

# TOWN OF SYKESVILLE



## TREASURER'S REPORT FOR November 2019

Includes for this period:

- 1) Balance Sheet
- 2) Statement of Revenues and Expenditures with Budget Comparison
- 3) Check Register

Submitted by: Craig Weaver, Town Treasurer

# TOWN OF SYKESVILLE

## Balance Sheet

As of November 30, 2019

Nov 30, 19

### ASSETS

#### Current Assets

##### Checking/Savings

1004 · Vendor & P/R Checking	810,373.46
1006 · CCB-Savings for Checking Funds	1,498,477.75
1008 · CCB-Old Main Line P.O.	54,408.95
1021 · CCB-Little Sykes Railway	13,460.85
1030 · Petty Cash Fund	650.00
1041 · CCB-Historic District Comm.	2,821.77
1046 · CCB-Gate House Museum	13,373.84
1061 · CCB-Parks & Recreation	8,739.10
1091 · CCB-Unemployment Reserve	18,565.74
1095 · Certs of Dep - Windsor Wealth	950,000.00
1096 · Money Market Account NWSB	14,276.66
1097 · Certificates of Deposit - CCB	616,374.06
1121 · CCB-Impact Fees	167,483.80
1122 · CCB - Parking Impact Fees	24,014.34
1131 · CCB-Development Inspection Fees	56,296.21
1185 · Police Auxiliary Reserve	3,715.72

Total Checking/Savings 4,253,032.25

##### Accounts Receivable

11000 · Accounts Receivable 5,907.01

Total Accounts Receivable 5,907.01

##### Other Current Assets

1190 · Escrow Funds for Warfield	1,106,599.00
12000 · Undeposited Funds	9,182.11
1317 · A/R R/E Taxes 16/17	6.65
1350 · Grants Receivable	81,617.34
1370 · Prepaid Expenses	364.25
1380 · Miscellaneous A/R	1,429.27

Total Other Current Assets 1,199,198.62

Total Current Assets 5,458,137.88

##### Other Assets

1176 · Note Receivable Escrow-Warfield 1,000,000.00

1390 · Accrued Interest Receivable 38,709.02

1402 · Loan Receivable-Baldwin's ADA 22,343.56

Total Other Assets 1,061,052.58

TOTAL ASSETS 6,519,190.46

### LIABILITIES & EQUITY

**TOWN OF SYKESVILLE****Balance Sheet**

As of November 30, 2019

Nov 30, 19**Liabilities****Current Liabilities****Accounts Payable**2000 · Accounts Payable 48,682.70**Total Accounts Payable** 48,682.70**Other Current Liabilities**

2121 · Deposits 1,825.00

2124 · Developer Escrow Account 52,858.25

2144 · Misc. Deferred Revenue 1,750.00

**2200 · Payroll Liabilities**2222 · Maryland State Retirement 3.57**Total 2200 · Payroll Liabilities** 3.57**Total Other Current Liabilities** 56,436.82**Total Current Liabilities** 105,119.52**Total Liabilities** 105,119.52**Equity**

3100 · Fund Balance - Unassigned -298,042.74

3102 · Fund Balance - Nonspendable 64,127.00

3103 · Fund Balance - Restricted 1,569,402.00

3104 · Fund Balance - Assigned 711,132.00

32000 · Retained Earnings 4,545,615.30

32999 · Net Income YE Closing Acct -489,488.92

**Net Income** 311,326.30**Total Equity** 6,414,070.94**TOTAL LIABILITIES & EQUITY** 6,519,190.46

**TOWN OF SYKESVILLE**  
**Statement of Revenues and Expenditures - Budget vs. Actual,**  
**Current Month and Fiscal Year To Date**

	<u>Nov 19</u>	<u>Jul - Nov 19</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>000 · Revenues</b>				
<b>005 · Town Property Taxes</b>				
4117 · Real Estate Tax Revenue 19/20	26,460.51	964,506.88	1,492,072.00	(527,565.12)
4122 · Corp Personal Property Tax	2,198.83	38,245.45	48,540.00	(10,294.55)
4130 · Penalties, Tax	240.18	1,367.83	5,000.00	(3,632.17)
4140 · Discounts, Tax	(280.89)	(8,730.72)	(8,500.00)	(230.72)
<b>Total 005 · Town Property Taxes</b>	<u>28,618.63</u>	<u>995,389.44</u>	<u>1,537,112.00</u>	<u>(541,722.56)</u>
<b>010 · Licenses &amp; Permits</b>				
4160 · Admissions Tax, State	0.00	373.85	650.00	(276.15)
4211 · Alcoholic Beverages, State	0.00	0.00	1,700.00	(1,700.00)
4212 · Traders Licenses, County	0.00	28.77	2,500.00	(2,471.23)
4213 · Building Permits, County	232.90	232.90	250.00	(17.10)
4221 · Park/Visitor Center Permits Twn				
4221.2 · M.C. Park Pavillion Rentals	0.00	1,350.00	3,000.00	(1,650.00)
4221.4 · South Branch Park Rental	0.00	150.00	360.00	(210.00)
<b>Total 4221 · Park/Visitor Center Permits Twn</b>	<u>0.00</u>	<u>1,500.00</u>	<u>3,360.00</u>	<u>(1,860.00)</u>
4222 · Franchise Fees, Cable TV	0.00	18,022.25	60,904.00	(42,881.75)
4227 · Bldg/Zoning Permits, Town	27.50	1,274.62	8,000.00	(6,725.38)
4229 · Solicitor Permits, Town	0.00	0.00	20.00	(20.00)
4430 · Impact Fees	0.00	0.00	66,720.00	(66,720.00)
4431 · Parking Impact Fees	0.00	0.00	15,000.00	(15,000.00)
4441 · Non Refundable Developer Fees	0.00	620.00	0.00	620.00
4821 · Historic District Comm - Zoning	15.00	45.00	300.00	(255.00)
<b>Total 010 · Licenses &amp; Permits</b>	<u>275.40</u>	<u>22,097.39</u>	<u>159,404.00</u>	<u>(137,306.61)</u>
<b>015 · Intergovernmental</b>				
4150 · Income Tax, State	206,609.42	229,593.96	625,000.00	(395,406.04)
4312 · Highway User Revenue, State	21,763.16	21,763.16	184,060.00	(162,296.84)
4315 · State Aid for Police Protection	0.00	12,270.25	50,000.00	(37,729.75)
4324 · Police Dept Overtime Grants	100.00	660.00	5,500.00	(4,840.00)
4328 · Town County Agreement	0.00	259,137.00	259,137.00	0.00
<b>Total 015 · Intergovernmental</b>	<u>228,472.58</u>	<u>523,424.37</u>	<u>1,123,697.00</u>	<u>(600,272.63)</u>

**TOWN OF SYKESVILLE**  
**Statement of Revenues and Expenditures - Budget vs. Actual,**  
**Current Month and Fiscal Year To Date**

	<u>Nov 19</u>	<u>Jul - Nov 19</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
<b>020 · Service Fees</b>				
4450 · Commercial Trash Collection	70.00	15,979.50	31,360.00	(15,380.50)
4451 · Commercial Solid Waste Permits	0.00	1,000.00	1,500.00	(500.00)
4811.1 · Baldwin's ADA Principal	347.08	1,721.07	4,191.00	(2,469.93)
4812.1 · Baldwin's ADA Interest	87.37	451.21	1,022.00	(570.79)
4813 · Baldwin's Percent Rent	0.00	0.00	9,000.00	(9,000.00)
4815 · Rentals, Equip & Property	2,025.16	13,825.80	32,700.00	(18,874.20)
4819 · Newsletter Ads - Receipts	0.00	100.00	500.00	(400.00)
4841 · Code Remediation Fees	290.00	1,390.00	300.00	1,090.00
<b>Total 020 · Service Fees</b>	<u>2,819.61</u>	<u>34,467.58</u>	<u>80,573.00</u>	<u>(46,105.42)</u>
<b>025 · Local / Program Revenues</b>				
4817 · Post Office Sales Revenue				
4817.2 · PO Retail Income	53.40	361.97	1,000.00	(638.03)
4817.4 · PO Postage Income	12,386.16	43,774.20	127,000.00	(83,225.80)
<b>Total 4817 · Post Office Sales Revenue</b>	<u>12,439.56</u>	<u>44,136.17</u>	<u>128,000.00</u>	<u>(83,863.83)</u>
4817.3 · PO Services Income	23.00	102.00	150.00	(48.00)
4817.5 · Stamp Commissions	767.60	4,573.83	12,000.00	(7,426.17)
4817.6 · Tower Rental	0.00	990.00	4,000.00	(3,010.00)
4822 · Gatehouse - Donations	0.00	100.00	200.00	(100.00)
4823 · Gatehouse - Fundraisers	0.00	0.00	1,000.00	(1,000.00)
4829 · Schoolhouse Donations	0.00	75.00	175.00	(100.00)
4837 · Little Sykes Railway Revenues	25.00	1,386.02	2,500.00	(1,113.98)
4840 · Military Memorial Donations	200.00	200.00	500.00	(300.00)
4851 · P & R Revenues				
4851.7 · P&R Concert Concessions	0.00	69.90	100.00	(30.10)
4852.1 · P&R Cinema Sponsorships	0.00	0.00	897.00	(897.00)
4852.2 · P&R Cinema Concessions	0.00	327.10	400.00	(72.90)
4854 · Parks and Rec Donations	0.00	19.50	0.00	19.50
<b>Total 4851 · P &amp; R Revenues</b>	<u>0.00</u>	<u>416.50</u>	<u>1,397.00</u>	<u>(980.50)</u>
<b>Total 025 · Local / Program Revenues</b>	<u>13,455.16</u>	<u>51,979.52</u>	<u>149,922.00</u>	<u>(97,942.48)</u>

**TOWN OF SYKESVILLE**  
**Statement of Revenues and Expenditures - Budget vs. Actual,**  
**Current Month and Fiscal Year To Date**

	<u>Nov 19</u>	<u>Jul - Nov 19</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
<b>030 · Revenue from Other Sources</b>				
4323 · Grants, Misc Projects, State	(21,500.00)	(20,585.00)	100,000.00	(120,585.00)
4326 · Police Dept. Grants	0.00	1,500.00	0.00	1,500.00
4331 · USDA Grant, Federal	0.00	8,829.79	0.00	8,829.79
4510 · Parking Violations	155.00	935.00	1,500.00	(565.00)
4810 · Interest	6,841.03	35,202.94	30,000.00	5,202.94
4833 · Misc Receipts - Police Dept	0.00	532.00	500.00	32.00
4835 · Misc Receipts - General	0.00	0.00	1,000.00	(1,000.00)
4867 · Community Legacy Grant	0.00	11,574.34	159,285.00	(147,710.66)
4889 · Warfield Public Projects Funds	0.00	0.00	180,000.00	(180,000.00)
4911 · Use of Restricted Fund Bal - GH	0.00	0.00	17,250.00	(17,250.00)
4981 · Use of Assigned Fnd.Bal-Parks	0.00	0.00	1,900.00	(1,900.00)
4985 · Use of Unrestricted Fund Balanc	0.00	0.00	510,103.00	(510,103.00)
4986 · Use of Assign. Fund Bal. GH Mus	0.00	0.00	3,600.00	(3,600.00)
4991 · Use of Assigned Fund Bal-Insura	0.00	0.00	35,984.00	(35,984.00)
4992 · Use of Assign Fd Bal - Springfi	0.00	0.00	1,535.00	(1,535.00)
4995 · Use of Assign. Fd Bal - Website	0.00	0.00	1,956.00	(1,956.00)
<b>Total 030 · Revenue from Other Sources</b>	<u>(14,503.97)</u>	<u>37,989.07</u>	<u>1,044,613.00</u>	<u>(1,006,623.93)</u>
<b>Total 000 · Revenues</b>	<u>259,137.41</u>	<u>1,665,347.37</u>	<u>4,095,321.00</u>	<u>(2,429,973.63)</u>
<b>Total Income</b>	259,137.41	1,665,347.37	4,095,321.00	(2,429,973.63)
<b>Cost of Goods Sold</b>				
5105510 · Cost of Sales				
5105512 · P.O. Retail Sales Expense	0.00	296.57	400.00	(103.43)
5105514 · P.O. Postage for Resale Expense	16,850.00	48,065.84	127,000.00	(78,934.16)
<b>Total 5105510 · Cost of Sales</b>	<u>16,850.00</u>	<u>48,362.41</u>	<u>127,400.00</u>	<u>(79,037.59)</u>
<b>Total COGS</b>	<u>16,850.00</u>	<u>48,362.41</u>	<u>127,400.00</u>	<u>(79,037.59)</u>
<b>Gross Profit</b>	242,287.41	1,616,984.96	3,967,921.00	(2,350,936.04)

**TOWN OF SYKESVILLE**  
**Statement of Revenues and Expenditures - Budget vs. Actual,**  
**Current Month and Fiscal Year To Date**

	<u>Nov 19</u>	<u>Jul - Nov 19</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
<b>Expense</b>				
<b>100 · Mayor &amp; Town Council</b>				
1005000 · Salaries	2,000.00	10,000.00	24,000.00	(14,000.00)
1007110 · Maryland Municipal League Dues	0.00	5,511.42	5,512.00	(0.58)
1007111 · MD Mun League - Dinners & Other	0.00	760.00	600.00	160.00
1007115 · Md Municipal League Convention	0.00	1,944.35	6,890.00	(4,945.65)
1007120 · Advertising & Publishing	253.57	3,443.17	2,500.00	943.17
1007125 · Flowers & Condolences	90.86	1,067.25	300.00	767.25
1007126 · Contest Residential Holiday Dec	0.00	0.00	175.00	(175.00)
1007127 · Town Newsletter	0.00	5,060.36	11,440.00	(6,379.64)
1007131 · Volunteer Events	0.00	0.00	500.00	(500.00)
1007132 · Employee Events	0.00	189.38	1,000.00	(810.62)
1007133 · Mayor and Council Retreat	0.00	0.00	6,200.00	(6,200.00)
1007430 · Community Media Center	7,208.85	7,208.85	24,362.00	(17,153.15)
1007572 · Christmas Decorations	62.46	848.16	3,000.00	(2,151.84)
1007817 · Contingency	780.00	1,470.67	4,000.00	(2,529.33)
1007827 · Volunteer Fire Co. Donation	0.00	0.00	4,500.00	(4,500.00)
<b>Total 100 · Mayor &amp; Town Council</b>	<u>10,395.74</u>	<u>37,503.61</u>	<u>94,979.00</u>	<u>(57,475.39)</u>
<b>105 · Town Commissions</b>				
1057320 · SHDC-Oper Exp Town Funded	0.00	0.00	1,500.00	(1,500.00)
<b>Total 105 · Town Commissions</b>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>(1,500.00)</u>
<b>108 · Professional Services</b>				
1085100 · Audit Fees	2,080.00	18,680.00	15,000.00	3,680.00
1087210 · Legal Counsel	2,490.50	14,977.00	30,000.00	(15,023.00)
1087220 · Engineering	0.00	18,829.79	15,000.00	3,829.79
1087221 · Professional Services Property	0.00	0.00	5,000.00	(5,000.00)
1087240 · Codification Services	0.00	995.84	3,000.00	(2,004.16)
1087813 · Insurance - General & Liability	(1,748.00)	33,721.00	32,000.00	1,721.00
1087900 · Employment Search Services	0.00	6,157.05	0.00	6,157.05
1087901 · Employment Search Expenses	0.00	2,064.84	0.00	2,064.84
<b>Total 108 · Professional Services</b>	<u>2,822.50</u>	<u>95,425.52</u>	<u>100,000.00</u>	<u>(4,574.48)</u>

**TOWN OF SYKESVILLE**  
**Statement of Revenues and Expenditures - Budget vs. Actual,**  
**Current Month and Fiscal Year To Date**

	<u>Nov 19</u>	<u>Jul - Nov 19</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
<b>150 · Administration</b>				
1505000 · Salaries	24,632.00	115,551.62	312,000.00	(196,448.38)
1505027 · Circuit Rider Program Match	0.00	312.50	1,250.00	(937.50)
1505028 · Moving/Relocation Expenses	0.00	7,500.00	8,000.00	(500.00)
1505029 · Consulting Fee	1,538.46	8,461.53	20,000.00	(11,538.47)
1505210 · Utilities Town House	159.24	2,162.81	4,500.00	(2,337.19)
1505211 · Utilities - 714 Sandosky Road	0.00	528.15	632.00	(103.85)
1505212 · MML Convention - Town Staff	0.00	0.00	5,040.00	(5,040.00)
1505220 · Telephone TH, Police, PW	621.43	3,169.90	6,650.00	(3,480.10)
1505221 · Telephone & Alarm - 714 Sandosk	32.28	400.72	732.00	(331.28)
1505230 · Building Maintenance TH	0.00	1,595.32	3,000.00	(1,404.68)
1505235 · Housekeeping TH	360.00	1,890.00	4,680.00	(2,790.00)
1505240 · Heating TH	759.50	759.50	6,000.00	(5,240.50)
1505250 · Equipment Maintenance	451.08	1,274.26	2,400.00	(1,125.74)
1505270 · Prop Maintenance - Landscaping	127.50	637.50	8,530.00	(7,892.50)
1505300 · Travel Expense-All Depts	89.90	1,033.64	3,000.00	(1,966.36)
1505400 · Office Supplies	54.90	1,533.56	4,200.00	(2,666.44)
1505425 · Postage-All Departments	0.00	752.24	1,100.00	(347.76)
1505460 · Building/Kitchen Supplies	54.97	896.33	2,200.00	(1,303.67)
1505500 · Computer Hardware	1,394.90	1,394.90	4,250.00	(2,855.10)
1505551 · Computer Software	264.98	264.98	1,750.00	(1,485.02)
1505552 · Computer Maintenance	0.00	1,968.00	2,600.00	(632.00)
1505553 · Website Annual Fee	0.00	0.00	1,956.00	(1,956.00)
1505554 · Annual Email Fee	0.00	0.00	1,800.00	(1,800.00)
1505715 · Cellular Phones	86.20	429.31	1,232.00	(802.69)
1505810 · Training & Education	24.48	64.48	5,500.00	(5,435.52)
1505820 · Dues & Subscriptions	0.00	211.04	2,000.00	(1,788.96)
1505835 · Bank Fees - Misc Charges	0.00	0.00	100.00	(100.00)
1505836 · Payroll Processing Fees	207.15	1,213.05	3,400.00	(2,186.95)
1507425 · Contract Services-Copier Lease	0.00	444.00	1,332.00	(888.00)
1507500 · Bad Debt Expense	0.00	3,037.23	3,000.00	37.23
1507501 · Town Rebranding	0.00	0.00	30,000.00	(30,000.00)
1507502 · Town Master Plan	0.00	0.00	40,000.00	(40,000.00)
<b>Total 150 · Administration</b>	<u>30,858.97</u>	<u>157,486.57</u>	<u>492,834.00</u>	<u>(335,347.43)</u>



**TOWN OF SYKESVILLE**  
**Statement of Revenues and Expenditures - Budget vs. Actual,**  
**Current Month and Fiscal Year To Date**

	<u>Nov 19</u>	<u>Jul - Nov 19</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
<b>210 · Public Safety</b>				
2105000 · Salaries	32,077.48	160,518.01	457,000.00	(296,481.99)
2105005 · Other Overtime	1,691.71	10,822.14	11,250.00	(427.86)
2105006 · Grant Overtime	500.00	1,660.00	5,500.00	(3,840.00)
2105007 · New Employee Background/Screen.	0.00	495.20	1,500.00	(1,004.80)
2105010 · Court Pay	400.00	2,900.00	9,500.00	(6,600.00)
2105026 · Vacation Time Payout	0.00	4,234.24	0.00	4,234.24
2105210 · Utilities	189.60	1,150.75	5,000.00	(3,849.25)
2105230 · Building Maintenance	0.00	1,853.84	5,000.00	(3,146.16)
2105235 · Housekeeping	460.00	2,415.00	5,980.00	(3,565.00)
2105240 · Heating	0.00	439.08	2,000.00	(1,560.92)
2105250 · Equipment Maintenance	0.00	1,169.40	13,400.00	(12,230.60)
2105260 · Gasoline & Oil	1,163.87	6,639.91	15,000.00	(8,360.09)
2105270 · Property Maintenance	46.25	231.25	555.00	(323.75)
2105280 · Vehicle Maintenance	705.91	3,238.89	10,000.00	(6,761.11)
2105400 · Office Supplies	245.91	1,044.10	3,000.00	(1,955.90)
2105500 · Operating Supplies and Expense	54.96	1,550.35	2,500.00	(949.65)
2105550 · Computer Hardware	0.00	12,251.85	12,275.00	(23.15)
2105551 · Computer Software	0.00	5,432.88	5,500.00	(67.12)
2105552 · Computer Maintenance	0.00	2,644.00	2,000.00	644.00
2105700 · Uniforms	60.00	1,496.45	4,500.00	(3,003.55)
2105715 · Cellular Phones	323.28	1,616.09	4,000.00	(2,383.91)
2105810 · Training & Education	0.00	2,066.44	2,500.00	(433.56)
2105830 · Subscriptions	228.00	306.00	2,500.00	(2,194.00)
2107125 · Community Outreach/Advertising	0.00	3,012.18	0.00	3,012.18
2107410 · Ammunition	0.00	1,590.00	3,000.00	(1,410.00)
2107425 · Contract Svc-Copier Lease	112.00	560.00	1,400.00	(840.00)
2107450 · Auxiliary Police	113.09	1,177.26	1,600.00	(422.74)
<b>Total 210 · Public Safety</b>	<u>38,372.06</u>	<u>232,515.31</u>	<u>586,460.00</u>	<u>(353,944.69)</u>

**TOWN OF SYKESVILLE**  
**Statement of Revenues and Expenditures - Budget vs. Actual,**  
**Current Month and Fiscal Year To Date**

	<u>Nov 19</u>	<u>Jul - Nov 19</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
<b>300 · Public Works &amp; Sanitation</b>				
3005000 · Salaries	18,954.00	100,004.32	277,500.00	(177,495.68)
3005005 · Salaries-Overtime-Exclude Snow	428.39	894.32	1,500.00	(605.68)
3005210 · Utilities	108.17	892.79	2,900.00	(2,007.21)
3005230 · Building Maintenance	0.00	73.84	4,000.00	(3,926.16)
3005240 · Heating	39.26	197.08	2,500.00	(2,302.92)
3005250 · Equipment Maintenance	174.17	1,430.76	3,500.00	(2,069.24)
3005255 · Dumpsters/Sanitation Equipment	150.00	410.00	1,000.00	(590.00)
3005260 · Gasoline & Oil	1,856.88	8,962.82	25,000.00	(16,037.18)
3005280 · Vehicle Maintenance	1,914.21	7,035.25	30,000.00	(22,964.75)
3005400 · Office Supplies	0.00	39.00	500.00	(461.00)
3005500 · Operating Supplies and Expense	610.68	3,600.56	7,500.00	(3,899.44)
3005550 · Computer Hardware	0.00	0.00	1,000.00	(1,000.00)
3005552 · Computer Maintenance	0.00	192.00	700.00	(508.00)
3005553 · Internet Service	86.90	521.40	1,050.00	(528.60)
3005700 · Uniforms	248.80	1,094.72	2,500.00	(1,405.28)
3005705 · Protective Safety Equip	0.00	1,374.55	3,300.00	(1,925.45)
3005710 · Employee Shoe Program	0.00	214.99	1,400.00	(1,185.01)
3005715 · Cellular Phones	44.68	373.54	1,500.00	(1,126.46)
3005810 · Training and Education	0.00	75.00	750.00	(675.00)
3005850 · CDL - Drug & Alcohol Testing	48.00	449.00	1,100.00	(651.00)
3007610 · Tipping Fees	6,188.16	33,761.08	87,000.00	(53,238.92)
3007620 · Recycling Bins	0.00	2,045.21	0.00	2,045.21
3007640 · Raincliffe Trash Rebate	0.00	0.00	14,490.00	(14,490.00)
<b>Total 300 · Public Works &amp; Sanitation</b>	<u>30,852.30</u>	<u>163,642.23</u>	<u>470,690.00</u>	<u>(307,047.77)</u>
<b>310 · Streets &amp; Roads</b>				
3105005 · Overtime-Snow Removal	0.00	0.00	5,500.00	(5,500.00)
3107500 · Misc Road materials	294.00	2,207.68	3,500.00	(1,292.32)
3107511 · Snow Removal Supplies				
3007512 · Snow Removal Contract Services	0.00	0.00	1,000.00	(1,000.00)
3107511 · Snow Removal Supplies - Other	221.13	221.13	25,000.00	(24,778.87)
<b>Total 3107511 · Snow Removal Supplies</b>	<u>221.13</u>	<u>221.13</u>	<u>26,000.00</u>	<u>(25,778.87)</u>
3107542 · Drainage & Inlets	0.00	3,570.94	7,000.00	(3,429.06)
3107560 · Road Repair/Patching	6,557.64	6,557.64	4,000.00	2,557.64
3107565 · Parking Lot Flower Bed Maint.	106.92	534.60	1,110.00	(575.40)
3107570 · Street Lighting Electric Serv	4,146.42	21,037.52	60,000.00	(38,962.48)
3107580 · Signs	0.00	169.99	4,000.00	(3,830.01)
<b>Total 310 · Streets &amp; Roads</b>	<u>11,326.11</u>	<u>34,299.50</u>	<u>111,110.00</u>	<u>(76,810.50)</u>

**TOWN OF SYKESVILLE**  
**Statement of Revenues and Expenditures - Budget vs. Actual,**  
**Current Month and Fiscal Year To Date**

	<u>Nov 19</u>	<u>Jul - Nov 19</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
<b>410 · Parks Maintenance</b>				
4105210 · Utilities	65.68	863.87	6,000.00	(5,136.13)
4105235 · Housekeeping	0.00	720.00	1,215.00	(495.00)
4105250 · Equipment Maintenance	0.00	2.18	3,100.00	(3,097.82)
4105270 · Property Maintenance	335.00	1,267.21	16,500.00	(15,232.79)
4105275 · Park Vandalism Repairs	61.22	61.22	500.00	(438.78)
4105500 · Operating Supplies and Expense	0.00	0.00	500.00	(500.00)
4105525 · Grass Cutting Code Enforcmt	190.00	290.00	250.00	40.00
4107425 · Contract Landscaping	0.00	0.00	1,000.00	(1,000.00)
4107771 · Tree Care/Maintenance	3,045.00	28,820.00	18,000.00	10,820.00
4107780 · Sediment Pond Maintenance	0.00	0.00	4,000.00	(4,000.00)
4107790 · Property Maint-SBP	660.33	3,904.04	13,160.00	(9,255.96)
4107792 · Utilities @ South Branch Park	64.92	354.91	1,000.00	(645.09)
4107793 · Little Sykes Building Maintenanc	0.00	0.00	1,100.00	(1,100.00)
4107794 · Little Sykes Property Maintenanc	19.25	404.25	2,200.00	(1,795.75)
4107795 · Little Sykes Mini-Train Mainten	0.00	17.98	800.00	(782.02)
<b>Total 410 · Parks Maintenance</b>	<u>4,441.40</u>	<u>36,705.66</u>	<u>69,325.00</u>	<u>(32,619.34)</u>
<b>430 · Main Street / Downtown</b>				
4305502 · Contribution to Downtown Sykes	0.00	25,000.00	50,000.00	(25,000.00)
4307600 · Military Memorial Expenditures	0.00	41.62	500.00	(458.38)
<b>Total 430 · Main Street / Downtown</b>	<u>0.00</u>	<u>25,041.62</u>	<u>50,500.00</u>	<u>(25,458.38)</u>
<b>510 · Visitor Center &amp; Post Office</b>				
5105000 · Salaries	2,482.51	13,232.69	35,000.00	(21,767.31)
5105210 · Utilities	114.91	1,253.84	4,700.00	(3,446.16)
5105215 · Security Services-Professional	0.00	0.00	270.00	(270.00)
5105220 · Telephone	64.86	324.20	720.00	(395.80)
5105225 · Business Machine Supplies	0.00	48.96	500.00	(451.04)
5105230 · Building Maintenance	0.00	1,219.00	2,500.00	(1,281.00)
5105235 · Housekeeping	280.00	1,540.00	3,640.00	(2,100.00)
5105400 · Office Supplies	0.00	325.75	500.00	(174.25)
5105553 · Internet Service	87.92	527.52	1,080.00	(552.48)
5105835 · ACH Merchant & Bank Fees	194.38	851.24	2,440.00	(1,588.76)
<b>Total 510 · Visitor Center &amp; Post Office</b>	<u>3,224.58</u>	<u>19,323.20</u>	<u>51,350.00</u>	<u>(32,026.80)</u>

**TOWN OF SYKESVILLE**  
**Statement of Revenues and Expenditures - Budget vs. Actual,**  
**Current Month and Fiscal Year To Date**

	<u>Nov 19</u>	<u>Jul - Nov 19</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
<b>520 · Historic Buildings</b>				
5205210 · Schoolhouse Utilities	82.37	519.18	2,200.00	(1,680.82)
5205220 · Schoolhouse Telephone	29.19	145.77	342.00	(196.23)
5205230 · Schoolhouse Building Maint	0.00	398.41	1,200.00	(801.59)
5205235 · Schoolhouse Housekeeping	60.00	300.00	720.00	(420.00)
5205500 · Schoolhouse Supplies	0.00	132.74	400.00	(267.26)
5205600 · Utility Exp Grant - S&P Railway	0.00	0.00	500.00	(500.00)
5205700 · Bldg Maint. - Baldwin's Station	0.00	0.00	1,200.00	(1,200.00)
<b>Total 520 · Historic Buildings</b>	<u>171.56</u>	<u>1,496.10</u>	<u>6,562.00</u>	<u>(5,065.90)</u>
<b>530 · Gate House Museum</b>				
5305000 · Salaries - Curator	2,636.16	13,180.80	34,500.00	(21,319.20)
5305210 · Utilities	49.08	766.61	1,300.00	(533.39)
5305215 · Security Services-Professional	0.00	0.00	410.00	(410.00)
5305220 · Telephone	29.19	145.77	350.00	(204.23)
5305230 · Building Maintenance	222.30	630.30	1,000.00	(369.70)
5305232 · Computer Expenses	0.00	310.16	500.00	(189.84)
5305240 · Heating	436.16	655.70	3,500.00	(2,844.30)
5305270 · Property Maintenance - Landscap	0.00	0.00	300.00	(300.00)
5305335 · Museum Events	0.00	0.00	2,500.00	(2,500.00)
5305400 · Office Supplies/Operational Exp	0.00	229.76	500.00	(270.24)
5305553 · Internet Service	87.92	527.52	1,100.00	(572.48)
5305815 · Educational Programs	0.00	201.79	350.00	(148.21)
5307125 · Marketing	0.00	0.00	800.00	(800.00)
5307129 · Program Devel / Exhibit Plannin	99.00	99.00	3,600.00	(3,501.00)
<b>Total 530 · Gate House Museum</b>	<u>3,559.81</u>	<u>16,747.41</u>	<u>50,710.00</u>	<u>(33,962.59)</u>
<b>570 · Parks &amp; Recreation</b>				
<b>5707740 · Parks &amp; Rec, Misc Park Events</b>				
7740.3 · Advertising	0.00	27.87	350.00	(322.13)
7740.5 · Concert Bands	0.00	600.00	500.00	100.00
7740.6 · Misc. Holiday Events	10.29	72.79	200.00	(127.21)
7740.7 · Concessions	0.00	165.97	500.00	(334.03)
7740.8 · Music Licensing ASCAP Fees	0.00	0.00	362.00	(362.00)
7740.9 · Movies in the Park	0.00	776.49	1,600.00	(823.51)
7741.4 · Yoga in the Park	0.00	80.00	100.00	(20.00)
7741.5 · Cinema Equipment Maintenance	0.00	0.00	1,500.00	(1,500.00)
<b>Total 5707740 · Parks &amp; Rec, Misc Park Events</b>	<u>10.29</u>	<u>1,723.12</u>	<u>5,112.00</u>	<u>(3,388.88)</u>
5707744 · Volunteer Supplies	0.00	0.00	100.00	(100.00)
7741.6 · Pre-Event Activities	0.00	0.00	500.00	(500.00)
<b>Total 570 · Parks &amp; Recreation</b>	<u>10.29</u>	<u>1,723.12</u>	<u>5,712.00</u>	<u>(3,988.88)</u>

**TOWN OF SYKESVILLE**  
**Statement of Revenues and Expenditures - Budget vs. Actual,**  
**Current Month and Fiscal Year To Date**

	<u>Nov 19</u>	<u>Jul - Nov 19</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
<b>610 · Employee Benefits</b>				
6105010 · Christmas Bonus-Employees	0.00	0.00	7,900.00	(7,900.00)
6107804 · Short Term Disability	527.07	2,506.92	5,800.00	(3,293.08)
6107806 · Retirement Plan/401a	0.00	2,193.62	43,998.00	(41,804.38)
6107807 · Workers' Comp Insurance	5,377.00	41,096.00	70,962.00	(29,866.00)
6107808 · Long Term Disability/Employer	259.32	1,172.22	2,706.00	(1,533.78)
6107809 · Life Insurance	308.51	1,428.06	3,315.00	(1,886.94)
6107810 · Health Insurance-Employer Share	27,470.91	132,952.70	288,000.00	(155,047.30)
6107812 · Social Security	6,389.02	32,308.96	88,500.00	(56,191.04)
6107813 · Police Chief Retirement Plan	0.00	2,200.14	8,142.00	(5,941.86)
6107814 · LEOPS Retirement Plan	0.00	0.00	59,974.00	(59,974.00)
6107815 · Unemployment Benefits Paid	0.00	470.40	0.00	470.40
6107816 · Unemployment Tracking Service	60.00	160.00	240.00	(80.00)
<b>Total 610 · Employee Benefits</b>	<u>40,391.83</u>	<u>216,489.02</u>	<u>579,537.00</u>	<u>(363,047.98)</u>
<b>680 · Debt Service</b>				
6805929 · 2008 GO Bond - Prin.	0.00	0.00	86,272.00	(86,272.00)
6805930 · 2008 GO Bond - Int.	6,287.20	6,287.20	12,574.00	(6,286.80)
<b>Total 680 · Debt Service</b>	<u>6,287.20</u>	<u>6,287.20</u>	<u>98,846.00</u>	<u>(92,558.80)</u>
<b>700 · Capital Outlay</b>				
7007101 · Facade Grant Reimb.Expenditures	0.00	11,574.34	34,285.00	(22,710.66)
7007825 · Capital Outlay-Strmwtr. Mtg	0.00	40,002.00	180,002.00	(140,000.00)
7821.1 · Capital Outlay-Public Safety	0.00	47,043.64	50,700.00	(3,656.36)
7821.2 · Capital Outlay-PW/Sanitation	0.00	12,088.89	207,500.00	(195,411.11)
7821.3 · Capital Outlay - Parks	(21,500.00)	(20,014.30)	438,739.00	(458,753.30)
7821.8 · Capital Outlay Town House	0.00	30,663.02	50,000.00	(19,336.98)
7821.9 · Capital Outlay Streets & Roads	0.00	139,615.00	184,060.00	(44,445.00)
7822.5 · Capital Outlay Main Street	0.00	0.00	12,500.00	(12,500.00)
7822.6 · Transfer to Capital Reserve	0.00	0.00	40,020.00	(40,020.00)
<b>Total 700 · Capital Outlay</b>	<u>(21,500.00)</u>	<u>260,972.59</u>	<u>1,197,806.00</u>	<u>(936,833.41)</u>
<b>Total Expense</b>	<u>161,214.35</u>	<u>1,305,658.66</u>	<u>3,967,921.00</u>	<u>(2,662,262.34)</u>
<b>Net Ordinary Income</b>	<u>81,073.06</u>	<u>311,326.30</u>	<u>0.00</u>	<u>311,326.30</u>
<b>Net Income</b>	<u>81,073.06</u>	<u>311,326.30</u>	<u>0.00</u>	<u>311,326.30</u>

**TOWN OF SYKESVILLE**  
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**November 2019**

Num	Source Name	Date	Paid Amount	Memo
<b>47182</b>	<b>Becky Berg</b>	<b>11/06/2019</b>		
Yoga in the Park (4)	Becky Berg	10/13/2019	-80.00	Yoga in the Park - 7/14/19, 8/11/19, 9/15/19, 10/13/19
TOTAL			-80.00	
<b>47184</b>	<b>Cintas First Ai</b>	<b>11/06/2019</b>		<b>Cust #07795</b>
5015063141	Cintas First Ai	10/30/2019	-256.84	Service eye wash station
TOTAL			-256.84	
<b>47185</b>	<b>Eric Valenstein</b>	<b>11/06/2019</b>		
Reimbursement	Eric Valenstein	10/12/2019	-21.17	Hot dog buns and chips for snack shack
TOTAL			-21.17	
<b>47186</b>	<b>Freedom Septic Service, Inc.</b>	<b>11/06/2019</b>		
49343	Freedom Septic Service, Inc.	10/22/2019	-207.00	2 spot a pots @ SBP
49344	Freedom Septic Service, Inc.	10/22/2019	-77.00	Spot a pot @ Little Sykes
TOTAL			-284.00	
<b>47187</b>	<b>Fuelman</b>	<b>11/06/2019</b>		<b>Purchases and charges 10/07/2019 - 10/13/2019</b>
NP57083537	Fuelman	10/14/2019	-105.09	Vehicle #1
	Fuelman		-67.53	Vehicle #3A
	Fuelman		-116.51	Vehicle #13a
	Fuelman		-54.16	Vehicle #23
	Fuelman		-23.92	Vehicle # 6410
	Fuelman		-28.46	Vehicle # 6413
	Fuelman		-55.95	Vehicle # 6417
	Fuelman		-102.19	Vehicle # 6418
	Fuelman		-46.44	Vehicle #6419 - Tahoe
TOTAL			-600.25	
<b>47188</b>	<b>Hicks Cleaning Group, LLC</b>	<b>11/06/2019</b>		
156 - Oct Cleaning	Hicks Cleaning Group, LLC	10/31/2019	-360.00	Town House Cleaning - October
	Hicks Cleaning Group, LLC		-460.00	Police Dept Cleaning - October
	Hicks Cleaning Group, LLC		-350.00	Post Office Cleaning - October
	Hicks Cleaning Group, LLC		-60.00	Schoolhouse Cleaning - October
	Hicks Cleaning Group, LLC		-200.00	Cooper Park Bathrooms Cleaning - October

**TOWN OF SYKESVILLE**

**Check Register**

**November 2019**

<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
TOTAL			-1,430.00	
<b>47189</b>	<b>Innovative Inc</b>	<b>11/06/2019</b>		<b>29842968</b>
38153	Innovative Inc	11/01/2019	-65.50	Phone system maintenance contract
TOTAL			-65.50	
<b>47190</b>	<b>Jared Schumacher</b>	<b>11/06/2019</b>		
PPE 11.03.19	Jared Schumacher	11/06/2019	-769.23	Bi-weekly consulting fee - ck date 11/08/19
TOTAL			-769.23	
<b>47191</b>	<b>LGIT Insurance</b>	<b>11/06/2019</b>		<b>LGIT-0135</b>
15905-0	LGIT Insurance	10/07/2019	-24,461.82	November Health Insurance
TOTAL			-24,461.82	
<b>47192</b>	<b>Maryland State Retirement Agency</b>	<b>11/06/2019</b>		<b>7131000</b>
PPE 11.03.2019	Maryland State Retirement Agency	11/06/2019	-1,783.18	PPE 11.03.2019
	Maryland State Retirement Agency		-719.76	PPE 11.03.2019
TOTAL			-2,502.94	
<b>47193</b>	<b>NAPA Auto Parts</b>	<b>11/06/2019</b>		
6027-948916	NAPA Auto Parts	10/31/2019	-34.97	Headlight, wiper blades - truck #1
TOTAL			-34.97	
<b>47194</b>	<b>Royal Electric, Incorporated</b>	<b>11/06/2019</b>		
119372	Royal Electric, Incorporated	10/24/2019	-325.00	Retrofit lights in tunnel to LED lamps
119373	Royal Electric, Incorporated	10/24/2019	-330.00	Cooper Park - install 3 switches on outside of breaker box for future combo lock
TOTAL			-655.00	
<b>47195</b>	<b>RP Alignment, I</b>	<b>11/06/2019</b>		
241193	RP Alignment, I	10/31/2019	-216.62	Repair front diff leak, repair flat rt steer truck #13
TOTAL			-216.62	

**TOWN OF SYKESVILLE**

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November 2019

<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
<b>47196</b>	<b>Verizon Wireles</b>	<b>11/06/2019</b>		<b>Acct # 619938794-00001</b>
619938794-00001	Verizon Wireles	10/22/2019	-280.13	PD Wireless Service 10/23/2019 to 11/22/2019
TOTAL			<u>-280.13</u>	
<b>47197</b>	<b>BG&amp;E Streets</b>	<b>11/07/2019</b>		<b>1692502000</b>
1692502000	BG&E Streets	11/01/2019	-3,892.66	Street lighting - October 2019
TOTAL			<u>-3,892.66</u>	
<b>47198</b>	<b>Constellation New Energy Inc</b>	<b>11/07/2019</b>		
October Electric	Constellation New Energy Inc	11/01/2019	-63.01	Post Office Elec 3787405920
	Constellation New Energy Inc		-90.69	Town House Elec 7275536758
	Constellation New Energy Inc		-3.86	Saslow Parking Lot 6936924738
	Constellation New Energy Inc		-109.64	Police Elec. 3117113991
	Constellation New Energy Inc		-58.81	Public Wks Elec 0118086503 - Electric
	Constellation New Energy Inc		-42.71	Schoolhouse Elec 1414992190
	Constellation New Energy Inc		-21.93	Museum Elec 1178711118
	Constellation New Energy Inc		-32.28	Cooper Park Elec 5494040276
	Constellation New Energy Inc		-31.81	SBP: Bldg A Elec 7479253110
	Constellation New Energy Inc		-5.96	McElroy Extension lights 0019533556
	Constellation New Energy Inc		-1.49	Sandosky Pkg Lights 8548861430
	Constellation New Energy Inc		-1.69	714 Sandosky Road 0795363118
TOTAL			<u>-463.88</u>	
<b>47199</b>	<b>Verizon Wireles</b>	<b>11/07/2019</b>		
642185937-00001	Verizon Wireles	10/23/2019	-43.10	Chief - Cell Phone
	Verizon Wireles		-41.85	PW - Cell Phones
	Verizon Wireles		-43.10	Project Coordinator - Cell Phone
	Verizon Wireles		-43.10	Town Manager - Cell Phone
TOTAL			<u>-171.15</u>	
<b>47200</b>	<b>Baltimore Sun Company</b>	<b>11/12/2019</b>		<b>Acct CU00348812</b>
TBS11978798	Baltimore Sun Company	10/12/2019	-913.97	CC Times - online ad for Treasurer position
TOTAL			<u>-913.97</u>	
<b>47201</b>	<b>Bare Truck Cntr</b>	<b>11/12/2019</b>		<b>21033</b>
486765	Bare Truck Cntr	10/31/2019	-155.91	Headlight - bucket yard waste truck
TOTAL			<u>-155.91</u>	



# TOWN OF SYKESVILLE

## Check Register

November 2019

Num	Source Name	Date	Paid Amount	Memo
47202	Brown Schultz Sheridan Fritz	11/12/2019		
533594	Brown Schultz Sheridan Fritz	10/31/2019	-1,500.00	5th progress billing on FY19 audit
TOTAL			-1,500.00	
47203	Carr Cable Regu	11/12/2019		
July-Sept 2019	Carr Cable Regu	11/04/2019	-7,208.85	Cable Franchise Fee - QTR ended 9/30/19
TOTAL			-7,208.85	
47204	CC Comm, Collec	11/12/2019		
IN-00011753	CC Comm, Collec	10/25/2019	-3,939.64	Uplift of new Tahoe
TOTAL			-3,939.64	
47205	CC Comm, Tipping Fees	11/12/2019		91
13769	CC Comm, Tipping Fees	10/31/2019	-6,879.36	October 2019 tipping fees - 107.49 Tons @ \$64
TOTAL			-6,879.36	
47206	CC Comm, Utilities	11/12/2019		
Water/Sewer July-Oct	CC Comm, Utilities	10/08/2019	-238.08	Water/Sewer TH 05-50-0220
	CC Comm, Utilities		-223.45	Water/Sewer PO 05-51-1320
	CC Comm, Utilities		-42.55	Water/Sewer Gatehouse 05-52-0003
	CC Comm, Utilities		-58.87	Water/Sewer MCP 05-52-0006
	CC Comm, Utilities		-23.85	Water/Sewer Schoolhouse 05-51-1350
	CC Comm, Utilities		-23.85	Water/Sewer - 714 Sandosky Rd - 05-50-0905
TOTAL			-610.65	
47207	Frederick Brick Works, Inc.	11/12/2019		
134463	Frederick Brick Works, Inc.	10/22/2019	-41.62	2 Military Memorial bricks - Lyons & Brown
134464	Frederick Brick Works, Inc.	10/22/2019	-20.81	Bob Bond - military memorial brick
TOTAL			-62.43	
47208	Fuelman	11/12/2019		Purchases and charges 10/14/2019 - 10/20/2019
NP57106782	Fuelman	10/21/2019	-110.64	Vehicle #1
	Fuelman		-45.88	Vehicle #2a

**TOWN OF SYKESVILLE**  
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**November 2019**

Num	Source Name	Date	Paid Amount	Memo
	Fuelman		-60.88	Vehicle #3A
	Fuelman		-106.46	Vehicle #13a
	Fuelman		-39.94	Vehicle #15
	Fuelman		-75.54	Misc. and gas cans
	Fuelman		-29.49	Vehicle #6419 - 2009 Ford Ranger
	Fuelman		-30.16	Vehicle # 6410
	Fuelman		-36.75	Vehicle # 6411 R
	Fuelman		-11.27	Vehicle # 6412
	Fuelman		-38.12	Vehicle # 6413
	Fuelman		-44.14	Vehicle # 6418
	Fuelman		-48.23	Vehicle #6419 - Tahoe
TOTAL			-677.50	
<b>47209</b>	<b>Jana Antrobus</b>	<b>11/12/2019</b>		
Reimb Bob Bond Mem	Jana Antrobus	11/01/2019	-27.29	Reimburse refreshments & flowers for Bob Bond's Memorial
TOTAL			-27.29	
<b>47210</b>	<b>Norino Properties and Construction Inc</b>	<b>11/12/2019</b>		
2796	Norino Properties and Construction Inc	11/01/2019	-335.00	Cooper Park concession stand winterization
TOTAL			-335.00	
<b>47211</b>	<b>Orkin Pest Cont</b>	<b>11/12/2019</b>		<b>696063</b>
189112701	Orkin Pest Cont	10/25/2019	-109.11	518 N Schoolhouse Rd - Quarterly Invoice 10.10.19 service date
TOTAL			-109.11	
<b>47212</b>	<b>Otto Environmental</b>	<b>11/12/2019</b>		
26682	Otto Environmental	10/28/2019	-2,045.21	200 recycling bins
TOTAL			-2,045.21	
<b>47213</b>	<b>Paper Solutions Inc</b>	<b>11/12/2019</b>		
23987	Paper Solutions Inc	10/24/2019	-212.16	E-tix paper
TOTAL			-212.16	
<b>47214</b>	<b>Parker Fuel Company</b>	<b>11/12/2019</b>		

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Num	Source Name	Date	Paid Amount	Memo
135058	Parker Fuel Company	11/08/2019	-324.96	TH - 120.4 gallons heating oil
TOTAL			-324.96	
<b>47215</b>	<b>Quantel</b>	<b>11/12/2019</b>		<b>14035</b>
1702831	Quantel	11/01/2019	-29.19	November Telephone Service - PO fax line
	Quantel		-29.19	November Telephone Service
	Quantel		-29.19	November Telephone Service
TOTAL			-87.57	
<b>47216</b>	<b>RK&amp;K</b>	<b>11/12/2019</b>		
Invoice 3	RK&K	10/30/2019	-5,169.35	Conn Eng Study - 100% complete - Final balance due from Town
TOTAL			-5,169.35	
<b>47217</b>	<b>Staples GOVT</b>	<b>11/12/2019</b>		
3428773386	Staples GOVT	10/24/2019	-13.66	Binder clips, file folders
	Staples GOVT		-131.12	Coffee, creamer, cups, lids, paper towels
3428773387	Staples GOVT	10/24/2019	-22.70	Plates
TOTAL			-167.48	
<b>47218</b>	<b>Unemployment Tax Service</b>	<b>11/12/2019</b>		
12641	Unemployment Tax Service	11/05/2019	-60.00	Unemployment tracking service - 12.1.19 through 2.29.20
TOTAL			-60.00	
<b>47219</b>	<b>United Business Technologies</b>	<b>11/12/2019</b>		<b>T005</b>
1152290	United Business Technologies	10/23/2019	-111.00	Lease Payment
	United Business Technologies		-48.20	Copies 10/25/19 to 11/24/19
TOTAL			-159.20	
<b>47220</b>	<b>Verizon</b>	<b>11/12/2019</b>		<b>000914649223 75Y</b>
000914649223 75Y	Verizon	11/01/2019	-32.28	714 Sandosky - for alarm
TOTAL			-32.28	
<b>47221</b>	<b>K.C. Schaefer</b>	<b>11/13/2019</b>		

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Num	Source Name	Date	Paid Amount	Memo
0103052	K.C. Schaefer	09/13/2019	-785.70	Wreaths and roping for holidays
TOTAL			-785.70	
<b>47222</b>	<b>Platinum 1998</b>	<b>11/19/2019</b>		
4228080501	Platinum 1998	10/14/2019	-265.45	Grasley hotel room - Fall MML conference
4228048601	Platinum 1998	10/15/2019	-509.90	Schofield hotel room - Fall MML conference
4124020201	Platinum 1998	10/15/2019	-154.00	Shaw hotel room - Fall MML conference
Indeed 10/26/19	Platinum 1998	10/26/2019	-25.20	Indeed posting on 10/26/19 for Treasurer job opening
Indeed 11/1/19	Platinum 1998	11/01/2019	-192.45	Indeed posting on 11/1/19 for Treasurer job opening
1138213845	Platinum 1998	11/05/2019	-12.24	Carroll Business Academy - Kerry Chaney
Microsoft Office	Platinum 1998	11/05/2019	-249.99	Microsoft Excel / Word for new computer in Treasurer's office
1139779829	Platinum 1998	11/06/2019	-12.24	Carroll Business Academy - Jared Schumacher
TOTAL			-1,421.47	
<b>47223</b>	<b>Platinum 2406 - PW</b>	<b>11/19/2019</b>		<b>5588 4691 1611 2406</b>
06466G	Platinum 2406 - PW	10/20/2019	-89.99	Boots - Derek Shreves
8160246	Platinum 2406 - PW	10/20/2019	-20.99	Welding supplies - cutter tips
0856202	Platinum 2406 - PW	10/22/2019	-49.94	Cables for trailer lift
4533845	Platinum 2406 - PW	10/25/2019	-164.76	Winter gloves
7525122	Platinum 2406 - PW	11/05/2019	-215.94	Spill kits for trucks
41550	Platinum 2406 - PW	11/06/2019	-294.00	20 28" traffic cones
TOTAL			-835.62	
<b>47224</b>	<b>Baltimore Sun Company</b>	<b>11/19/2019</b>		
6478944	Baltimore Sun Company	10/20/2019	-305.52	Charter Amendment 2019-06
6478939	Baltimore Sun Company	10/20/2019	-335.24	Charter Amendment 2019-05
6478935	Baltimore Sun Company	10/20/2019	-394.64	Charter Amendment 2019-04
6478926	Baltimore Sun Company	10/20/2019	-364.92	Charter Amendment 2019-03
6478913	Baltimore Sun Company	10/20/2019	-320.36	Charter Amendment 2019-02
6478900	Baltimore Sun Company	10/20/2019	-364.92	Charter Amendment 2019-01
TOTAL			-2,085.60	
<b>47225</b>	<b>CC Times</b>	<b>11/19/2019</b>		
520062495	CC Times	10/30/2019	-78.00	TH subscription - pays through 3/4/2020
TOTAL			-78.00	

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Num	Source Name	Date	Paid Amount	Memo
47226	Chesapeake Employers	11/19/2019		Policy # 2159105
2159105	Chesapeake Employers	11/04/2019	-5,377.00	Workers Comp FY 20 - 6th of 10 installment payments
TOTAL			-5,377.00	
47227	Comcast--PW	11/19/2019		8299 40 037 0037298
8299 40 037 0037298	Comcast--PW	11/12/2019	-86.90	PW Equipment & Internet Service 11/21/2019 to 12/20/2019
TOTAL			-86.90	
47228	Comcast Business - Phones	11/19/2019		963171990
90905350	Comcast Business - Phones	11/01/2019	-361.22	Phones - November
	Comcast Business - Phones		-13.88	Phones - November
	Comcast Business - Phones		-55.51	Regulatory fees, etc. - November
	Comcast Business - Phones		-33.12	Allocate 1/13 November phone bill to Post Office
TOTAL			-463.73	
47229	Evelyn Sweet	11/19/2019		
Mileage - Oct & Nov	Evelyn Sweet	11/15/2019	-32.48	Mileage 10/1/19 through 11/15/19
TOTAL			-32.48	
47230	Fireline	11/19/2019		
IN00244592	Fireline	10/28/2019	-140.00	2 fire extinguishers
TOTAL			-140.00	
47231	Fuelman	11/19/2019		Purchases and charges 10/21/2019 - 10/27/2019
NP57136027	Fuelman	10/28/2019	-101.96	Vehicle #1
	Fuelman		-128.62	Vehicle #13a
	Fuelman		-41.48	Vehicle #15
	Fuelman		-27.63	Vehicle #6419 - 2009 Ford Ranger
	Fuelman		-37.82	Vehicle # 6411 R
	Fuelman		-57.48	Vehicle # 6412
	Fuelman		-21.52	Vehicle # 6413
	Fuelman		-34.87	Vehicle # 6414
	Fuelman		-62.52	Vehicle # 6417
	Fuelman		-119.01	Vehicle # 6418
	Fuelman		-46.29	Vehicle #6419 - Tahoe

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TOTAL	Num	Source Name	Date	Paid Amount	Memo
				-679.20	
	<b>47232</b>	<b>Gall's, Inc</b>	<b>11/19/2019</b>		<b>4227640</b>
	013915345	Gall's, Inc	10/08/2019	-250.97	OC spray training for Aux members
	014093719	Gall's, Inc	10/28/2019	-28.99	Aux shirt for Tim
	014117659	Gall's, Inc	10/30/2019	-39.49	OC spray training for Aux members
TOTAL				-319.45	
	<b>47233</b>	<b>Hughes Trash Removal</b>	<b>11/19/2019</b>		
	9B123100	Hughes Trash Removal	11/01/2019	-150.00	Mac Lot - Recycling 11/01/19 - 11/30/19
TOTAL				-150.00	
	<b>47234</b>	<b>Jared Schumacher</b>	<b>11/19/2019</b>		
	PPE 11.17.19	Jared Schumacher	11/19/2019	-769.23	Bi-weekly consulting fee - ck date 11/22/19
TOTAL				-769.23	
	<b>47235</b>	<b>Kelly &amp; Assoc</b>	<b>11/19/2019</b>		<b>Acct 134286</b>
	134286	Kelly & Assoc	11/05/2019	-1,505.00	December Dental & Vision Coverage
TOTAL				-1,505.00	
	<b>47236</b>	<b>L-Tron Corporation</b>	<b>11/19/2019</b>		
	669096	L-Tron Corporation	11/04/2019	-282.00	Scanner, cable, and license
TOTAL				-282.00	
	<b>47237</b>	<b>LGIT Insurance</b>	<b>11/19/2019</b>		<b>LGIT-0135</b>
	17789-0	LGIT Insurance	11/08/2019	-28,251.63	December Health Insurance
TOTAL				-28,251.63	
	<b>47238</b>	<b>Maryland State Retirement Agency</b>	<b>11/19/2019</b>		<b>7131000</b>
	AL200296	Maryland State Retirement Agency	10/28/2019	-1,096.81	Quarterly administration fee
TOTAL				-1,096.81	
	<b>47239</b>	<b>Oak Hill Wood</b>	<b>11/19/2019</b>		

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<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
7372 Norris/7220 Jen	Oak Hill Wood	11/02/2019	-1,265.00	10/10/19 - Trim trees overhanging 7372 Norris Avenue
	Oak Hill Wood		-1,780.00	11/2/19 - Emergency tree work rear of 7220 Jennifer Way
TOTAL			-3,045.00	
<b>47240</b>	<b>Parker Fuel Company</b>	<b>11/19/2019</b>		
143525	Parker Fuel Company	11/14/2019	-436.16	GH - 161.6 gallons heating oil
TOTAL			-436.16	
<b>47241</b>	<b>SelTec</b>	<b>11/19/2019</b>		
24071	SelTec	11/05/2019	-1,394.90	Replaced computer in Treasurer's office
TOTAL			-1,394.90	
<b>47242</b>	<b>Seven Springs Landscaping LLC</b>	<b>11/19/2019</b>		
10554	Seven Springs Landscaping LLC	11/04/2019	-453.33	SBP - November landscaping
	Seven Springs Landscaping LLC		-127.50	TH - November landscaping
	Seven Springs Landscaping LLC		-46.25	PD - November landscaping
	Seven Springs Landscaping LLC		-106.92	Parking Islands - November landscaping
TOTAL			-734.00	
<b>47243</b>	<b>Platinum 0951</b>	<b>11/19/2019</b>		<b>5588-4691-1101-0951</b>
751980	Platinum 0951	11/05/2019	-63.57	Sympathy flowers - Joyce Mills (Post Office) for her mother
TOTAL			-63.57	
<b>47244</b>	<b>Maryland State Retirement Agency</b>	<b>11/19/2019</b>		<b>7131000</b>
PPE 11.17.19	Maryland State Retirement Agency	11/19/2019	-1,783.18	PPE 11.17.2019
	Maryland State Retirement Agency		-719.76	PPE 11.17.2019
TOTAL			-2,502.94	
<b>47245</b>	<b>Platinum 0872 - PD</b>	<b>11/26/2019</b>		<b>5588-4691-1990-0872</b>
08445G	Platinum 0872 - PD	10/08/2019	-278.96	JR CSI - pizza and soda for graduation (balance remaining)
	Platinum 0872 - PD		-91.04	JR CSI - pizza and soda for graduation (over balance of Jr CSI donations)

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Num	Source Name	Date	Paid Amount	Memo
4845815	Platinum 0872 - PD	10/15/2019	-120.67	Coffee maker, bathroom supplies, trash bags, etc.
7212212	Platinum 0872 - PD	10/15/2019	-56.98	Cat combat tourniquet for Aux training
05415G	Platinum 0872 - PD	10/26/2019	-14.99	Coffee for Town table top exercise on 10/26/19
02481G	Platinum 0872 - PD	10/26/2019	-31.98	Two boxes of coffee for Town table top exercise on 10/26/19
TOTAL			-594.62	
<b>47246</b>	<b>Platinum 2176 - GH</b>	<b>11/26/2019</b>		
501000	Platinum 2176 - GH	10/16/2019	-24.99	One month subscription - Sign Up Genius
5019530	Platinum 2176 - GH	10/31/2019	-5.00	Facebook ad for porch talk
TOTAL			-29.99	
<b>47247</b>	<b>Platinum 7681 - GH</b>	<b>11/26/2019</b>		
03321G	Platinum 7681 - GH	10/10/2019	-19.97	USB hub
Office 365 Home	Platinum 7681 - GH	10/23/2019	-99.99	Microsoft Office 365 Home
TOTAL			-119.96	
<b>47248</b>	<b>Bank of America</b>	<b>11/26/2019</b>		<b>Customer Number 48801</b>
048EOH574T	Bank of America	11/07/2019	-6,287.20	Interest on 2008 GO bond
TOTAL			-6,287.20	
<b>47249</b>	<b>Bare Truck Cntr</b>	<b>11/26/2019</b>		<b>21033</b>
487448	Bare Truck Cntr	11/21/2019	-25.00	Mirror - truck #15
TOTAL			-25.00	
<b>47250</b>	<b>Brown Schultz Sheridan Fritz</b>	<b>11/26/2019</b>		
534803	Brown Schultz Sheridan Fritz	11/14/2019	-1,600.00	Final billing on FY19 audit
	Brown Schultz Sheridan Fritz		-480.00	Extra fee - research and note for LEOPS
TOTAL			-2,080.00	
<b>47251</b>	<b>Canon Solutions America, Inc.</b>	<b>11/26/2019</b>		
4030959379	Canon Solutions America, Inc.	11/01/2019	-112.00	November 2019 Copier Lease
	Canon Solutions America, Inc.		-36.56	Color Copier Usage - October 2019
TOTAL			-148.56	



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Num	Source Name	Date	Paid Amount	Memo
<b>47252</b>	<b>Fuelman</b>	<b>11/26/2019</b>		<b>Purchases and charges 10/28/2019 - 11/03/2019</b>
NP57206137	Fuelman	11/04/2019	-91.68	Vehicle #1
	Fuelman		-72.96	Vehicle #3A
	Fuelman		-120.91	Vehicle #13a
	Fuelman		-89.97	Vehicle #15
	Fuelman		-44.92	Vehicle #23
	Fuelman		-33.22	Vehicle # 6410
	Fuelman		-75.59	Vehicle # 6411 R
	Fuelman		-23.73	Vehicle # 6412
	Fuelman		-48.91	Vehicle # 6413
	Fuelman		-41.57	Vehicle # 6417
	Fuelman		-31.55	Vehicle # 6418
	Fuelman		-81.39	Vehicle #6419 - Tahoe
TOTAL			-756.40	
<b>47253</b>	<b>Great American Financial Services</b>	<b>11/26/2019</b>		
25884147	Great American Financial Services	11/07/2019	-197.41	Phone lease payment
	Great American Financial Services		-191.01	Reimbursement for county personal property taxes
	Great American Financial Services		-62.66	Reimbursement for Sykesville personal property taxes
TOTAL			-451.08	
<b>47254</b>	<b>LaneScapes, LLC</b>	<b>11/26/2019</b>		
28229	LaneScapes, LLC	11/12/2019	-90.00	7411 Springfield - grass cutting code enforcement
	LaneScapes, LLC		-100.00	6999 Cedar - grass cutting code enforcement
TOTAL			-190.00	
<b>47255</b>	<b>Rippeon Equipment Co.</b>	<b>11/26/2019</b>		
IH12602	Rippeon Equipment Co.	11/19/2019	-70.91	2 stroke oil, carb kit DEF
TOTAL			-70.91	
<b>47256</b>	<b>Rosen Hoover P.A.</b>	<b>11/26/2019</b>		
114535 DJH	Rosen Hoover P.A.	10/31/2019	-1,306.00	Warfield - October 2019
114464 DJH	Rosen Hoover P.A.	10/31/2019	-400.00	General Matters - October 2019
TOTAL			-1,706.00	

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47257	Comcast-Gatehouse	11/26/2019		8299 40 037 0028768
8299 40 037 0028768	Comcast-Gatehouse	11/14/2019	-87.92	GH Internet 11/22/19 to 12/21/19
TOTAL			-87.92	
47258	Comcast-Post Office	11/26/2019		8299 40 037 0035888
8299 40 037 0035888	Comcast-Post Office	11/14/2019	-87.92	PO Internet 11/22/19 to 12/21/19
TOTAL			-87.92	
47259	Comcast-TH	11/26/2019		
8299 40 037 0041944	Comcast-TH	11/14/2019	-127.87	Phone system - 11/19/19 to 12/18/19
TOTAL			-127.87	