

TOWN OF SYKESVILLE



TREASURER'S REPORT FOR December 2019

Includes for this period:

- 1) Balance Sheet
- 2) Statement of Revenues and Expenditures with Budget Comparison
- 3) Check Register

Submitted by: Craig Weaver, Town Treasurer

TOWN OF SYKESVILLE
Balance Sheet
As of December 31, 2019

Dec 31, 19

ASSETS

Current Assets

Checking/Savings

1004 · Vendor & P/R Checking	590,577.32
1006 · CCB-Savings for Checking Funds	1,500,436.45
1008 · CCB-Old Main Line P.O.	60,597.60
1021 · CCB-Little Sykes Railway	13,462.03
1030 · Petty Cash Fund	650.00
1041 · CCB-Historic District Comm.	2,821.89
1046 · CCB-Gate House Museum	13,375.01
1061 · CCB-Parks & Recreation	8,739.48
1091 · CCB-Unemployment Reserve	18,567.37
1095 · Certs of Dep - Windsor Wealth	950,000.00
1096 · Money Market Account NWSB	14,289.40
1097 · Certificates of Deposit - CCB	616,715.27
1121 · CCB-Impact Fees	167,513.17
1122 · CCB - Parking Impact Fees	24,016.45
1131 · CCB-Development Inspection Fees	56,303.61
1185 · Police Auxiliary Reserve	<u>3,715.88</u>

Total Checking/Savings 4,041,780.93

Accounts Receivable

11000 · Accounts Receivable	<u>4,379.48</u>
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Total Accounts Receivable 4,379.48

Other Current Assets

1190 · Escrow Funds for Warfield	1,106,599.00
1317 · A/R R/E Taxes 16/17	6.65
1350 · Grants Receivable	80,817.00
1370 · Prepaid Expenses	<u>364.25</u>

Total Other Current Assets 1,187,786.90

Total Current Assets 5,233,947.31

Other Assets

1176 · Note Receivable Escrow-Warfield	1,000,000.00
1390 · Accrued Interest Receivable	41,554.16
1402 · Loan Receivable-Baldwin's ADA	<u>22,343.56</u>

Total Other Assets 1,063,897.72

TOTAL ASSETS 6,297,845.03

TOWN OF SYKESVILLE
Balance Sheet
As of December 31, 2019

Dec 31, 19

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable 35,803.93

Total Accounts Payable 35,803.93

Other Current Liabilities

2121 · Deposits 1,900.00

2124 · Developer Escrow Account 48,513.65

2144 · Misc. Deferred Revenue 1,750.00

2200 · Payroll Liabilities

2222 · Maryland State Retirement 10.29

Total 2200 · Payroll Liabilities 10.29

Total Other Current Liabilities 52,173.94

Total Current Liabilities 87,977.87

Total Liabilities 87,977.87

Equity

3100 · Fund Balance - Unassigned -298,042.74

3102 · Fund Balance - Nonspendable 64,127.00

3103 · Fund Balance - Restricted 1,569,402.00

3104 · Fund Balance - Assigned 711,132.00

32000 · Retained Earnings 4,545,615.30

32999 · Net Income YE Closing Acct -489,488.92

Net Income 107,122.52

Total Equity 6,209,867.16

TOTAL LIABILITIES & EQUITY 6,297,845.03

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Current Month and Fiscal Year To Date

Ordinary Income/Expense	<u>Dec 19</u>	<u>Jul - Dec 19</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
Income				
000 · Revenues				
005 · Town Property Taxes				
4117 · Real Estate Tax Revenue 19/20	15,236.03	979,742.91	1,492,072.00	(512,329.09)
4122 · Corp Personal Property Tax	292.72	38,538.17	48,540.00	(10,001.83)
4130 · Penalties, Tax	224.08	1,591.91	5,000.00	(3,408.09)
4140 · Discounts, Tax	(8.72)	(8,739.44)	(8,500.00)	(239.44)
Total 005 · Town Property Taxes	<u>15,744.11</u>	<u>1,011,133.55</u>	<u>1,537,112.00</u>	<u>(525,978.45)</u>
010 · Licenses & Permits				
4160 · Admissions Tax, State	0.00	373.85	650.00	(276.15)
4211 · Alcoholic Beverages, State	0.00	0.00	1,700.00	(1,700.00)
4212 · Traders Licenses, County	0.00	28.77	2,500.00	(2,471.23)
4213 · Building Permits, County	0.00	232.90	250.00	(17.10)
4221 · Park/Visitor Center Permits Twn				
4221.2 · M.C. Park Pavillion Rentals	0.00	1,350.00	3,000.00	(1,650.00)
4221.4 · South Branch Park Rental	0.00	150.00	360.00	(210.00)
Total 4221 · Park/Visitor Center Permits Twn	<u>0.00</u>	<u>1,500.00</u>	<u>3,360.00</u>	<u>(1,860.00)</u>
4222 · Franchise Fees, Cable TV	0.00	18,022.25	60,904.00	(42,881.75)
4227 · Bldg/Zoning Permits, Town	27.50	1,302.12	8,000.00	(6,697.88)
4229 · Solicitor Permits, Town	0.00	0.00	20.00	(20.00)
4430 · Impact Fees	0.00	0.00	66,720.00	(66,720.00)
4431 · Parking Impact Fees	0.00	0.00	15,000.00	(15,000.00)
4441 · Non Refundable Developer Fees	0.00	620.00	0.00	620.00
4821 · Historic District Comm - Zoning	80.00	125.00	300.00	(175.00)
Total 010 · Licenses & Permits	<u>107.50</u>	<u>22,204.89</u>	<u>159,404.00</u>	<u>(137,199.11)</u>
015 · Intergovernmental				
4150 · Income Tax, State	0.00	229,593.96	625,000.00	(395,406.04)
4312 · Highway User Revenue, State	33,207.21	54,970.37	184,060.00	(129,089.63)
4315 · State Aid for Police Protection	12,270.25	24,540.50	50,000.00	(25,459.50)
4324 · Police Dept Overtime Grants	0.00	660.00	5,500.00	(4,840.00)
4328 · Town County Agreement	0.00	259,137.00	259,137.00	0.00
Total 015 · Intergovernmental	<u>45,477.46</u>	<u>568,901.83</u>	<u>1,123,697.00</u>	<u>(554,795.17)</u>

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Current Month and Fiscal Year To Date

	<u>Dec 19</u>	<u>Jul - Dec 19</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
020 · Service Fees				
4450 · Commercial Trash Collection	135.00	16,114.50	31,360.00	(15,245.50)
4451 · Commercial Solid Waste Permits	0.00	1,000.00	1,500.00	(500.00)
4811.1 · Baldwin's ADA Principal	348.53	2,069.60	4,191.00	(2,121.40)
4812.1 · Baldwin's ADA Interest	85.93	537.14	1,022.00	(484.86)
4813 · Baldwin's Percent Rent	0.00	0.00	9,000.00	(9,000.00)
4815 · Rentals, Equip & Property	2,875.16	16,700.96	32,700.00	(15,999.04)
4819 · Newsletter Ads - Receipts	0.00	100.00	500.00	(400.00)
4841 · Code Remediation Fees	0.00	1,390.00	300.00	1,090.00
Total 020 · Service Fees	<u>3,444.62</u>	<u>37,912.20</u>	<u>80,573.00</u>	<u>(42,660.80)</u>
025 · Local / Program Revenues				
4817 · Post Office Sales Revenue				
4817.2 · PO Retail Income	904.89	1,266.86	1,000.00	266.86
4817.4 · PO Postage Income	21,448.07	65,222.27	127,000.00	(61,777.73)
Total 4817 · Post Office Sales Revenue	<u>22,352.96</u>	<u>66,489.13</u>	<u>128,000.00</u>	<u>(61,510.87)</u>
4817.3 · PO Services Income	2.25	104.25	150.00	(45.75)
4817.5 · Stamp Commissions	1,825.24	6,399.07	12,000.00	(5,600.93)
4817.6 · Tower Rental	460.00	1,450.00	4,000.00	(2,550.00)
4822 · Gatehouse - Donations	0.00	100.00	200.00	(100.00)
4823 · Gatehouse - Fundraisers	0.00	0.00	1,000.00	(1,000.00)
4829 · Schoolhouse Donations	282.00	357.00	175.00	182.00
4837 · Little Sykes Railway Revenues	0.00	1,386.02	2,500.00	(1,113.98)
4840 · Military Memorial Donations	0.00	200.00	500.00	(300.00)
4851 · P & R Revenues				
4851.7 · P&R Concert Concessions	0.00	69.90	100.00	(30.10)
4852.1 · P&R Cinema Sponsorships	0.00	0.00	897.00	(897.00)
4852.2 · P&R Cinema Concessions	0.00	327.10	400.00	(72.90)
4854 · Parks and Rec Donations	0.00	19.50	0.00	19.50
Total 4851 · P & R Revenues	<u>0.00</u>	<u>416.50</u>	<u>1,397.00</u>	<u>(980.50)</u>
Total 025 · Local / Program Revenues	<u>24,922.45</u>	<u>76,901.97</u>	<u>149,922.00</u>	<u>(73,020.03)</u>

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Current Month and Fiscal Year To Date

	<u>Dec 19</u>	<u>Jul - Dec 19</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
030 · Revenue from Other Sources				
4323 · Grants, Misc Projects, State	0.00	(20,585.00)	100,000.00	(120,585.00)
4326 · Police Dept. Grants	0.00	1,500.00	0.00	1,500.00
4331 · USDA Grant, Federal	0.00	8,829.79	0.00	8,829.79
4510 · Parking Violations	235.00	1,170.00	1,500.00	(330.00)
4810 · Interest	6,154.39	41,357.33	30,000.00	11,357.33
4833 · Misc Receipts - Police Dept	17.00	549.00	500.00	49.00
4835 · Misc Receipts - General	0.00	0.00	1,000.00	(1,000.00)
4867 · Community Legacy Grant	15,405.00	26,979.34	159,285.00	(132,305.66)
4889 · Warfield Public Projects Funds	0.00	0.00	180,000.00	(180,000.00)
4911 · Use of Restricted Fund Bal - GH	0.00	0.00	17,250.00	(17,250.00)
4981 · Use of Assigned Fnd.Bal-Parks	0.00	0.00	1,900.00	(1,900.00)
4985 · Use of Unrestricted Fund Balanc	0.00	0.00	510,103.00	(510,103.00)
4986 · Use of Assign. Fund Bal. GH Mus	0.00	0.00	3,600.00	(3,600.00)
4991 · Use of Assigned Fund Bal-Insura	0.00	0.00	35,984.00	(35,984.00)
4992 · Use of Assign Fd Bal - Springfi	0.00	0.00	1,535.00	(1,535.00)
4995 · Use of Assign. Fd Bal - Website	0.00	0.00	1,956.00	(1,956.00)
Total 030 · Revenue from Other Sources	<u>21,811.39</u>	<u>59,800.46</u>	<u>1,044,613.00</u>	<u>(984,812.54)</u>
Total 000 · Revenues	<u>111,507.53</u>	<u>1,776,854.90</u>	<u>4,095,321.00</u>	<u>(2,318,466.10)</u>
Total Income	111,507.53	1,776,854.90	4,095,321.00	(2,318,466.10)
Cost of Goods Sold				
5105510 · Cost of Sales				
5105512 · P.O. Retail Sales Expense	0.00	296.57	400.00	(103.43)
5105514 · P.O. Postage for Resale Expense	18,275.00	66,340.84	127,000.00	(60,659.16)
Total 5105510 · Cost of Sales	<u>18,275.00</u>	<u>66,637.41</u>	<u>127,400.00</u>	<u>(60,762.59)</u>
Total COGS	<u>18,275.00</u>	<u>66,637.41</u>	<u>127,400.00</u>	<u>(60,762.59)</u>
Gross Profit	93,232.53	1,710,217.49	3,967,921.00	(2,257,703.51)

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Current Month and Fiscal Year To Date

	<u>Dec 19</u>	<u>Jul - Dec 19</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
Expense				
100 · Mayor & Town Council				
1005000 · Salaries	2,000.00	12,000.00	24,000.00	(12,000.00)
1007110 · Maryland Municipal League Dues	0.00	5,511.42	5,512.00	(0.58)
1007111 · MD Mun League - Dinners & Other	140.00	900.00	600.00	300.00
1007115 · Md Municipal League Convention	0.00	1,944.35	6,890.00	(4,945.65)
1007120 · Advertising & Publishing	0.00	3,443.17	2,500.00	943.17
1007125 · Flowers & Condolences	0.00	1,067.25	300.00	767.25
1007126 · Contest Residential Holiday Dec	0.00	0.00	175.00	(175.00)
1007127 · Town Newsletter	4,490.82	9,551.18	11,440.00	(1,888.82)
1007131 · Volunteer Events	0.00	0.00	500.00	(500.00)
1007132 · Employee Events	968.66	1,158.04	1,000.00	158.04
1007133 · Mayor and Council Retreat	0.00	0.00	6,200.00	(6,200.00)
1007430 · Community Media Center	0.00	7,208.85	24,362.00	(17,153.15)
1007572 · Christmas Decorations	615.49	1,463.65	3,000.00	(1,536.35)
1007817 · Contingency	189.31	1,659.98	4,000.00	(2,340.02)
1007827 · Volunteer Fire Co. Donation	0.00	0.00	4,500.00	(4,500.00)
Total 100 · Mayor & Town Council	8,404.28	45,907.89	94,979.00	(49,071.11)
105 · Town Commissions				
1057320 · SHDC-Oper Exp Town Funded	0.00	0.00	1,500.00	(1,500.00)
Total 105 · Town Commissions	0.00	0.00	1,500.00	(1,500.00)
108 · Professional Services				
1085100 · Audit Fees	0.00	18,680.00	15,000.00	3,680.00
1087210 · Legal Counsel	1,477.50	16,454.50	30,000.00	(13,545.50)
1087220 · Engineering	0.00	18,829.79	15,000.00	3,829.79
1087221 · Professional Services Property	0.00	0.00	5,000.00	(5,000.00)
1087240 · Codification Services	0.00	995.84	3,000.00	(2,004.16)
1087813 · Insurance - General & Liability	0.00	33,721.00	32,000.00	1,721.00
1087900 · Employment Search Services	0.00	6,157.05	0.00	6,157.05
1087901 · Employment Search Expenses	0.00	2,064.84	0.00	2,064.84
Total 108 · Professional Services	1,477.50	96,903.02	100,000.00	(3,096.98)

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Current Month and Fiscal Year To Date

	<u>Dec 19</u>	<u>Jul - Dec 19</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
150 · Administration				
1505000 · Salaries	21,087.91	136,639.53	312,000.00	(175,360.47)
1505027 · Circuit Rider Program Match	0.00	312.50	1,250.00	(937.50)
1505028 · Moving/Relocation Expenses	0.00	7,500.00	8,000.00	(500.00)
1505029 · Consulting Fee	2,307.69	10,769.22	20,000.00	(9,230.78)
1505210 · Utilities Town House	198.11	2,360.92	4,500.00	(2,139.08)
1505211 · Utilities - 714 Sandosky Road	0.00	528.15	632.00	(103.85)
1505212 · MML Convention - Town Staff	0.00	0.00	5,040.00	(5,040.00)
1505220 · Telephone TH, Police, PW	565.93	3,735.83	6,650.00	(2,914.17)
1505221 · Telephone & Alarm - 714 Sandosk	63.89	464.61	732.00	(267.39)
1505230 · Building Maintenance TH	105.45	1,700.77	3,000.00	(1,299.23)
1505235 · Housekeeping TH	360.00	2,250.00	4,680.00	(2,430.00)
1505240 · Heating TH	1,044.59	1,804.09	6,000.00	(4,195.91)
1505250 · Equipment Maintenance	197.41	1,471.67	2,400.00	(928.33)
1505270 · Prop Maintenance - Landscaping	127.50	765.00	8,530.00	(7,765.00)
1505300 · Travel Expense-All Depts	0.00	1,033.64	3,000.00	(1,966.36)
1505400 · Office Supplies	890.73	2,424.29	4,200.00	(1,775.71)
1505425 · Postage-All Departments	0.00	752.24	1,100.00	(347.76)
1505460 · Building/Kitchen Supplies	257.70	1,154.03	2,200.00	(1,045.97)
1505500 · Computer Hardware	5,066.66	6,461.56	4,250.00	2,211.56
1505551 · Computer Software	43.00	307.98	1,750.00	(1,442.02)
1505552 · Computer Maintenance	0.00	1,968.00	2,600.00	(632.00)
1505553 · Website Annual Fee	0.00	0.00	1,956.00	(1,956.00)
1505554 · Annual Email Fee	0.00	0.00	1,800.00	(1,800.00)
1505715 · Cellular Phones	86.20	515.51	1,232.00	(716.49)
1505810 · Training & Education	375.00	439.48	5,500.00	(5,060.52)
1505820 · Dues & Subscriptions	0.00	211.04	2,000.00	(1,788.96)
1505835 · Bank Fees - Misc Charges	35.00	35.00	100.00	(65.00)
1505836 · Payroll Processing Fees	309.65	1,522.70	3,400.00	(1,877.30)
1507425 · Contract Services-Copier Lease	222.00	666.00	1,332.00	(666.00)
1507500 · Bad Debt Expense	0.00	3,037.23	3,000.00	37.23
1507501 · Town Rebranding	0.00	0.00	30,000.00	(30,000.00)
1507502 · Town Master Plan	0.00	0.00	40,000.00	(40,000.00)
Total 150 · Administration	<u>33,344.42</u>	<u>190,830.99</u>	<u>492,834.00</u>	<u>(302,003.01)</u>

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Current Month and Fiscal Year To Date

	<u>Dec 19</u>	<u>Jul - Dec 19</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
210 · Public Safety				
2105000 · Salaries	33,857.03	194,375.04	457,000.00	(262,624.96)
2105005 · Other Overtime	1,444.89	12,267.03	11,250.00	1,017.03
2105006 · Grant Overtime	700.00	2,360.00	5,500.00	(3,140.00)
2105007 · New Employee Background/Screen.	99.50	594.70	1,500.00	(905.30)
2105010 · Court Pay	700.00	3,600.00	9,500.00	(5,900.00)
2105026 · Vacation Time Payout	0.00	4,234.24	0.00	4,234.24
2105210 · Utilities	226.29	1,377.04	5,000.00	(3,622.96)
2105230 · Building Maintenance	166.35	2,020.19	5,000.00	(2,979.81)
2105235 · Housekeeping	460.00	2,875.00	5,980.00	(3,105.00)
2105240 · Heating	0.00	439.08	2,000.00	(1,560.92)
2105250 · Equipment Maintenance	0.00	1,169.40	13,400.00	(12,230.60)
2105260 · Gasoline & Oil	1,327.38	7,967.29	15,000.00	(7,032.71)
2105270 · Property Maintenance	46.25	277.50	555.00	(277.50)
2105280 · Vehicle Maintenance	1,319.87	4,558.76	10,000.00	(5,441.24)
2105400 · Office Supplies	113.98	1,158.08	3,000.00	(1,841.92)
2105500 · Operating Supplies and Expense	73.29	1,623.64	2,500.00	(876.36)
2105550 · Computer Hardware	1,266.67	13,518.52	12,275.00	1,243.52
2105551 · Computer Software	0.00	5,432.88	5,500.00	(67.12)
2105552 · Computer Maintenance	0.00	2,644.00	2,000.00	644.00
2105700 · Uniforms	0.00	1,496.45	4,500.00	(3,003.55)
2105715 · Cellular Phones	323.23	1,939.32	4,000.00	(2,060.68)
2105810 · Training & Education	263.96	2,330.40	2,500.00	(169.60)
2105830 · Subscriptions	0.00	306.00	2,500.00	(2,194.00)
2107125 · Community Outreach/Advertising	0.00	3,012.18	0.00	3,012.18
2107410 · Ammunition	0.00	1,590.00	3,000.00	(1,410.00)
2107425 · Contract Svc-Copier Lease	112.00	672.00	1,400.00	(728.00)
2107450 · Auxiliary Police	0.00	1,177.26	1,600.00	(422.74)
Total 210 · Public Safety	<u>42,500.69</u>	<u>275,016.00</u>	<u>586,460.00</u>	<u>(311,444.00)</u>

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Current Month and Fiscal Year To Date

	<u>Dec 19</u>	<u>Jul - Dec 19</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
300 · Public Works & Sanitation				
3005000 · Salaries	19,488.01	119,492.33	277,500.00	(158,007.67)
3005005 · Salaries-Overtime-Exclude Snow	137.20	1,031.52	1,500.00	(468.48)
3005210 · Utilities	267.69	1,160.48	2,900.00	(1,739.52)
3005230 · Building Maintenance	279.50	353.34	4,000.00	(3,646.66)
3005240 · Heating	119.65	316.73	2,500.00	(2,183.27)
3005250 · Equipment Maintenance	0.00	1,430.76	3,500.00	(2,069.24)
3005255 · Dumpsters/Sanitation Equipment	150.00	560.00	1,000.00	(440.00)
3005260 · Gasoline & Oil	1,849.32	10,812.14	25,000.00	(14,187.86)
3005280 · Vehicle Maintenance	1,835.78	8,871.03	30,000.00	(21,128.97)
3005400 · Office Supplies	0.00	39.00	500.00	(461.00)
3005500 · Operating Supplies and Expense	906.34	4,506.90	7,500.00	(2,993.10)
3005550 · Computer Hardware	1,266.67	1,266.67	1,000.00	266.67
3005552 · Computer Maintenance	0.00	192.00	700.00	(508.00)
3005553 · Internet Service	86.90	608.30	1,050.00	(441.70)
3005700 · Uniforms	199.04	1,293.76	2,500.00	(1,206.24)
3005705 · Protective Safety Equip	141.77	1,516.32	3,300.00	(1,783.68)
3005710 · Employee Shoe Program	355.00	569.99	1,400.00	(830.01)
3005715 · Cellular Phones	98.49	472.03	1,500.00	(1,027.97)
3005810 · Training and Education	0.00	75.00	750.00	(675.00)
3005850 · CDL - Drug & Alcohol Testing	278.00	727.00	1,100.00	(373.00)
3007610 · Tipping Fees	6,705.28	40,466.36	87,000.00	(46,533.64)
3007620 · Recycling Bins	0.00	2,045.21		
3007640 · Raincliffe Trash Rebate	0.00	0.00	14,490.00	(14,490.00)
Total 300 · Public Works & Sanitation	<u>34,164.64</u>	<u>197,806.87</u>	<u>470,690.00</u>	<u>(272,883.13)</u>
310 · Streets & Roads				
3105005 · Overtime-Snow Removal	0.00	0.00	5,500.00	(5,500.00)
3107500 · Misc Road materials	900.00	3,107.68	3,500.00	(392.32)
3107511 · Snow Removal Supplies				
3007512 · Snow Removal Contract Services	0.00	0.00	1,000.00	(1,000.00)
3107511 · Snow Removal Supplies - Other	32.89	254.02	25,000.00	(24,745.98)
Total 3107511 · Snow Removal Supplies	<u>32.89</u>	<u>254.02</u>	<u>26,000.00</u>	<u>(25,745.98)</u>
3107542 · Drainage & Inlets	0.00	3,570.94	7,000.00	(3,429.06)
3107560 · Road Repair/Patching	0.00	6,557.64	4,000.00	2,557.64
3107565 · Parking Lot Flower Bed Maint.	106.92	641.52	1,110.00	(468.48)
3107570 · Street Lighting Electric Serv	4,884.95	25,922.47	60,000.00	(34,077.53)
3107580 · Signs	40.11	210.10	4,000.00	(3,789.90)
Total 310 · Streets & Roads	<u>5,964.87</u>	<u>40,264.37</u>	<u>111,110.00</u>	<u>(70,845.63)</u>

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Current Month and Fiscal Year To Date

	<u>Dec 19</u>	<u>Jul - Dec 19</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
410 · Parks Maintenance				
4105210 · Utilities	75.01	938.88	6,000.00	(5,061.12)
4105235 · Housekeeping	0.00	720.00	1,215.00	(495.00)
4105250 · Equipment Maintenance	0.00	2.18	3,100.00	(3,097.82)
4105270 · Property Maintenance	95.82	1,363.03	16,500.00	(15,136.97)
4105275 · Park Vandalism Repairs	0.00	61.22	500.00	(438.78)
4105500 · Operating Supplies and Expense	0.00	0.00	500.00	(500.00)
4105525 · Grass Cutting Code Enforecmt	0.00	290.00	250.00	40.00
4107425 · Contract Landscaping	0.00	0.00	1,000.00	(1,000.00)
4107771 · Tree Care/Maintenance	0.00	28,820.00	18,000.00	10,820.00
4107780 · Sediment Pond Maintenance	0.00	0.00	4,000.00	(4,000.00)
4107790 · Property Maint-SBP	672.33	4,576.37	13,160.00	(8,583.63)
4107792 · Utilities @ South Branch Park	106.15	461.06	1,000.00	(538.94)
4107793 · Little Sykes Building Maintenanc	35.65	35.65	1,100.00	(1,064.35)
4107794 · Little Sykes Property Maintenanc	0.00	404.25	2,200.00	(1,795.75)
4107795 · Little Sykes Mini-Train Mainten	0.00	17.98	800.00	(782.02)
Total 410 · Parks Maintenance	<u>984.96</u>	<u>37,690.62</u>	<u>69,325.00</u>	<u>(31,634.38)</u>
430 · Main Street / Downtown				
4305502 · Contribution to Downtown Sykes	0.00	25,000.00	50,000.00	(25,000.00)
4307600 · Military Memorial Expenditures	0.00	41.62	500.00	(458.38)
Total 430 · Main Street / Downtown	<u>0.00</u>	<u>25,041.62</u>	<u>50,500.00</u>	<u>(25,458.38)</u>
510 · Visitor Center & Post Office				
5105000 · Salaries	2,978.92	16,211.61	35,000.00	(18,788.39)
5105210 · Utilities	281.68	1,535.52	4,700.00	(3,164.48)
5105215 · Security Services-Professional	0.00	0.00	270.00	(270.00)
5105220 · Telephone	64.86	389.06	720.00	(330.94)
5105225 · Business Machine Supplies	0.00	48.96	500.00	(451.04)
5105230 · Building Maintenance	683.97	1,902.97	2,500.00	(597.03)
5105235 · Housekeeping	280.00	1,820.00	3,640.00	(1,820.00)
5105400 · Office Supplies	179.24	504.99	500.00	4.99
5105553 · Internet Service	87.92	615.44	1,080.00	(464.56)
5105835 · ACH Merchant & Bank Fees	251.80	1,103.04	2,440.00	(1,336.96)
Total 510 · Visitor Center & Post Office	<u>4,808.39</u>	<u>24,131.59</u>	<u>51,350.00</u>	<u>(27,218.41)</u>

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Current Month and Fiscal Year To Date

	<u>Dec 19</u>	<u>Jul - Dec 19</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
520 · Historic Buildings				
5205210 · Schoolhouse Utilities	362.95	882.13	2,200.00	(1,317.87)
5205220 · Schoolhouse Telephone	29.19	174.96	342.00	(167.04)
5205230 · Schoolhouse Building Maint	14.50	412.91	1,200.00	(787.09)
5205235 · Schoolhouse Housekeeping	60.00	360.00	720.00	(360.00)
5205500 · Schoolhouse Supplies	0.00	132.74	400.00	(267.26)
5205600 · Utility Exp Grant - S&P Railway	0.00	0.00	500.00	(500.00)
5205700 · Bldg Maint. - Baldwin's Station	0.00	0.00	1,200.00	(1,200.00)
Total 520 · Historic Buildings	<u>466.64</u>	<u>1,962.74</u>	<u>6,562.00</u>	<u>(4,599.26)</u>
530 · Gate House Museum				
5305000 · Salaries - Curator	2,581.24	15,762.04	34,500.00	(18,737.96)
5305210 · Utilities	47.02	813.63	1,300.00	(486.37)
5305215 · Security Services-Professional	0.00	0.00	410.00	(410.00)
5305220 · Telephone	29.19	174.96	350.00	(175.04)
5305230 · Building Maintenance	138.40	768.70	1,000.00	(231.30)
5305232 · Computer Expenses	0.00	310.16	500.00	(189.84)
5305240 · Heating	907.96	1,563.66	3,500.00	(1,936.34)
5305270 · Property Maintenance - Landscap	0.00	0.00	300.00	(300.00)
5305335 · Museum Events	56.25	56.25	2,500.00	(2,443.75)
5305400 · Office Supplies/Operational Exp	0.00	229.76	500.00	(270.24)
5305553 · Internet Service	87.92	615.44	1,100.00	(484.56)
5305815 · Educational Programs	0.00	201.79	350.00	(148.21)
5307125 · Marketing	0.00	0.00	800.00	(800.00)
5307129 · Program Devel / Exhibit Plannin	0.00	99.00	3,600.00	(3,501.00)
Total 530 · Gate House Museum	<u>3,847.98</u>	<u>20,595.39</u>	<u>50,710.00</u>	<u>(30,114.61)</u>
570 · Parks & Recreation				
5707740 · Parks & Rec, Misc Park Events				
7740.3 · Advertising	0.00	27.87	350.00	(322.13)
7740.5 · Concert Bands	0.00	600.00	500.00	100.00
7740.6 · Misc. Holiday Events	0.00	72.79	200.00	(127.21)
7740.7 · Concessions	0.00	165.97	500.00	(334.03)
7740.8 · Music Licensing ASCAP Fees	0.00	0.00	362.00	(362.00)
7740.9 · Movies in the Park	0.00	776.49	1,600.00	(823.51)
7741.4 · Yoga in the Park	0.00	80.00	100.00	(20.00)
7741.5 · Cinema Equipment Maintenance	0.00	0.00	1,500.00	(1,500.00)
Total 5707740 · Parks & Rec, Misc Park Events	<u>0.00</u>	<u>1,723.12</u>	<u>5,112.00</u>	<u>(3,388.88)</u>
5707744 · Volunteer Supplies	0.00	0.00	100.00	(100.00)
7741.6 · Pre-Event Activities	0.00	0.00	500.00	(500.00)
Total 570 · Parks & Recreation	<u>0.00</u>	<u>1,723.12</u>	<u>5,712.00</u>	<u>(3,988.88)</u>

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
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	<u>Dec 19</u>	<u>Jul - Dec 19</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
610 · Employee Benefits				
6105010 · Christmas Bonus-Employees	6,921.88	6,921.88	7,900.00	(978.12)
6107804 · Short Term Disability	439.67	2,946.59	5,800.00	(2,853.41)
6107806 · Retirement Plan/401a	32,852.00	35,045.62	43,998.00	(8,952.38)
6107807 · Workers' Comp Insurance	5,377.00	46,473.00	70,962.00	(24,489.00)
6107808 · Long Term Disability/Employer	208.16	1,380.38	2,706.00	(1,325.62)
6107809 · Life Insurance	252.11	1,680.17	3,315.00	(1,634.83)
6107810 · Health Insurance-Employer Share	23,216.56	156,169.26	288,000.00	(131,830.74)
6107812 · Social Security	6,844.89	39,153.85	88,500.00	(49,346.15)
6107813 · Police Chief Retirement Plan	2,200.13	4,400.27	8,142.00	(3,741.73)
6107814 · LEOPS Retirement Plan	47,221.00	47,221.00	59,974.00	(12,753.00)
6107815 · Unemployment Benefits Paid	0.00	470.40	0.00	470.40
6107816 · Unemployment Tracking Service	0.00	160.00	240.00	(80.00)
Total 610 · Employee Benefits	<u>125,533.40</u>	<u>342,022.42</u>	<u>579,537.00</u>	<u>(237,514.58)</u>
680 · Debt Service				
6805929 · 2008 GO Bond - Prin.	0.00	0.00	86,272.00	(86,272.00)
6805930 · 2008 GO Bond - Int.	0.00	6,287.20	12,574.00	(6,286.80)
Total 680 · Debt Service	<u>0.00</u>	<u>6,287.20</u>	<u>98,846.00</u>	<u>(92,558.80)</u>
700 · Capital Outlay				
7007101 · Facade Grant Reimb.Expenditures	15,405.00	26,979.34	34,285.00	(7,305.66)
7007825 · Capital Outlay-Strmwtr. Mtg	0.00	40,002.00	180,002.00	(140,000.00)
7821.1 · Capital Outlay-Public Safety	0.00	47,043.64	50,700.00	(3,656.36)
7821.2 · Capital Outlay-PW/Sanitation	0.00	12,088.89	207,500.00	(195,411.11)
7821.3 · Capital Outlay - Parks	0.00	(20,014.30)	438,739.00	(458,753.30)
7821.8 · Capital Outlay Town House	0.00	30,663.02	50,000.00	(19,336.98)
7821.9 · Capital Outlay Streets & Roads	20,533.54	160,148.54	184,060.00	(23,911.46)
7822.5 · Capital Outlay Main Street	0.00	0.00	12,500.00	(12,500.00)
7822.6 · Transfer to Capital Reserve	0.00	0.00	40,020.00	(40,020.00)
Total 700 · Capital Outlay	<u>35,938.54</u>	<u>296,911.13</u>	<u>1,197,806.00</u>	<u>(900,894.87)</u>
Total Expense	<u>297,436.31</u>	<u>1,603,094.97</u>	<u>3,967,921.00</u>	<u>(2,364,826.03)</u>
Net Ordinary Income	<u>(204,203.78)</u>	<u>107,122.52</u>	<u>0.00</u>	<u>107,122.52</u>
Net Income	<u>(204,203.78)</u>	<u>107,122.52</u>	<u>0.00</u>	<u>107,122.52</u>

TOWN OF SYKESVILLE
Check Register
December 2019

Num	Source Name	Date	Paid Amount	Memo
47290	ADL Heating and	12/17/2019		
Post Office	ADL Heating and	12/10/2019	-600.00	HVAC repair Tower Room
TOTAL			-600.00	
47288	BG&E	12/10/2019		
October Electric	BG&E	11/01/2019	-51.90	Post Office Elec 3787450000
	BG&E		-68.55	Town House Elec 7275500000
	BG&E		-17.26	Saslow Parking Lot 6936930000
	BG&E		-79.96	Police Elec. 3117160000
	BG&E		-49.36	Public Wks Elec 0118091000 - Electric
	BG&E		-39.26	Public Wks Heat 0118091000 - Gas
	BG&E		-49.32	Train Sta Street Light 8317350000
	BG&E		-49.32	Train Sta Street Light 7776091000
	BG&E		-76.62	McElroy Parking Lot 3606000000
	BG&E		-39.66	Schoolhouse Elec 1414921000
	BG&E		-27.15	Museum Elec 1178761000
	BG&E		-33.40	Cooper Park Elec 5494080000
	BG&E		-33.11	SBP: Bldg A Elec 7479211000
	BG&E		-17.53	McElroy Extension lights 0019540000
	BG&E		-15.74	Sandosky Pkg Lights 8548861000
	BG&E		-14.97	714 Sandosky Road 0795363906
November Electric	BG&E	12/03/2019	-113.97	Post Office Elec 3787450000
	BG&E		-83.05	Town House Elec 7275500000
	BG&E		-17.95	Saslow Parking Lot 6936930000
	BG&E		-93.64	Police Elec. 3117160000
	BG&E		-109.12	Public Wks Elec 0118091000 - Electric
	BG&E		-119.65	Public Wks Heat 0118091000 - Gas
	BG&E		-50.06	Train Sta Street Light 8317350000
	BG&E		-50.06	Train Sta Street Light 7776091000
	BG&E		-77.77	McElroy Parking Lot 3606000000
	BG&E		-144.07	Schoolhouse Elec 1414921000
	BG&E		-26.24	Museum Elec 1178761000
	BG&E		-22.97	Cooper Park Elec 5494080000
	BG&E		-34.55	SBP: Bldg A Elec 7479211000
	BG&E		-20.02	McElroy Extension lights 0019540000
	BG&E		-16.80	Sandosky Pkg Lights 8548861000
	BG&E		-15.70	714 Sandosky Road 0795363906
TOTAL			-1,658.73	
47413	BG&E	12/01/2019		
November Electric	BG&E	12/01/2019	-37.62	SBP Elec 2134290000
	BG&E		-37.62	Girls Shelter Electric 6672670575

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	<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
TOTAL				-75.24	
	47275	BG&E Streets	12/10/2019		1692502000
	1692502000	BG&E Streets	12/02/2019	-3,892.66	Street lighting - November 2019
TOTAL				-3,892.66	
	47318	Canon Solutions America, Inc.	12/30/2019		
	4031245367	Canon Solutions America, Inc.	12/01/2019	-112.00	December 2019 Copier Lease
		Canon Solutions America, Inc.		-12.71	Color Copier Usage - November 2019
TOTAL				-124.71	
	47276	Carroll Occupational Health Solutions	12/10/2019		
	485510	Carroll Occupational Health Solutions	11/27/2019	-48.00	Pre-employment drug screen
TOTAL				-48.00	
	47272	CASH	12/06/2019		
	2 employee gift card	CASH	12/06/2019	-100.00	Two \$50 gift cards for employee holiday party drawing
TOTAL				-100.00	
	47277	CC Comm, Tipping Fees	12/10/2019		91
	13896	CC Comm, Tipping Fees	11/30/2019	-6,188.16	November 2019 tipping fees - 96.69 Tons @ \$64
TOTAL				-6,188.16	
	47261	CC Times	12/03/2019		
	520061753	CC Times	11/06/2019	-78.00	PD subscription - pays through 3/11/2020
TOTAL				-78.00	
	47291	Chesapeake Employers	12/17/2019		Policy # 2159105
	2159105	Chesapeake Employers	12/03/2019	-5,377.00	Workers Comp FY 20 - 7th of 10 installment payments
TOTAL				-5,377.00	

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<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
47262	Cintas Corp	12/03/2019		042-41462
4033964947	Cintas Corp	11/01/2019	-103.50	Mats, supplies
	Cintas Corp		-49.76	Uniforms
4034539013	Cintas Corp	11/08/2019	-32.91	Mats, supplies
	Cintas Corp		-49.76	Uniforms
4035117530	Cintas Corp	11/15/2019	-66.57	Mats, supplies
	Cintas Corp		-49.76	Uniforms
4035750223	Cintas Corp	11/22/2019	-32.91	Mats, supplies
	Cintas Corp		-49.76	Uniforms
TOTAL			<u>-434.93</u>	
47278	Cintas Corp	12/10/2019		042-41462
4036284945	Cintas Corp	11/29/2019	-143.07	Mats, supplies
	Cintas Corp		-49.76	Uniforms
TOTAL			<u>-192.83</u>	
47319	Comcast--PW	12/30/2019		8299 40 037 0037298
8299 40 037 0037298	Comcast--PW	12/12/2019	-86.90	PW Equipment & Internet Service 12/21/2019 to 1/20/2020
TOTAL			<u>-86.90</u>	
47332	Comcast-Gatehouse	12/30/2019		8299 40 037 0028768
8299 40 037 0028768	Comcast-Gatehouse	12/14/2019	-87.92	GH Internet 12/22/19 to 01/21/2020
TOTAL			<u>-87.92</u>	
47333	Comcast-Post Office	12/30/2019		8299 40 037 0035888
8299 40 037 0035888	Comcast-Post Office	12/14/2019	-87.92	PO Internet 12/22/2019 to 1/21/2020
TOTAL			<u>-87.92</u>	
47334	Comcast-TH	12/30/2019		
8299 40 037 0041944	Comcast-TH	12/14/2019	-127.87	Phone system - 12/19/19 to 01/18/20
TOTAL			<u>-127.87</u>	
47289	Constellation New Energy Inc	12/10/2019		

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Num	Source Name	Date	Paid Amount	Memo
November Electric	Constellation New Energy Inc	12/04/2019	-167.71	Post Office Elec 3787405920
	Constellation New Energy Inc		-115.06	Town House Elec 7275536758
	Constellation New Energy Inc		-4.67	Saslow Parking Lot 6936924738
	Constellation New Energy Inc		-132.65	Police Elec. 3117113991
	Constellation New Energy Inc		-158.57	Public Wks Elec 0118086503 - Electric
	Constellation New Energy Inc		-218.88	Schoolhouse Elec 1414992190
	Constellation New Energy Inc		-20.78	Museum Elec 1178711118
	Constellation New Energy Inc		-14.42	Cooper Park Elec 5494040276
	Constellation New Energy Inc		-33.98	SBP: Bldg A Elec 7479253110
	Constellation New Energy Inc		-9.81	McElroy Extension lights 0019533556
	Constellation New Energy Inc		-2.84	Sandosky Pkg Lights 8548861430
	Constellation New Energy Inc		-2.57	714 Sandosky Road 0795363118
TOTAL			-881.94	
47292	Crystal Spring	12/17/2019		1160808 1386206
1386206 102719	Crystal Spring	10/27/2019	-54.96	Water delivery October 2019
	Crystal Spring		-54.95	Water delivery October 2019
	Crystal Spring		-54.96	Water delivery October 2019
1386206 112419	Crystal Spring	11/24/2019	-54.97	Water delivery November 2019
	Crystal Spring		-54.97	Water delivery November 2019
	Crystal Spring		-54.96	Water delivery November 2019
TOTAL			-329.77	
47279	Cunningham Recreation	12/10/2019		
146337	Cunningham Recreation	11/12/2019	-21,500.00	Cooper Park Playground - downpayment on playground equipment
TOTAL			-21,500.00	
47320	Eagle Striping Company	12/30/2019		
2019-625	Eagle Striping Company	12/20/2019	-900.00	Willow Bottom Rd - re-striping crosswalks off Raincliffe Rd
TOTAL			-900.00	
47280	Farm & Home Ser	12/10/2019		
493870	Farm & Home Ser	12/06/2019	-160.00	Boots - Ian Cornelius-Rommel
TOTAL			-160.00	
47321	Farm & Home Ser	12/30/2019		

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Num	Source Name	Date	Paid Amount	Memo
494772	Farm & Home Ser	12/20/2019	-195.00	Work boots
TOTAL			-195.00	
47322	Fireline	12/30/2019		
IN00250976	Fireline	12/12/2019	-14.50	Annual fire extinguisher service
IN00250964	Fireline	12/12/2019	-35.65	Annual fire extinguisher service
IN00250973	Fireline	12/12/2019	-166.35	Annual fire extinguisher service
IN00250974	Fireline	12/12/2019	-25.50	Annual fire extinguisher service @ 714 Sandosky Rd
IN00250969	Fireline	12/12/2019	-279.50	Annual fire extinguisher service
IN00250970	Fireline	12/12/2019	-79.95	Annual fire extinguisher service
IN00250971	Fireline	12/12/2019	-138.40	Annual fire extinguisher service
IN00250972	Fireline	12/12/2019	-20.00	Annual fire extinguisher service
TOTAL			-759.85	
47274	Fred Gossage (Vendor)	12/06/2019		
Facade @ 7552 Main S	Fred Gossage (Vendor)	12/06/2019	-10,000.00	FY18 CL Grant - Facade @ 7552 Main St (this 2nd reimb is for roof repairs)
TOTAL			-10,000.00	
47281	Freedom Septic Service, Inc.	12/10/2019		
50255	Freedom Septic Service, Inc.	11/19/2019	-19.25	Spot a pot @ Little Sykes
50254	Freedom Septic Service, Inc.	11/19/2019	-207.00	2 spot a pots @ SBP
TOTAL			-226.25	
47323	Freedom Septic Service, Inc.	12/30/2019		
50682	Freedom Septic Service, Inc.	12/17/2019	-219.00	2 spot a pots @ SBP
TOTAL			-219.00	
47263	Fuelman	12/03/2019		Purchases and charges 11/04/2019 - 11/10/2019
NP57239988	Fuelman	11/11/2019	-110.87	Vehicle #1
	Fuelman		-97.70	Vehicle #2a
	Fuelman		-69.63	Vehicle #3A
	Fuelman		-89.93	Vehicle #4
	Fuelman		-95.67	Vehicle #13a
	Fuelman		-38.30	Vehicle #15
	Fuelman		-78.80	Vehicle #25

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Num	Source Name	Date	Paid Amount	Memo
	Fuelman		-28.47	Vehicle #26 - 2009 Ford Ranger
	Fuelman		-35.40	Vehicle # 6410
	Fuelman		-25.48	Vehicle # 6414
	Fuelman		-86.45	Vehicle # 6417
	Fuelman		-85.01	Vehicle # 6418
	Fuelman		-92.44	Vehicle #6419 - Tahoe
TOTAL			-934.15	
				Purchases and charges 11/11/2019 - 11/17/2019
47282	Fuelman	12/10/2019		
NP57262210	Fuelman	11/18/2019	-64.73	Vehicle #3A
	Fuelman		-131.06	Vehicle #13a
	Fuelman		-47.46	Vehicle #23
	Fuelman		-39.54	Vehicle # 6410
	Fuelman		-70.71	Vehicle # 6411 R
	Fuelman		-53.44	Vehicle # 6413
	Fuelman		-28.21	Vehicle # 6417
	Fuelman		-46.01	Vehicle # 6418
	Fuelman		-43.74	Vehicle #6419 - Tahoe
TOTAL			-524.90	
				Purchases and charges 11/18/2019 - 11/24/2019
47293	Fuelman	12/17/2019		
NP57290808	Fuelman	11/25/2019	-117.37	Vehicle #1
	Fuelman		-80.57	Vehicle #2a
	Fuelman		-127.64	Vehicle #13a
	Fuelman		-148.31	Vehicle #15
	Fuelman		-80.58	Misc. and gas cans
	Fuelman		-29.35	Vehicle #26 - 2009 Ford Ranger
	Fuelman		-22.48	Vehicle # 6410
	Fuelman		-50.91	Vehicle # 6413
	Fuelman		-15.18	Vehicle # 6417
	Fuelman		-87.37	Vehicle # 6418
	Fuelman		-45.54	Vehicle #6419 - Tahoe
TOTAL			-805.30	
				Purchases and charges 12/02/2019 - 12/08/2019
47324	Fuelman	12/30/2019		
NP57396675	Fuelman	12/09/2019	-58.15	Vehicle #2a
	Fuelman		-106.00	Vehicle #13a
	Fuelman		-98.50	Vehicle #15
	Fuelman		-52.71	Vehicle #23
	Fuelman		-73.63	Vehicle # 6410

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	Fuelman		-34.61	Vehicle # 6411 R
	Fuelman		-19.77	Vehicle # 6413
	Fuelman		-87.10	Vehicle # 6417
	Fuelman		-42.21	Vehicle #6419 - Tahoe
TOTAL			-572.68	
47264	Gall's, Inc	12/03/2019		4227640
014158477	Gall's, Inc	11/04/2019	-87.89	Auxiliary clothes
014181778	Gall's, Inc	11/06/2019	-25.20	Auxiliary clothes
TOTAL			-113.09	
47294	Great American Financial Services	12/17/2019		
26072929	Great American Financial Services	12/09/2019	-197.41	Phone lease payment
TOTAL			-197.41	
47271	Hicks Cleaning Group, LLC	12/03/2019		
157	Hicks Cleaning Group, LLC	11/30/2019	-360.00	Town House Cleaning - November
	Hicks Cleaning Group, LLC		-460.00	Police Dept Cleaning - November
	Hicks Cleaning Group, LLC		-280.00	Post Office Cleaning - November
	Hicks Cleaning Group, LLC		-60.00	Schoolhouse Cleaning - November
TOTAL			-1,160.00	
47335	Hicks Cleaning Group, LLC	12/30/2019		
158	Hicks Cleaning Group, LLC	12/31/2019	-360.00	Town House Cleaning - December
	Hicks Cleaning Group, LLC		-460.00	Police Dept Cleaning - December
	Hicks Cleaning Group, LLC		-280.00	Post Office Cleaning - December
	Hicks Cleaning Group, LLC		-60.00	Schoolhouse Cleaning - December
TOTAL			-1,160.00	
47270	Home Depot	12/03/2019		6035 3225 3193 3699
9614354	Home Depot	10/21/2019	-17.94	Paint for curb on Jeroby
8023888	Home Depot	10/22/2019	-22.92	Steel and eye bolts for mower
2615285	Home Depot	10/28/2019	-41.19	Materials to install Bob Bond memorial bench
4525272	Home Depot	11/05/2019	-76.78	Trash bags, shovel, tarp
3021368	Home Depot	11/06/2019	-61.22	Repair to SBP stone building due to vandalism
TOTAL			-220.05	

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Num	Source Name	Date	Paid Amount	Memo
47295	HTI Contractors	12/17/2019		Repair sink hole on Norris Avenue
19400	HTI Contractors	11/30/2019	-6,557.64	Repair to Spout Hill Rd due to sink hole
TOTAL			-6,557.64	
47296	Hughes Trash Removal	12/17/2019		
9C105818	Hughes Trash Removal	12/01/2019	-150.00	Mac Lot - recycle dumpsters - November 2019
TOTAL			-150.00	
47265	Jared Schumacher	12/03/2019		
PPE 12.01.19	Jared Schumacher	12/03/2019	-769.23	Bi-weekly consulting fee - ck date 12/6/19
TOTAL			-769.23	
47297	Jared Schumacher	12/17/2019		
PPE 12.15.19	Jared Schumacher	12/17/2019	-769.23	Bi-weekly consulting fee - ck date 12/20/19
TOTAL			-769.23	
47325	Jared Schumacher	12/30/2019		
PPE 12.29.19	Jared Schumacher	12/30/2019	-769.23	Bi-weekly consulting fee - ck date 01/03/2020
TOTAL			-769.23	
47326	KCI Technologies	12/30/2019		
271906512	KCI Technologies	12/17/2019	-4,344.60	Engineering insp @ Warfield E&F - 11/7/19 through 12/12/19
TOTAL			-4,344.60	
47298	Kelly & Assoc	12/17/2019		Acct 134286
January Dental & Vis	Kelly & Assoc	12/05/2019	-1,335.00	January Dental & Vision Coverage
TOTAL			-1,335.00	
47266	Kilgore, Shawn	12/03/2019		
Mileage - Bel Air	Kilgore, Shawn	11/15/2019	-57.42	Mileage reimb - Bel Air PD - Promotional oral interview
TOTAL			-57.42	

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Num	Source Name	Date	Paid Amount	Memo
47327	Kirkner, Jason	12/30/2019		
Watchguard Training	Kirkner, Jason	12/06/2019	-263.96	Expenses for Watchguard Training in Allen, TX
TOTAL			-263.96	
47299	LGIT Insurance	12/17/2019		LGIT-0135
19123-0	LGIT Insurance	12/05/2019	-24,203.09	January Health Insurance
TOTAL			-24,203.09	
47283	Lincoln National Life Insurance Company	12/10/2019		TWNOFSYK2-BL-1578988
3982475396	Lincoln National Life Insurance Company	11/08/2019	-308.51	Life/ADD - December 2019
	Lincoln National Life Insurance Company		-527.07	STD - December 2019
	Lincoln National Life Insurance Company		-259.32	LTD - December 2019
TOTAL			-1,094.90	
47328	Lincoln National Life Insurance Company	12/30/2019		TWNOFSYK2-BL-1578988
3997597920	Lincoln National Life Insurance Company	12/11/2019	-252.11	Life/ADD - January 2020
	Lincoln National Life Insurance Company		-439.67	STD - January 2020
	Lincoln National Life Insurance Company		-208.16	LTD - January 2020
TOTAL			-899.94	
47267	Maryland State Retirement Agency	12/03/2019		7131000
PPE 12.01.2019	Maryland State Retirement Agency	12/03/2019	-1,783.18	PPE 12.01.2019
	Maryland State Retirement Agency		-719.76	PPE 12.01.2019
TOTAL			-2,502.94	
47311	Maryland State Retirement Agency	12/17/2019		7131000
Inv 7031	Maryland State Retirement Agency	12/01/2019	-32,852.00	Annual employer payment - System 7 - Employees Pension
TOTAL			-32,852.00	
47312	Maryland State Retirement Agency	12/17/2019		7131000
Inv 7032	Maryland State Retirement Agency	12/01/2019	-47,221.00	Annual employer payment - system 9 - LEOPS

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TOTAL	<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
				-47,221.00	
	47273	Melanie Boone	12/06/2019		
	Facade @ 7548 Main	Melanie Boone	12/01/2019	-5,405.00	Facade @ 7548 Main St - FY18 Comm Leg Grant
TOTAL				-5,405.00	
	47300	Michael A. Spaulding	12/17/2019		
	Reimburse Patches	Michael A. Spaulding	11/21/2019	-60.00	Reimbursement for patches sewn on shirts
TOTAL				-60.00	
	47301	NAPA Auto Parts	12/17/2019		
	6027-952178	NAPA Auto Parts	12/11/2019	-47.96	DEF fluid for trucks
TOTAL				-47.96	
	47284	Old Town Motor Co.	12/10/2019		
	A033877	Old Town Motor Co.	11/26/2019	-1,555.18	Repairs to Truck #2A - front hubs, bearing
TOTAL				-1,555.18	
	47285	Parker Fuel Company	12/10/2019		
	13583	Parker Fuel Company	11/25/2019	-434.54	TH - 161.0 gallons heating oil
TOTAL				-434.54	
	47302	Parker Fuel Company	12/17/2019		
	143628	Parker Fuel Company	12/11/2019	-476.37	GH - 176.5 gallons heating oil
	143627	Parker Fuel Company	12/11/2019	-476.37	TH - 176.5 gallons heating oil
TOTAL				-952.74	
	47315	Platinum 0872 - PD	12/20/2019		5588-4691-1990-0872
	3662	Platinum 0872 - PD	11/01/2019	-150.00	MD Chief of Police Assoc membership renewal
	5422610	Platinum 0872 - PD	11/14/2019	-79.98	Dell external USB ultra slim DVD slot drive
	6216237	Platinum 0872 - PD	11/20/2019	-60.46	Coffee
	7137874	Platinum 0872 - PD	11/23/2019	-68.91	Toilet paper
TOTAL				-359.35	

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Num	Source Name	Date	Paid Amount	Memo
47314	Platinum 0951	12/20/2019		5588-4691-1101-0951
05141G	Platinum 0951	11/18/2019	-71.59	Intake for 2012 F350
162796	Platinum 0951	11/22/2019	-10.29	Mrs. Claus glasses
ADB084177836	Platinum 0951	11/22/2019	-14.99	Adobe monthly subscription
TOTAL			-96.87	
47313	Platinum 1998	12/17/2019		
C00849G	Platinum 1998	11/09/2019	-61.12	Water and chocolate for Town's table @ Craft Beer Festival
7469	Platinum 1998	11/22/2019	-54.90	Nameplate and door plaque for Joe Cosentini
02156G	Platinum 1998	12/03/2019	-93.87	Batteries, poinsettias, wreath hangers
TOTAL			-209.89	
47329	Platinum 2176 - GH	12/30/2019		
23310385	Platinum 2176 - GH	11/24/2019	-99.00	Ancestry subscription
0174538	Platinum 2176 - GH	11/29/2019	-159.00	Air cleaner
	Platinum 2176 - GH		-29.99	SH 10L Step Can
	Platinum 2176 - GH		-12.88	Broom, mop
	Platinum 2176 - GH		-8.48	Floor cleaner
	Platinum 2176 - GH		-7.97	Disposable respirator
	Platinum 2176 - GH		-3.98	Duster
TOTAL			-321.30	
47317	Platinum 2406 - PW	12/20/2019		5588 4691 1611 2406
0401032	Platinum 2406 - PW	11/08/2019	-53.00	Case of nitrile gloves
9977019	Platinum 2406 - PW	11/08/2019	-39.99	Case of toilet paper
00179506	Platinum 2406 - PW	11/18/2019	-221.13	Hydraulic fittings for salt spreaders
06525G	Platinum 2406 - PW	11/18/2019	-98.88	Skid steer battery includes warranty credit
5499434	Platinum 2406 - PW	11/22/2019	-4.38	Small engine air filters
TOTAL			-417.38	
47316	Platinum 7681 - GH	12/20/2019		5588 4691 1566 7681
05113G	Platinum 7681 - GH	12/09/2019	-56.25	Batteries
TOTAL			-56.25	
47303	Postmaster	12/17/2019		Bulk Rate Mailing Permit #23

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<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
Newsletter	Postmaster	12/17/2019	-1,000.00	Postage for Winter newsletter
TOTAL			<u>-1,000.00</u>	
47286	Reisberg, M. Ja	12/10/2019		
7506 Patterson Court	Reisberg, M. Ja	12/09/2019	-1,402.50	Sidewalk repair - 7506 Patterson Court
7514 Patterson Ct	Reisberg, M. Ja	12/09/2019	-3,060.00	Sidewalk repair - 7514 Patterson Court
Norris / Kalorama	Reisberg, M. Ja	12/09/2019	-3,750.00	Sidewalk repair - corner of Kalorama Ave & Norris Ave
TOTAL			<u>-8,212.50</u>	
47304	Rosen Hoover P.A.	12/17/2019		
114589 DJH	Rosen Hoover P.A.	11/30/2019	-1,322.50	Warfield - November 2019
114588 DJH	Rosen Hoover P.A.	11/30/2019	-1,168.00	General Matters - November 2019
TOTAL			<u>-2,490.50</u>	
47287	RP Alignment, I	12/10/2019		
241226	RP Alignment, I	11/20/2019	-46.50	Flat repair - truck #13
TOTAL			<u>-46.50</u>	
47305	Seven Springs Landscaping LLC	12/17/2019		
10577	Seven Springs Landscaping LLC	12/02/2019	-453.33	SBP - December landscaping
	Seven Springs Landscaping LLC		-127.50	TH - December landscaping
	Seven Springs Landscaping LLC		-46.25	PD - December landscaping
	Seven Springs Landscaping LLC		-106.92	Parking Islands - December landscaping
TOTAL			<u>-734.00</u>	
47306	Shannon-Baum	12/17/2019		
0222769-IN	Shannon-Baum	12/03/2019	-175.50	Holiday decorating signs
0222835-IN	Shannon-Baum	12/10/2019	-275.00	Boom truck service to install wreaths
TOTAL			<u>-450.50</u>	
47330	Staples GOVT	12/30/2019		
3432940681	Staples GOVT	12/04/2019	-10.95	Dish soap
3432940680	Staples GOVT	12/04/2019	-68.53	Packing tape, pens, envelopes
TOTAL			<u>-79.48</u>	

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Num	Source Name	Date	Paid Amount	Memo
47268	Sykesville Car Service	12/03/2019		1416
49162	Sykesville Car Service	11/27/2019	-423.91	6417 - fuel rail pressure sensor
TOTAL			-423.91	
47331	Sykesville Car Service	12/30/2019		1416
49370	Sykesville Car Service	12/16/2019	-214.95	Battery
TOTAL			-214.95	
47307	United Business Technologies	12/17/2019		T005
1161385	United Business Technologies	12/02/2019	-111.00	Lease Payment
	United Business Technologies		-48.20	Copies 11/14/19 to 12/13/19
TOTAL			-159.20	
47308	Verizon	12/17/2019		000914649223 75Y
000914649223 75Y	Verizon	12/01/2019	-32.09	714 Sandosky - for alarm
TOTAL			-32.09	
47269	Verizon Wireles	12/03/2019		Acct # 619938794-00001
619938794-00001	Verizon Wireles	11/22/2019	-280.18	PD Wireless Service 11/23/2019 to 12/22/2019
TOTAL			-280.18	
47309	Verizon Wireles	12/17/2019		
642185937-00001	Verizon Wireles	11/23/2019	-43.10	Chief - Cell Phone
	Verizon Wireles		-44.68	PW - Cell Phones
	Verizon Wireles		-43.10	Project Coordinator - Cell Phone
	Verizon Wireles		-43.10	Town Manager - Cell Phone
TOTAL			-173.98	
47310	W.F. Delauter & Son, Inc.	12/17/2019		
0154-03-01	W.F. Delauter & Son, Inc.	12/06/2019	-12,321.04	Schoolhouse Rd & Oklahoma Ave - patching , mill, and paving overlay
TOTAL			-12,321.04	