

**STAFF REPORT FOR
MONDAY, JANUARY 22, 2018
MAYOR AND TOWN COUNCIL OF SYKESVILLE**

7:00 PM CALL TO ORDER:

7:05 PM PUBLIC CONCERNS:

7:10 PM MINUTES: January 8, 2018

7:15 PM REPORTS:

- Public Safety Report
- Council Committee Reports – written reports were provided

7:30 PM ANNOUNCEMENTS:

- Aretha Adams, the new Town Manager, begins work on February 5, 2018.
- Love, Lace, and Learning open house at the Historic Schoolhouse on February 11, 2018 from 2 P.M. to 4 P.M.

7:35 PM OPEN SESSION:

Business:

1. FY 2018 Budget Amendments

Evelyn Sweet, Treasurer, sent these out via email. She will be in attendance to explain the amendments and answer any questions.

Recommended Action: If in agreement, motion to approve the FY2018 Budget Amendments.

2. Maryland Sick Leave Policy Update

Evelyn Sweet will explain the update to the Maryland Sick Leave Policy and how it affects the Town's current sick leave policy.

Recommended Action: For information only

3. Development fee schedule update

David Deutsch, Interim Town Manager, discussed this at the last meeting. He will give an update on the fee schedule that he is working on.

4. Email Provider Discussion

Jared Schumacher has researched possible alternatives to the current email provider, Swishmail. They were provided to the Mayor and Council. Swishmail is very hard for our IT provider to work with; if we switch to a different provider, they will be able to more remotely (no cost for remote work) instead of coming in and having to work on the computers in the offices (billed by the hour).

5. MML Summer Conference

The MML Conference is being held June 10 – 13, 2018 in Ocean City. This is to decide who from the Council would like to attend this year.

6. Appoint new Town Manager to Warfield Development Corporation Board

The next WDC Board meeting is before the next Mayor and Town Council. There is an open position on the Board from the departure of the previous Town Manager. Historically, the Town Manager was a member of this board.

Recommended Action: If in agreement, make a motion to appoint Aretha Adams to the WDC Board.

8:00 PM RECESS:

8:05 PM CLOSED SESSION:

The meeting is proposed to be closed pursuant to the General Provisions of the Annotated Code of Maryland, Section 3-305(b): (3) to consider the acquisition of real property for a public purpose and matters directly related to the acquisition, and (7) to consult with counsel to obtain legal advice on a legal matter.

- **Real Property** – 714 Sandosky Road
- **Consult with Legal Counsel** - Discussion about Southern States and the Maryland Department of the Environment (MDE) Compliance

ADJOURNMENT: