

OFFICIAL MINUTES OF AUGUST 14, 2017 REGULAR COUNCIL MEETING
NO. 17-15

The Council meeting of the Town of Sykesville was held on Monday, August 14, 2017. Mayor Shaw called the meeting to order at 7:00 P.M. in the Council Meeting Room at the Town House. Mayor Shaw led the Pledge of Allegiance and a moment of silence.

PRESENT: Mayor Ian Shaw, Council President Julia Betz, and Council Members, Anna Carter, Alan Grasley, Leo Keenan, Chris True, and Stacy Link.

STAFF: Dawn Ashbacher, Town Manager
Police Chief Michael Spaulding
Sergeant Shawn Kilgore
Evelyn Sweet, Town Treasurer
Kerry Chaney, Town Clerk
Julie Della-Maria, Main Street Coordinator
Dennis Hoover, Town Attorney

Mayor Shaw presented Sergeant Kilgore with a proclamation and certificate of recognition for his 20 years of service with the Sykesville Police Department. Sergeant Kilgore was thanked for all of his hard work, including his investigation into the Baldwin's embezzling case, his involvement with getting Wayne David the recognition he deserved for stopping an attempted murder, and his work with Comforting Cuddles which provides stuffed animals to first responders to provide comfort and aid when dealing with young children. There was recently a Carroll County Times article written about Sergeant Kilgore.

PUBLIC

CONCERNS: Claire Kafka was in attendance to discuss the "Sykesville Sidewalk Initiative". She noticed that the sidewalks end at Main Street and Spout Hill Road. She is interested in having the sidewalks extend up Spout Hill Road to Jennifer Way. She has started a Booster page and has created t-shirts to sell to raise money for the Initiative. She believes additional sidewalks would help make the community healthier and alleviate some of the parking issues during events. The Mayor thanked her for her efforts and explained that there is a budget item for sidewalk improvements, however there is more that goes into the planning for sidewalks than most people realize, such as easements, drainage, funding, and legal issues.

MINUTES: July 10, 2017

MOTION: Council President Betz motioned and Council Member Carter seconded to approve the minutes with the revisions provided.

The motion carried unanimously with Council Member Keenan abstaining.

COUNCIL MEETING MINUTES

August 14, 2017

Cont.

TREASURER'S

REPORT: June 2017

MOTION: Council President Betz motioned and Council Member Grasley seconded to approve the June Treasurer's report.

The motion carried unanimously.

Evelyn Sweet, Town Treasurer, announced that the audit is going well, and that as of the meeting, she hasn't heard of anything wrong from the auditors. She doesn't expect to hear anything more from them until late September or early October.

PUBLIC SAFETY

REPORT: Chief Spaulding presented the Public Safety Report for the period of July 6, 2017 through August 9, 2017. There was a total of 1009 reports, including 169 calls for service, 18 community policing events, 557 patrol checks, and 95 traffic enforcement initiatives. A solar panel was added to the speed trailer, so it can be deployed for longer periods and gather more data.

Chief Spaulding reported that there were three break-ins at the Warfield Complex, including one that was prevented. The suspects were discovered in Millard Cooper Park without spray paint or anything else possibly used to vandalize, but they said they were planning on going into the buildings.

Chief Spaulding and Council President Betz thanked Officer Schlaerth for his above and beyond work in rescuing a dog. A thank you was posted on Sykesville Online Community on Facebook for Officer Schlaerth. Chief Spaulding also announced that everyone is pleased with the job that all the officers perform. He thanked everyone who came out to and participated in the National Night Out.

COUNCIL COMMITTEE

REPORTS:

Please see the written reports that were provided.

- **Main Street Association (MSA)** – Julie Della-Maria, Main Street Coordinator, announced that the Harvest Festival is scheduled for October 8. Originally, there was not going to be a road closure, but the merchants are concerned with a lack of foot traffic along Main Street. Ms. Della-Maria spoke with Chief Spaulding and agreed to propose a street closure request with a similar layout to Halloween on Main Street and to remove the street closure request for the First Friday Block Party on October 6.

MOTION: Council Member Keenan motioned and Council Member Carter seconded to approve the Main Street closure for the Harvest Festival on October 8, 2017.

The motion carried unanimously.

COUNCIL MEETING MINUTES

August 14, 2017

Cont.

ANNOUNCEMENTS:

- At the July 10 Mayor and Town Council meeting, Andrea White was hired as Curator of Development at the Gate House Museum
- First Friday, September 1, 6 P.M. – 9 P.M. Purchase a mini American Flag and receive 15% off at every participating store
- The Town offices will be closed for Labor Day on September 4, 2017
- The Sykesville Cinema will be showing Finding Dory on September 9
- Farmers' Market and Little Sykes, every Sunday 9:00 A.M to 1:00 P.M.

OPEN SESSION:

Consent Agenda:

1. Approval of Warfield Stream Buffer Zone Easement
2. Authorize the Mayor to sign an MOU for the county to conduct the Warfield technical review for the final subdivision plan for Parcels E/F
3. Authorize the Mayor to sign an easement for public access to 7610 Main Street sidewalk

MOTION: Council President Betz motioned and Council Member Link seconded to approve the items on the consent agenda.

The motion carried unanimously.

Business:

4. **Public Hearing – Adequate Public Facilities Certification for Warfield**
Mayor Shaw opened the public hearing. There were no comments from the public. Mayor Shaw closed the public hearing.

5. **Consideration of the Adequate Public Facilities Certification for Warfield**

MOTION: Council Member True motioned and Council Member Carter seconded to certify that the Public Facilities for the subdivision for 145 town homes on Parcels E/F of the Warfield Complex are adequate.

The motion carried unanimously.

6. **Authorization to apply for the FY 19 Community Parks and Playgrounds Grant**
There was discussion about the placement of the play pods, as there will be problems with replenishing the mulch each year. Council Member Carter explained that the grant is for the concept of the play pods, and the details can be worked out after applying for the grant.

MOTION: Council Member Carter motioned and Council Member Keenan seconded to authorize the application for the FY 19 Community Parks and Playgrounds application between the amounts of \$150,000 and \$200,000.

The motion carried unanimously.

7. **Deferment of repayment of Warfield Development Corporation Loan**

COUNCIL MEETING MINUTES

August 14, 2017

Cont.

The Warfield loan and the \$90,000 line, \$35,000 of which was drawn on 11/7/13, was supposed to be repaid within 3 years, which would have been the end of 2016.

MOTION: Council Member Link motioned and Council President Betz seconded to allow the repayment of the Warfield Development Corporation Loan to be paid off at closing.

The motion carried unanimously.

8. Sustainable Communities Designation Renewal

Dawn Ashbacher presented the draft renewal application. She explained that a lot of the goals from the last five years can remain for this application. She also explained that goals that seem out of Town control, such as the improvements to Route 32 can be accomplished through advocating for them.

Council Member True asked if there was another meeting of the work group scheduled. There is not one currently scheduled, but one can be if needed. The application is due September 15.

MOTION: Council President Betz motioned and Council Member Grasley seconded to take a five minute recess at 7:55 P.M.

The motion carried unanimously.

MOTION: Council President Betz motioned and Council Member Grasley seconded to go back into open session at 8:05 P.M.

The motion carried unanimously.

CLOSED SESSION:

The meeting is proposed to be closed pursuant to the General Provisions of the Annotated Code of Maryland, Section 3-305(b): (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals; and (7) to consult with counsel to obtain legal advice on a legal matter.

MOTION: Council President Betz motioned and Council Member True seconded to go into closed session at 8:06 P.M.

The motion carried unanimously.

Those in attendance were: Mayor Shaw, Council President Betz, Council Members Carter, Grasley, Keenan, Link, and True, Town Manager Dawn Ashbacher, and Town Attorney Dennis Hoover. Kerry Chaney and Norman Fogg were present during the first discussion item

Items discussed were:

- **Personnel** – HDC Professional Services – Confidential Personal Information

COUNCIL MEETING MINUTES

August 14, 2017

Cont.

– no action

- **Consult with Legal Counsel** – 714 Sandosky Road disposition - action
- **Consult with Legal Counsel** – Update on Warfield Contract Negotiations – no action
- **Consult with Legal Counsel** – Warfield Right-of-Way and Sidewalks – no action
- **Personnel** – Staff Updates – Confidential Personal Information - action

MOTION: Council Member Keenan motioned and Council Member Carter seconded to go back into open session at 10:58 P.M.

The motion carried unanimously.

MOTION: Council Member Grasley motioned and Council Member True seconded to authorize Jeremy Lindamore to take home a Sykesville truck on days when he will be picking up a trustee from the trustee program until October 10.

The motion carried unanimously.

MOTION: Council Member Grasley motioned and Council Member True motioned to authorize the Mayor to execute a contract with David H. Gleason Associates for Richard Wagner to act as the consultant to the Historic District Commission.

The motion carried unanimously with Council Member Carter abstaining.

ADJOURN: There being no further business to come before the Council, Council President Betz motioned and Council Member Carter seconded to adjourn meeting at 11:05 P.M.

The motion carried unanimously.

Respectfully submitted
Town Clerk Kerry Chaney