

TOWN OF SYKESVILLE



TREASURER'S REPORT FOR September 2017

Includes for this period:

- 1) Balance Sheet
- 2) Statement of Revenues and Expenditures with Budget Comparison
- 3) Check Register

Submitted by: Evelyn Sweet, Town Treasurer

TOWN OF SYKESVILLE
Balance Sheet
As of September 30, 2017

Sep 30, 17

ASSETS

Current Assets

Checking/Savings

1004 · Vendor & P/R Checking	452,531.28
1006 · CCB-Savings for Checking Funds	1,475,466.83
1008 · CCB-Old Main Line P.O.	78,669.51
1021 · CCB-Little Sykes Railway	10,539.39
1030 · Petty Cash Fund	650.00
1041 · CCB-Historic District Comm.	2,217.49
1046 · CCB-Gate House Museum	39,609.97
1061 · CCB-Parks & Recreation	8,722.31
1091 · CCB-Unemployment Reserve	18,509.98
1094 · Cert of Deposit - CDARS @ NWSB	503,183.20
1095 · Certificates of Deposit General	250,000.00
1096 · Money Market Account NWSB	5,305.16
1121 · CCB-Impact Fees	111,757.87
1122 · CCB - Parking Impact Fees	17,051.73
1131 · CCB-Development Inspection Fees	1,682.69
1185 · Police Auxiliary Reserve	3,708.54

Total Checking/Savings	2,979,605.95
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Accounts Receivable

11000 · Accounts Receivable	30,146.44
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Total Accounts Receivable	30,146.44
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Other Current Assets

12000 · Undeposited Funds	27.87
1317 · A/R R/E Taxes 16/17	1,735.06
1350 · Grants Receivable	55,215.35
1370 · Prepaid Expenses	301.27
1380 · Miscellaneous A/R	124.80
1384 · A/R - Warfield	
1384.5 · Note Receivable -WDC	134,385.24
1384.6 · Note Receivable - 2013 WDC	35,000.00
1384 · A/R - Warfield - Other	14,947.14

Total 1384 · A/R - Warfield	184,332.38
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1395 · Due from WDC (Current Portion)	8,959.00
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Total Other Current Assets	250,695.73
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	<u>Sep 30, 17</u>
Total Current Assets	3,260,448.12
Other Assets	
1402 · Loan Receivable-Baldwin's ADA	30,124.40
Total Other Assets	<u>30,124.40</u>
TOTAL ASSETS	<u><u>3,290,572.52</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	46,499.56
Total Accounts Payable	<u>46,499.56</u>
Other Current Liabilities	
2001 · Accounts Payable - Other	14,947.14
2121 · Deposits	225.00
2123 · PWA Deposits	1,000.00
2144 · Misc. Deferred Revenue	400.21
2146 · Military Memorial Bricks	100.00
2200 · Payroll Liabilities	
2222 · Maryland State Retirement	-10.69
2310 · Employee Deferred Comp Plan	15,800.00
Total 2200 · Payroll Liabilities	<u>15,789.31</u>
2305 · Warfield Sale	1,249.29
Total Other Current Liabilities	<u>33,710.95</u>
Total Current Liabilities	<u>80,210.51</u>
Total Liabilities	80,210.51
Equity	
3100 · Fund Balance - Unassigned	951,281.26
3102 · Fund Balance - Nonspendable	237,758.00
3103 · Fund Balance - Restricted	229,303.00
3104 · Fund Balance - Assigned	628,276.00
32000 · Retained Earnings	1,676,397.72
32999 · Net Income YE Closing Acct	-489,488.92
Net Income	-23,165.05
Total Equity	<u>3,210,362.01</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,290,572.52</u></u>

TOWN OF SYKESVILLE

Statement of Revenues and Expenditures - Budget vs. Actual, Current Month and Fiscal Year To Date

	Sep 17	Jul - Sep 17	Annual Budget	\$ Over Budget
Ordinary Income/Expense				
Income				
000 · Revenues				
005 · Town Property Taxes				
4115 · Real Estate Tax Revenue 17/18	108,773.10	427,687.87	1,425,509.00	(997,821.13)
4122 · Corp Personal Property Tax	25,105.89	37,764.53	41,000.00	(3,235.47)
4130 · Penalties, Tax	0.00	436.28	1,000.00	(563.72)
4140 · Discounts, Tax	(1,444.22)	(7,744.65)	(1,000.00)	(6,744.65)
Total 005 · Town Property Taxes	132,434.77	458,144.03	1,466,509.00	(1,008,364.97)
010 · Licenses & Permits				
4160 · Admissions Tax, State	0.00	96.44	1,000.00	(903.56)
4211 · Alcoholic Beverages, State	0.00	0.00	1,000.00	(1,000.00)
4212 · Traders Licenses, County	52.99	296.86	1,500.00	(1,203.14)
4213 · Building Permits, County	29.20	29.20	500.00	(470.80)
4221 · Park/Visitor Center Permits Twn				
4221.2 · M.C. Park Pavillion Rentals	400.00	1,175.00	2,000.00	(825.00)
4221.4 · South Branch Park Rental	180.00	360.00	0.00	360.00
Total 4221 · Park/Visitor Center Permits Twn	580.00	1,535.00	2,000.00	(465.00)
4222 · Franchise Fees, Cable TV	0.00	0.00	61,766.00	(61,766.00)
4225 · Bid Packages, Town	0.00	0.00	100.00	(100.00)
4227 · Bldg/Zoning Permits, Town	359.50	697.06	2,000.00	(1,302.94)
4229 · Solicitor Permits, Town	0.00	0.00	20.00	(20.00)
4821 · Historic District Comm - Zoning	125.00	140.00	100.00	40.00
Total 010 · Licenses & Permits	1,146.69	2,794.56	69,986.00	(67,191.44)
015 · Intergovernmental				
4150 · Income Tax, State	5,260.76	5,260.76	675,000.00	(669,739.24)
4312 · Highway User Revenue, State	0.00	0.00	136,995.00	(136,995.00)
4315 · State Aid for Police Protection	13,025.00	13,025.00	52,615.00	(39,590.00)
4324 · Police Dept Overtime Grants	0.00	0.00	6,500.00	(6,500.00)
4328 · Town County Agreement	272,518.00	272,518.00	272,518.00	0.00
Total 015 · Intergovernmental	290,803.76	290,803.76	1,143,628.00	(852,824.24)

	Sep 17	Jul - Sep 17	Annual Budget	\$ Over Budget
020 · Service Fees				
4450 · Commercial Trash Collection	140.00	7,608.68	30,380.00	(22,771.32)
4451 · Commercial Solid Waste Permits	0.00	0.00	1,000.00	(1,000.00)
4811.1 · Baldwin's ADA Principal	311.52	930.68	3,793.00	(2,862.32)
4812.1 · Baldwin's ADA Interest	122.94	372.69	1,420.00	(1,047.31)
4813 · Baldwin's Percent Rent	3,898.52	3,898.52	9,700.00	(5,801.48)
4815 · Rentals, Equip & Property	3,571.50	8,314.50	32,652.00	(24,337.50)
4819 · Newsletter Ads - Receipts	0.00	260.00	1,000.00	(740.00)
4841 · Code Remediation Fees	150.00	150.00		
Total 020 · Service Fees	8,194.48	21,535.07	79,945.00	(58,409.93)
025 · Local / Program Revenues				
4817 · Post Office Sales Revenue				
4817.2 · PO Retail Income	49.06	211.71	1,000.00	(788.29)
4817.4 · PO Postage Income	7,057.83	24,451.14	115,000.00	(90,548.86)
Total 4817 · Post Office Sales Revenue	7,106.89	24,662.85	116,000.00	(91,337.15)
4817.3 · PO Services Income	8.00	39.50	150.00	(110.50)
4817.5 · Stamp Commissions	972.82	3,150.95	12,500.00	(9,349.05)
4817.6 · Tower Rental	700.00	1,210.00	3,000.00	(1,790.00)
4822 · Gatehouse - Donations	0.00	0.00	250.00	(250.00)
4837 · Little Sykes Railway Revenues	1,113.37	1,381.13	2,500.00	(1,118.87)
4840 · Military Memorial Donations	0.00	1,000.00	0.00	1,000.00
4851 · P & R Revenues				
4851.7 · P&R Concert Concessions	0.00	72.25	500.00	(427.75)
4852.1 · P&R Cinema Sponsorships	0.00	0.00	1,200.00	(1,200.00)
4852.2 · P&R Cinema Concessions	218.47	254.47	400.00	(145.53)
Total 4851 · P & R Revenues	218.47	326.72	2,100.00	(1,773.28)
Total 025 · Local / Program Revenues	10,119.55	31,771.15	136,500.00	(104,728.85)

	<u>Sep 17</u>	<u>Jul - Sep 17</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
030 · Revenue from Other Sources				
4510 · Parking Violations	250.00	850.00	300.00	550.00
4545 · Insurance Reimbursement	3,331.10	3,331.10	0.00	3,331.10
4810 · Interest	944.49	2,939.38	10,000.00	(7,060.62)
4833 · Misc Receipts - Police Dept	60.00	220.00	500.00	(280.00)
4835 · Misc Receipts - General	865.28	2,745.28	1,000.00	1,745.28
4911 · Use of Restricted Fund Bal - GH	0.00	0.00	16,500.00	(16,500.00)
4912 · Use of Assigned Fund Bal.- P. D	0.00	0.00	3,500.00	(3,500.00)
4984 · Use of Assignnd. Fnd Bal-Schlhs	0.00	0.00	3,784.00	(3,784.00)
4985 · Use of Unrestricted Fund Balanc	0.00	0.00	26,000.00	(26,000.00)
Total 030 · Revenue from Other Sources	<u>5,450.87</u>	<u>10,085.76</u>	<u>61,584.00</u>	<u>(51,498.24)</u>
Total 000 · Revenues	<u>448,150.12</u>	<u>815,134.33</u>	<u>2,958,152.00</u>	<u>(2,143,017.67)</u>
Total Income	448,150.12	815,134.33	2,958,152.00	(2,143,017.67)
Cost of Goods Sold				
5105510 · Cost of Sales				
5105512 · P.O. Retail Sales Expense	0.00	99.77	0.00	99.77
5105514 · P.O. Postage for Resale Expense	7,307.24	24,145.24	115,000.00	(90,854.76)
Total 5105510 · Cost of Sales	<u>7,307.24</u>	<u>24,245.01</u>	<u>115,000.00</u>	<u>(90,754.99)</u>
Total COGS	<u>7,307.24</u>	<u>24,245.01</u>	<u>115,000.00</u>	<u>(90,754.99)</u>
Gross Profit	440,842.88	790,889.32	2,843,152.00	(2,052,262.68)

	<u>Sep 17</u>	<u>Jul - Sep 17</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
Expense				
100 · Mayor & Town Council				
1005000 · Salaries	1,750.01	5,250.03	21,000.00	(15,749.97)
1007110 · Maryland Municipal League Dues	410.00	5,636.42	5,500.00	136.42
1007115 · Md Municipal League Convention	0.00	0.00	7,000.00	(7,000.00)
1007120 · Advertising & Publishing	102.34	286.78	2,500.00	(2,213.22)
1007125 · Flowers & Condolences	0.00	0.00	500.00	(500.00)
1007126 · Contest Residential Holiday Dec	0.00	0.00	175.00	(175.00)
1007127 · Town Newsletter	1,978.97	2,978.97	9,350.00	(6,371.03)
1007132 · Employee Events	0.00	38.81	500.00	(461.19)
1007133 · Mayor and Council Retreat	0.00	0.00	200.00	(200.00)
1007430 · Community Media Center	0.00	0.00	24,706.00	(24,706.00)
1007572 · Christmas Decorations	0.00	0.00	1,450.00	(1,450.00)
1007817 · Contingency	0.00	500.00	10,000.00	(9,500.00)
1007827 · Volunteer Fire Co. Donation	0.00	0.00	4,000.00	(4,000.00)
Total 100 · Mayor & Town Council	4,241.32	14,691.01	86,881.00	(72,189.99)
105 · Town Commissions				
1057310 · Plan & Zone Commission	0.00	0.00	500.00	(500.00)
1057320 · SHDC-Oper Exp Town Funded	0.00	0.00	500.00	(500.00)
1057845 · SHDC- Grant Program	0.00	0.00	750.00	(750.00)
Total 105 · Town Commissions	0.00	0.00	1,750.00	(1,750.00)
108 · Professional Services				
1085100 · Audit Fees	2,820.00	11,280.00	16,000.00	(4,720.00)
1087210 · Legal Counsel	0.00	3,296.00	36,500.00	(33,204.00)
1087220 · Engineering	2,680.07	7,783.57	15,000.00	(7,216.43)
1087221 · Professional Services Property	0.00	1,600.00	0.00	1,600.00
1087240 · Codification Services	0.00	995.84	3,000.00	(2,004.16)
1087813 · Insurance - General & Liability	0.00	34,259.00	40,000.00	(5,741.00)
1087900 · Employment Search Services	4,334.00	4,334.00	0.00	4,334.00
Total 108 · Professional Services	9,834.07	63,548.41	110,500.00	(46,951.59)

	<u>Sep 17</u>	<u>Jul - Sep 17</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
150 · Administration				
1505000 · Salaries	68,033.48	98,880.68	271,000.00	(172,119.32)
1505001 · Town Administration - Intern	0.00	0.00	1,000.00	(1,000.00)
1505025 · Comp & Sick Time Payout	3,516.36	3,516.36	0.00	3,516.36
1505026 · Vacation Time Pay Out	8,806.06	8,806.06	0.00	8,806.06
1505027 · Circuit Rider Program Match	0.00	0.00	1,250.00	(1,250.00)
1505210 · Utilities Town House	406.70	2,270.86	4,800.00	(2,529.14)
1505220 · Telephone TH, Police, PW	357.58	1,072.74	4,300.00	(3,227.26)
1505221 · Telephone & Alarm - 714 Sandosk	71.35	258.35	900.00	(641.65)
1505230 · Building Maintenance TH	0.00	0.00	4,200.00	(4,200.00)
1505235 · Housekeeping TH	0.00	760.00	5,000.00	(4,240.00)
1505240 · Heating TH	0.00	427.05	6,500.00	(6,072.95)
1505250 · Equipment Maintenance	0.00	1,498.50	1,500.00	(1.50)
1505270 · Prop Maintenance - Landscaping	0.00	0.00	600.00	(600.00)
1505300 · Travel Expense-All Depts	2,044.26	2,415.98	5,000.00	(2,584.02)
1505400 · Office Supplies	735.99	1,398.44	5,500.00	(4,101.56)
1505425 · Postage-All Departments	73.47	108.61	2,200.00	(2,091.39)
1505460 · Building/Kitchen Supplies	65.98	240.94	1,200.00	(959.06)
1505500 · Computer Hardware	0.00	0.00	4,250.00	(4,250.00)
1505551 · Computer Software	0.00	0.00	1,750.00	(1,750.00)
1505552 · Computer Maintenance	257.50	257.50	2,600.00	(2,342.50)
1505553 · Website Annual Fee	0.00	0.00	1,575.00	(1,575.00)
1505610 · Bank Rental	0.00	0.00	90.00	(90.00)
1505715 · Cellular Phones	107.24	319.62	1,700.00	(1,380.38)
1505810 · Training & Education	0.00	1,043.41	5,500.00	(4,456.59)
1505820 · Dues & Subscriptions	0.00	50.00	2,000.00	(1,950.00)
1505835 · Bank Fees - Misc Charges	0.00	0.00	100.00	(100.00)
1505836 · Payroll Processing Fees	335.70	817.30	3,400.00	(2,582.70)
1507425 · Contract Services-Copier Lease	111.00	333.00	1,400.00	(1,067.00)
1507500 · Bad Debt Expense	0.00	1,199.82	1,200.00	(0.18)
Total 150 · Administration	84,922.67	125,675.22	340,515.00	(214,839.78)

	Sep 17	Jul - Sep 17	Annual Budget	\$ Over Budget
210 · Public Safety				
2105000 · Salaries	46,965.21	93,990.83	417,900.00	(323,909.17)
2105003 · New Police Officer	0.00	250.00	0.00	250.00
2105005 · Other Overtime	604.69	1,289.46	11,025.00	(9,735.54)
2105006 · Grant Overtime	1,380.00	1,780.00	6,500.00	(4,720.00)
2105007 · New Employee Background/Screen.	0.00	95.00	1,200.00	(1,105.00)
2105010 · Court Pay	800.00	2,600.00	9,500.00	(6,900.00)
2105026 · Vacation Time Payout	4,090.56	4,090.56	0.00	4,090.56
2105210 · Utilities	301.27	901.31	6,000.00	(5,098.69)
2105230 · Building Maintenance	0.00	783.94	3,000.00	(2,216.06)
2105235 · Housekeeping	0.00	200.00	1,400.00	(1,200.00)
2105240 · Heating	0.00	341.94	2,000.00	(1,658.06)
2105250 · Equipment Maintenance	149.85	1,236.39	5,000.00	(3,763.61)
2105260 · Gasoline & Oil	1,205.63	3,720.54	15,500.00	(11,779.46)
2105270 · Property Maintenance	0.00	0.00	600.00	(600.00)
2105280 · Vehicle Maintenance	498.82	4,008.30	8,000.00	(3,991.70)
2105400 · Office Supplies	397.96	1,002.12	2,500.00	(1,497.88)
2105500 · Operating Supplies and Expense	269.00	662.30	2,500.00	(1,837.70)
2105550 · Computer Hardware	0.00	0.00	2,000.00	(2,000.00)
2105551 · Computer Software	23.88	3,213.26	5,500.00	(2,286.74)
2105552 · Computer Maintenance	0.00	0.00	2,000.00	(2,000.00)
2105700 · Uniforms	383.06	2,324.33	4,000.00	(1,675.67)
2105715 · Cellular Phones	345.64	1,038.01	4,000.00	(2,961.99)
2105810 · Training & Education	120.00	630.08	3,000.00	(2,369.92)
2105830 · Subscriptions	0.00	0.99	2,800.00	(2,799.01)
2107410 · Ammunition	0.00	1,143.30	2,000.00	(856.70)
2107425 · Contract Svc-Copier Lease	112.00	336.00	1,344.00	(1,008.00)
2107450 · Auxiliary Police	166.53	349.90	1,600.00	(1,250.10)
Total 210 · Public Safety	57,814.10	125,988.56	520,869.00	(394,880.44)

	<u>Sep 17</u>	<u>Jul - Sep 17</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
300 · Public Works & Sanitation				
3005000 · Salaries	26,052.72	49,646.22	217,000.00	(167,353.78)
3005001 · Salaries-PT Temp. Public Works	2,496.90	4,477.20	8,820.00	(4,342.80)
3005005 · Salaries-Overtime-Exclude Snow	59.13	370.03	7,700.00	(7,329.97)
3005210 · Utilities	169.05	662.94	2,500.00	(1,837.06)
3005230 · Building Maintenance	171.07	798.27	3,500.00	(2,701.73)
3005240 · Heating	42.03	126.97	1,400.00	(1,273.03)
3005250 · Equipment Maintenance	259.46	448.46	3,700.00	(3,251.54)
3005255 · Dumpsters/Sanitation Equipment	0.00	0.00	3,500.00	(3,500.00)
3005260 · Gasoline & Oil	1,734.10	5,286.48	32,000.00	(26,713.52)
3005280 · Vehicle Maintenance	297.81	6,048.74	39,000.00	(32,951.26)
3005400 · Office Supplies	0.00	107.37	800.00	(692.63)
3005500 · Operating Supplies and Expense	395.27	1,668.98	7,500.00	(5,831.02)
3005550 · Computer Hardware	531.25	531.25	1,000.00	(468.75)
3005552 · Computer Maintenance	190.00	190.00	700.00	(510.00)
3005553 · Internet Service	84.90	339.60	1,200.00	(860.40)
3005700 · Uniforms	165.32	537.32	3,700.00	(3,162.68)
3005705 · Protective Safety Equip	266.38	828.57	3,000.00	(2,171.43)
3005710 · Employee Shoe Program	0.00	0.00	1,100.00	(1,100.00)
3005715 · Cellular Phones	165.78	502.51	2,500.00	(1,997.49)
3005810 · Training and Education	0.00	0.00	1,000.00	(1,000.00)
3005850 · CDL - Drug & Alcohol Testing	95.00	177.00	850.00	(673.00)
3005851 · One Time Exp -Generator in FY18	0.00	0.00	1,200.00	(1,200.00)
3007125 · Solid Waste Advertising	0.00	0.00	750.00	(750.00)
3007610 · Tipping Fees	6,065.24	21,111.64	83,820.00	(62,708.36)
3007620 · Recycling Bins	0.00	0.00	1,700.00	(1,700.00)
3007640 · Raincliffe Trash Rebate	0.00	0.00	14,490.00	(14,490.00)
Total 300 · Public Works & Sanitation	39,241.41	93,859.55	444,430.00	(350,570.45)
310 · Streets & Roads				
3105005 · Overtime-Snow Removal	0.00	0.00	5,500.00	(5,500.00)
3107500 · Misc Road materials	0.00	2,024.50	3,500.00	(1,475.50)
3107511 · Snow Removal Supplies	0.00	0.00	25,000.00	(25,000.00)
3107542 · Drainage & Inlets	0.00	60.00	7,000.00	(6,940.00)
3107560 · Road Repair/Patching	2,903.59	2,903.59	4,000.00	(1,096.41)
3107565 · Parking Lot Flower Bed Maint.	0.00	0.00	1,270.00	(1,270.00)
3107570 · Street Lighting Electric Serv	5,361.35	15,140.91	70,500.00	(55,359.09)
3107580 · Signs	673.50	771.50	4,000.00	(3,228.50)
Total 310 · Streets & Roads	8,938.44	20,900.50	120,770.00	(99,869.50)

	Sep 17	Jul - Sep 17	Annual Budget	\$ Over Budget
410 · Parks Maintenance				
4105210 · Utilities	140.91	652.98	3,400.00	(2,747.02)
4105230 · Girls Shelter - Building Maint	0.00	0.00	365.00	(365.00)
4105235 · Housekeeping	0.00	320.00	1,000.00	(680.00)
4105250 · Equipment Maintenance	0.00	128.17	2,800.00	(2,671.83)
4105270 · Property Maintenance	410.00	1,019.12	13,088.00	(12,068.88)
4105275 · Park Vandalism Repairs	0.00	0.00	1,000.00	(1,000.00)
4105500 · Operating Supplies and Expense	0.00	294.00	2,200.00	(1,906.00)
4105525 · Grass Cutting Code Enforecmt	0.00	100.00	250.00	(150.00)
4107425 · Contract Landscaping	0.00	0.00	2,400.00	(2,400.00)
4107771 · Tree Care/Maintenance	0.00	1,400.00	8,000.00	(6,600.00)
4107775 · Weed Control	0.00	0.00	500.00	(500.00)
4107780 · Sediment Pond Maintenance	0.00	0.00	4,000.00	(4,000.00)
4107790 · Property Maint-SBP	228.93	1,185.93	9,200.00	(8,014.07)
4107792 · Utilities @ South Branch Park	87.38	240.95	1,000.00	(759.05)
4107793 · Little Sykes Building Maintenanc	0.00	0.00	650.00	(650.00)
4107794 · Little Sykes Property Maintenanc	69.00	276.00	800.00	(524.00)
4107795 · Little Sykes Mini-Train Mainten	0.00	152.25	800.00	(647.75)
Total 410 · Parks Maintenance	936.22	5,769.40	51,453.00	(45,683.60)
430 · Main Street / Downtown				
4305000 · Salaries	5,618.40	11,236.80	47,500.00	(36,263.20)
4305300 · Mileage	196.35	294.26	1,000.00	(705.74)
4305810 · Training & Education	0.00	0.00	1,000.00	(1,000.00)
Total 430 · Main Street / Downtown	5,814.75	11,531.06	49,500.00	(37,968.94)
510 · Visitor Center & Post Office				
5105000 · Salaries	3,687.24	7,460.48	34,100.00	(26,639.52)
5105210 · Utilities	160.38	1,040.95	5,000.00	(3,959.05)
5105215 · Security Services-Professional	0.00	264.00	275.00	(11.00)
5105220 · Telephone	55.00	165.00	720.00	(555.00)
5105225 · Business Machine Supplies	138.00	187.99	700.00	(512.01)
5105230 · Building Maintenance	0.00	1,775.00	2,500.00	(725.00)
5105235 · Housekeeping	0.00	520.00	3,340.00	(2,820.00)
5105400 · Office Supplies	0.00	0.00	1,000.00	(1,000.00)
5105553 · Internet Service	85.80	343.20	1,200.00	(856.80)
5105835 · ACH Merchant & Bank Fees	327.70	725.97	2,500.00	(1,774.03)
Total 510 · Visitor Center & Post Office	4,454.12	12,482.59	51,335.00	(38,852.41)

	<u>Sep 17</u>	<u>Jul - Sep 17</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
520 · Historic Buildings				
5205210 · Schoolhouse Utilities	144.87	439.64	1,700.00	(1,260.36)
5205220 · Schoolhouse Telephone	27.50	82.50	400.00	(317.50)
5205230 · Schoolhouse Building Maint	56.92	163.88	1,200.00	(1,036.12)
5205235 · Schoolhouse Housekeeping	0.00	60.00	360.00	(300.00)
5205500 · Schoolhouse Supplies	0.00	0.00	400.00	(400.00)
5205600 · Utility Exp Grant - S&P Railway	0.00	500.00	500.00	0.00
5205700 · Bldg Maint. - Baldwin's Station	0.00	0.00	2,500.00	(2,500.00)
Total 520 · Historic Buildings	<u>229.29</u>	<u>1,246.02</u>	<u>7,060.00</u>	<u>(5,813.98)</u>
530 · Gate House Museum				
5305000 · Salaries - Curator	3,800.16	7,811.44	33,000.00	(25,188.56)
5305210 · Utilities	118.94	479.14	1,300.00	(820.86)
5305215 · Security Services-Professional	0.00	384.00	384.00	0.00
5305220 · Telephone	27.54	82.54	350.00	(267.46)
5305230 · Building Maintenance	195.41	477.94	1,500.00	(1,022.06)
5305235 · Housekeeping	0.00	0.00	700.00	(700.00)
5305240 · Heating	0.00	257.94	3,500.00	(3,242.06)
5305270 · Property Maintenance - Landscap	0.00	0.00	150.00	(150.00)
5305400 · Operational Expenses	0.00	26.81	1,000.00	(973.19)
5305553 · Internet Service	97.21	343.33	1,030.00	(686.67)
5307125 · Marketing	0.00	205.00	500.00	(295.00)
5307127 · Gatehouse Newsletter	0.00	0.00	1,000.00	(1,000.00)
5307129 · Program Development	1,198.19	1,500.14	5,000.00	(3,499.86)
Total 530 · Gate House Museum	<u>5,437.45</u>	<u>11,568.28</u>	<u>49,414.00</u>	<u>(37,845.72)</u>
570 · Parks & Recreation				
5707740 · Parks & Rec, Misc Park Events				
7740.3 · Advertising	0.00	0.00	500.00	(500.00)
7740.5 · Concert Bands	0.00	225.00	500.00	(275.00)
7740.6 · Misc. Holiday Events	0.00	0.00	400.00	(400.00)
7740.7 · Concessions	0.00	38.32	900.00	(861.68)
7740.8 · Music Licensing ASCAP Fees	344.75	344.75	350.00	(5.25)
7740.9 · Movies in the Park	0.00	385.00	1,750.00	(1,365.00)
7741.5 · Cinema Equipment Maintenance	0.00	23.21	750.00	(726.79)
Total 5707740 · Parks & Rec, Misc Park Events	<u>344.75</u>	<u>1,016.28</u>	<u>5,150.00</u>	<u>(4,133.72)</u>
5707744 · Volunteer Supplies	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>	<u>(200.00)</u>
Total 570 · Parks & Recreation	<u>344.75</u>	<u>1,016.28</u>	<u>5,350.00</u>	<u>(4,333.72)</u>

	<u>Sep 17</u>	<u>Jul - Sep 17</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
610 · Employee Benefits				
6105010 · Christmas Bonus-Employees	0.00	0.00	4,765.00	(4,765.00)
6107804 · Short Term Disability	958.81	1,823.60	4,600.00	(2,776.40)
6107806 · Retirement Plan/401a	2,995.25	2,995.25	75,867.00	(72,871.75)
6107807 · Workers' Comp Insurance	5,438.00	25,488.00	91,752.00	(66,264.00)
6107808 · Long Term Disability/Employer	442.01	841.01	3,000.00	(2,158.99)
6107809 · Life Insurance	539.74	1,026.83	2,600.00	(1,573.17)
6107810 · Health Insurance-Employer Share	18,848.57	81,012.23	230,000.00	(148,987.77)
6107812 · Social Security	13,326.39	22,579.54	81,768.00	(59,188.46)
6107816 · Unemployment Tracking Service	0.00	100.00	240.00	(140.00)
Total 610 · Employee Benefits	<u>42,548.77</u>	<u>135,866.46</u>	<u>494,592.00</u>	<u>(358,725.54)</u>
680 · Debt Service				
6805929 · 2008 GO Bond - Prin.	0.00	0.00	80,597.00	(80,597.00)
6805930 · 2008 GO Bond - Int.	0.00	0.00	18,248.00	(18,248.00)
6805937 · 714 Sandosky Road - Principal	0.00	0.00	46,362.00	(46,362.00)
6805938 · 714 Sandosky Road - Interest	0.00	0.00	20,713.00	(20,713.00)
Total 680 · Debt Service	<u>0.00</u>	<u>0.00</u>	<u>165,920.00</u>	<u>(165,920.00)</u>
700 · Capital Outlay				
7007823 · Cap. Outlay -Schoolhouse Site	0.00	0.00	15,000.00	(15,000.00)
7007825 · Capital Outlay-Strmwrtr. Mtg	36,283.00	36,283.00	55,283.00	(19,000.00)
7821.1 · Capital Outlay-Public Safety	0.00	0.00	7,000.00	(7,000.00)
7821.2 · Capital Outlay-PW/Sanitation	0.00	0.00	58,705.00	(58,705.00)
7821.3 · Capital Outlay - Parks	0.00	0.00	7,000.00	(7,000.00)
7821.8 · Capital Outlay Town House	1,940.00	9,545.06	18,000.00	(8,454.94)
7821.9 · Capital Outlay Streets & Roads	144,082.97	144,082.97	150,025.00	(5,942.03)
7822.11 · Trans to Facilities Maint Reser	0.00	0.00	9,800.00	(9,800.00)
7822.6 · Transfer to Capital Reserve	0.00	0.00	22,000.00	(22,000.00)
Total 700 · Capital Outlay	<u>182,305.97</u>	<u>189,911.03</u>	<u>342,813.00</u>	<u>(152,901.97)</u>
Total Expense	<u>447,063.33</u>	<u>814,054.37</u>	<u>2,843,152.00</u>	<u>(2,029,097.63)</u>
Net Ordinary Income	<u>(6,220.45)</u>	<u>(23,165.05)</u>	<u>0.00</u>	<u>(23,165.05)</u>
Net Income	<u><u>(6,220.45)</u></u>	<u><u>(23,165.05)</u></u>	<u><u>0.00</u></u>	<u><u>(23,165.05)</u></u>

TOWN OF SYKESVILLE
Check Register
September 2017

Num	Source Name	Date	Paid Amount	Memo
44877	All Landscape S	09/06/2017		
65961	All Landscape S	08/15/2017	-60.00	1 ton rip rap for Obrecht Rd
66100	All Landscape S	08/22/2017	-90.00	3 yards safely mulch for Beach Tot Lot
TOTAL			-150.00	
44878	C.J. Miller, LLC	09/06/2017		
209341	C.J. Miller, LLC	08/25/2017	-153.11	1.73 tons cold patch mix
TOTAL			-153.11	
44879	Chesapeake Employers	09/06/2017		Policy # 2159105
2159105	Chesapeake Employers	08/25/2017	-5,438.00	3rd of 10 installment payments FY18
TOTAL			-5,438.00	
44880	Cintas Corp	09/06/2017		042-41462
387156307	Cintas Corp	08/31/2017	-42.15	Service mats, supplies
	Cintas Corp		-41.33	Uniforms
TOTAL			-83.48	
44881	Crystal Spring	09/06/2017		1160868 1385206
1386206 090317	Crystal Spring	09/03/2017	-65.98	Water delivery September 2017
	Crystal Spring		-70.00	Water delivery September 2017
	Crystal Spring		-70.00	Water delivery September 2017
TOTAL			-205.98	
44882	Evelyn Sweet	09/06/2017		
August Mileage	Evelyn Sweet	08/31/2017	-18.73	Mileage - August 2017
TOTAL			-18.73	
44883	Farm & Home Ser	09/06/2017		
427017	Farm & Home Ser	08/29/2017	-4.95	Hose clamps for mower hydraulic lines
TOTAL			-4.95	
44884	Frederick Equip	09/06/2017		
WH16870	Frederick Equip	08/31/2017	-3,886.57	R/R Ferris Mower right side pump and wheel motor
IH89618	Frederick Equip	08/31/2017	-59.99	Trimmer string
TOTAL			-3,946.56	
44885	Fuelman	09/06/2017		Purchases and charges 08/14/2017 - 08/20/2017
NP51154396	Fuelman	08/21/2017	-81.48	Vehicle #1
	Fuelman		-42.35	Vehicle #2a
	Fuelman		-90.57	Vehicle #3A
	Fuelman		-142.70	Vehicle #4
	Fuelman		-218.29	Vehicle #13a
	Fuelman		-36.90	Vehicle #15
	Fuelman		-57.60	Vehicle #6419 - 2009 Ford Ranger
	Fuelman		-40.93	Vehicle # 6410
	Fuelman		-124.86	Vehicle # 6413
	Fuelman		-14.82	Vehicle # 6416
	Fuelman		-98.67	Vehicle #6421 - July transactions
	Fuelman		-62.83	Vehicle # 6421
TOTAL			-1,011.80	
44886	John White	09/06/2017		

Num	Source Name	Date	Paid Amount	Memo
Reimbursement	John White	08/05/2017	-16.95	Antique mail - WWI canteen
	John White		-59.60	Curtain rods and batteries
	John White		-222.93	Saffron marigold window valences
TOTAL			-299.48	
44887	Norino Properties and Construction Inc	09/06/2017		
100690	Norino Properties and Construction Inc	08/31/2017	-975.00	Replaced toilets at Visitor's Center
100681	Norino Properties and Construction Inc	08/31/2017	-395.00	Replaced toilet @ Cooper Park ladies room
TOTAL			-1,370.00	
44888	Old Town Motor Co.	09/06/2017		
A028750	Old Town Motor Co.	08/31/2017	-18.06	Replaced wiper blades - 2009 Ford ranger
TOTAL			-18.06	
44889	PAPA & Jennifer Seye	09/06/2017		
Refund BZA fees	PAPA & Jennifer Seye	08/31/2017	-97.44	Refund BZA Fee not used
TOTAL			-97.44	
44890	SK Printing, Inc.	09/06/2017		
5922	SK Printing, Inc.	08/31/2017	-44.00	Business cards - David Deutsch
TOTAL			-44.00	
44891	Speedy Cleaning Service	09/06/2017		
Cleaning July	Speedy Cleaning Service	07/31/2017	-300.00	July 2017 Cleaning Svc
	Speedy Cleaning Service		-100.00	July 2017 Cleaning Svc
	Speedy Cleaning Service		-260.00	July 2017 Cleaning Svc
	Speedy Cleaning Service		-160.00	July 2017 Cleaning Svc
	Speedy Cleaning Service		-30.00	July 2017 Cleaning Svc
August Cleaning	Speedy Cleaning Service	08/31/2017	-300.00	August 2017 Cleaning Svc
	Speedy Cleaning Service		-100.00	August 2017 Cleaning Svc
	Speedy Cleaning Service		-260.00	August 2017 Cleaning Svc
	Speedy Cleaning Service		-160.00	August 2017 Cleaning Svc
	Speedy Cleaning Service		-30.00	August 2017 Cleaning Svc
TOTAL			-1,700.00	
44892	United Business Technologies	09/06/2017		T005
963495	United Business Technologies	08/25/2017	-111.00	Lease Payment
	United Business Technologies		-48.20	Copies 08/25/17 to 09/24/17
TOTAL			-159.20	
44893	Walk About Media / MS Signs	09/06/2017		
612-0842	Walk About Media / MS Signs	08/15/2017	-285.00	Two 24x36 digital prints, and one 30x40 digital print
TOTAL			-285.00	
44894	Baltimore Sun Company	09/12/2017		
TBSM673518	Baltimore Sun Company	08/06/2017	-67.02	Public Hearing for Warfield adequate public facilities
TBSM677055	Baltimore Sun Company	08/15/2017	-57.67	BZA Hearing 2017-02
TBSM680475	Baltimore Sun Company	08/25/2017	-59.75	BZA Hearing 2017-02
TOTAL			-184.44	
44895	BG&E	09/12/2017		
August Electric	BG&E	09/01/2017	-160.38	Post Office Elec 3787450000 Includes NextEra Energy
	BG&E		-406.70	Town House Elec 7275500000 - Includes NextEra Energy
	BG&E		-41.35	Saslow Parking Lot 6936930000 Includes NextEra Energy
	BG&E		-301.27	Police Elec. 3117160000
	BG&E		-169.05	Public Wks Elec 0118091000 - Electric

<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
	BG&E		-42.03	Public Wks Heat 0118091000 - Gas
	BG&E		-50.56	Train Sta Street Light 8317350000
	BG&E		-50.56	Train Sta Street Light 7776091000
	BG&E		-79.11	McElroy Parking Lot 3606000000
	BG&E		-144.87	Schoolhouse Elec 1414921000 Includes NextEra Energy
	BG&E		-118.94	Museum Elec 1178761000 Includes NextEra Energy
	BG&E		-126.15	Cooper Park Elec 5494080000
	BG&E		-74.92	SBP: Bldg A Elec 7479211000 Includes NextEra Energy
	BG&E		-42.78	McElroy Extension lights 0019540000 Includes NextEra Energy
	BG&E		-30.34	Sandosky Pkg Lights 8548861000 Includes NextEra Energy
	BG&E		-14.76	Girls Shelter Electric 6672670575
	BG&E		-78.83	714 Sandosky Road 0795363906
TOTAL			-1,932.60	
44896	BG&E Streets	09/12/2017		8066592503
1692502000	BG&E Streets	09/01/2017	-4,987.82	Streel lighting - August 2017
TOTAL			-4,987.82	
44897	C.P.E. Inc.	09/12/2017		
17-800	C.P.E. Inc.	09/05/2017	-69,883.34	FY18 Payment #1 - paving Oklahoma Ave and Norris Ave
TOTAL			-69,883.34	
44898	Chief Supply	09/12/2017		
225977	Chief Supply	09/12/2017	-127.59	Uniform Shirts- XL
TOTAL			-127.59	
44899	David Deutsch	09/12/2017		
August Car & Housing	David Deutsch	08/31/2017	-105.00	August Car prorated
	David Deutsch		-210.00	August Housing prorated
Sept Car & Housing	David Deutsch	09/01/2017	-500.00	September car reimbursement
	David Deutsch		-1,000.00	September housing reimbursement
TOTAL			-1,815.00	
44901	Fuelman	09/12/2017		Purchases and charges 08/21/2017 - 08/27/2017
NP51185121	Fuelman	08/28/2017	-79.98	Vehicle #1
	Fuelman		-63.22	Vehicle #3A
	Fuelman		-107.42	Vehicle #13a
	Fuelman		-57.77	Vehicle #15
	Fuelman		-27.61	Vehicle #8419 - 2009 Ford Ranger
	Fuelman		-88.24	Vehicle # 6410
	Fuelman		-23.30	Vehicle # 6412
	Fuelman		-82.71	Vehicle # 6413
	Fuelman		-87.32	Vehicle # 6416
	Fuelman		-47.17	Vehicle # 6421
TOTAL			-644.74	
44902	JSJS LLC	09/12/2017		
Facade Grant	JSJS LLC	09/07/2017	-2,208.00	7610 Main St - Facade Grant FY16 2nd Round - Remaining Funds
TOTAL			-2,208.00	
44903	Kelly & Assoc	09/12/2017		Acct 134286
134286	Kelly & Assoc	09/05/2017	-1,562.00	October 2017 Dental & Vision
TOTAL			-1,562.00	
44904	Kevin Cox	09/12/2017		
Windshield Wipers	Kevin Cox	09/05/2017	-29.55	Windshield wipers for auxillary vehicle
TOTAL			-29.55	

Num	Source Name	Date	Paid Amount	Memo
44905	Maryland State Retirement Agency	09/12/2017		7131000
PPE 09.10.2017	Maryland State Retirement Agency	09/12/2017	-2,339.11	PPE 09.10.2017
TOTAL			-2,339.11	
44906	Quantel	09/12/2017		14035
1657616	Quantel	09/01/2017	-357.58	September Telephone Service
	Quantel		-55.00	September Telephone Service
	Quantel		-27.50	September Telephone Service
	Quantel		-27.54	September Telephone Service
TOTAL			-467.62	
44907	RLH CPAs & Business Advisors LLC	09/12/2017		M8310
287461	RLH CPAs & Business Advisors LLC	08/31/2017	-2,115.00	3rd progress bill for FY 2017 audit
TOTAL			-2,115.00	
44908	Robert McLeod	09/12/2017		
Reimbursement	Robert McLeod	08/02/2017	-152.25	Reimbursement for Little Sykes: sprocket, chain & tool, oil/armory cloth, links, chain & tool
TOTAL			-152.25	
44909	Staples GOVT	09/12/2017		DC1045980
3350165183	Staples GOVT	08/24/2017	-63.37	Regular paper towels and Z fold paper towels
TOTAL			-63.37	
44910	Sykesville Car Service	09/12/2017		1416
41008	Sykesville Car Service	08/10/2017	-202.52	Door handle for 6410
41124	Sykesville Car Service	08/21/2017	-168.21	Tire pressure monitor system for 6415
41287	Sykesville Car Service	09/06/2017	-92.15	Oil change, tire rotation - #6410
TOTAL			-462.88	
44911	Taneytown, City	09/12/2017		
MML Chapter Dinner	Taneytown, City	09/06/2017	-75.00	MML Dinner - Shaw, Betz, Carter
TOTAL			-75.00	
44912	Verizon	09/12/2017		000914649223 75Y
000914649223 75Y	Verizon	09/01/2017	-27.05	714 Sandosky - for alarm
TOTAL			-27.05	
44913	Freedom Septic Service, Inc.	09/13/2017		
37415	Freedom Septic Service, Inc.	08/29/2017	-130.00	Handicap spot a pot @ SBP
	Freedom Septic Service, Inc.		-69.00	Single spot a pot @ SBP
37416	Freedom Septic Service, Inc.	08/29/2017	-69.00	Single spot a pot @ Little Sykes
TOTAL			-268.00	
44914	Accurate Glass Tinting	09/19/2017		
Window Safety Film	Accurate Glass Tinting	09/12/2017	-1,940.00	Town House Window Safety Film (TH Security)
TOTAL			-1,940.00	
44915	Ashbacher, D	09/19/2017		
Jan-March Mileage	Ashbacher, D	09/15/2017	-192.60	Mileage - January through March 2017 (original check #44424 never cashed)
TOTAL			-192.60	
44916	BG&E	09/19/2017		

Num	Source Name	Date	Paid Amount	Memo
August Electric	BG&E	09/11/2017	-301.27	Police Elec, 3117160000
	BG&E		-12.46	SBP Elec 2134290000
TOTAL			-313.73	
44917	C.P.E. Inc.	09/19/2017		
17-800	C.P.E. Inc.	09/15/2017	-61,580.88	FY18 Payment #2 - Paving Brown St, Carl Ave, Obrecht Road
TOTAL			-61,580.88	
44918	CC Comm, Tipping Fees	09/19/2017		91
10308	CC Comm, Tipping Fees	08/31/2017	-8,253.44	August 2017 tipping fees
TOTAL			-8,253.44	
44919	Cintas First Ai	09/19/2017		Cust #07795
5008760687	Cintas First Ai	09/08/2017	-76.38	First aid supplies
TOTAL			-76.38	
44920	Comcast-PW	09/19/2017		8299 40 037 0037298
8299 40 037 0037298	Comcast-PW	09/12/2017	-84.90	PW Equipment & Internet Service 9/21/2017 to 10/20/2017
TOTAL			-84.90	
44921	David Deutsch	09/19/2017		
PPE 09.10.17	David Deutsch	09/13/2017	-193.14	Reimburse Social Security - PPE 09.10.17
	David Deutsch		-45.17	Reimburse Medicare - PPE 09.10.17
TOTAL			-238.31	
44922	DSM Properties LLC	09/19/2017		
091417-TSL	DSM Properties LLC	09/14/2017	-43,414.84	100% of 1st invoice - Linear Trail widening
TOTAL			-43,414.84	
44923	Fuelman	09/19/2017		Purchases and charges 08/28/2017 - 09/03/2017
NP51303704	Fuelman	09/04/2017	-72.90	Vehicle #1
	Fuelman		-37.91	Vehicle #2a
	Fuelman		-62.46	Vehicle #4
	Fuelman		-107.55	Vehicle #13a
	Fuelman		-116.39	Misc. and gas cans
	Fuelman		-45.11	Vehicle # 6410
	Fuelman		-53.07	Vehicle # 6411 R
	Fuelman		-30.32	Vehicle # 6412
	Fuelman		-87.79	Vehicle # 6413
	Fuelman		-28.56	Vehicle # 6416
	Fuelman		-85.89	Vehicle # 6421
TOTAL			-707.95	
44924	John White	09/19/2017		
Reimbursements	John White	09/16/2017	-69.97	DVD Player
	John White		-29.98	Wireless keyboard and mouse
	John White		-79.96	Power strip
	John White		-35.00	TV mounting hardware
	John White		-39.98	Roku stick
	John White		-318.00	40" TV
	John White		-119.00	Phones
Reimbursements	John White	09/18/2017	-169.00	Galaxy tablet to control display
	John White		-39.97	Wireless keyboard and mouse
	John White		-9.88	6' HDMI cable for DVD player
	John White		-5.98	3' HDMI cable for work station
	John White		-11.00	USB hub
	John White		-6.88	Multi outlet extension cord
	John White		-198.00	Monitor for workstation
TOTAL			-1,132.60	

Num	Source Name	Date	Paid Amount	Memo
44925	Julie Della-Maria	09/19/2017		
August Mileage	Julie Della-Maria	08/31/2017	-32.64	Mileage - August 2017
TOTAL			-32.64	
44926	LGIT Insurance	09/19/2017		LGIT-0135
333262-SYKA	LGIT Insurance	09/01/2017	-20,388.93	Health Insurance - October 2017
TOTAL			-20,388.93	
44927	Maryland State Retirement Agency	09/19/2017		7131000
6311	Maryland State Retirement Agency	09/06/2017	-52.00	Employer Contrib due for Onheiser FY15 payroll
TOTAL			-52.00	
44928	Norino Properties and Construction Inc	09/19/2017		
100748	Norino Properties and Construction Inc	09/15/2017	-410.00	Replaced toilet at Cooper Park mens room
TOTAL			-410.00	
44929	Platinum 3663	09/19/2017		
05674E	Platinum 3663	08/23/2017	-17.08	Windshield wipers for 6415
5708	Platinum 3663	09/05/2017	-149.85	Tint meters
8928147	Platinum 3663	09/05/2017	-136.98	Auxiliary uniform gear
TOTAL			-303.91	
44930	Platinum 1998	09/19/2017		
112-6903538-1331467	Platinum 1998	08/10/2017	-263.09	Traffic mirror - Spout Hill & Oak
02860E	Platinum 1998	08/15/2017	-35.14	Postage for BZA case and tree letters
0814570865	Platinum 1998	09/05/2017	-138.00	Postage printer rolls
TOTAL			-436.23	
44931	Platinum 4602 - PW	09/19/2017		
5361573	Platinum 4602 - PW	08/22/2017	-137.81	2 dozen gloves
5362254	Platinum 4602 - PW	08/28/2017	-330.00	30 High visibility safety T Shirts
TOTAL			-467.81	
44932	Platinum 9500	09/19/2017		5588 4681 1736 9500
05005E	Platinum 9500	08/29/2017	-38.81	Meet the interim Town Mgr breakfast
TOTAL			-38.81	
44933	Maryland State Retirement Agency	09/19/2017		7131000
AL170581	Maryland State Retirement Agency	09/01/2017	-1,314.94	FY18 quarterly administrative fee
TOTAL			-1,314.94	
44934	Canon Solutions America, Inc.	09/19/2017		
4023607233	Canon Solutions America, Inc.	09/01/2017	-112.00	September 2017 Copier Lease
	Canon Solutions America, Inc.		-23.27	Color Copier Usage - August 2017
TOTAL			-135.27	
44935	Richard Green	09/19/2017		
Reimburse Patches	Richard Green	09/12/2017	-35.94	Reimbursement for cleaners: sewing 3 patches on shirts
TOTAL			-35.94	
44936	SelTec	09/19/2017		

Num	Source Name	Date	Paid Amount	Memo
23098	SeITec	09/11/2017	-257.50	Set up email on Town Mgr laptop; reset wifi access points
TOTAL			-257.50	
44937	Sprint	09/19/2017		103416260
103416260-120	Sprint	09/08/2017	-165.78	Service for cell phones and equipment
	Sprint		-52.57	Cell Phone - Town Manager
	Sprint		-65.57	Cell Phone PD
	Sprint		-54.87	Cell Phone -Mark
TOTAL			-338.59	
44938	Sykesville Car Service	09/19/2017		1416
41266	Sykesville Car Service	09/01/2017	-319.33	1 Tire - #6411
41254	Sykesville Car Service	09/01/2017	-44.34	Oil Change - #6414
TOTAL			-363.67	
44939	Ballard, Wilson	09/26/2017		
Inv 256 - 800.068.13	Ballard, Wilson	08/31/2017	-1,715.90	August 2017 - 7610 Main St
TOTAL			-1,715.90	
44940	Chief Supply	09/26/2017		
233389	Chief Supply	09/11/2017	-45.53	Pants
TOTAL			-45.53	
44941	Comcast-Gatehouse	09/26/2017		8299 40 037 0028768
8299 40 037 0028768	Comcast-Gatehouse	09/14/2017	-82.04	Internet 09/22/17 to 10/21/17
TOTAL			-82.04	
44942	Comcast-Post Office	09/26/2017		8299 40 037 0035888
8299 40 037 0035888	Comcast-Post Office	09/14/2017	-85.80	Internet 9/22/17 to 10/21/2017
TOTAL			-85.80	
44943	Frederick Equip	09/26/2017		
IH90093	Frederick Equip	09/18/2017	-53.64	Slower tune up kit
IH90109	Frederick Equip	09/18/2017	-47.24	ExMark steering damper
TOTAL			-100.88	
44944	Fuelman	09/26/2017		Purchases and charges 09/04/2017 - 09/10/2017
NP51338927	Fuelman	09/11/2017	-93.30	Vehicle #1
	Fuelman		-71.44	Vehicle #4
	Fuelman		-31.41	Vehicle #6419 - 2009 Ford Ranger
	Fuelman		-112.38	Vehicle # 6410
	Fuelman		-39.81	Vehicle # 6411 R
	Fuelman		-90.52	Vehicle # 6413
	Fuelman		-55.17	Vehicle # 6416
TOTAL			-494.03	
44945	GovHR USA	09/26/2017		
1-09-17-220	GovHR USA	09/13/2017	-4,334.00	First 1/3 fee for recruitment of Town Mgr
TOTAL			-4,334.00	
44946	Lincoln National Life Insurance Company	09/26/2017		TWNOFSYK2-BL-1578988
3531144607	Lincoln National Life Insurance Company	09/08/2017	-260.00	October Life & ADD
	Lincoln National Life Insurance Company		-481.75	October STD
	Lincoln National Life Insurance Company		-212.87	October LTD

	<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
TOTAL				-934.62	
	44947	Maryland Municipal League	09/26/2017		Syke0144
	12468957	Maryland Municipal League	09/15/2017	-335.00	MML Fall conference - one day Mayor Shaw
TOTAL				-335.00	
	44948	Michael A. Spaulding	09/26/2017		
	MCPA Conf Expenses	Michael A. Spaulding	09/14/2017	-27.98	Meal Expenses - MCPA Conference
TOTAL				-27.98	
	44949	Mullinix & Sons	09/26/2017		08464
	CD05043	Mullinix & Sons	09/13/2017	-80.58	Buckle
TOTAL				-80.58	
	44950	NAPA Auto Parts	09/26/2017		
	6027-882099	NAPA Auto Parts	09/20/2017	-52.92	Mower parts
TOTAL				-52.92	
	44951	Old Town Motor Co.	09/26/2017		
	A028025	Old Town Motor Co.	09/10/2017	-347.81	2009 Ranger - repairs due to broken sway bar link
TOTAL				-347.81	
	44953	Shannon-Baum	09/26/2017		
	0210758-IN	Shannon-Baum	09/11/2017	-63.00	Signs for Jones Park and Town House
	0210759-IN	Shannon-Baum	09/11/2017	-50.00	Special events signs
	0210756-IN	Shannon-Baum	09/11/2017	-360.50	No parking supplies and posts/supplies
	0210953-IN	Shannon-Baum	09/19/2017	-190.00	Print ANSI2 safety Tshirts
	0210954-IN	Shannon-Baum	09/19/2017	-62.00	Sign post hardware
TOTAL				-725.50	
	44954	SK Printing, Inc.	09/26/2017		
	6010	SK Printing, Inc.	09/13/2017	-1,978.97	Fall 2017 Newsletter
TOTAL				-1,978.97	
	44955	Staples GOVT	09/26/2017		DC1045980
	3352204183	Staples GOVT	09/09/2017	-161.33	Toner, glue, coffee, creamer
TOTAL				-161.33	
	44956	Sykesville Car Service	09/26/2017		1416
	41376	Sykesville Car Service	09/18/2017	-43.00	Oil Change - #6413
TOTAL				-43.00	
	44957	Betcher, Nicholas	09/27/2017		
	Boots	Belcher, Nicholas	09/18/2017	-75.00	Boots reimbursement
TOTAL				-75.00	
	44958	Maryland State Retirement Agency	09/27/2017		7131000
	PPE 092417	Maryland State Retirement Agency	09/27/2017	-2,340.51	PPE 09.24.17
TOTAL				-2,340.51	