

TOWN OF SYKESVILLE



TREASURER'S REPORT FOR November 2018

Includes for this period:

- 1) Balance Sheet
- 2) Statement of Revenues and Expenditures with Budget Comparison
- 3) Check Register

Submitted by: Evelyn Sweet, Town Treasurer

TOWN OF SYKESVILLE
Balance Sheet
As of November 30, 2018

Nov 30, 18

ASSETS

Current Assets

Checking/Savings

1004 · Vendor & P/R Checking	1,176,526.48
1006 · CCB-Savings for Checking Funds	870,419.00
1008 · CCB-Old Main Line P.O.	57,911.37
1021 · CCB-Little Sykes Railway	10,557.89
1030 · Petty Cash Fund	650.00
1041 · CCB-Historic District Comm.	4,396.30
1046 · CCB-Gate House Museum	30,322.87
1061 · CCB-Parks & Recreation	8,732.52
1091 · CCB-Unemployment Reserve	18,542.48
1095 · Certs of Dep - Windsor Wealth	950,000.00
1096 · Money Market Account NWSB	514,179.14
1097 · Cert of Deposit - CCB	100,000.00
1121 · CCB-Impact Fees	112,150.77
1122 · CCB - Parking Impact Fees	23,984.24
1131 · CCB-Development Inspection Fees	76,685.17
1185 · Police Auxiliary Reserve	3,712.89

Total Checking/Savings 3,958,771.12

Accounts Receivable

11000 · Accounts Receivable	18,017.99
-----------------------------	-----------

Total Accounts Receivable 18,017.99

Other Current Assets

12000 · Undeposited Funds	33.39
1317 · A/R R/E Taxes 16/17	780.67
1318 · A/R R/E Taxes 17/18	1,834.00
1350 · Grants Receivable	15,918.38
1370 · Prepaid Expenses	531.56
1380 · Miscellaneous A/R	1,530.33
1384 · A/R - Warfield	

1384.5 · Note Receivable -WDC	48,534.24
-------------------------------	-----------

1384 · A/R - Warfield - Other	32,662.14
-------------------------------	-----------

Total 1384 · A/R - Warfield 81,196.38

Total Other Current Assets 101,824.71

Total Current Assets 4,078,613.82

	<u>Nov 30, 18</u>
Other Assets	
1176 · Note Receivable Escrow-Warfield	1,000,000.00
1360 · Due from Title Company	1,100,000.00
1390 · Accrued Interest	7,026.25
1402 · Loan Receivable-Baldwin's ADA	26,331.01
Total Other Assets	<u>2,133,357.26</u>
TOTAL ASSETS	<u><u>6,211,971.08</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	81,962.37
Total Accounts Payable	<u>81,962.37</u>
Other Current Liabilities	
2001 · Accounts Payable - Other	32,662.14
2121 · Deposits	2,025.00
2124 · Developer Escrow Account	67,713.50
2144 · Misc. Deferred Revenue	2,281.28
2200 · Payroll Liabilities	
2222 · Maryland State Retirement	1.16
Total 2200 · Payroll Liabilities	<u>1.16</u>
2305 · Warfield Sale	1,249.29
Total Other Current Liabilities	<u>105,932.37</u>
Total Current Liabilities	<u>187,894.74</u>
Total Liabilities	187,894.74
Equity	
3100 · Fund Balance - Unassigned	-1,358,040.74
3102 · Fund Balance - Nonspendable	1,065,744.00
3103 · Fund Balance - Restricted	1,562,803.00
3104 · Fund Balance - Assigned	776,112.00
32000 · Retained Earnings	3,996,815.72
32999 · Net Income YE Closing Acct	-489,488.92
Net Income	470,131.28
Total Equity	<u>6,024,076.34</u>
TOTAL LIABILITIES & EQUITY	<u><u>6,211,971.08</u></u>

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Current Month and Fiscal Year To Date

	<u>Nov 18</u>	<u>Jul - Nov 18</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense				
Income				
000 · Revenues				
005 · Town Property Taxes				
4116 · Real Estate Tax Revenue 18/19	29,581.78	985,805.95	1,465,555.00	(479,749.05)
4122 · Corp Personal Property Tax	6,238.95	45,725.01	44,000.00	1,725.01
4130 · Penalties, Tax	140.35	758.78	1,000.00	(241.22)
4140 · Discounts, Tax	(443.10)	(8,592.83)	(7,500.00)	(1,092.83)
Total 005 · Town Property Taxes	35,517.98	1,023,696.91	1,503,055.00	(479,358.09)
010 · Licenses & Permits				
4160 · Admissions Tax, State	0.00	330.54	650.00	(319.46)
4211 · Alcoholic Beverages, State	0.00	0.00	1,000.00	(1,000.00)
4212 · Traders Licenses, County	65.13	465.39	1,500.00	(1,034.61)
4213 · Building Permits, County	0.00	91.42	250.00	(158.58)
4221 · Park/Visitor Center Permits Twn				
4221.2 · M.C. Park Pavillion Rentals	0.00	1,550.00	2,500.00	(950.00)
4221.4 · South Branch Park Rental	0.00	180.00	150.00	30.00
Total 4221 · Park/Visitor Center Permits Twn	0.00	1,730.00	2,650.00	(920.00)
4222 · Franchise Fees, Cable TV	15,172.53	15,172.53	64,864.00	(49,691.47)
4227 · Bldg/Zoning Permits, Town	77.50	755.28	2,000.00	(1,244.72)
4229 · Solicitor Permits, Town	0.00	0.00	50.00	(50.00)
4821 · Historic District Comm - Zoning	0.00	340.00	200.00	140.00
Total 010 · Licenses & Permits	15,315.16	18,885.16	73,164.00	(54,278.84)
015 · Intergovernmental				
4150 · Income Tax, State	166,706.28	179,974.13	675,000.00	(495,025.87)
4312 · Highway User Revenue, State	4,358.50	117,372.65	150,327.00	(32,954.35)
4315 · State Aid for Police Protection	0.00	12,500.25	52,615.00	(40,114.75)
4324 · Police Dept Overtime Grants	0.00	1,520.00	6,500.00	(4,980.00)
4328 · Town County Agreement	0.00	277,206.00	277,206.00	0.00
Total 015 · Intergovernmental	171,064.78	588,573.03	1,161,648.00	(573,074.97)

	<u>Nov 18</u>	<u>Jul - Nov 18</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
020 · Service Fees				
4450 · Commercial Trash Collection	100.00	16,235.00	29,000.00	(12,765.00)
4451 · Commercial Solid Waste Permits	500.00	1,000.00	500.00	500.00
4811.1 · Baldwin's ADA Principal	330.19	1,637.29	3,988.00	(2,350.71)
4812.1 · Baldwin's ADA Interest	104.27	534.98	1,226.00	(691.02)
4813 · Baldwin's Percent Rent	0.00	0.00	9,000.00	(9,000.00)
4815 · Rentals, Equip & Property	3,422.58	14,564.40	32,700.00	(18,135.60)
4819 · Newsletter Ads - Receipts	100.00	300.00	500.00	(200.00)
4841 · Code Remediation Fees	0.00	345.00	150.00	195.00
Total 020 · Service Fees	<u>4,557.04</u>	<u>34,616.67</u>	<u>77,064.00</u>	<u>(42,447.33)</u>
025 · Local / Program Revenues				
4817 · Post Office Sales Revenue				
4817.2 · PO Retail Income	70.79	339.75	1,000.00	(660.25)
4817.4 · PO Postage Income	10,308.97	42,235.38	125,000.00	(82,764.62)
Total 4817 · Post Office Sales Revenue	<u>10,379.76</u>	<u>42,575.13</u>	<u>126,000.00</u>	<u>(83,424.87)</u>
4817.3 · PO Services Income	7.25	29.50	150.00	(120.50)
4817.5 · Stamp Commissions	873.38	4,867.99	12,000.00	(7,132.01)
4817.6 · Tower Rental	340.00	2,305.00	4,000.00	(1,695.00)
4822 · Gatehouse - Donations	0.00	210.00	0.00	210.00
4824 · Gatehouse - Memberships	0.00	25.00	0.00	25.00
4829 · Schoolhouse Donations	0.00	173.00	0.00	173.00
4837 · Little Sykes Railway Revenues	190.97	1,593.15	2,500.00	(906.85)
4840 · Military Memorial Donations	100.00	400.00	500.00	(100.00)
4851 · P & R Revenues				
4851.7 · P&R Concert Concessions	0.00	94.75	400.00	(305.25)
4852.1 · P&R Cinema Sponsorships	0.00	0.00	1,000.00	(1,000.00)
4852.2 · P&R Cinema Concessions	0.00	264.60	400.00	(135.40)
4854 · Parks and Rec Donations	0.00	17.55	0.00	17.55
Total 4851 · P & R Revenues	<u>0.00</u>	<u>376.90</u>	<u>1,800.00</u>	<u>(1,423.10)</u>
Total 025 · Local / Program Revenues	<u>11,891.36</u>	<u>52,555.67</u>	<u>146,950.00</u>	<u>(94,394.33)</u>

	<u>Nov 18</u>	<u>Jul - Nov 18</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
030 · Revenue from Other Sources				
4510 · Parking Violations	245.00	1,365.00	1,000.00	365.00
4545 · Insurance Reimbursement	2,780.08	2,780.08	0.00	2,780.08
4810 · Interest	3,322.47	14,864.69	13,954.00	910.69
4833 · Misc Receipts - Police Dept	50.00	325.00	500.00	(175.00)
4835 · Misc Receipts - General	0.00	2,750.64	1,000.00	1,750.64
4867 · Community Legacy Grant	0.00	15,115.00	0.00	15,115.00
4890 · Sale of Assets	3,533.50	3,333.50	0.00	3,333.50
4911 · Use of Restricted Fund Bal - GH	0.00	0.00	26,000.00	(26,000.00)
4985 · Use of Unrestricted Fund Balanc	0.00	0.00	44,000.00	(44,000.00)
4986 · Use of Assign. Fund Bal. GH Mus	0.00	0.00	17,000.00	(17,000.00)
4987 · Use of Assigned Fd Bal - Street	0.00	0.00	5,942.00	(5,942.00)
4989 · Use of Assigned Fd Bal - TH	0.00	0.00	3,000.00	(3,000.00)
4991 · Use of Assigned Fund Bal-Insura	0.00	0.00	29,126.00	(29,126.00)
Total 030 · Revenue from Other Sources	<u>9,931.05</u>	<u>40,533.91</u>	<u>141,522.00</u>	<u>(100,988.09)</u>
Total 000 · Revenues	<u>248,277.37</u>	<u>1,758,861.35</u>	<u>3,103,403.00</u>	<u>(1,344,541.65)</u>
Total Income	248,277.37	1,758,861.35	3,103,403.00	(1,344,541.65)
Cost of Goods Sold				
5105510 · Cost of Sales				
5105512 · P.O. Retail Sales Expense	117.96	246.55	200.00	46.55
5105514 · P.O. Postage for Resale Expense	13,419.00	49,132.60	125,000.00	(75,867.40)
Total 5105510 · Cost of Sales	<u>13,536.96</u>	<u>49,379.15</u>	<u>125,200.00</u>	<u>(75,820.85)</u>
Total COGS	<u>13,536.96</u>	<u>49,379.15</u>	<u>125,200.00</u>	<u>(75,820.85)</u>
Gross Profit	234,740.41	1,709,482.20	2,978,203.00	(1,268,720.80)

	<u>Nov 18</u>	<u>Jul - Nov 18</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
Expense				
100 · Mayor & Town Council				
1005000 · Salaries	1,750.01	8,750.05	21,000.00	(12,249.95)
1007110 · Maryland Municipal League Dues	0.00	5,462.75	5,200.00	262.75
1007111 · MD Mun League - Dinners & Other	0.00	60.00	600.00	(540.00)
1007115 · Md Municipal League Convention	0.00	1,850.04	3,780.00	(1,929.96)
1007120 · Advertising & Publishing	129.54	978.28	2,500.00	(1,521.72)
1007125 · Flowers & Condolences	0.00	0.00	500.00	(500.00)
1007126 · Contest Residential Holiday Dec	0.00	0.00	175.00	(175.00)
1007127 · Town Newsletter	0.00	3,336.41	10,000.00	(6,663.59)
1007132 · Employee Events	0.00	0.00	1,000.00	(1,000.00)
1007133 · Mayor and Council Retreat	0.00	0.00	6,200.00	(6,200.00)
1007430 · Community Media Center	0.00	6,069.00	25,946.00	(19,877.00)
1007572 · Christmas Decorations	43.84	809.54	1,500.00	(690.46)
1007817 · Contingency	76.88	76.88	4,000.00	(3,923.12)
1007827 · Volunteer Fire Co. Donation	0.00	0.00	4,500.00	(4,500.00)
Total 100 · Mayor & Town Council	2,000.27	27,392.95	86,901.00	(59,508.05)
105 · Town Commissions				
1057310 · Plan & Zone Commission	0.00	0.00	500.00	(500.00)
1057320 · SHDC-Oper Exp Town Funded	0.00	0.00	500.00	(500.00)
1057845 · SHDC- Grant Program	0.00	0.00	500.00	(500.00)
Total 105 · Town Commissions	0.00	0.00	1,500.00	(1,500.00)
108 · Professional Services				
1085100 · Audit Fees	0.00	14,120.00	15,000.00	(880.00)
1087210 · Legal Counsel	1,744.00	5,990.21	36,500.00	(30,509.79)
1087220 · Engineering	0.00	843.60	18,000.00	(17,156.40)
1087240 · Codification Services	0.00	3,041.94	3,000.00	41.94
1087813 · Insurance - General & Liability	(439.00)	31,429.00	37,500.00	(6,071.00)
Total 108 · Professional Services	1,305.00	55,424.75	110,000.00	(54,575.25)

	<u>Nov 18</u>	<u>Jul - Nov 18</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
150 · Administration				
1505000 · Salaries	22,651.84	120,451.46	302,000.00	(181,548.54)
1505027 · Circuit Rider Program Match	0.00	0.00	1,250.00	(1,250.00)
1505028 · Moving/Relocation Expenses	0.00	4,347.56	0.00	4,347.56
1505210 · Utilities Town House	196.73	2,116.38	4,800.00	(2,683.62)
1505211 · Utilities - 714 Sandosky Road	0.00	556.97	500.00	56.97
1505212 · MML Convention - Town Staff	0.00	0.00	5,040.00	(5,040.00)
1505220 · Telephone TH, Police, PW	554.90	2,785.04	5,550.00	(2,764.96)
1505221 · Telephone & Alarm - 714 Sandosk	29.56	334.73	900.00	(565.27)
1505230 · Building Maintenance TH	0.00	1,076.00	4,000.00	(2,924.00)
1505235 · Housekeeping TH	0.00	1,350.00	5,000.00	(3,650.00)
1505240 · Heating TH	408.16	627.70	6,000.00	(5,372.30)
1505241 · Heating - 714 Sandosky Road	0.00	0.00	1,000.00	(1,000.00)
1505250 · Equipment Maintenance	197.41	1,013.05	2,400.00	(1,386.95)
1505270 · Prop Maintenance - Landscaping	118.25	591.25	600.00	(8.75)
1505300 · Travel Expense-All Depts	143.39	839.98	5,000.00	(4,160.02)
1505400 · Office Supplies	223.75	2,209.44	5,200.00	(2,990.56)
1505425 · Postage-All Departments	154.62	440.70	2,000.00	(1,559.30)
1505460 · Building/Kitchen Supplies	114.99	621.60	1,200.00	(578.40)
1505500 · Computer Hardware	0.00	0.00	4,250.00	(4,250.00)
1505551 · Computer Software	0.00	129.99	1,750.00	(1,620.01)
1505552 · Computer Maintenance	0.00	2,160.00	2,600.00	(440.00)
1505553 · Website Annual Fee	0.00	0.00	1,804.00	(1,804.00)
1505554 · Annual Email Fee	0.00	0.00	2,000.00	(2,000.00)
1505715 · Cellular Phones	102.52	711.81	1,700.00	(988.19)
1505810 · Training & Education	375.00	1,543.25	5,000.00	(3,456.75)
1505820 · Dues & Subscriptions	78.00	191.70	2,000.00	(1,808.30)
1505835 · Bank Fees - Misc Charges	0.00	0.00	100.00	(100.00)
1505836 · Payroll Processing Fees	216.10	1,253.36	3,400.00	(2,146.64)
1507425 · Contract Services-Copier Lease	111.00	555.00	1,400.00	(845.00)
1507500 · Bad Debt Expense	0.00	0.00	1,600.00	(1,600.00)
Total 150 · Administration	25,676.22	145,906.97	380,044.00	(234,137.03)

	<u>Nov 18</u>	<u>Jul - Nov 18</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
210 · Public Safety				
2105000 · Salaries	32,843.07	162,273.96	416,975.00	(254,701.04)
2105005 · Other Overtime	796.01	5,817.69	11,025.00	(5,207.31)
2105006 · Grant Overtime	420.00	1,940.00	6,500.00	(4,560.00)
2105007 · New Employee Background/Screen.	0.00	0.00	1,500.00	(1,500.00)
2105010 · Court Pay	300.00	2,700.00	9,500.00	(6,800.00)
2105026 · Vacation Time Payout	0.00	4,318.11	0.00	4,318.11
2105210 · Utilities	293.05	1,513.18	5,500.00	(3,986.82)
2105230 · Building Maintenance	35.40	4,518.02	3,500.00	1,018.02
2105235 · Housekeeping	0.00	400.00	1,400.00	(1,000.00)
2105240 · Heating	0.00	439.08	2,000.00	(1,560.92)
2105250 · Equipment Maintenance	461.15	3,720.63	4,500.00	(779.37)
2105260 · Gasoline & Oil	1,050.29	7,118.58	15,000.00	(7,881.42)
2105270 · Property Maintenance	46.25	231.25	600.00	(368.75)
2105280 · Vehicle Maintenance	872.88	3,832.44	9,000.00	(5,167.56)
2105400 · Office Supplies	0.00	1,172.74	3,000.00	(1,827.26)
2105500 · Operating Supplies and Expense	418.93	1,328.10	2,500.00	(1,171.90)
2105550 · Computer Hardware	0.00	1,287.35	2,000.00	(712.65)
2105551 · Computer Software	219.00	5,470.01	5,000.00	470.01
2105552 · Computer Maintenance	0.00	1,257.00	2,000.00	(743.00)
2105700 · Uniforms	170.95	1,683.20	4,000.00	(2,316.80)
2105715 · Cellular Phones	331.33	1,671.35	4,000.00	(2,328.65)
2105810 · Training & Education	0.00	627.00	2,500.00	(1,873.00)
2105830 · Subscriptions	300.00	706.17	2,500.00	(1,793.83)
2107125 · Community Outreach/Advertising	0.00	334.90	0.00	334.90
2107410 · Ammunition	0.00	2,215.92	2,500.00	(284.08)
2107425 · Contract Svc-Copier Lease	0.00	448.00	1,400.00	(952.00)
2107450 · Auxiliary Police	0.00	1,010.69	1,600.00	(589.31)
Total 210 · Public Safety	38,558.31	218,035.37	520,000.00	(301,964.63)

	<u>Nov 18</u>	<u>Jul - Nov 18</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
300 · Public Works & Sanitation				
3005000 · Salaries	19,210.80	98,271.82	269,300.00	(171,028.18)
3005005 · Salaries-Overtime-Exclude Snow	43.92	452.82	7,700.00	(7,247.18)
3005210 · Utilities	152.42	935.01	2,500.00	(1,564.99)
3005230 · Building Maintenance	0.00	0.00	4,000.00	(4,000.00)
3005240 · Heating	45.30	227.90	1,400.00	(1,172.10)
3005250 · Equipment Maintenance	54.85	1,260.43	3,000.00	(1,739.57)
3005255 · Dumpsters/Sanitation Equipment	0.00	22.11	3,000.00	(2,977.89)
3005260 · Gasoline & Oil	1,719.38	10,045.39	32,000.00	(21,954.61)
3005280 · Vehicle Maintenance	3,039.76	9,653.52	39,000.00	(29,346.48)
3005400 · Office Supplies	18.49	138.23	500.00	(361.77)
3005500 · Operating Supplies and Expense	659.53	2,829.60	7,500.00	(4,670.40)
3005550 · Computer Hardware	0.00	0.00	1,000.00	(1,000.00)
3005552 · Computer Maintenance	0.00	192.00	700.00	(508.00)
3005553 · Internet Service	84.90	509.40	1,200.00	(690.60)
3005700 · Uniforms	188.75	872.97	3,700.00	(2,827.03)
3005705 · Protective Safety Equip	64.54	862.65	3,300.00	(2,437.35)
3005710 · Employee Shoe Program	160.00	236.49	1,200.00	(963.51)
3005715 · Cellular Phones	121.24	604.52	2,500.00	(1,895.48)
3005810 · Training and Education	0.00	75.00	1,250.00	(1,175.00)
3005850 · CDL - Drug & Alcohol Testing	0.00	475.00	1,100.00	(625.00)
3007610 · Tipping Fees	6,876.80	36,707.20	83,820.00	(47,112.80)
3007620 · Recycling Bins	99.85	299.55	1,700.00	(1,400.45)
3007640 · Raincliffe Trash Rebate	0.00	0.00	14,490.00	(14,490.00)
Total 300 · Public Works & Sanitation	32,540.53	164,671.61	485,860.00	(321,188.39)
310 · Streets & Roads				
3105005 · Overtime-Snow Removal	421.80	421.80	5,500.00	(5,078.20)
3107500 · Misc Road materials	50.64	204.08	3,500.00	(3,295.92)
3107511 · Snow Removal Supplies				
3007512 · Snow Removal Contract Services	0.00	0.00	1,000.00	(1,000.00)
3107511 · Snow Removal Supplies - Other	206.89	206.89	25,000.00	(24,793.11)
Total 3107511 · Snow Removal Supplies	206.89	206.89	26,000.00	(25,793.11)
3107542 · Drainage & Inlets	0.00	140.00	7,000.00	(6,860.00)
3107560 · Road Repair/Patching	1,400.00	1,638.00	4,000.00	(2,362.00)
3107565 · Parking Lot Flower Bed Maint.	107.92	539.60	1,300.00	(760.40)
3107570 · Street Lighting Electric Serv	4,638.44	26,741.62	70,000.00	(43,258.38)
3107580 · Signs	0.00	1,013.32	4,000.00	(2,986.68)
Total 310 · Streets & Roads	6,825.69	30,905.31	121,300.00	(90,394.69)

	<u>Nov 18</u>	<u>Jul - Nov 18</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
410 · Parks Maintenance				
4105210 · Utilities	133.17	966.93	3,000.00	(2,033.07)
4105230 · Girls Shelter - Building Maint	0.00	0.00	400.00	(400.00)
4105235 · Housekeeping	0.00	720.00	1,200.00	(480.00)
4105250 · Equipment Maintenance	0.00	25.00	3,500.00	(3,475.00)
4105270 · Property Maintenance	335.00	3,969.00	15,000.00	(11,031.00)
4105275 · Park Vandalism Repairs	0.00	0.00	1,000.00	(1,000.00)
4105500 · Operating Supplies and Expense	0.00	30.23	2,000.00	(1,969.77)
4105525 · Grass Cutting Code Enforcmt	0.00	160.00	250.00	(90.00)
4107425 · Contract Landscaping	0.00	0.00	2,600.00	(2,600.00)
4107771 · Tree Care/Maintenance	0.00	2,270.00	8,000.00	(5,730.00)
4107775 · Weed Control	0.00	0.00	750.00	(750.00)
4107780 · Sediment Pond Maintenance	0.00	989.74	4,000.00	(3,010.26)
4107790 · Property Maint-SBP	586.83	3,917.42	9,200.00	(5,282.58)
4107792 · Utilities @ South Branch Park	78.25	382.98	1,100.00	(717.02)
4107793 · Little Sykes Building Maintenanc	0.00	74.08	600.00	(525.92)
4107794 · Little Sykes Property Maintenanc	19.25	620.91	800.00	(179.09)
4107795 · Little Sykes Mini-Train Mainten	0.00	248.66	800.00	(551.34)
Total 410 · Parks Maintenance	<u>1,152.50</u>	<u>14,374.95</u>	<u>54,200.00</u>	<u>(39,825.05)</u>
430 · Main Street / Downtown				
4305502 · Contribution to Downtown Sykes	0.00	25,000.00	50,000.00	(25,000.00)
4307600 · Military Memorial Expenditures	41.62	83.24	0.00	83.24
Total 430 · Main Street / Downtown	<u>41.62</u>	<u>25,083.24</u>	<u>50,000.00</u>	<u>(24,916.76)</u>
510 · Visitor Center & Post Office				
5105000 · Salaries	2,374.89	12,216.70	35,000.00	(22,783.30)
5105210 · Utilities	160.97	901.73	5,000.00	(4,098.27)
5105215 · Security Services-Professional	0.00	264.00	275.00	(11.00)
5105220 · Telephone	61.72	286.99	720.00	(433.01)
5105225 · Business Machine Supplies	0.00	40.49	700.00	(659.51)
5105230 · Building Maintenance	0.00	661.87	2,500.00	(1,838.13)
5105235 · Housekeeping	0.00	1,120.00	3,340.00	(2,220.00)
5105400 · Office Supplies	0.00	111.65	1,000.00	(888.35)
5105553 · Internet Service	85.80	514.80	1,250.00	(735.20)
5105835 · ACH Merchant & Bank Fees	164.34	1,024.37	2,650.00	(1,625.63)
Total 510 · Visitor Center & Post Office	<u>2,847.72</u>	<u>17,142.60</u>	<u>52,435.00</u>	<u>(35,292.40)</u>

	<u>Nov 18</u>	<u>Jul - Nov 18</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
520 · Historic Buildings				
5205210 · Schoolhouse Utilities	96.85	524.70	2,200.00	(1,675.30)
5205220 · Schoolhouse Telephone	28.30	115.92	400.00	(284.08)
5205230 · Schoolhouse Building Maint	0.00	242.54	1,200.00	(957.46)
5205235 · Schoolhouse Housekeeping	0.00	120.00	360.00	(240.00)
5205500 · Schoolhouse Supplies	0.00	339.66	400.00	(60.34)
5205600 · Utility Exp Grant - S&P Railway	0.00	500.00	500.00	0.00
5205700 · Bldg Maint. - Baldwin's Station	0.00	0.00	2,500.00	(2,500.00)
Total 520 · Historic Buildings	<u>125.15</u>	<u>1,842.82</u>	<u>7,560.00</u>	<u>(5,717.18)</u>
530 · Gate House Museum				
5305000 · Salaries - Curator	2,584.32	13,136.96	34,000.00	(20,863.04)
5305210 · Utilities	81.77	613.08	1,300.00	(686.92)
5305215 · Security Services-Professional	0.00	408.00	384.00	24.00
5305220 · Telephone	28.30	115.92	350.00	(234.08)
5305230 · Building Maintenance	72.51	671.42	1,500.00	(828.58)
5305232 · Computer Expenses	0.00	399.17	500.00	(100.83)
5305240 · Heating	494.84	714.38	3,200.00	(2,485.62)
5305270 · Property Maintenance - Landscap	0.00	78.87	150.00	(71.13)
5305335 · Museum Events	0.00	47.81	350.00	(302.19)
5305400 · Operational Expenses	218.66	401.93	500.00	(98.07)
5305553 · Internet Service	77.69	596.57	1,100.00	(503.43)
5305815 · Educational Programs	0.00	134.09	300.00	(165.91)
5307125 · Marketing	0.00	314.40	500.00	(185.60)
5307127 · Gatehouse Newsletter	0.00	0.00	800.00	(800.00)
5307129 · Program Development	223.47	502.64	4,200.00	(3,697.36)
5307452 · 100th Year Anniversary	0.00	0.00	2,000.00	(2,000.00)
Total 530 · Gate House Museum	<u>3,781.56</u>	<u>18,135.24</u>	<u>51,134.00</u>	<u>(32,998.76)</u>
570 · Parks & Recreation				
5707740 · Parks & Rec, Misc Park Events				
7740.3 · Advertising	0.00	0.00	400.00	(400.00)
7740.5 · Concert Bands	0.00	375.00	500.00	(125.00)
7740.6 · Misc. Holiday Events	0.00	53.00	400.00	(347.00)
7740.7 · Concessions	0.00	208.33	900.00	(691.67)
7740.8 · Music Licensing ASCAP Fees	0.00	353.25	350.00	3.25
7740.9 · Movies in the Park	0.00	803.99	1,800.00	(996.01)
7741.4 · Yoga in the Park	0.00	180.00	280.00	(100.00)
7741.5 · Cinema Equipment Maintenance	0.00	0.00	750.00	(750.00)
Total 5707740 · Parks & Rec, Misc Park Events	<u>0.00</u>	<u>1,973.57</u>	<u>5,380.00</u>	<u>(3,406.43)</u>
5707744 · Volunteer Supplies	0.00	0.00	200.00	(200.00)
Total 570 · Parks & Recreation	<u>0.00</u>	<u>1,973.57</u>	<u>5,580.00</u>	<u>(3,606.43)</u>

	<u>Nov 18</u>	<u>Jul - Nov 18</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
610 · Employee Benefits				
6105010 · Christmas Bonus-Employees	0.00	0.00	5,000.00	(5,000.00)
6107804 · Short Term Disability	460.30	2,761.80	5,500.00	(2,738.20)
6107806 · Retirement Plan/401a	0.00	1,182.86	58,760.00	(57,577.14)
6107807 · Workers' Comp Insurance	5,635.00	37,712.00	66,000.00	(28,288.00)
6107808 · Long Term Disability/Employer	214.76	1,288.56	3,000.00	(1,711.44)
6107809 · Life Insurance	263.11	1,578.66	3,500.00	(1,921.34)
6107810 · Health Insurance-Employer Share	23,526.43	142,168.70	290,000.00	(147,831.30)
6107812 · Social Security	6,199.85	32,007.95	84,000.00	(51,992.05)
6107813 · Police Chief Retirement Plan	0.00	1,831.86	7,327.00	(5,495.14)
6107816 · Unemployment Tracking Service	60.00	160.00	240.00	(80.00)
Total 610 · Employee Benefits	<u>36,359.45</u>	<u>220,692.39</u>	<u>523,327.00</u>	<u>(302,634.61)</u>
680 · Debt Service				
6805929 · 2008 GO Bond - Prin.	0.00	0.00	83,386.00	(83,386.00)
6805930 · 2008 GO Bond - Int.	7,722.04	7,722.04	15,460.00	(7,737.96)
Total 680 · Debt Service	<u>7,722.04</u>	<u>7,722.04</u>	<u>98,846.00</u>	<u>(91,123.96)</u>
700 · Capital Outlay				
7007101 · Facade Grant Reimb.Expenditures	0.00	15,115.00	0.00	15,115.00
7007825 · Capital Outlay-Strmwtr. Mtg	0.00	38,097.00	38,097.00	0.00
7821.1 · Capital Outlay-Public Safety	5,136.50	51,457.70	49,300.00	2,157.70
7821.2 · Capital Outlay-PW/Sanitation	3,526.00	12,026.00	25,000.00	(12,974.00)
7821.3 · Capital Outlay - Parks	0.00	0.00	23,500.00	(23,500.00)
7821.7 · Capital Outlay-Gatehouse	0.00	0.00	26,000.00	(26,000.00)
7821.8 · Capital Outlay Town House	0.00	9,899.00	44,500.00	(34,601.00)
7821.9 · Capital Outlay Streets & Roads	42,800.00	155,602.64	156,269.00	(666.36)
7822.13 · Capital Outlay-Other & NonOrdin	0.00	7,849.77	26,850.00	(19,000.23)
7822.6 · Transfer to Capital Reserve	0.00	0.00	40,000.00	(40,000.00)
Total 700 · Capital Outlay	<u>51,462.50</u>	<u>290,047.11</u>	<u>429,516.00</u>	<u>(139,468.89)</u>
Total Expense	<u>210,398.56</u>	<u>1,239,350.92</u>	<u>2,978,203.00</u>	<u>(1,738,852.08)</u>
Net Ordinary Income	<u>24,341.85</u>	<u>470,131.28</u>	<u>0.00</u>	<u>470,131.28</u>
Net Income	<u>24,341.85</u>	<u>470,131.28</u>	<u>0.00</u>	<u>470,131.28</u>

TOWN OF SYKESVILLE

Check Register

November 2018

<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
46086	Alex Ries	11/06/2018		
Reimburse Movie	Alex Ries	10/13/2018	-13.99	10/13/18 Movie in the Park - Hocus Pocus DVD
Reimburse Gift Cards	Alex Ries	10/30/2018	-53.00	Gift cards for Halloween costume contest prizes
TOTAL			<u>-66.99</u>	
46087	Amy Martin	11/06/2018		
10/14/18 Yoga	Amy Martin	10/14/2018	-20.00	Yoga in the Park - 10/14/18
TOTAL			<u>-20.00</u>	
46088	Chesapeake Employers	11/06/2018		Policy # 2159105
2159105	Chesapeake Employers	10/24/2018	-5,635.00	5th of 10 installment payments - FY19
TOTAL			<u>-5,635.00</u>	
46089	Crystal Spring	11/06/2018		1160808 1386206
1386206 102818	Crystal Spring	10/28/2018	-66.67	Water delivery October 2018
	Crystal Spring		-70.67	Water delivery October 2018
	Crystal Spring		-70.67	Water delivery October 2018
TOTAL			<u>-208.01</u>	
46090	Fuelman	11/06/2018		Purchases and charges 10/08/2018 - 10/14/2018
NP54457600	Fuelman	10/15/2018	-218.12	Vehicle #1
	Fuelman		-76.87	Vehicle #3A
	Fuelman		-146.71	Vehicle #13a
	Fuelman		-48.75	Vehicle #23
	Fuelman		-79.46	Misc. and gas cans
	Fuelman		-54.61	Vehicle # 6410
	Fuelman		-41.09	Vehicle # 6411 R
	Fuelman		-32.03	Vehicle # 6412
	Fuelman		-164.53	Vehicle # 6413
	Fuelman		-78.92	Vehicle # 6421
TOTAL			<u>-941.09</u>	
46091	Maryland State Retirement Agenc	11/06/2018		7131000
PPE 11.04.18	Maryland State Retirement Agency	11/06/2018	-1,794.20	PPE 11.04.2018
	Maryland State Retirement Agency		-760.31	PPE 11.04.2018
TOTAL			<u>-2,554.51</u>	

Num	Source Name	Date	Paid Amount	Memo
46092	Michele Kempf	11/06/2018		
9.30.18 Yoga	Michele Kempf	10/01/2018	-20.00	Yoga in the Park - 9/30/18
TOTAL			-20.00	
46093	RLH CPAs & Business Advisors L	11/06/2018		M8310
291270	RLH CPAs & Business Advisors LLC	10/26/2018	-3,150.00	Final progress bill on FY18 audit
	RLH CPAs & Business Advisors LLC		-1,250.00	Add'l services related to sale of Warfield
TOTAL			-4,400.00	
46094	Sherrl Leimkuhler	11/06/2018		
10/7/18 Yoga	Sherrl Leimkuhler	10/07/2018	-20.00	Yoga in the Park - 10/7/18
TOTAL			-20.00	
46095	Staples GOVT	11/06/2018		
3393819458	Staples GOVT	10/20/2018	-30.87	Plaque for Jr. Mayor
3393819462	Staples GOVT	10/20/2018	-8.86	Name plaque for staff
3393819463	Staples GOVT	10/20/2018	-8.86	Name plaque for staff
3393819464	Staples GOVT	10/20/2018	-8.86	Name plaque for staff
3393819466	Staples GOVT	10/20/2018	-8.86	Name plaque for staff
3393819468	Staples GOVT	10/20/2018	-8.86	Name plaque for staff
TOTAL			-75.17	
46096	Verizon Wireles	11/06/2018		Acct # 619938794-00001
619938794-00001	Verizon Wireles	10/22/2018	-280.09	PD Wireless Service 10/23/2018 to 11/22/2018
TOTAL			-280.09	
46097	Cintas Corp	11/06/2018		042-41462
387307013	Cintas Corp	10/18/2018	-57.12	Mats, supplies
	Cintas Corp		-37.75	Uniforms
387309573	Cintas Corp	10/25/2018	-26.08	Mats, supplies
	Cintas Corp		-37.75	Uniforms
TOTAL			-158.70	
46098	BG&E	11/06/2018		
October Electric	BG&E	11/01/2018	-68.52	Post Office Elec 3787450000
	BG&E		-81.67	Town House Elec 7275500000
	BG&E		-24.09	Saslow Parking Lot 6936930000
	BG&E		-117.08	Police Elec. 3117160000
	BG&E		-65.38	Public Wks Elec 0118091000 - Electric
	BG&E		-45.30	Public Wks Heat 0118091000 - Gas

Num	Source Name	Date	Paid Amount	Memo
	BG&E		-49.94	Train Sta Street Light 8317350000
	BG&E		-49.94	Train Sta Street Light 7776091000
	BG&E		-77.87	McElroy Parking Lot 3606000000
	BG&E		-44.94	Schoolhouse Elec 1414921000
	BG&E		-39.40	Museum Elec 1178761000
	BG&E		-53.71	Cooper Park Elec 5494080000
	BG&E		-12.65	SBP Elec 2134290000
	BG&E		-33.45	SBP: Bldg A Elec 7479211000
	BG&E		-23.87	McElroy Extension lights 0019540000
	BG&E		-18.20	Sandosky Pkg Lights 8548861000
	BG&E		-28.14	714 Sandosky Road 0795363906
TOTAL			-834.15	
46099	BG&E Streets	11/06/2018		1692502000
October Electric	BG&E Streets	11/01/2018	-4,561.50	Street lighting - October 2018
TOTAL			-4,561.50	
46100	Constellation New Energy Inc	11/06/2018		
October Electric	Constellation New Energy Inc	11/01/2018	-92.45	Post Office Elec 3787405920
	Constellation New Energy Inc		-115.06	Town House Elec 7275536758
	Constellation New Energy Inc		-13.67	Saslow Parking Lot 6936924738
	Constellation New Energy Inc		-175.97	Police Elec. 3117113991
	Constellation New Energy Inc		-87.04	Public Wks Elec 0118086503 - Electric
	Constellation New Energy Inc		-51.91	Schoolhouse Elec 1414992190
	Constellation New Energy Inc		-42.37	Museum Elec 1178711118
	Constellation New Energy Inc		-67.00	Cooper Park Elec 5494040276
	Constellation New Energy Inc		-32.15	SBP: Bldg A Elec 7479253110
	Constellation New Energy Inc		-15.70	McElroy Extension lights 0019533556
	Constellation New Energy Inc		-4.13	Sandosky Pkg Lights 8548861430
	Constellation New Energy Inc		-23.01	714 Sandosky Road 0795363118
TOTAL			-720.46	
46101	Carl Bird	11/07/2018		
Patches on shirt	Carl Bird	10/12/2018	-40.00	Reimbursement for patches sewn
TOTAL			-40.00	
46102	Carr Cable Regu	11/07/2018		
QTR Ended 9.30.18	Carr Cable Regu	10/31/2018	-6,069.00	QTR Ended 9/30/18 Cable Franchise Fee
TOTAL			-6,069.00	
46103	Chief Supply	11/07/2018		
105469	Chief Supply	10/24/2018	-128.49	Duty holster
TOTAL			-128.49	

Num	Source Name	Date	Paid Amount	Memo
46104	Evelyn Sweet	11/07/2018		
October Mileage	Evelyn Sweet	10/31/2018	<u>-15.26</u>	Mileage - October 2018
TOTAL			-15.26	
46105	Farm & Home Ser	11/07/2018		
461583	Farm & Home Ser	11/01/2018	<u>-6.36</u>	2 stroke oil
TOTAL			-6.36	
46106	Kilgore, Shawn	11/07/2018		
481495	Kilgore, Shawn	10/16/2018	<u>-36.00</u>	Reimbursement for sewing patches on shirts
TOTAL			-36.00	
46107	Kim Engineering	11/07/2018		
16316	Kim Engineering	11/07/2018	<u>-2,203.50</u>	Engineering insp @ Warfield E&F - 10/11/18 to 10/23/18
TOTAL			-2,203.50	
46108	Lawmen Supply C	11/07/2018		
IN1273610	Lawmen Supply C	10/17/2018	<u>-272.55</u>	Outer vest carrier for Eric Almenas
TOTAL			-272.55	
46109	Old Town Motor Co.	11/07/2018		
A031333	Old Town Motor Co.	10/22/2018	-660.76	6411 - tires
A031336	Old Town Motor Co.	10/23/2018	-346.40	6412 - alternator, battery, check engine
A031399	Old Town Motor Co.	10/30/2018	<u>-78.76</u>	6413 - oil change, tire rotation
TOTAL			-1,085.92	
46110	Orkin Pest Cont	11/07/2018		696063
175550185	Orkin Pest Cont	10/26/2018	<u>-108.03</u>	518 N Schoolhouse Road - Quarterly Invoice 10.11.18 service date
TOTAL			-108.03	
46111	Parker Fuel Company	11/07/2018		
118422	Parker Fuel Company	11/02/2018	<u>-494.84</u>	165 gallons @ GH
TOTAL			-494.84	
46112	Seven Springs Landscaping LLC	11/07/2018		

Num	Source Name	Date	Paid Amount	Memo
10206	Seven Springs Landscaping LLC	10/08/2018	-437.58	SBP Oct landscaping (1/12 of annual contract dated 3/12/18)
	Seven Springs Landscaping LLC		-46.25	TH Oct landscaping (1/12 of annual contract dated 3/12/18)
	Seven Springs Landscaping LLC		-46.25	PD Oct landscaping (1/12 of annual contract dated 3/12/18)
	Seven Springs Landscaping LLC		-107.92	Parking Islands Oct landscaping (1/12 of annual contract dated 3/12/18)
	Seven Springs Landscaping LLC		-72.00	TH Oct landscaping (1/12 of annual contact dated 6/21/18)
TOTAL			<u>-710.00</u>	
46113	Sykesville Car Service	11/07/2018		1416
45131	Sykesville Car Service	10/26/2018	-36.04	6413 - wiper blades
TOTAL			<u>-36.04</u>	
46114	United Business Technologies	11/07/2018		T005
1066234	United Business Technologies	10/25/2018	-111.00	Lease Payment
	United Business Technologies		-48.20	Copies 10/25/18 to 11/24/18
TOTAL			<u>-159.20</u>	
46115	Verizon Wireles	11/07/2018		
642185937-00001	Verizon Wireles	10/23/2018	-51.26	Town Manager - Cell Phone
	Verizon Wireles		-51.42	Chief - Cell Phone
	Verizon Wireles		-121.24	PW - Cell Phones
	Verizon Wireles		-51.26	Project Coordinator - Cell Phone
TOTAL			<u>-275.18</u>	
46116	Aretha Adams	11/14/2018		
Mileage	Aretha Adams	11/14/2018	-124.31	Mileage - 10/10/18 through 11/14/18
TOTAL			<u>-124.31</u>	
46117	Axon Enterprise, Inc.	11/14/2018		
SI-1559071	Axon Enterprise, Inc.	10/30/2018	-73.00	Taser battery
TOTAL			<u>-73.00</u>	
46118	Baltimore Sun Company	11/14/2018		Acct CU00348812
TBS2057151	Baltimore Sun Company	10/17/2018	-89.84	Public Notice - RFP Sidewalk Connectivity Engineering
TOTAL			<u>-89.84</u>	
46119	Bank of America	11/14/2018		Customer Number 48801
1SVDHR351D	Bank of America	11/08/2018	-7,722.04	Interest on 2008 Bond
TOTAL			<u>-7,722.04</u>	

Num	Source Name	Date	Paid Amount	Memo
46120	BG&E	11/14/2018		
October Electric	BG&E	11/02/2018	-12.46	Girls Shelter Electric 6672670575
TOTAL			-12.46	
46121	CC Comm, Tipping Fees	11/14/2018		91
12280	CC Comm, Tipping Fees	10/31/2018	-7,833.60	October 2018 tipping fees - 122.40 Tons @ \$64
TOTAL			-7,833.60	
46122	CC Comm, Utilities	11/14/2018		
Water/Sewer July-Sep	CC Comm, Utilities	10/01/2018	-175.79	Water/Sewer TH 05-50-0220
	CC Comm, Utilities		-162.59	Water/Sewer PO 05-51-1320
	CC Comm, Utilities		-24.08	Water/Sewer Gatehouse 05-52-0003
	CC Comm, Utilities		-54.86	Water/Sewer MCP 05-52-0006
	CC Comm, Utilities		-21.89	Water/Sewer Schoolhouse 05-51-1350
	CC Comm, Utilities		-37.28	Water/Sewer - 714 Sandosky Rd - 05-50-0905
TOTAL			-476.49	
46123	CC Times	11/14/2018		
520062495	CC Times	11/01/2018	-78.00	TH subscription - pays through 2/28/19
TOTAL			-78.00	
46124	Comcast Business - Phones	11/14/2018		963171990
72093524	Comcast Business - Phones	11/01/2018	-361.22	Phones - November
	Comcast Business - Phones		-13.88	Phones - November
	Comcast Business - Phones		-28.14	Regulatory fees, etc. - November
	Comcast Business - Phones		-31.01	Allocate 1/13 November phone bill to Post Office
TOTAL			-434.25	
46125	Finch Services, Inc.	11/14/2018		
X42631	Finch Services, Inc.	11/09/2018	-10.56	Edger blades
TOTAL			-10.56	
46126	Fuelman	11/14/2018		
NP54491017	Fuelman	10/22/2018	-87.23	Vehicle #1
	Fuelman		-60.79	Vehicle #2a
	Fuelman		-71.54	Vehicle #3A
	Fuelman		-90.88	Vehicle #4
	Fuelman		-125.38	Vehicle #13a

Num	Source Name	Date	Paid Amount	Memo
	Fuelman		-43.45	Vehicle #15
	Fuelman		-73.78	Misc. and gas cans
	Fuelman		-26.73	Vehicle #6419 - 2009 Ford Ranger
	Fuelman		-41.26	Vehicle # 6410
	Fuelman		-38.62	Vehicle # 6411 R
	Fuelman		-21.60	Vehicle # 6412
	Fuelman		-58.31	Vehicle # 6413
	Fuelman		-82.54	Vehicle # 6416
	Fuelman		-60.80	Vehicle # 6421
NP54531195	Fuelman	10/29/2018	-92.22	Vehicle #1
	Fuelman		-119.53	Vehicle #13a
	Fuelman		-46.73	Vehicle #15
	Fuelman		-45.67	Vehicle #23
	Fuelman		-22.11	Vehicle #6419 - 2009 Ford Ranger
	Fuelman		-102.62	Vehicle # 6410
	Fuelman		-36.75	Vehicle # 6411 R
	Fuelman		-33.79	Vehicle # 6412
	Fuelman		-76.16	Vehicle # 6413
	Fuelman		-139.17	Vehicle # 6416
TOTAL			-1,597.66	
46127	Great American Financial Service:	11/14/2018		
23686883	Great American Financial Services	11/07/2018	-197.41	Phone lease payment
TOTAL			-197.41	
46128	Kelly & Assoc	11/14/2018		Acct 134286
134286	Kelly & Assoc	11/05/2018	-1,505.00	December Dental & Vision Coverage
TOTAL			-1,505.00	
46129	LGIT Insurance	11/14/2018		LGIT-0135
3332824-SYKB	LGIT Insurance	11/01/2018	-24,374.22	Health Insurance - December 2018
TOTAL			-24,374.22	
46130	Parker Fuel Company	11/14/2018		
128736	Parker Fuel Company	11/08/2018	-408.16	136.10 gallons @ TH
TOTAL			-408.16	
46131	Quantel	11/14/2018		14035
1682681	Quantel	11/01/2018	-28.30	November Telephone Service - PW fax line
	Quantel		-28.32	November Telephone Service - PO fax line
	Quantel		-28.30	November Telephone Service
	Quantel		-28.30	November Telephone Service
TOTAL			-113.22	

Num	Source Name	Date	Paid Amount	Memo
46132	Shannon-Baum	11/14/2018		
0217164-IN	Shannon-Baum	10/31/2018	-101.00	Printing for Hi-Viz sweatshirts
TOTAL			-101.00	
46133	Speedy Cleaning Service	11/14/2018		
October Cleaning	Speedy Cleaning Service	10/31/2018	-300.00	October 2018 Cleaning Svc - TH
	Speedy Cleaning Service		-100.00	October 2018 Cleaning Svc - PD
	Speedy Cleaning Service		-300.00	October 2018 Cleaning Svc - PO
	Speedy Cleaning Service		-200.00	October 2018 Cleaning Svc - Cooper Park
	Speedy Cleaning Service		-30.00	October 2018 Cleaning Svc - SH
TOTAL			-930.00	
46134	Unemployment Tax Service	11/14/2018		
12141	Unemployment Tax Service	11/05/2018	-60.00	Unemployment tracking service - 12.1.18 to 2.28.19
TOTAL			-60.00	
46135	Verizon	11/14/2018		000914649223 75Y
000914649223 75Y	Verizon	11/01/2018	-29.56	714 Sandosky - for alarm
TOTAL			-29.56	
46136	Platinum 2416 - PD	11/20/2018		
35051	Platinum 2416 - PD	10/09/2018	-190.32	Pizza for Jr CSI
41010	Platinum 2416 - PD	10/09/2018	-54.99	Cake for Jr CSI
08661GYM	Platinum 2416 - PD	11/01/2018	-219.00	Easy Street Draw v. 6 Standard License
1561988	Platinum 2416 - PD	11/02/2018	-38.94	Flowers for Restivo's funeral
TOTAL			-503.25	
46137	Platinum 1998	11/20/2018		
236531	Platinum 1998	10/12/2018	-237.95	Helium tank for balloons @ Harvest Festival
00192G	Platinum 1998	10/22/2018	-79.99	Coffee maker
TOTAL			-317.94	
46138	CC Chamber of C	11/20/2018		
52066	CC Chamber of C	11/01/2018	-375.00	Annual membership 1.1.19 to 12.31.19
TOTAL			-375.00	
46139	Comcast--PW	11/20/2018		8299 40 037 0037298

<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
8299 40 037 0037298	Comcast--PW	11/12/2018	-84.90	PW Equipment & Internet Service 11/21/2018 to 12/20/2018
TOTAL			<u>-84.90</u>	
46140	Comcast-Gatehouse	11/20/2018		8299 40 037 0028768
8299 40 037 0028768	Comcast-Gatehouse	11/14/2018	-77.69	GH Internet 11/22/18 to 12/21/18
TOTAL			<u>-77.69</u>	
46141	Comcast-Post Office	11/20/2018		8299 40 037 0035888
8299 40 037 0035888	Comcast-Post Office	11/14/2018	-85.80	PO Internet 11/22/18 to 12/21/2018
TOTAL			<u>-85.80</u>	
46142	Comcast-TH	11/20/2018		
8299 40 037 0041944	Comcast-TH	11/14/2018	-125.75	Phone system - 11/19/18 to 12/18/18
TOTAL			<u>-125.75</u>	
46143	Fuelman	11/20/2018		Purchases and charges 10/29/2018 - 11/04/2018
NP54639347	Fuelman	11/05/2018	-96.95	Vehicle #1
	Fuelman		-68.39	Vehicle #3A
	Fuelman		-86.65	Vehicle #4
	Fuelman		-147.61	Vehicle #13a
	Fuelman		-46.99	Vehicle #15
	Fuelman		-78.43	Misc. and gas cans
	Fuelman		-49.85	Vehicle # 6410
	Fuelman		-38.92	Vehicle # 6411 R
	Fuelman		-74.43	Vehicle # 6413
	Fuelman		-101.85	Vehicle # 6416
TOTAL			<u>-790.07</u>	
46144	M.C.P.A.	11/20/2018		
2842	M.C.P.A.	11/01/2018	-150.00	2019 MCPA Dues
TOTAL			<u>-150.00</u>	
46145	Maryland State Retirement Agency	11/20/2018		7131000
PPE 11.18.2018	Maryland State Retirement Agency	11/20/2018	-1,709.30	PPE 11.18.2018
	Maryland State Retirement Agency		-760.31	PPE 11.18.2018
TOTAL			<u>-2,469.61</u>	
46146	Seven Springs Landscaping LLC	11/20/2018		

Num	Source Name	Date	Paid Amount	Memo
10228	Seven Springs Landscaping LLC	11/01/2018	-437.58	SBP Nov landscaping (1/12 of annual contract dated 3/12/18)
	Seven Springs Landscaping LLC		-46.25	TH Nov landscaping (1/12 of annual contract dated 3/12/18)
	Seven Springs Landscaping LLC		-46.25	PD Nov landscaping (1/12 of annual contract dated 3/12/18)
	Seven Springs Landscaping LLC		-107.92	Parking Islands Nov landscaping (1/12 of annual contract dated 3/12/18)
	Seven Springs Landscaping LLC		-72.00	TH Nov landscaping (1/12 of annual contact dated 6/21/18)
TOTAL			-710.00	
46147	Bob's Welding	11/26/2018		
154402	Bob's Welding	11/12/2018	-2,895.00	Salt spreader
154427	Bob's Welding	11/14/2018	-631.00	Controller for new Salt Spreader
TOTAL			-3,526.00	
46148	Fuelman	11/26/2018		Purchases and charges 11/05/2018 - 11/11/2018
NP54680648	Fuelman	11/12/2018	-94.33	Vehicle #1
	Fuelman		-58.33	Vehicle #2a
	Fuelman		-94.70	Vehicle #13a
	Fuelman		-49.54	Vehicle #23
	Fuelman		-30.23	Vehicle #6419 - 2009 Ford Ranger
	Fuelman		-37.89	Vehicle # 6410
	Fuelman		-32.60	Vehicle # 6412
	Fuelman		-51.08	Vehicle # 6413
	Fuelman		-87.10	Vehicle # 6416
	Fuelman		-53.95	Vehicle # 6421
TOTAL			-589.75	
46149	Ian Shaw, Mayor	11/26/2018		
Reimb Merch Meeting	Ian Shaw, Mayor	11/15/2018	-76.88	Reimbursement - food for Merchant's Meeting
TOTAL			-76.88	
46150	Lincoln National Life Insurance Co	11/26/2018		TWNOFSYK2-BL-1578988
3775647739	Lincoln National Life Insurance Com	11/09/2018	-263.11	Life/ADD - December 2018
	Lincoln National Life Insurance Company		-460.30	STD - December 2018
	Lincoln National Life Insurance Company		-214.76	LTD - December 2018
TOTAL			-938.17	
46151	NAPA Auto Parts	11/26/2018		
6027-919201	NAPA Auto Parts	11/14/2018	-9.68	Electrical connector
TOTAL			-9.68	
46152	Norino Properties and Constructi	11/26/2018		
13292584	Norino Properties and Construction I	11/15/2018	-335.00	Winterize bathrooms at Cooper Park

Num	Source Name	Date	Paid Amount	Memo
TOTAL			-335.00	
46153	Platinum 1055 - GH	11/26/2018		
3084065	Platinum 1055 - GH	10/12/2018	-11.97	Lithium batteries for smoke alarm
7179964	Platinum 1055 - GH	11/03/2018	-99.99	Microsoft 365 subscription
TOTAL			-111.96	
46154	Platinum 2406 - PW	11/26/2018		5588 4691 1611 2406
FS3451777-SO	Platinum 2406 - PW	10/16/2018	-117.73	6 High viz cool weather sweatshirts
524760	Platinum 2406 - PW	10/31/2018	-191.70	Tailgate seal kit for Truck #15
050206	Platinum 2406 - PW	11/08/2018	-4.98	2 keys
TOTAL			-314.41	
46156	Royal Electric, Incorporated	11/26/2018		
118458	Royal Electric, Incorporated	10/31/2018	-2,100.00	Town parking lot LED Conversion - replaced for energy efficiency
TOTAL			-2,100.00	
46157	Staples GOVT	11/26/2018		
3395744997	Staples GOVT	11/06/2018	-8.29	10x13 clasp envelopes
	Staples GOVT		-26.80	6x9 bubble mailers
	Staples GOVT		-22.88	14.2x19 bubble mailers
3395744995	Staples GOVT	11/06/2018	-1.88	Mailing labels
3395744996	Staples GOVT	11/06/2018	-78.25	Coffee, plates, knives
3395808058	Staples GOVT	11/07/2018	-59.99	Bbl mlr kraft #5 peel seal 100 pack
TOTAL			-198.09	
46158	Platinum 9500	11/26/2018		5588 4691 1736 9500
6967	Platinum 9500	10/10/2018	-846.04	Hotel for Fall MML Conference
TOTAL			-846.04	