018-48) Action on Resolution NO. 2018-09 Renaming Warfield Park to Carrie Dorsey Park

MOTION: Council Member True motioned to approve Resolution NO. 2018-09 Renaming Warfield Park to Carrie Dorsey Park. Council Member Keenan seconded.

The motion carried 6-1 with Council Member Grasley opposing.

- IV. (2018-49) Presentation of a Proclamation for Carrie Dorsey Park
The Mayor and Town Council presented Mr. Warren Dorsey, Ms. Rose Dorsey, and the rest of the Dorsey Family with a proclamation declaring Carrie Dorsey Park. Mr. Warren Dorsey expressed his gratitude to the Town for honoring his mother, who raised him to be the man he is today. He also thanked the Town for rehabilitating the Historic Colored Schoolhouse. He explained that the Schoolhouse was called the "Citadel of Hope" by him and other members of the black community at the time.

- V. (2018-50) Discussion and Action on the FY2018 Budget Amendments
Evelyn Sweet, Town Treasurer, presented the budget amendments for the 2018 fiscal year. There was some discussion about whether the Town could get lower rates on the credit card machine, either as a municipality or through Carroll Community Bank. Ms. Sweet will be looking into lower rates.

MOTION: Council President Betz motioned to approve the FY2018 Budget Amendments. Council Member Grasley seconded.

The motion carried unanimously.

- VI. (2018-51) Introduction of Resolution NO. 2018-10 to Annex the Buttercup Road Property
The Mayor introduced Resolution NO. 2018-10 to annex the Buttercup Road property. There will be a public hearing at the August 13 Town Council meeting. Prior to the public hearing, an annexation plan will be sent to the

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county and state planning departments. Carroll County should provide feedback regarding proposal to rezone the property to residential.

VII. (2018-52) Public Hearing on the Proposed Updated Fee Schedule

Mayor Shaw opened the public hearing on the proposed updated fee schedule. Aretha Adams, Town Manager, explained that where it says "\$100.00 (\$20.00 per unit)" it means there is a flat fee of \$100 plus an additional fee of \$20 per unit. She will revise the writing to make it more understandable. The resident prices for the rental of the South Branch Park pavilion are also applicable to Howard County residents; Ms. Adams will revise that section to include language as such. Other corrections include changing it to \$0.25 per black and white copy, changing the returned check fee to be at cost, and including the Historic District Commission fees. Ms. Adams explained that there were certain items that were left off of the schedule because they have not been imposed in recent years and should be removed from the Town Code.

Ms. Adams will make the corrections and will bring the proposed fee schedule back to the Mayor and Council at their next meeting.

COUNCIL AND MANAGER

COMMENTS:

- Council Member True asked if the agenda could be posted prior to the Thursday before a meeting. He explained that it can be changed after being posted.
- Council President Betz wanted to make sure the website stays up-to-date so she and the public can review documents at will.
- Council Member Link announced that there is a litter pickup scheduled for Saturday, June 30 at 11:00 A.M. Derek Shreves, Public Works Director, asked if Public Works was supposed to pick up the litter that will be collected. Council Member Link explained that she believes the sponsors of the event will be taking the litter with them, but she will check.

MOTION: Council President Betz motioned and Council Member Keenan seconded to take a five minute recess at 8:15 P.M.

The motion carried unanimously.

MOTION: Council Member True motioned and Mayor Shaw seconded to go back into open session at 8:24 P.M.

The motion carried unanimously.

CLOSED SESSION:

The meeting is proposed to be closed pursuant to the General Provisions of the Annotated Code of Maryland, Section 3-305(b): (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals; (7) to consult with counsel to obtain legal advice on a legal matter.

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MOTION: Council President Betz motioned and Council Member Grasley seconded to go into closed session at 8:26 P.M.

The motion carried unanimously.

Those in attendance were: Mayor Shaw, Council President Betz, Council Members Carter, Grasley, Keenan, Link, and True, Town Manager Aretha Adams, and Town Attorney Dennis Hoover.

Items discussed were:

- **Personnel** – Public Works Seasonal Worker – Confidential Personal Information
- **Consult with Legal Counsel** – Warfield Closing

MOTION: Council Member Carter motioned and Mayor Shaw seconded to go back into open session at 8:57 P.M.

The motion carried unanimously.

ADJOURN: There being no further business to come before the Council, Council Member Grasley motioned and Council Member Link seconded to adjourn meeting at 8:58 P.M.

The motion carried unanimously.

Respectfully submitted
Town Clerk Kerry Chaney