

OFFICIAL MINUTES OF JANUARY 22, 2018 REGULAR COUNCIL MEETING
NO. 18-02

The Council meeting of the Town of Sykesville was held on Monday, January 22, 2018. Mayor Shaw called the meeting to order at 7:00 P.M. in the Council Meeting Room at the Town House. Mayor Shaw led the Pledge of Allegiance and a moment of silence.

PRESENT: Mayor Ian Shaw, Council President Julia Betz, and Council Members Anna Carter, Alan Grasley, Leo Keenan, and Stacy Link.

ABSENT: Council Member Chris True

STAFF: David Deutsch, Interim Town Manager
Police Chief Michael Spaulding
Evelyn Sweet, Town Treasurer
Kerry Chaney, Town Clerk
Derek Shreves, Public Works Director
Dennis Hoover, Town Attorney

Braeden Audlin, the Junior Mayor, sat with the Council and ran the meeting with Mayor Shaw.

PUBLIC CONCERNS: Council Member Carter asked to add a brief discussion about the feasibility of a dog park to the agenda. See number 8 in Open Session.

MINUTES: **January 9, 2018**

MOTION: **Council President Betz motioned and Council Member Grasley seconded to approve the minutes with the revisions provided.**

The motion carried unanimously.

PUBLIC SAFETY

REPORT: Chief Spaulding presented the Public Safety Report for the period of January 4, 2018 through January 18, 2018. There was a total of 273 reports including two community policing events, 17 foot patrols, eight incident reports, 155 patrol checks, and 14 traffic enforcement initiatives.

Chief Spaulding explained that there was no identification found in the wallet that was turned in. He also explained that the overturned car on Oklahoma Avenue prompted a citizen to request a stop sign at the intersection. In this incident, a stop sign would not have helped to prevent the accident. Chief and the officers will be conducting more traffic enforcement at that intersection and can even put the speed trailer on the side of the road there.

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Chief Spaulding announced that Sergeant Kilgore completed the firearms instructor training. He also announced that Officer Jason Kirkner was the Officer of the Year, and Michael Stains was the Auxiliary Officer of the Year.

**COUNCIL COMMITTEE
REPORTS:**

- **Written reports were provided**

ANNOUNCEMENTS:

- Aretha Adams, the new Town Manager, begins work on February 5, 2018.
- Love, Lace, and Learning open house at the Historic Schoolhouse on February 11, 2018 from 2 P.M. to 4 P.M.

OPEN SESSION:

Business:

1. FY 2018 Budget Amendments

Evelyn Sweet, Town Treasurer, presented the FY 2018 budget amendments to the Mayor and Town Council.

MOTION: Council Member Grasley motioned and Council President Betz seconded to approve the FY2018 Budget Amendments.

The motion carried unanimously.

Ms. Sweet reminded the Mayor and Town Council that their CIP priorities are due soon.

2. Maryland Sick Leave Policy Update

Ms. Sweet presented the new Maryland sick leave policy that is taking effect in February 2018. All employees who work over 12 hours a week will accrue sick leave at a rate of one hour of leave for every 30 hours worked. They can accrue up to one week of sick leave in a year. The impact to the Town is relatively minor and can be absorbed without a budget amendment.

3. Development Fee Schedule Update

David Deutsch, Interim Town Manager, announced that he is nearing completion of the fee schedule and will be complete before he leaves the Town. He will provide recommendations to be discussed at a future meeting.

4. Email Provider Discussion

Jared Schumacher, Circuit Rider, has been researching different providers to replace what the Town currently uses. He will do further research, but everything he has found so far has been under \$2,500 annually.

5. MML Summer Conference

The MML Summer Conference will be held June 10, 2018 through June 13, 2018 in Ocean City, Maryland. Mayor Shaw indicated he would like to attend.

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Council Members Carter and Grasley also expressed their interest in attending.

6. Appoint new Town Manager to Warfield Development Corporation Board

Aretha Adams appointment fills out the Town appointments to the Warfield Development Corporation Board.

MOTION: Council Member Link motioned and Council Member Keenan seconded to appoint Aretha Adams to the Warfield Development Corporation Board.

The motion carried unanimously.

7. Farm and Home Services Environmental Compliance (Southern States)

Staff met with Mr. Mickey Day in mid- to late November 2017 regarding their environmental compliance on site. Mr. Day was supposed to remain in communication with the Town throughout his dealings with the Maryland Department of the Environment (MDE). The Town has not heard anything from Mr. Day since the meeting. Staff has reached out to the County Storm Water Management department, who has employees connected to MDE, for more information. They have not responded yet.

Mr. Day was in attendance at the Mayor and Town Council meeting and explained that he has sent emails and made phone calls to MDE regarding the 12SW permit that they may need because of fertilizer mixing on the property. They explained issues they have with the testing, including sharing the property with CSX and not having a storm drain on the property. They will be trying to work out a solution at the County level instead of with MDE. They will stay in communication with the Town.

8. Feasibility of a Dog Park

Council Member Carter would like the Mayor and Council's consent to look into the possibility of creating a dog park in Sykesville. The Mayor and Council agreed that they have no problem with Council Member Carter looking into the feasibility of a dog park.

MOTION: Council President Betz motioned and Council Member Link seconded to take a five minute recess at 7:55 P.M.

The motion carried unanimously.

MOTION: Council President Betz motioned and Council Member Link seconded to go back into open session at 8:05 P.M.

The motion carried unanimously.

CLOSED SESSION:

The meeting is proposed to be closed pursuant to the General Provisions of the Annotated Code of Maryland, Section 3-305(b): (3) to consider the acquisition of real property for a public purpose and matters directly related to the acquisition.

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MOTION: Council President Betz motioned and Council Member Grasley seconded to go into closed session at 8:06 P.M.

The motion carried unanimously.

Those in attendance were: Mayor Shaw, Council President Betz, Council Members Carter, Grasley, Keenan, and Link, Interim Town Manager David Deutsch, Town Attorney Dennis Hoover, Special Projects Coordinator Mark Onheiser, and Scott and Rachael Beck.

Council Member True was absent.

Items discussed were:

- Real Property - 714 Sandosky Road

MOTION: Council Member Link motioned and Council Member Grasley seconded to go back into open session at 9:00 P.M.

The motion carried unanimously.

ADJOURN: There being no further business to come before the Council, Council Member Grasley motioned and Council President Betz seconded to adjourn meeting at 9:01 P.M.

The motion carried unanimously.

Respectfully submitted
Town Clerk Kerry Chaney