

TOWN OF SYKESVILLE



TREASURER'S REPORT FOR February 2018

Includes for this period:

- 1) Balance Sheet
- 2) Statement of Revenues and Expenditures with Budget Comparison
- 3) Check Register

Submitted by: Evelyn Sweet, Town Treasurer

TOWN OF SYKESVILLE
Balance Sheet
As of February 28, 2018

12:46 PM
03/29/2018
Accrual Basis
Feb 28, 18

ASSETS

Current Assets

Checking/Savings

1004 · Vendor & P/R Checking	1,030,087.85
1008 · CCB-Savings for Checking Funds	176,242.76
1008 · CCB-Old Main Line P.O.	54,890.30
1021 · CCB-Little Sykes Railway	10,545.98
1030 · Petty Cash Fund	650.00
1041 · CCB-Historic District Comm.	2,218.41
1046 · CCB-Gate House Museum	30,277.22
1061 · CCB-Parks & Recreation	8,725.94
1091 · CCB-Unemployment Reserve	18,521.54
1093 · Certificates of Deposit - Tiers	800,000.00
1094 · Cert of Deposit - CDARS @ NWSB	503,502.63
1095 · Certificates of Deposit General	250,000.00
1096 · Money Market Account NWSB	5,553.59
1121 · CCB-Impact Fees	111,897.58
1122 · CCB - Parking Impact Fees	23,957.16
1131 · CCB-Development Inspection Fees	1,683.39
1185 · Police Auxillary Reserve	3,710.08

Total Checking/Savings 3,032,464.43

Accounts Receivable

11000 · Accounts Receivable	10,827.54
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Total Accounts Receivable 10,827.54

Other Current Assets

1317 · A/R R/E Taxes 16/17	1,735.08
1350 · Grants Receivable	25,712.88
1380 · Miscellaneous A/R	100.00
1384 · A/R - Warfield	
1384.5 · Note Receivable -WDC	134,385.24
1384.6 · Note Receivable - 2013 WDC	35,000.00
1384 · A/R - Warfield - Other	14,947.14

Total 1384 · A/R - Warfield 184,332.38

1395 · Due from WDC (Current Portion)	8,959.00
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Total Other Current Assets 220,839.32

Total Current Assets 3,264,131.29

Feb 28, 18

Other Assets

1402 · Loan Receivable-Baldwin's ADA

30,124.40

Total Other Assets

30,124.40

TOTAL ASSETS

3,294,255.69

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable

32,206.69

Total Accounts Payable

32,206.69

Other Current Liabilities

2001 · Accounts Payable - Other

14,947.14

2121 · Deposits

75.00

2123 · PWA Deposits

1,000.00

2144 · Misc. Deferred Revenue

37.99

2200 · Payroll Liabilities

2222 · Maryland State Retirement

-2,440.01

Total 2200 · Payroll Liabilities

-2,440.01

2305 · Warfield Sale

1,249.29

Total Other Current Liabilities

14,869.41

Total Current Liabilities

47,076.10

Total Liabilities

47,076.10

Equity

3100 · Fund Balance - Unassigned

951,281.26

3102 · Fund Balance - Nonspendable

237,758.00

3103 · Fund Balance - Restricted

229,303.00

3104 · Fund Balance - Assigned

628,276.00

32000 · Retained Earnings

1,676,397.72

32999 · Net Income YE Closing Acct

-489,488.92

Net Income

13,852.53

Total Equity

3,247,179.59

TOTAL LIABILITIES & EQUITY

3,294,255.69

TOWN OF SYKESVILLE
Statement of Revenues and Expenditures - Budget vs. Actual,
Current Month and Fiscal Year To Date

	<u>Feb 18</u>	<u>Jul '17 - Feb 18</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense				
Income				
000 · Revenues				
005 · Town Property Taxes				
4115 · Real Estate Tax Revenue 17/18	11,210.81	1,387,462.90	1,425,509.00	(38,046.10)
4122 · Corp Personal Property Tax	1,201.27	46,022.04	41,000.00	5,022.04
4130 · Penalties, Tax	225.52	3,303.88	1,000.00	2,303.88
4140 · Discounts, Tax	0.00	(8,158.39)	(1,000.00)	(7,158.39)
Total 005 · Town Property Taxes	<u>12,637.60</u>	<u>1,428,630.43</u>	<u>1,466,509.00</u>	<u>(37,878.57)</u>
010 · Licenses & Permits				
4160 · Admissions Tax, State	0.00	472.91	1,000.00	(527.09)
4211 · Alcoholic Beverages, State	0.00	0.00	1,000.00	(1,000.00)
4212 · Traders Licenses, County	0.00	901.68	1,500.00	(598.32)
4213 · Building Permits, County	0.00	152.49	500.00	(347.51)
4221 · Park/Visitor Center Permits Twn				
4221.2 · M.C. Park Pavillion Rentals	200.00	1,650.00	2,000.00	(350.00)
4221.4 · South Branch Park Rental	0.00	360.00	0.00	360.00
Total 4221 · Park/Visitor Center Permits Twn	<u>200.00</u>	<u>2,010.00</u>	<u>2,000.00</u>	<u>10.00</u>
4222 · Franchise Fees, Cable TV	0.00	31,796.05	61,766.00	(29,969.95)
4225 · Bid Packages, Town	0.00	0.00	100.00	(100.00)
4227 · Bldg/Zoning Permits, Town	0.00	830.67	2,000.00	(1,169.33)
4229 · Solicitor Permits, Town	0.00	0.00	20.00	(20.00)
4821 · Historic District Comm - Zoning	25.00	265.00	100.00	165.00
Total 010 · Licenses & Permits	<u>225.00</u>	<u>36,428.80</u>	<u>69,986.00</u>	<u>(33,557.20)</u>
015 · Intergovernmental				
4150 · Income Tax, State	150,562.65	352,549.31	675,000.00	(322,450.69)
4312 · Highway User Revenue, State	0.00	110,989.41	136,995.00	(26,005.59)
4315 · State Aid for Police Protection	0.00	26,050.00	52,615.00	(26,565.00)
4324 · Police Dept Overtime Grants	0.00	2,180.00	6,500.00	(4,320.00)
4328 · Town County Agreement	0.00	272,518.00	272,518.00	0.00
Total 015 · Intergovernmental	<u>150,562.65</u>	<u>764,286.72</u>	<u>1,143,628.00</u>	<u>(379,341.28)</u>

	Feb 18	Jul '17 - Feb 18	YTD Budget	\$ Over Budget
020 · Service Fees				
4450 · Commercial Trash Collection	105.00	23,150.68	30,380.00	(7,229.32)
4451 · Commercial Solid Waste Permits	0.00	0.00	1,000.00	(1,000.00)
4811.1 · Baldwin's ADA Principal	318.06	2,507.84	3,793.00	(1,285.16)
4812.1 · Baldwin's ADA Interest	116.39	967.80	1,420.00	(452.20)
4818 · Baldwin's Percent Rent	0.00	7,881.28	9,700.00	(1,818.72)
4815 · Rentals, Equip & Property	2,774.08	21,432.32	32,652.00	(11,219.68)
4819 · Newsletter Ads - Receipts	0.00	260.00	1,000.00	(740.00)
4841 · Code Remediation Fees	0.00	150.00	0.00	150.00
Total 020 · Service Fees	3,313.53	56,349.92	79,945.00	(23,595.08)
025 · Local / Program Revenues				
4817 · Post Office Sales Revenue				
4817.2 · PO Retail Income	79.87	846.42	1,000.00	(153.58)
4817.4 · PO Postage Income	13,779.39	89,429.03	115,000.00	(25,570.97)
Total 4817 · Post Office Sales Revenue	13,859.26	90,275.45	116,000.00	(25,724.55)
4817.3 · PO Services Income	8.25	147.50	150.00	(2.50)
4817.5 · Stamp Commissions	1,113.25	9,274.77	12,500.00	(3,225.23)
4817.6 · Tower Rental	360.00	5,215.00	3,000.00	2,215.00
4822 · Gatehouse - Donations	0.00	0.00	250.00	(250.00)
4829 · Schoolhouse Donations	0.00	75.00	0.00	75.00
4837 · Little Sykes Railway Revenues	0.00	2,925.31	2,500.00	(174.69)
4840 · Military Memorial Donations	0.00	1,400.00	0.00	1,400.00
4851 · P & R Revenues				
4851.7 · P&R Concert Concessions	0.00	72.25	500.00	(427.75)
4852.1 · P&R Cinema Sponsorships	0.00	0.00	1,200.00	(1,200.00)
4852.2 · P&R Cinema Concessions	0.00	298.97	400.00	(101.03)
Total 4851 · P & R Revenues	0.00	371.22	2,100.00	(1,728.78)
Total 025 · Local / Program Revenues	15,340.76	109,084.25	136,500.00	(27,415.75)

	<u>Feb 18</u>	<u>Jul '17 - Feb 18</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
030 · Revenue from Other Sources				
4323 · Grants, Misc Projects, State	0.00	28,380.00	35,769.00	(7,389.00)
4510 · Parking Violations	150.00	2,450.00	300.00	2,150.00
4545 · Insurance Reimbursement	0.00	3,331.10	0.00	3,331.10
4810 · Interest	381.47	8,704.48	10,000.00	(1,295.52)
4826 · DHCD SDSGIF Grant - 7610 Main	0.00	7,128.00	7,128.00	0.00
4833 · Misc Receipts - Police Dept	75.00	840.00	500.00	340.00
4885 · Misc Receipts - General	26,696.00	29,590.07	1,000.00	28,590.07
4911 · Use of Restricted Fund Bal - GH	0.00	0.00	16,500.00	(16,500.00)
4912 · Use of Assigned Fund Bal.- P. D	0.00	0.00	3,500.00	(3,500.00)
4981 · Use of Assigned Fnd.Bal-Parks	0.00	0.00	7,362.00	(7,362.00)
4984 · Use of Assignd. Fnd Bal-Schlhs	0.00	0.00	3,784.00	(3,784.00)
4985 · Use of Unrestricted Fund Balanc	0.00	0.00	54,526.00	(54,526.00)
4990 · Use of Assigned Fund Bal - PW	0.00	0.00	18,792.00	(18,792.00)
4999.04 · Linear Trail Widening	0.00	63,059.55	79,000.00	(15,940.45)
Total 030 · Revenue from Other Sources	<u>27,302.47</u>	<u>143,483.20</u>	<u>238,161.00</u>	<u>(94,677.80)</u>
Total 000 · Revenues	<u>209,382.01</u>	<u>2,538,263.32</u>	<u>3,134,729.00</u>	<u>(596,465.68)</u>
Total Income	<u>209,382.01</u>	<u>2,538,263.32</u>	<u>3,134,729.00</u>	<u>(596,465.68)</u>
Cost of Goods Sold				
5105510 · Cost of Sales				
5105512 · P.O. Retail Sales Expense	0.00	171.54	0.00	171.54
5105514 · P.O. Postage for Resale Expense	11,600.60	87,519.94	115,000.00	(27,480.06)
Total 5105510 · Cost of Sales	<u>11,600.60</u>	<u>87,691.48</u>	<u>115,000.00</u>	<u>(27,308.52)</u>
Total COGS	<u>11,600.60</u>	<u>87,691.48</u>	<u>115,000.00</u>	<u>(27,308.52)</u>
Gross Profit	<u>197,781.41</u>	<u>2,450,571.84</u>	<u>3,019,729.00</u>	<u>(569,157.16)</u>

	<u>Feb 18</u>	<u>Jul '17 - Feb 18</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
Expense				
100 · Mayor & Town Council				
1005000 · Salaries	1,750.01	14,000.08	21,000.00	(6,999.92)
1007110 · Maryland Municipal League Dues	160.00	5,685.42	5,500.00	185.42
1007115 · Md Municipal League Convention	0.00	567.78	7,000.00	(6,432.22)
1007120 · Advertising & Publishing	0.00	365.23	2,500.00	(2,134.77)
1007125 · Flowers & Condolences	0.00	0.00	500.00	(500.00)
1007126 · Contest Residential Holiday Dec	0.00	175.50	175.00	0.50
1007127 · Town Newsletter	0.00	5,961.53	9,350.00	(3,388.47)
1007132 · Employee Events	0.00	356.16	500.00	(143.84)
1007133 · Mayor and Council Retreat	0.00	0.00	200.00	(200.00)
1007430 · Community Media Center	6,335.75	12,718.39	24,706.00	(11,987.61)
1007572 · Christmas Decorations	0.00	1,461.28	1,450.00	11.28
1007817 · Contingency	420.11	2,372.11	10,000.00	(7,627.89)
1007827 · Volunteer Fire Co. Donation	0.00	4,000.00	4,000.00	0.00
Total 100 · Mayor & Town Council	8,665.87	47,663.48	86,881.00	(39,217.52)
105 · Town Commissions				
1057310 · Plan & Zone Commission	0.00	0.00	500.00	(500.00)
1057320 · SHDC-Oper Exp Town Funded	0.00	11.75	500.00	(488.25)
1057845 · SHDC- Grant Program	0.00	0.00	750.00	(750.00)
Total 105 · Town Commissions	0.00	11.75	1,750.00	(1,738.25)
108 · Professional Services				
1085100 · Audit Fees	0.00	12,700.00	12,700.00	0.00
1087210 · Legal Counsel	1,916.00	22,243.79	36,500.00	(14,256.21)
1087220 · Engineering	(687.42)	16,230.99	15,000.00	1,230.99
1087221 · Professional Services Property	0.00	1,600.00	1,600.00	0.00
1087231 · Actuarial Study	0.00	0.00	6,480.00	(6,480.00)
1087240 · Codification Services	0.00	995.84	3,000.00	(2,004.16)
1087813 · Insurance - General & Liability	0.00	34,172.00	36,000.00	(1,828.00)
1087900 · Employment Search Services	0.00	22,115.97	19,800.00	2,315.97
Total 108 · Professional Services	1,228.58	110,058.59	131,080.00	(21,021.41)

	<u>Feb 18</u>	<u>Jul '17 - Feb 18</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
150 · Administration				
1505000 · Salaries	22,000.29	226,029.18	336,000.00	(109,970.82)
1505001 · Town Administration - Intern	0.00	0.00	1,000.00	(1,000.00)
1505025 · Comp & Sick Time Payout	0.00	3,516.36	3,517.00	(0.64)
1505026 · Vacation Time Pay Out	0.00	8,806.06	8,806.00	0.06
1505027 · Circuit Rider Program Match	0.00	0.00	1,250.00	(1,250.00)
1505028 · Moving/Relocation Expenses	1,236.88	1,236.88	0.00	1,236.88
1505210 · Utilities Town House	174.05	4,439.72	4,800.00	(360.28)
1505220 · Telephone TH, Police, PW	359.40	2,863.46	4,300.00	(1,436.54)
1505221 · Telephone & Alarm - 714 Sandosk	29.34	591.37	900.00	(308.63)
1505230 · Building Maintenance TH	0.00	2,521.15	4,200.00	(1,678.85)
1505235 · Housekeeping TH	300.00	2,890.00	5,000.00	(2,110.00)
1505240 · Heating TH	976.29	4,659.13	6,500.00	(1,840.87)
1505250 · Equipment Maintenance	0.00	1,498.50	1,500.00	(1.50)
1505270 · Prop Maintenance - Landscaping	63.00	189.00	600.00	(411.00)
1505300 · Travel Expense-All Depts	400.89	8,935.65	5,000.00	3,935.65
1505400 · Office Supplies	506.41	3,463.03	5,500.00	(2,036.97)
1505425 · Postage-All Departments	233.34	861.88	2,200.00	(1,338.12)
1505460 · Building/Kitchen Supplies	62.59	615.85	1,200.00	(584.15)
1505500 · Computer Hardware	0.00	0.00	4,250.00	(4,250.00)
1505551 · Computer Software	0.00	0.00	1,750.00	(1,750.00)
1505552 · Computer Maintenance	0.00	2,009.55	2,600.00	(590.45)
1505553 · Website Annual Fee	63.34	63.34	1,575.00	(1,511.66)
1505554 · Annual Email Fee	2,750.00	2,750.00	0.00	2,750.00
1505610 · Bank Rental	0.00	0.00	90.00	(90.00)
1505715 · Cellular Phones	0.00	910.38	1,700.00	(789.62)
1505810 · Training & Education	1,155.00	1,798.41	5,500.00	(3,701.59)
1505820 · Dues & Subscriptions	0.00	500.00	2,000.00	(1,500.00)
1505835 · Bank Fees - Misc Charges	0.00	0.00	100.00	(100.00)
1505836 · Payroll Processing Fees	511.50	2,619.65	3,400.00	(780.35)
1507425 · Contract Services-Copier Lease	111.00	888.00	1,400.00	(512.00)
1507500 · Bad Debt Expense	(30.73)	1,169.09	1,200.00	(30.91)
Total 150 · Administration	30,902.59	285,825.64	417,838.00	(132,012.36)

	<u>Feb 18</u>	<u>Jul '17 - Feb 18</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
210 · Public Safety				
2105000 · Salaries	29,435.09	257,642.79	417,900.00	(160,257.21)
2105005 · Other Overtime	1,495.75	6,061.06	11,025.00	(4,963.94)
2105006 · Grant Overtime	0.00	3,060.00	6,500.00	(3,440.00)
2105007 · New Employee Background/Screen.	11.50	421.00	1,200.00	(779.00)
2105010 · Court Pay	800.00	7,000.00	9,500.00	(2,500.00)
2105026 · Vacation Time Payout	0.00	4,090.56	4,100.00	(9.44)
2105210 · Utilities	267.95	2,150.99	6,000.00	(3,849.01)
2105230 · Building Maintenance	415.00	3,106.80	3,000.00	106.80
2105235 · Housekeeping	100.00	800.00	1,400.00	(600.00)
2105240 · Heating	0.00	2,046.81	2,000.00	46.81
2105250 · Equipment Maintenance	0.00	1,236.39	5,000.00	(3,763.61)
2105260 · Gasoline & Oil	981.87	9,591.73	15,500.00	(5,908.27)
2105270 · Property Maintenance	63.00	189.00	600.00	(411.00)
2105280 · Vehicle Maintenance	45.00	11,438.29	8,000.00	3,438.29
2105400 · Office Supplies	425.00	2,099.35	2,500.00	(400.65)
2105500 · Operating Supplies and Expense	1,292.79	3,155.43	2,500.00	655.43
2105550 · Computer Hardware	0.00	1,303.90	2,000.00	(696.10)
2105551 · Computer Software	0.00	4,245.73	5,500.00	(1,254.27)
2105552 · Computer Maintenance	0.00	900.00	2,000.00	(1,100.00)
2105700 · Uniforms	599.50	3,723.12	4,000.00	(276.88)
2105715 · Cellular Phones	280.07	2,785.73	4,000.00	(1,214.27)
2105810 · Training & Education	357.64	1,702.72	3,000.00	(1,297.28)
2105830 · Subscriptions	57.20	1,562.95	2,800.00	(1,237.05)
2107410 · Ammunition	0.00	2,626.87	2,000.00	626.87
2107425 · Contract Svc-Copier Lease	112.00	896.00	1,344.00	(448.00)
2107450 · Auxiliary Police	0.00	973.17	1,600.00	(626.83)
Total 210 · Public Safety	36,739.36	334,810.39	524,969.00	(190,158.61)

	<u>Feb 18</u>	<u>Jul '17 - Feb 18</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
300 · Public Works & Sanitation				
3005000 · Salaries	17,443.90	135,600.74	217,000.00	(81,399.26)
3005001 · Salaries-PT Temp. Public Works	1,291.50	11,844.90	21,320.00	(9,475.10)
3005005 · Salaries-Overtime-Exclude Snow	0.00	647.70	7,700.00	(7,052.30)
3005210 · Utilities	361.14	1,880.16	2,500.00	(619.84)
3005230 · Building Maintenance	73.96	3,280.03	3,500.00	(219.97)
3005240 · Heating	466.25	1,276.15	1,400.00	(123.85)
3005250 · Equipment Maintenance	19.86	1,030.63	3,700.00	(2,669.37)
3005255 · Dumpsters/Sanitation Equipment	0.00	0.00	3,500.00	(3,500.00)
3005260 · Gasoline & Oil	1,404.44	13,558.22	24,500.00	(10,941.78)
3005280 · Vehicle Maintenance	2,257.81	15,214.46	39,000.00	(23,785.54)
3005400 · Office Supplies	0.00	215.26	800.00	(584.74)
3005500 · Operating Supplies and Expense	366.52	3,825.15	7,500.00	(3,674.85)
3005550 · Computer Hardware	0.00	531.25	1,000.00	(468.75)
3005552 · Computer Maintenance	0.00	550.00	700.00	(150.00)
3005553 · Internet Service	85.80	765.00	1,200.00	(435.00)
3005700 · Uniforms	188.25	1,610.76	3,700.00	(2,089.24)
3005705 · Protective Safety Equip	0.00	1,434.11	3,000.00	(1,565.89)
3005710 · Employee Shoe Program	0.00	460.00	1,100.00	(640.00)
3005715 · Cellular Phones	0.00	1,334.76	2,500.00	(1,165.24)
3005810 · Training and Education	0.00	75.00	1,000.00	(925.00)
3005850 · CDL - Drug & Alcohol Testing	0.00	225.00	850.00	(625.00)
3005851 · One Time Exp -Generator in FY18	0.00	0.00	1,200.00	(1,200.00)
3007125 · Solid Waste Advertising	0.00	0.00	750.00	(750.00)
3007610 · Tipping Fees	5,717.76	54,675.16	83,820.00	(29,144.84)
3007620 · Recycling Bins	0.00	0.00	1,700.00	(1,700.00)
3007640 · Raincliffe Trash Rebate	0.00	14,490.00	14,490.00	0.00
Total 300 · Public Works & Sanitation	29,677.19	264,524.44	449,430.00	(184,905.56)
310 · Streets & Roads				
3105005 · Overtime-Snow Removal	456.91	1,685.66	5,500.00	(3,814.34)
3107500 · Misc Road materials	0.00	2,220.50	3,500.00	(1,279.50)
3107511 · Snow Removal Supplies	2,519.72	12,440.85	25,000.00	(12,559.15)
3107542 · Drainage & Inlets	0.00	79.54	7,000.00	(6,920.46)
3107560 · Road Repair/Patching	0.00	2,903.59	4,000.00	(1,096.41)
3107565 · Parking Lot Flower Bed Maint.	162.00	486.00	1,270.00	(784.00)
3107570 · Street Lighting Electric Serv	5,198.31	40,158.36	70,500.00	(30,341.64)
3107580 · Signs	0.00	1,073.50	4,000.00	(2,926.50)
Total 310 · Streets & Roads	8,336.94	61,048.00	120,770.00	(59,722.00)

	<u>Feb 18</u>	<u>Jul '17 - Feb 18</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
410 · Parks Maintenance				
4105210 · Utilities	426.90	1,717.49	3,400.00	(1,682.51)
4105230 · Girls Shelter - Building Maint	0.00	0.00	365.00	(365.00)
4105235 · Housekeeping	0.00	680.00	1,000.00	(320.00)
4105250 · Equipment Maintenance	0.00	281.73	2,800.00	(2,518.27)
4105270 · Property Maintenance	128.22	4,974.29	13,088.00	(8,113.71)
4105275 · Park Vandalism Repairs	0.00	0.00	1,000.00	(1,000.00)
4105500 · Operating Supplies and Expense	0.00	294.00	2,200.00	(1,906.00)
4105525 · Grass Cutting Code Enforcmt	0.00	100.00	250.00	(150.00)
4107425 · Contract Landscaping	423.00	1,269.00	2,400.00	(1,131.00)
4107771 · Tree Care/Maintenance	0.00	1,400.00	8,000.00	(6,600.00)
4107775 · Weed Control	0.00	0.00	500.00	(500.00)
4107780 · Sediment Pond Maintenance	0.00	0.00	4,000.00	(4,000.00)
4107790 · Property Maint-SBP	1,459.00	6,148.97	9,200.00	(3,051.03)
4107792 · Utilities @ South Branch Park	77.78	661.41	1,000.00	(338.59)
4107793 · Little Sykes Building Maintenanc	0.00	0.00	650.00	(650.00)
4107794 · Little Sykes Property Maintenanc	0.00	362.25	800.00	(437.75)
4107795 · Little Sykes Mini-Train Mainten	0.00	152.25	800.00	(647.75)
Total 410 · Parks Maintenance	2,514.90	18,041.89	51,453.00	(33,411.61)
430 · Main Street / Downtown				
4305000 · Salaries	0.00	18,977.31	20,881.00	(1,903.69)
4305300 · Mileage	0.00	379.86	380.00	(0.14)
4305502 · Contribution to Main St Assoc	0.00	14,119.50	28,239.00	(14,119.50)
Total 430 · Main Street / Downtown	0.00	33,476.67	49,500.00	(16,023.33)
510 · Visitor Center & Post Office				
5105000 · Salaries	2,350.19	21,101.70	34,100.00	(12,998.30)
5105210 · Utilities	460.75	3,203.81	5,000.00	(1,796.19)
5105215 · Security Services-Professional	0.00	264.00	275.00	(11.00)
5105220 · Telephone	55.30	440.32	720.00	(279.68)
5105225 · Business Machine Supplies	0.00	187.99	700.00	(512.01)
5105230 · Building Maintenance	225.00	2,211.00	2,500.00	(289.00)
5105235 · Housekeeping	260.00	2,160.00	3,340.00	(1,180.00)
5105400 · Office Supplies	0.00	316.95	1,000.00	(683.05)
5105553 · Internet Service	85.80	773.92	1,200.00	(426.08)
5105835 · ACH Merchant & Bank Fees	231.63	2,079.70	2,500.00	(420.30)
Total 510 · Visitor Center & Post Office	3,668.67	32,739.39	51,335.00	(18,595.61)

	<u>Feb 18</u>	<u>Jul '17 - Feb 18</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
520 · Historic Buildings				
5205210 · Schoolhouse Utiltities	389.64	1,577.45	1,700.00	(122.55)
5205220 · Schoolhouse Telephone	27.65	220.16	400.00	(179.84)
5205230 · Schoolhouse Building Maint	0.00	517.37	1,200.00	(682.63)
5205235 · Schoolhouse Housekeeping	30.00	210.00	360.00	(150.00)
5205500 · Schoolhouse Supplies	0.00	0.00	400.00	(400.00)
5205600 · Utility Exp Grant - S&P Railway	0.00	500.00	500.00	0.00
5205700 · Bldg Maint. - Baldwin's Station	0.00	0.00	2,500.00	(2,500.00)
Total 520 · Historic Buildings	447.29	3,024.98	7,060.00	(4,035.02)
530 · Gate House Museum				
5305000 · Salaries - Curator	2,533.44	20,478.64	33,000.00	(12,521.36)
5305210 · Utilities	50.31	793.41	1,300.00	(506.59)
5305215 · Security Services-Professional	0.00	384.00	384.00	0.00
5305220 · Telephone	27.65	220.20	350.00	(129.80)
5305230 · Building Maintenance	0.00	1,915.73	1,500.00	415.73
5305235 · Housekeeping	0.00	0.00	700.00	(700.00)
5305240 · Heating	375.35	2,055.24	3,500.00	(1,444.76)
5305270 · Property Maintenance - Landscap	0.00	21.16	150.00	(128.84)
5305400 · Operational Expenses	0.00	26.81	1,000.00	(973.19)
5305553 · Internet Service	103.67	780.89	1,030.00	(249.11)
5307125 · Marketing	0.00	205.00	500.00	(295.00)
5307127 · Gatehouse Newsletter	0.00	0.00	1,000.00	(1,000.00)
5307129 · Program Development	567.23	2,902.26	5,000.00	(2,097.74)
Total 530 · Gate House Museum	3,657.70	29,783.34	49,414.00	(19,630.66)
570 · Parks & Recreation				
5707740 · Parks & Rec, Misc Park Events				
7740.3 · Advertising	0.00	0.00	500.00	(500.00)
7740.5 · Concert Bands	0.00	225.00	500.00	(275.00)
7740.6 · Misc. Holiday Events	0.00	32.82	400.00	(367.18)
7740.7 · Concessions	0.00	130.95	900.00	(769.05)
7740.8 · Music Licensing ASCAP Fees	0.00	344.75	350.00	(5.25)
7740.9 · Movies in the Park	0.00	720.00	1,750.00	(1,030.00)
7741.5 · Cinema Equipment Maintenance	0.00	68.05	750.00	(681.95)
Total 5707740 · Parks & Rec, Misc Park Events	0.00	1,521.57	5,150.00	(3,628.43)
5707744 · Volunteer Supplies	0.00	7.95	200.00	(192.05)
Total 570 · Parks & Recreation	0.00	1,529.52	5,350.00	(3,820.48)

	<u>Feb 18</u>	<u>Jul '17 - Feb 18</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
610 · Employee Benefits				
6106010 · Christmas Bonus-Employees	0.00	4,223.04	4,765.00	(541.96)
6107804 · Short Term Disability	373.65	3,614.79	4,600.00	(985.21)
6107806 · Retirement Plan/401a	0.00	45,661.88	55,867.00	(10,205.12)
6107807 · Workers' Comp Insurance	5,438.00	52,678.00	59,429.00	(6,751.00)
6107808 · Long Term Disability/Employer	172.26	1,666.77	3,000.00	(1,333.23)
6107809 · Life Insurance	210.37	2,035.55	2,600.00	(564.45)
6107810 · Health Insurance-Employer Share	10,986.17	169,285.47	230,000.00	(60,714.53)
6107812 · Social Security	6,350.69	56,112.76	81,768.00	(25,655.24)
6107813 · Police Chief Retirement Plan	0.00	3,256.62	0.00	3,256.62
6107816 · Unemployment Tracking Service	60.00	220.00	240.00	(20.00)
Total 610 · Employee Benefits	22,991.14	338,754.88	442,269.00	(103,514.12)
680 · Debt Service				
6805929 · 2008 GO Bond - Prin.	0.00	0.00	80,597.00	(80,597.00)
6805930 · 2008 GO Bond - Int.	0.00	9,124.11	18,248.00	(9,123.89)
6805937 · 714 Sandosky Road - Principal	502,054.80	525,004.24	46,362.00	478,642.24
6805938 · 714 Sandosky Road - Interest	3,894.13	14,482.11	20,713.00	(6,230.89)
Total 680 · Debt Service	505,948.93	548,610.46	165,920.00	382,690.46
700 · Capital Outlay				
7007098 · Linear Trail	0.00	63,059.55	79,000.00	(15,940.45)
7007823 · Cap. Outlay -Schoolhouse Site	0.00	0.00	15,000.00	(15,000.00)
7007825 · Capital Outlay-Strmwtr. Mtg	0.00	41,483.00	55,283.00	(13,800.00)
7821.1 · Capital Outlay-Public Safety	0.00	0.00	7,000.00	(7,000.00)
7821.2 · Capital Outlay-PW/Sanitation	0.00	0.00	58,705.00	(58,705.00)
7821.3 · Capital Outlay - Parks	0.00	28,380.00	42,769.00	(14,389.00)
7821.8 · Capital Outlay Town House	2,420.00	32,901.87	18,000.00	14,901.87
7821.9 · Capital Outlay Streets & Roads	0.00	144,082.97	150,025.00	(5,942.03)
7822.11 · Trans to Facilities Maint Reser	0.00	9,981.00	9,800.00	181.00
7822.3 · Capital Outlay - 7610 Main St	0.00	7,128.00	7,128.00	0.00
7822.6 · Transfer to Capital Reserve	0.00	0.00	22,000.00	(22,000.00)
Total 700 · Capital Outlay	2,420.00	327,016.39	464,710.00	(137,693.61)
Total Expense	657,199.16	2,436,919.31	3,019,729.00	(582,809.69)
Net Ordinary Income	(459,417.75)	13,652.53	0.00	13,652.53
Net Income	(459,417.75)	13,652.53	0.00	13,652.53

TOWN OF SYKESVILLE
Check Register
February 2018

Num	Source Name	Date	Paid Amount	Memo
45318	Ballard, Wilson	02/05/2018		
Inv 260: 800-068.13	Ballard, Wilson	12/31/2017	-206.22	Dec 2017 - Springfield Sidewalk
	Ballard, Wilson		-1,443.60	Dec 2017 - Lot 59 Concept Plan
TOTAL			<u>-1,649.82</u>	
45319	Bradford Dyjak	02/05/2018		
Reimbursement	Bradford Dyjak	12/15/2017	-1,017.38	Reimbursement for interview travel and meal expenses
TOTAL			<u>-1,017.38</u>	
45320	Brent Manual	02/05/2018		
Reimbursement	Brent Manual	12/15/2017	-430.78	Reimbursement for interview travel and meal expenses
TOTAL			<u>-430.78</u>	
45321	CC Comm, Collec	02/05/2018		
IN-00010604	CC Comm, Collec	01/17/2018	-1,651.14	6410 - vehicle maintenance, tires
TOTAL			<u>-1,651.14</u>	
45322	CC Comm, Utilities	02/05/2018		
Water/Sewer Oct-Dec	CC Comm, Utilities	01/03/2018	-255.84	Water/Sewer TH 05-50-0220
	CC Comm, Utilities		-193.99	Water/Sewer PO 05-51-1320
	CC Comm, Utilities		-24.08	Water/Sewer Gatehouse 05-52-0003
	CC Comm, Utilities		-24.08	Water/Sewer MCP 05-52-0006
	CC Comm, Utilities		-21.89	Water/Sewer Schoolhouse 05-51-1350
	CC Comm, Utilities		-21.89	Water/Sewer - 714 Sandosky Rd - 05-50-0905
TOTAL			<u>-541.77</u>	

Num	Source Name	Date	Paid Amount	Memo
45323	Fuelman	02/05/2018		Purchases and charges 01/15/2018 - 01/21/2018
NP52367195	Fuelman	01/22/2018	-111.54	Vehicle #1
	Fuelman		-46.70	Vehicle #2a
	Fuelman		-22.76	Vehicle #3A
	Fuelman		-64.62	Vehicle #4
	Fuelman		-119.95	Vehicle #13a
	Fuelman		-66.43	Vehicle #15
	Fuelman		-32.28	Vehicle #6419 - 2009 Ford Ranger
	Fuelman		-47.67	Vehicle # 6410
	Fuelman		-68.52	Vehicle # 6413
	Fuelman		-26.16	Vehicle # 6416
	Fuelman		-88.99	Vehicle # 6421
TOTAL			-695.62	
45324	Gall's, Inc	02/05/2018		4227640
009135990	Gall's, Inc	01/16/2018	-178.98	Kirkner pants & boots
TOTAL			-178.98	
45325	Harvey Salt Co.	02/05/2018		
0113395-IN	Harvey Salt Co.	01/24/2018	-1,633.22	Roadway salt
TOTAL			-1,633.22	
45326	MAHDC	02/05/2018		
2018 Comm Memb Dues	MAHDC	01/11/2018	-75.00	2018 dues
TOTAL			-75.00	
45327	Orkin Pest Cont	02/05/2018		696063

Num	Source Name	Date	Paid Amount	Memo
186674696	Orkin Pest Cont	01/25/2018	-106.96	518 N Schoolhouse Road - Quarterly Invoice 1.13.18 service date
TOTAL			-106.96	
45328	Postmaster	02/05/2018		Bulk Rate Mailing Permit #23
Annual Fee Perm #23	Postmaster	01/20/2018	-225.00	Annual Bulk Permit Fee
TOTAL			-225.00	
45329	SK Printing, Inc.	02/05/2018		
6935	SK Printing, Inc.	01/31/2018	-49.50	Business cards for Aretha Adams
TOTAL			-49.50	
45330	United Business Technologies	02/05/2018		T005
999464	United Business Technologies	01/23/2018	-111.00	Lease Payment
TOTAL			-48.20	Copies 1/25/18 to 2/24/18
			-159.20	
45331	Verizon Wireles	02/05/2018		
642185937-00001	Verizon Wireles	01/23/2018	-33.44	Cell phone - Town Mgr - 1/3/18 to 1/23/18
	Verizon Wireles		-33.44	Cell phone - Chief - 1/3/18 to 1/23/18
	Verizon Wireles		-112.37	Cell phones - PW - 1/3/18 to 1/23/18
	Verizon Wireles		-33.50	Cell phone - Mark - 1/3/18 to 1/23/18
	Verizon Wireles		-50.95	Cell phone - Town Mgr - 1/24/18 to 2/23/18
	Verizon Wireles		-50.95	Cell phone - Chief - 1/24/18 to 2/23/18
	Verizon Wireles		-121.45	Cell phones - PW - 1/24/18 to 2/23/18
TOTAL			-50.95	Cell phone - Mark - 1/24/18 to 2/23/18
			-487.05	
45332	BG&E	02/05/2018		

Num	Source Name	Date	Paid Amount	Memo
January Electric	BG&E	02/01/2018	-50.58	Train Sta Street Light 8317350000
	BG&E		-79.16	McElroy Parking Lot 3606000000
	BG&E		-146.19	714 Sandosky Road 0795363906
TOTAL			-275.93	
45333	BG&E Streets	02/05/2018		8066592503
January Electric	BG&E Streets	02/01/2018	-4,760.47	Street lighting - January 2018
TOTAL			-4,760.47	
45334	Aretha Adams	02/05/2018		
Reimbursements	Aretha Adams	12/15/2017	-890.73	Reimbursement for interview travel and meal expenses
TOTAL			-890.73	
45335	A.I.R. Pre-Employment Screening	02/13/2018		
555SPD020118-1	A.I.R. Pre-Employment Screening	02/01/2018	-11.50	Eric Alimenes credit check
TOTAL			-11.50	
45336	ADL Heating and	02/13/2018		
Post Office	ADL Heating and	02/06/2018	-225.00	Tower Room Heating and A/C Repair
TOTAL			-225.00	
45337	BG&E	02/13/2018		
January Electric	BG&E	02/02/2018	-460.75	Post Office Elec 3787450000 Includes NextEra Energy
	BG&E		-174.05	Town House Elec 7275500000 - Includes NextEra Energy
	BG&E		-39.19	Saslow Parking Lot 6936930000 Includes NextEra Energy
	BG&E		-267.95	Police Elec. 3117160000
	BG&E		-361.14	Public Wks Elec 0118091000 - Electric
	BG&E		-466.25	Public Wks Heat 0118091000 - Gas

Num	Source Name	Date	Paid Amount	Memo
	BG&E		-50.58	Train Sta Street Light 7776091000
	BG&E		-389.64	Schoolhouse Elec 1414921000 Includes NextEra Energy
	BG&E		-50.31	Museum Elec 1178761000 Includes NextEra Energy
	BG&E		-105.95	Cooper Park Elec 5494080000
	BG&E		-12.46	SBP Elec 2134290000
	BG&E		-65.32	SBP: Bldg A Elec 7479211000 Includes NextEra Energy
	BG&E		-47.89	McElroy Extension lights 0019540000 Includes NextEra Energy
	BG&E		-24.25	Sandosky Pkg Lights 8548861000 Includes NextEra Energy
	BG&E		-14.76	Girls Shelter Electric 6672670575
TOTAL			-2,530.49	
45338	Chief Supply	02/13/2018		
349686	Chief Supply	01/23/2018	-300.01	Range items
TOTAL			-300.01	
45339	CPE, Inc.	02/13/2018		
17-999	CPE, Inc.	01/30/2018	-5,200.00	Central Avenue drain repair
TOTAL			-5,200.00	
45340	David Deutsch	02/13/2018		
Housing & Car - Feb	David Deutsch	02/01/2018	-250.00	Housing February (25% of 1,000)
	David Deutsch		-125.00	Car February (25% of 500)
PPE 01.28.2018	David Deutsch	02/12/2018	-125.75	Social Security - PPE 01.28.2018
	David Deutsch		-29.41	Medicare - PPE 01.28.2018
PPE 02.11.2018	David Deutsch	02/12/2018	-193.14	Social Security - PPE 02.11.2018
	David Deutsch		-45.17	Medicare - PPE 02.11.2018
TOTAL			-768.47	
45341	Eric Almeraz	02/13/2018		
Reimburse Uniforms	Eric Almeraz	01/29/2018	-100.80	Reimbursement for uniforms

Num	Source Name	Date	Paid Amount	Memo
Fingerprints	Eric Almenas	01/29/2018	-64.50	Reimbursement for fingerprints
TOTAL			-165.30	
45342	Farm & Home Ser	02/13/2018		
439185	Farm & Home Ser	02/07/2018	-813.60	48 bags mag chloride for sidewalks
TOTAL			-813.60	
45343	Fuelman	02/13/2018		Purchases and charges 01/22/2018 - 01/28/2018
NP52399557	Fuelman	01/29/2018	-94.19	Vehicle #1
	Fuelman		-74.91	Vehicle #3A
	Fuelman		-47.09	Vehicle #4
	Fuelman		-125.07	Vehicle #13a
	Fuelman		-54.55	Vehicle #8-Skidloader
	Fuelman		-54.80	Vehicle # 6410
	Fuelman		-78.13	Vehicle # 6411 R
	Fuelman		-36.07	Vehicle # 6412
	Fuelman		-47.86	Vehicle # 6413
	Fuelman		-60.92	Vehicle # 6421
TOTAL			-673.59	
45344	Kelly & Assoc	02/13/2018		Acct 134286
March Dental & Visio	Kelly & Assoc	02/05/2018	-868.00	March 2018 Dental & Vision
TOTAL			-868.00	
45345	LGIT Insurance	02/13/2018		LGIT-0135
March Health Ins	LGIT Insurance	02/01/2018	-11,155.38	Health Insurance - March 2018
TOTAL			-11,155.38	
45346	Maryland State Retirement Agency	02/13/2018		7131000

Num	Source Name	Date	Paid Amount	Memo
PPE 02.11.2018	Maryland State Retirement Agency	02/12/2018	-2,363.30	PPE 02.11.2018
TOTAL			-2,363.30	
45347	MCCMA	02/13/2018		
Aretha Adams	MCCMA	02/13/2018	-200.00	Annual Membership FY 18 - Aretha Adams
TOTAL			-200.00	
45348	Parker Fuel Company	02/13/2018		
110721	Parker Fuel Company	02/06/2018	-566.24	202.3 Gallons @ TH
111056	Parker Fuel Company	02/06/2018	-375.35	134.1 Gallons @ GIH
TOTAL			-941.59	
45349	Quantel	02/13/2018		14035
1666217	Quantel	02/01/2018	-359.40	February Telephone Service
	Quantel		-55.30	February Telephone Service
	Quantel		-27.65	February Telephone Service
	Quantel		-27.65	February Telephone Service
TOTAL			-470.00	
45350	RJ Thomas Manufacturing Co Inc	02/13/2018		
199657	RJ Thomas Manufacturing Co Inc	01/25/2018	-1,959.85	95% of Picnic tables - Cooper Park POS Grant
	RJ Thomas Manufacturing Co Inc		-103.15	5% of Picnic tables - Cooper Park POS Grant
TOTAL			-2,063.00	
45351	Robosson Supply, Inc.	02/13/2018		
205377	Robosson Supply, Inc.	01/31/2018	-162.78	Gutter materials for salt barn
TOTAL			-162.78	

Num	Source Name	Date	Paid Amount	Memo
45352	Sandra Glinka Painting	02/13/2018		
	Paint Conf Room	02/05/2018	-2,420.00	Paint conference room after roof repairs
TOTAL			-2,420.00	
45353	Verizon	02/13/2018		000914649223 75Y
	Verizon	02/01/2018	-29.34	714 Sandosky - for alarm
TOTAL			-29.34	
45354	Aretha Adams	02/20/2018		
	First moving reimburs	02/15/2018	-1,236.88	First moving reimbursement
TOTAL			-1,236.88	
45355	Carr Cable Regu	02/20/2018		
	QTR Ended 12.31.17	02/06/2018	-6,335.75	Qtr ending 12/31/2017 Cable Franchise Fee
TOTAL			-6,335.75	
45356	CC Comm, Tipping Fees	02/20/2018		91
	Tipping Fees	01/31/2018	-7,448.32	January 2018 tipping fees
TOTAL			-7,448.32	
45357	Cetara	02/20/2018		
	Open Tiered CDs	02/13/2018	-800,000.00	Investment into tiered CDs
TOTAL			-800,000.00	

Num	Source Name	Date	Paid Amount	Memo
45358	CivicPlus	02/20/2018		
169987	CivicPlus	02/03/2018	-63.34	SSL Certificate Annual Fee - Provated for 11/1/17 to 4/2/18
TOTAL			-63.34	
45359	Fuelman	02/20/2018		Purchases and charges 01/29/2018 - 02/04/2018
NP52517182	Fuelman	02/05/2018	-103.36	Vehicle #1
	Fuelman		-53.18	Vehicle #2a
	Fuelman		-63.41	Vehicle #3A
	Fuelman		-117.44	Vehicle #13a
	Fuelman		-31.36	Vehicle #6419 - 2009 Ford Ranger
	Fuelman		-96.20	Vehicle # 6410
	Fuelman		-36.08	Vehicle # 6412
	Fuelman		-80.83	Vehicle # 6413
	Fuelman		-23.89	Vehicle # 6416
	Fuelman		-60.50	Vehicle # 6421
TOTAL			-666.25	
45360	John White	02/20/2018		
875805797	John White	02/09/2018	-239.88	Adobe Creative Cloud subscription 1 Year
TOTAL			-239.88	
45361	NAPA Auto Parts	02/20/2018		
6027-894240	NAPA Auto Parts	02/12/2018	-59.94	6 bags oil absorbent
TOTAL			-59.94	
45362	Platinum 1998	02/20/2018		
05571E	Platinum 1998	01/17/2018	-6.10	Certified letter to Catonsville Homes
	Platinum 1998		-7.99	Certified letter to MHT
5380718-	Platinum 1998	01/19/2018	-24.34	Date stamper verification for tax mailings

Num	Source Name	Date	Paid Amount	Memo
Mail Ethics forms	Platinum 1998	02/05/2018	-16.94	Mail 2017 Ethics Forms
	Platinum 1998		-6.70	Certified letter to Sykesville Pottery
TOTAL			-23.64	
45363	Platinum 9500	02/20/2018	5588.4691	1736.9500
3403	Platinum 9500	01/31/2018	-232.78	MD Mayors Assoc - Hotel Expense
TOTAL			-232.78	
45364	Platinum 9545	02/20/2018		
36 month membership	Platinum 9545	01/05/2018	-155.00	National Assoc Chiefs of Police - 36 months membership
Awards Ceremony	Platinum 9545	01/12/2018	-300.00	Awards ceremony - 7 dinners for aux police
	Platinum 9545		-230.02	Awards ceremony - 6 dinners for SPD
AG24759	Platinum 9545	01/18/2018	-231.00	Chief & Sgt sighthts
1860	Platinum 9545	01/22/2018	-126.89	6 duty belt cases for Narcan
ADB0204\$1280	Platinum 9545	01/22/2018	-155.88	Adobe Acrobat yearly subscription
15188342.00	Platinum 9545	01/23/2018	-126.77	Glock dummy rounds
724868067	Platinum 9545	02/01/2018	-44.28	Elements of an active shooting
68094735	Platinum 9545	02/05/2018	-72.11	Deposit on hotel room for conference in April
TOTAL			-1,441.95	
45365	Rosen Hoover P.A.	02/20/2018		
110656 DJH	Rosen Hoover P.A.	01/31/2018	-5,047.79	January 2018 - General Matters
110659 DJH	Rosen Hoover P.A.	01/31/2018	-112.00	January 2018 - 714 Sandosky Road
TOTAL			-5,159.79	
45366	Sandosky, LLC	02/20/2018		Final Payoff 714 Sandosky Road
714 Sandosky Road	Sandosky, LLC	02/13/2018	-502,054.80	714 Sandosky Rd - final payoff principal
	Sandosky, LLC		-3,894.13	714 Sandosky Rd - final payoff interest
TOTAL			-505,948.93	

Num	Source Name	Date	Paid Amount	Memo
45367	Speedy Cleaning Service	02/20/2018		
January Cleaning	Speedy Cleaning Service	01/31/2018	-300.00	January 2018 Cleaning Svc - TH
	Speedy Cleaning Service		-100.00	January 2018 Cleaning Svc - PD
	Speedy Cleaning Service		-260.00	January 2018 Cleaning Svc - PO
	Speedy Cleaning Service		-30.00	January 2018 Cleaning Svc - SH
TOTAL			-690.00	
45368	Unemployment Tax Service	02/20/2018		
10767	Unemployment Tax Service	02/05/2018	-60.00	3/1/18 through 5/30/18
TOTAL			-60.00	
45369	IRS	02/21/2018		FEIN 52-6001575
Form 941-X	IRS	02/21/2018	-471.16	Form 941-X to correct David Deutsch taxable wages to include housing/car
	IRS		-471.16	Form 941-X to correct David Deutsch taxable wages to include housing/car
TOTAL			-942.32	
45370	Canon Solutions America, Inc.	02/28/2018		
4025017507	Canon Solutions America, Inc.	02/01/2018	-112.00	February 2018 Copier Lease
	Canon Solutions America, Inc.		-15.27	Color Copier Usage - January 2018
TOTAL			-127.27	
45371	Cintas Corp	02/28/2018		042-41462
387211760	Cintas Corp	02/01/2018	-26.42	Mats, supplies
	Cintas Corp		-47.53	Uniforms
387214226	Cintas Corp	02/08/2018	-53.77	Mats, supplies
	Cintas Corp		-47.53	Uniforms
387216643	Cintas Corp	02/15/2018	-13.13	Mats, supplies

Num	Source Name	Date	Paid Amount	Memo
TOTAL	Cintas Corp		-30.82 -219.20	Uniforms
45372	City of Westminster	02/28/2018		
MML Dinner 3/8/18	City of Westminster	02/06/2018	-160.00	MML Chapter dinner on 3/8/18
TOTAL			-160.00	
45373	Comcast-PW	02/28/2018		8299 40 037 0037298
8299 40 037 0037298	Comcast-PW	02/12/2018	-85.80	PW Equipment & Internet Service 2/21/2018 to 03/20/2018
TOTAL			-85.80	
45374	Comcast-Gatehouse	02/28/2018		8299 40 037 0028768
8299 40 037 0028768	Comcast-Gatehouse	02/14/2018	-103.67	Internet 02/22/18 to 03/21/18
TOTAL			-103.67	
45375	Comcast-Post Office	02/28/2018		8299 40 037 0035888
8299 40 037 0035888	Comcast-Post Office	02/14/2018	-85.80	Internet 02/22/18 to 03/21/2018
TOTAL			-85.80	
45376	Crystal Spring	02/28/2018		1160808 1386206
1386206 02/18/18	Crystal Spring	02/18/2018	-62.59	Water delivery February 2018
	Crystal Spring		-66.60	Water delivery February 2018
	Crystal Spring		-66.60	Water delivery February 2018
TOTAL			-195.79	
45377	David Deutsch	02/28/2018		

Num	Source Name	Date	Paid Amount	Memo
PPE 02.25.18	David Deutsch	02/26/2018	-161.06	Social Security - Vacation Payout - PPE 02.25.2018
	David Deutsch		-37.67	Medicare - Vacation Payout - PPE 02.25.2018
TOTAL			-198.73	
45378	Eric Almenas	02/28/2018		
Reimburse Uniform	Eric Almenas	02/16/2018	-135.66	Reimbursement for uniform
TOTAL			-135.66	
45379	Family Trophies and Plaques	02/28/2018		
0342	Family Trophies and Plaques	02/09/2018	-52.00	Name plaques for Aretha and Kerry
TOTAL			-52.00	
45380	Freedom Septic Service, Inc.	02/28/2018		
39876	Freedom Septic Service, Inc.	02/13/2018	-136.00	1 spot a pot @ SBP
TOTAL			-136.00	
45381	Fuelman	02/28/2018		Purchases and charges 02/05/2018 - 02/11/2018
NP52550567	Fuelman	02/12/2018	-81.44	Vehicle #1
	Fuelman		-38.64	Vehicle #2a
	Fuelman		-37.84	Vehicle #3A
	Fuelman		-61.86	Vehicle #4
	Fuelman		-233.12	Vehicle #13a
	Fuelman		-54.14	Vehicle #15
	Fuelman		-44.99	Vehicle # 6410
	Fuelman		-39.88	Vehicle # 6411 R
	Fuelman		-43.66	Vehicle # 6413
	Fuelman		-51.34	Vehicle # 6416
TOTAL			-686.91	

Num	Source Name	Date	Paid Amount	Memo
45382	Gall's, Inc	02/28/2018		4227640
009331782	Gall's, Inc	02/14/2018	-319.49	Eric Almenas - uniform
TOTAL			-319.49	
45383	John White	02/28/2018		
Reimbursements	John White	01/11/2018	-66.86	Various storage and craft supplies - Walmart
	John White		-36.88	Walmart Christmas items
Reimbursements	John White	02/14/2018	-78.95	Bookmarks from Print Place
	John White		-143.01	Cheaper Copies History Flyers
	John White		-105.44	Banner for post up stand
TOTAL			-431.14	
45384	Kerry Chaney	02/28/2018		
Walmart - Volunteer	Kery Chaney	02/20/2018	-64.25	Walmart - volunteer breakfast supplies
TOTAL			-64.25	
45385	Liberty Emblem	02/28/2018		
14416	Liberty Emblem	02/13/2018	-18.96	US Flag & colonel insignia pins
TOTAL			-18.96	
45386	Lincoln National Life Insurance Company	02/28/2018		TWNQFSYK2-BL-1578988
3622216221	Lincoln National Life Insurance Company	02/09/2018	-210.37	March Life & ADD
	Lincoln National Life Insurance Company		-373.65	March STD
	Lincoln National Life Insurance Company		-172.26	March LTD
TOTAL			-756.28	
45387	Metro Bobcat, Inc.	02/28/2018		

Num	Source Name	Date	Paid Amount	Memo
03-191264	Metro Bobcat, Inc.	02/20/2018	-116.94	Hydraulic hose - truck 15
TOTAL			-116.94	
45388	MIML - MUNI POLI	02/28/2018		
2018 Training	MIML - MUNI POLI	02/16/2018	-165.00	MML Police Conference in April
TOTAL			-165.00	
45389	Norino Properties and Construction Inc	02/28/2018		
12052269	Norino Properties and Construction Inc	02/21/2018	-415.00	Toilet repair @ PD
TOTAL			-415.00	
45390	Parker Fuel Company	02/28/2018		
108545	Parker Fuel Company	02/20/2018	-410.05	146.5 Gallons @ TH
TOTAL			-410.05	
45391	RLH CPAs & Business Advisors LLC	02/28/2018		M8310
288806	RLH CPAs & Business Advisors LLC	02/22/2018	-285.00	Issue corrected W2 for David Deutsch to include housing & car allowances
TOTAL			-285.00	
45392	SK Printing, Inc.	02/28/2018		
7030	SK Printing, Inc.	02/20/2018	-82.20	Business cards for Eric Almenas
TOTAL			-82.20	
45393	Staples GOVT	02/28/2018		DC1045980
3367028704	Staples GOVT	01/31/2018	-22.88	Bubble mailer

Num	Source Name	Date	Paid Amount	Memo
TOTAL			-22.88	
45394	Sweet Simplikit-Tea	02/28/2018		
093430	Sweet Simplikit-Tea	02/20/2018	-51.00	Cream puffs for volunteers breakfast
TOTAL			-51.00	
45395	Platinum 4602 - PW	02/28/2018		
112-5544681-0235455	Platinum 4602 - PW	01/09/2018	-149.99	Salt spreader
112-0673754-0195440	Platinum 4602 - PW	01/10/2018	-28.57	Hard case for new phone
112-4035879-0014644	Platinum 4602 - PW	02/01/2018	-73.96	Cord for welder
PW Car Washes	Platinum 4602 - PW	02/08/2018	-86.00	Vehicle washes - 1/9/18 to 2/8/18
TOTAL			-338.52	
45396	Maryland State Retirement Agency	02/28/2018		7131000
PPE 02.25.2018	Maryland State Retirement Agency	02/28/2018	-2,469.87	PPE 02.25.2018
TOTAL			-2,469.87	