

**STAFF REPORT FOR  
MONDAY, JANUARY 8, 2018  
MAYOR AND TOWN COUNCIL OF SYKESVILLE**

**7:00 PM      CALL TO ORDER:**

**7:05 PM      PUBLIC CONCERNS:**

**7:10 PM      MINUTES:** December 11, 2017

**7:15 PM      REPORTS:**

- Treasurer's Report
- Public Safety Report
- Council Committee Reports – written reports were provided

**7:30 PM      ANNOUNCEMENTS:**

- Christmas Tree Pickup, January 10 and 17
- Town Offices will be closed on January 15 in observance of Martin Luther King, Jr. Day.

**7:35 PM      OPEN SESSION:**

**Business:**

- 1. Public Hearing on Ordinance NO. 301- to amend, adopt, and enact sections of the Town Code of Sykesville to: (1) Amend Chapter 51 to reference the existing section as Article I and update the references therein to the County animal regulations; and (2) Adopt and enact a new article II in Chapter 51 regarding animals at Town events**

This was introduced at the last meeting.

**Recommended Action:** Open the public hearing to comments. Once comments have finished, close the public hearing.

- 2. Consideration of Ordinance NO. 301**

This is the time for Council input on the ordinance.

**Recommended action:** If in agreement, make a motion to adopt Ordinance NO. 301.

- 3. Approval to apply for the MHT Capital Improvement Grant**

Attached is the Letter of Intent to Apply document for the capital grant from the Maryland Historical Trust. Given that the total appropriation for the grant program is only \$600,000, our recommendation is to seek modest grant support for repairs and upgrades at the Gate House Museum in the amount of \$20,000. Jared Schumacher will attend the January 8 Mayor and Town Council meeting to assist in responding to

any questions. The Letter of Intent is now due February 1.

**4. Consideration of Resolution NO. 2018-01 allowing alcohol to be sold at Downtown Sykesville Connection events**

Please see the attached resolution. Similar to last year, this resolution contains all of the events for the 2018 calendar year. These dates were approved by the Downtown Sykesville Connection at their last board meeting.

**Recommended Action:** If in agreement, make a motion to approve Resolution NO. 2018-01 allowing alcohol to be sold at Downtown Sykesville Connection events.

**5. Development fee schedule update**

From David Deutsch, Interim Town Manager

I am in the process of reviewing the Town's fees charged as a result of development applications. Some of these fees have not been updated in 30 years, and they clearly need to be revised. While reviewing development related fees, it makes sense to examine all fees and charges being levied by the Town. I have collected data from various departments, and I will produce a comprehensive report addressing all Town fees. I would welcome any suggestions from the Mayor and Council. I expect to be able to deliver a report to you for the January 22, 2018 meeting.

**8:00 PM RECESS:**

**8:05 PM CLOSED SESSION:**

The meeting is proposed to be closed pursuant to the General Provisions of the Annotated Code of Maryland, Section 3-305(b): (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals, (3) to consider the acquisition of real property for a public purpose and matters directly related to the acquisition, and (7) to consult with counsel to obtain legal advice on a legal matter.

- **Real Property** – 714 Sandosky Road
- **Personnel** – Confidential Personal Information
- **Consult with Legal Counsel** – Warfield Contract Update

**ADJOURNMENT:**