

# TOWN OF SYKESVILLE



## TREASURER'S REPORT FOR December 2015

Includes for this period:

- 1) Balance Sheet
- 2) Statement of Revenues and Expenditures with Budget Comparison
- 3) Check Register

Prepared by: Karen MacDonald, RLH



**TOWN OF SYKESVILLE**  
**Balance Sheet**  
As of December 31, 2015

Dec 31, 15

**ASSETS**

**Current Assets**

**Checking/Savings**

1004 · Vendor & P/R Checking	329,594.69
1006 · CCB-Savings for Checking Funds	1,462,627.94
1008 · CCB-Old Main Line P.O.	75,044.35
1021 · CCB-Little Sykes Railway	8,520.56
1030 · Petty Cash Fund	550.00
1041 · CCB-Historic District Comm.	1,618.86
1046 · CCB-Gate House Museum	43,293.34
1061 · CCB-Parks & Recreation	8,707.07
1091 · CCB-Unemployment Reserve	18,451.50
1095 · Certificates of Deposit General	350,000.00
1096 · Money Market Account NWSB	5,180.11
1105 · Reserve Military Memorial	1.02
1121 · CCB-Impact Fees	160,555.14
1122 · CCB - Parking Impact Fees	17,007.07
1131 · CCB-Development Inspection Fees	219,613.84
1185 · Police Auxiliary Reserve	1,367.36
<b>Total Checking/Savings</b>	<u>2,702,132.85</u>

**Accounts Receivable**

11000 · Accounts Receivable	18,285.81
<b>Total Accounts Receivable</b>	<u>18,285.81</u>

**Other Current Assets**

1315 · A/R RE Taxes 14/15	734.30
1311 · A/R RE Taxes 12/13	699.30
1312 · A/R RE Taxes Pr. Yrs	1,318.68
1314 · A/R RE Taxes 13/14	698.95
1350 · Grants Receivable	189,890.17
1370 · Prepaid Expenses	40,292.43
1380 · Miscellaneous A/R	600.00
1384 · A/R - Warfield	
1384.5 · Note Receivable -WDC	135,115.24
1384.6 · Note Receivable - 2013 WDC	35,000.00
1384 · A/R - Warfield - Other	101,279.00
<b>Total 1384 · A/R - Warfield</b>	<u>271,394.24</u>

<b>Total Other Current Assets</b>	<u>505,628.07</u>
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<b>Total Current Assets</b>	<u>3,226,046.73</u>
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**TOWN OF SYKESVILLE**  
**Balance Sheet**  
As of December 31, 2015

	<u>Dec 31, 15</u>
<b>Other Assets</b>	
1402 · Loan Receivable-Baldwin's ADA	40,432.52
1510 · Due From Grant Fund	0.78
<b>Total Other Assets</b>	<u>40,433.30</u>
<b>TOTAL ASSETS</b>	<u><u>3,266,480.03</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts Payable	45,044.88
<b>Total Accounts Payable</b>	<u>45,044.88</u>
<b>Other Current Liabilities</b>	
2124 · Developer Escrow Account	218,283.00
2146 · Military Memorial Bricks	2,779.75
2301 · Note Payable -7610 Main Street	62,500.00
2305 · Warfield Sale	-3,297.71
2123 · PWA Deposits	24,547.52
2001 · Accounts Payable - Other	101,279.00
2110 · Accrued Salaries & Wages	25,087.34
2120 · Accrued Vacation	21,492.00
2121 · Deposits	1,617.87
2144 · Misc. Deferred Revenue	903.03
2200 · Payroll Liabilities	
2222 · Maryland State Retirement	44.38
<b>Total 2200 · Payroll Liabilities</b>	<u>44.38</u>
<b>Total Other Current Liabilities</b>	<u>455,236.18</u>
<b>Total Current Liabilities</b>	<u>500,281.06</u>
<b>Total Liabilities</b>	500,281.06



# TOWN OF SYKESVILLE

## Balance Sheet

As of December 31, 2015

Dec 31, 15

### Equity

32000 · Retained Earnings	1,022,980.12
3100 · Fund Balance - Unassigned	1,059,231.26
3102 · Fund Balance - Nonspendable	233,001.00
3103 · Fund Balance - Restricted	19,364.00
3104 · Fund Balance - Assigned	675,883.00
32999 · Net Income YE Closing Acct	-489,488.92
Net Income	245,228.51

Total Equity 2,766,198.97

TOTAL LIABILITIES & EQUITY 3,266,480.03





**TOWN OF SYKESVILLE**  
**Statement of Revenues and Expenditures - Budget vs. Actual,**  
**Current Month and Fiscal Year To Date**

	<u>Dec 15</u>	<u>Jul - Dec 15</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense				
Income				
000 · Revenues				
005 · Town Property Taxes				
4113 · Real Estate Tax Revenue 15/16	15,946.87	861,498.72	1,318,999.00	(457,500.28)
4112 · Real Estate Tax Revenue 14/15	0.00	(40.21)	0.00	(40.21)
4122 · Corp Personal Property Tax	3,321.17	36,913.08	35,300.00	1,613.08
4130 · Penalties, Tax	0.00	445.01	1,000.00	(554.99)
4140 · Discounts, Tax	(123.50)	(408.77)	(8,000.00)	7,591.23
<b>Total 005 · Town Property Taxes</b>	<b>19,144.54</b>	<b>898,407.83</b>	<b>1,347,299.00</b>	<b>(448,891.17)</b>
010 · Licenses & Permits				
4431 · Parking Impact Fees	0.00	17,000.00	0.00	17,000.00
4441 · Non Refundable Developer Fees	0.00	2,950.00	0.00	2,950.00
4160 · Admissions Tax, State	0.00	0.00	1,200.00	(1,200.00)
4211 · Alcoholic Beverages, State	0.00	0.00	1,000.00	(1,000.00)
4212 · Traders Licenses, County	1,469.39	1,815.31	2,800.00	(984.69)
4213 · Building Permits, County	0.00	463.25	1,000.00	(536.75)
4221 · Park/Visitor Center Permits Twn				
4221.2 · M.C. Park Pavillion Rentals	0.00	900.00	2,100.00	(1,200.00)
<b>Total 4221 · Park/Visitor Center Permits Twn</b>	<b>0.00</b>	<b>900.00</b>	<b>2,100.00</b>	<b>(1,200.00)</b>
4222 · Franchise Fees, Cable TV	0.00	14,652.65	53,500.00	(38,847.35)
4225 · Bid Packages, Town	0.00	155.00	100.00	55.00
4227 · Bldg/Zoning Permits, Town	471.80	2,850.33	1,000.00	1,850.33
4229 · Solicitor Permits, Town	0.00	20.00	20.00	0.00
4430 · Impact Fees	3,336.00	10,008.00	6,672.00	3,336.00
4821 · Historic District Comm - Zoning	50.00	180.00	100.00	80.00
<b>Total 010 · Licenses &amp; Permits</b>	<b>5,327.19</b>	<b>50,994.54</b>	<b>69,492.00</b>	<b>(18,497.46)</b>
015 · Intergovernmental				
4150 · Income Tax, State	0.00	225,663.46	608,000.00	(382,336.54)
4312 · Highway User Revenue, State	0.00	101,550.55	132,402.00	(30,851.45)
4315 · State Aid for Police Protection	13,697.50	27,395.00	34,509.00	(7,114.00)
4324 · Police Dept Misc Grants	5,395.00	6,955.00	4,450.00	2,505.00
4328 · Town County Agreement	0.00	280,708.00	280,708.00	0.00
<b>Total 015 · Intergovernmental</b>	<b>19,092.50</b>	<b>642,272.01</b>	<b>1,060,069.00</b>	<b>(417,796.99)</b>



	<u>Dec 15</u>	<u>Jul - Dec 15</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
<b>020 · Service Fees</b>				
4450 · Commercial Trash Collection	35.00	13,448.36	25,000.00	(11,551.64)
4451 · Commercial Solid Waste Permits	0.00	0.00	1,000.00	(1,000.00)
4811.1 · Baldwin's ADA Principal	285.47	1,695.13	3,433.00	(1,737.87)
4812.1 · Baldwin's ADA Interest	148.99	911.58	1,780.00	(868.42)
4813 · Baldwin's Percent Rent	0.00	0.00	12,000.00	(12,000.00)
4815 · Rentals, Equip & Property	2,586.71	14,820.26	30,400.00	(15,579.74)
4819 · Newsletter Ads - Receipts	0.00	420.00	2,320.00	(1,900.00)
<b>Total 020 · Service Fees</b>	<b>3,056.17</b>	<b>31,295.33</b>	<b>75,933.00</b>	<b>(44,637.67)</b>
<b>025 · Local / Program Revenues</b>				
4817.6 · Tower Rental	260.00	1,635.00	5,000.00	(3,365.00)
4817.5 · Stamp Commissions	1,838.08	6,410.73	12,500.00	(6,089.27)
4817.11 · Money Order Fee Income	0.00	0.00	500.00	(500.00)
4817.3 · PO Services Income	33.95	116.28	250.00	(133.72)
<b>4817 · Post Office Sales Revenue</b>				
4817.1 · PO Money Order Income	0.00	0.00	62,000.00	(62,000.00)
4817.2 · PO Retail Income	166.01	619.43	1,500.00	(880.57)
4817.4 · PO Postage Income	23,027.67	67,074.25	90,000.00	(22,925.75)
<b>Total 4817 · Post Office Sales Revenue</b>	<b>23,193.68</b>	<b>67,693.68</b>	<b>153,500.00</b>	<b>(85,806.32)</b>
4822 · Gatehouse - Donations	0.00	142.00	1,000.00	(858.00)
4823 · Gatehouse - Fundraisers	0.00	0.00	1,500.00	(1,500.00)
4829 · Schoolhouse Donations	1,352.00	1,352.00	300.00	1,052.00
4837 · Little Sykes Railway Revenues	0.00	1,129.18	1,800.00	(670.82)
4840 · Military Memorial Donations	0.00	50.00	0.00	50.00
<b>4851 · P &amp; R Revenues</b>				
4851.7 · P&R Concert Concessions	0.00	486.45	500.00	(13.55)
4852.1 · P&R Cinema Sponsorships	0.00	716.00	2,000.00	(1,284.00)
4852.2 · P&R Cinema Concessions	0.00	93.25	600.00	(506.75)
<b>Total 4851 · P &amp; R Revenues</b>	<b>0.00</b>	<b>1,295.70</b>	<b>3,100.00</b>	<b>(1,804.30)</b>
<b>Total 025 · Local / Program Revenues</b>	<b>26,677.71</b>	<b>79,824.57</b>	<b>179,450.00</b>	<b>(99,625.43)</b>



	<u>Dec 15</u>	<u>Jul - Dec 15</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
<b>030 · Revenue from Other Sources</b>				
4986 · Use of Assign. Fund Bal. GH Mus	0.00	0.00	2,500.00	(2,500.00)
4826 · DHCD SDSGIF Grant - 7610 Main	0.00	98,729.52		
4912 · Use of Assigned Fund Bal.- P. D	0.00	0.00	30,000.00	(30,000.00)
4510 · Parking Violations	100.00	450.00	1,000.00	(550.00)
4545 · Insurance Reimbursement	0.00	50.00		
4810 · Interest	739.67	4,124.63	8,500.00	(4,375.37)
4833 · Misc Receipts - Police Dept	115.00	1,250.00	500.00	750.00
4834 · Misc. Revenue Public Works	0.00	35.00		
4835 · Misc Receipts - General	7.00	507.00	500.00	7.00
<b>Total 030 · Revenue from Other Sources</b>	<u>961.67</u>	<u>105,146.15</u>	<u>43,000.00</u>	<u>62,146.15</u>
<b>Total 000 · Revenues</b>	<u>74,259.78</u>	<u>1,807,940.43</u>	<u>2,775,243.00</u>	<u>(967,302.57)</u>
<b>Total Income</b>	74,259.78	1,807,940.43	2,775,243.00	(967,302.57)
<b>Cost of Goods Sold</b>				
5105510 · Cost of Sales				
5105511 · P.O.Money Order Expense	0.00	0.00	62,000.00	(62,000.00)
5105512 · P.O. Retail Sales Expense	0.00	692.87	750.00	(57.13)
5105514 · P.O. Postage for Resale Expense	18,227.79	64,284.99	90,000.00	(25,715.01)
<b>Total 5105510 · Cost of Sales</b>	<u>18,227.79</u>	<u>64,977.86</u>	<u>152,750.00</u>	<u>(87,772.14)</u>
<b>Total COGS</b>	<u>18,227.79</u>	<u>64,977.86</u>	<u>152,750.00</u>	<u>(87,772.14)</u>
<b>Gross Profit</b>	56,031.99	1,742,962.57	2,622,493.00	(879,530.43)



	<u>Dec 15</u>	<u>Jul - Dec 15</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
<b>Expense</b>				
<b>100 · Mayor &amp; Town Council</b>				
2107827 · Vol Fire Dept Contribution	0.00	0.00	4,000.00	(4,000.00)
1005000 · Salaries	1,400.00	7,200.00	16,000.00	(8,800.00)
1007110 · Maryland Municipal League Dues	0.00	4,623.29	5,850.00	(1,226.71)
1007115 · Md Municipal League Convention	0.00	78.09	7,000.00	(6,921.91)
1007120 · Advertising & Publishing	125.74	839.55	3,000.00	(2,160.45)
1007125 · Flowers & Condolences	0.00	194.63	500.00	(305.37)
1007126 · Contest Residential Holiday Dec	175.50	175.50	175.00	0.50
1007127 · Town Newsletter	0.00	5,091.24	10,000.00	(4,908.76)
1007132 · Employee Events	458.50	458.50	500.00	(41.50)
1007133 · Mayor and Council Retreat	0.00	0.00	200.00	(200.00)
1007430 · Community Media Center	0.00	11,902.07	21,500.00	(9,597.93)
1007572 · Christmas Decorations	113.79	1,231.55	1,400.00	(168.45)
1007817 · Contingency	(311.05)	3,047.74	10,000.00	(6,952.26)
<b>Total 100 · Mayor &amp; Town Council</b>	<b>1,962.48</b>	<b>34,842.16</b>	<b>80,125.00</b>	<b>(45,282.84)</b>
<b>105 · Town Commissions</b>				
1057310 · Plan & Zone Commission	0.00	0.00	500.00	(500.00)
1057320 · SHDC-Oper Exp Town Funded	0.00	0.00	500.00	(500.00)
1057845 · SHDC- Grant Program	0.00	0.00	750.00	(750.00)
<b>Total 105 · Town Commissions</b>	<b>0.00</b>	<b>0.00</b>	<b>1,750.00</b>	<b>(1,750.00)</b>
<b>108 · Professional Services</b>				
1087221 · Professional Services Property	0.00	204.20		
1085100 · Audit Fees	0.00	14,750.00	16,500.00	(1,750.00)
1087210 · Legal Counsel	1,472.00	11,488.00	30,000.00	(18,512.00)
1087220 · Engineering	0.00	3,846.23	25,000.00	(21,153.77)
1087240 · Codification Services	0.00	0.00	2,500.00	(2,500.00)
1087813 · Insurance - General & Liability	0.00	32,125.00	29,200.00	2,925.00
1087900 · Employment Search Services	0.00	0.00	100.00	(100.00)
<b>Total 108 · Professional Services</b>	<b>1,472.00</b>	<b>62,413.43</b>	<b>103,300.00</b>	<b>(40,886.57)</b>





	<u>Dec 15</u>	<u>Jul - Dec 15</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
<b>150 · Administration</b>				
1505005 · Intern Stipend	(170.00)	580.00		
1505001 · Town Administration - Intern	0.00	0.00	1,350.00	(1,350.00)
1505000 · Salaries	22,728.03	134,004.86	253,769.00	(119,764.14)
1505210 · Utilities Town House	172.01	2,866.81	4,500.00	(1,633.19)
1505220 · Telephone TH, Police, PW	345.72	2,066.39	4,300.00	(2,233.61)
1505230 · Building Maintenance TH	227.00	661.17	4,400.00	(3,738.83)
1505235 · Housekeeping TH	750.00	2,440.00	5,500.00	(3,060.00)
1505240 · Heating TH	437.63	1,029.02	7,000.00	(5,970.98)
1505250 · Equipment Maintenance	0.00	0.00	1,500.00	(1,500.00)
1505270 · Prop Maintenance - Landscaping	0.00	306.00	500.00	(194.00)
1505300 · Travel Expense-All Depts	217.78	1,750.46	7,000.00	(5,249.54)
1505400 · Office Supplies	633.61	2,054.05	6,000.00	(3,945.95)
1505425 · Postage-All Departments	298.62	1,404.48	2,200.00	(795.52)
1505460 · Building/Kitchen Supplies	43.03	434.67	1,000.00	(565.33)
1505553 · Website Annual Fee	0.00	0.00	1,500.00	(1,500.00)
1505500 · Computer Hardware	1,494.37	1,494.37	4,250.00	(2,755.63)
1505551 · Computer Software	7.02	1,498.88	1,500.00	(1.12)
1505552 · Computer Maintenance	0.00	525.00	2,600.00	(2,075.00)
1505610 · Bank Rental	0.00	0.00	90.00	(90.00)
1505715 · Cellular Phones	157.10	669.85	1,200.00	(530.15)
1505810 · Training & Education	164.00	2,363.60	4,000.00	(1,636.40)
1505820 · Dues & Subscriptions	375.00	700.00	2,000.00	(1,300.00)
1505835 · Bank Fees - Misc Charges	35.00	95.00	100.00	(5.00)
1505836 · Payroll Processing Fees	307.80	1,541.20	2,950.00	(1,408.80)
1507425 · Contract Services-Copier Lease	111.00	555.00	1,350.00	(795.00)
<b>Total 150 · Administration</b>	<b>28,334.72</b>	<b>159,040.81</b>	<b>320,559.00</b>	<b>(161,518.19)</b>



	<u>Dec 15</u>	<u>Jul - Dec 15</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
<b>210 · Public Safety</b>				
2105281 · G Force Vehicle Sensors	0.00	2,083.28	2,500.00	(416.72)
2105000 · Salaries	21,444.35	197,017.56	378,692.00	(181,674.44)
2105005 · Overtime	14,062.50	20,262.50	10,200.00	10,062.50
2105007 · New Employee Background/Screen.	0.00	0.00	1,000.00	(1,000.00)
2105010 · Court Pay	300.00	1,850.00	6,000.00	(4,150.00)
2105026 · Vacation Time Payout	0.00	0.00	1,500.00	(1,500.00)
2105210 · Utilities	425.03	2,569.12	6,000.00	(3,430.88)
2105230 · Building Maintenance	669.00	970.99	2,500.00	(1,529.01)
2105235 · Housekeeping	200.00	650.00	1,200.00	(550.00)
2105240 · Heating	222.07	222.07	2,000.00	(1,777.93)
2105250 · Equipment Maintenance	0.00	625.95	8,850.00	(8,224.05)
2105260 · Gasoline & Oil	1,029.31	8,255.98	17,500.00	(9,244.02)
2105280 · Vehicle Maintenance	109.49	2,250.97	7,500.00	(5,249.03)
2105400 · Office Supplies	99.13	826.96	2,500.00	(1,673.04)
2105500 · Operating Supplies and Expense	51.03	511.83	2,000.00	(1,488.17)
2105550 · Computer Hardware	1,149.00	2,015.00	1,000.00	1,015.00
2105551 · Computer Software	0.00	23.88	3,000.00	(2,976.12)
2105552 · Computer Maintenance	0.00	498.75	1,500.00	(1,001.25)
2105700 · Uniforms	54.51	2,003.83	5,000.00	(2,996.17)
2105715 · Cellular Phones	333.61	1,996.81	4,000.00	(2,003.19)
2105810 · Training & Education	0.00	1,536.36	3,000.00	(1,463.64)
2105830 · Subscriptions	776.50	906.25	2,500.00	(1,593.75)
2107410 · Ammunition	0.00	1,482.64	1,500.00	(17.36)
2107425 · Contract Svc-Copier Lease	88.00	528.00	1,100.00	(572.00)
2107450 · Auxiliary Police	0.00	883.96	1,600.00	(716.04)
<b>Total 210 · Public Safety</b>	<b>41,013.53</b>	<b>249,972.69</b>	<b>474,142.00</b>	<b>(224,169.31)</b>



	<u>Dec 15</u>	<u>Jul - Dec 15</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
<b>300 · Public Works &amp; Sanitation</b>				
3005000 · Salaries	13,138.80	106,191.22	234,027.00	(127,835.78)
3005001 · Salaries-PT Temp. Public Works	0.00	0.00	2,400.00	(2,400.00)
3005005 · Salaries-Overtime-Exclude Snow	146.16	3,094.08	7,200.00	(4,105.92)
3005025 · Comp Time Payout	0.00	0.00	4,000.00	(4,000.00)
3005026 · Vacation Time Payout	0.00	0.00	4,000.00	(4,000.00)
3005210 · Utilities	134.64	972.78	2,500.00	(1,527.22)
3005230 · Building Maintenance	347.54	2,764.04	3,000.00	(235.96)
3005240 · Heating	44.58	309.31	1,300.00	(990.69)
3005250 · Equipment Maintenance	36.26	36.26	3,700.00	(3,663.74)
3005255 · Dumpsters/Sanitation Equipment	0.00	0.00	3,630.00	(3,630.00)
3005260 · Gasoline & Oil	926.33	8,233.59	37,000.00	(28,766.41)
3005280 · Vehicle Maintenance	3,544.09	21,789.65	39,000.00	(17,210.35)
3005400 · Office Supplies	0.00	19.97	800.00	(780.03)
3005500 · Operating Supplies and Expense	600.35	6,266.74	6,500.00	(233.26)
3005550 · Computer Hardware	0.00	0.00	800.00	(800.00)
3005552 · Computer Maintenance	0.00	116.54	700.00	(583.46)
3005553 · Internet Service	72.90	437.40	1,000.00	(562.60)
3005700 · Uniforms	329.86	1,934.88	3,600.00	(1,665.12)
3005705 · Protective Safety Equip	70.56	1,795.70	2,200.00	(404.30)
3005710 · Employee Shoe Program	0.00	303.00	1,000.00	(697.00)
3005715 · Cellular Phones	149.80	1,164.18	2,500.00	(1,335.82)
3005810 · Training and Education	45.00	313.00	1,000.00	(687.00)
3005850 · CDL - Drug & Alcohol Testing	50.00	782.00	600.00	182.00
3007125 · Solid Waste Advertising	0.00	0.00	1,000.00	(1,000.00)
3007610 · Tipping Fees	14,628.08	39,583.08	80,000.00	(40,416.92)
3007620 · Recycling Bins	0.00	1,696.60	1,700.00	(3.40)
<b>Total 300 · Public Works &amp; Sanitation</b>	<b>34,264.95</b>	<b>197,804.02</b>	<b>445,157.00</b>	<b>(247,352.98)</b>
<b>310 · Streets &amp; Roads</b>				
3105005 · Overtime-Snow Removal	0.00	0.00	4,600.00	(4,600.00)
3107500 · Misc Road materials	0.00	3,041.63	3,500.00	(458.37)
3107511 · Snow Removal Supplies	813.60	8,217.59	25,000.00	(16,782.41)
3107542 · Drainage & Inlets	0.00	1,250.00	7,000.00	(5,750.00)
3107560 · Road Repair/Patching	0.00	1,823.63	4,000.00	(2,176.37)
3107565 · Parking Lot Flower Bed Maint.	0.00	350.00	2,000.00	(1,650.00)
3107570 · Street Lighting Electric Serv	6,451.50	33,764.05	68,000.00	(34,235.95)
3107580 · Signs	0.00	1,729.92	4,500.00	(2,770.08)
<b>Total 310 · Streets &amp; Roads</b>	<b>7,265.10</b>	<b>50,176.82</b>	<b>118,600.00</b>	<b>(68,423.18)</b>



	<u>Dec 15</u>	<u>Jul - Dec 15</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
<b>410 · Parks Maintenance</b>				
4105525 · Grass Cutting Code Enforcmt	0.00	0.00	750.00	(750.00)
4105210 · Utilities	275.46	1,754.98	2,750.00	(995.02)
4105235 · Housekeeping	0.00	360.00	1,500.00	(1,140.00)
4105250 · Equipment Maintenance	399.99	1,317.30	2,800.00	(1,482.70)
4105270 · Property Maintenance	288.99	859.69	10,700.00	(9,840.31)
4105275 · Park Vandalism Repairs	0.00	0.00	1,000.00	(1,000.00)
4105500 · Operating Supplies and Expense	0.00	975.97	2,100.00	(1,124.03)
4107425 · Contract Landscaping	0.00	324.00	3,500.00	(3,176.00)
4107771 · Tree Care/Maintenance	0.00	0.00	8,000.00	(8,000.00)
4107775 · Weed Control	0.00	0.00	600.00	(600.00)
4107780 · Sediment Pond Maintenance	0.00	3,500.00	4,000.00	(500.00)
4107790 · Property Maint-SBP	140.00	1,730.00	3,000.00	(1,270.00)
<b>Total 410 · Parks Maintenance</b>	<b>1,104.44</b>	<b>10,821.94</b>	<b>40,700.00</b>	<b>(29,878.06)</b>
<b>430 · Main Street / Downtown</b>				
4305210 · Utilities @ South Branch Park	69.10	421.50	900.00	(478.50)
4305211 · Utility Exp Grant-S&P Railway	0.00	400.00	400.00	0.00
4305230 · Little Sykes Building Maint	0.00	0.00	650.00	(650.00)
4305231 · Bldg. Maint.-Baldwin's Station	0.00	0.00	2,500.00	(2,500.00)
4305270 · Little Sykes Property Maint	0.00	294.97	800.00	(505.03)
4307780 · Little Sykes Mini-Train Maint.	0.00	0.00	800.00	(800.00)
<b>Total 430 · Main Street / Downtown</b>	<b>69.10</b>	<b>1,116.47</b>	<b>6,050.00</b>	<b>(4,933.53)</b>
<b>510 · Visitor Center &amp; Post Office</b>				
5105000 · Salaries	3,476.74	16,776.15	32,773.00	(15,996.85)
5105210 · Utilities	254.35	1,757.87	5,300.00	(3,542.13)
5105215 · Security Services-Professional	0.00	0.00	275.00	(275.00)
5105220 · Telephone	56.94	339.64	700.00	(360.36)
5105225 · Business Machine Supplies	0.00	0.00	700.00	(700.00)
5105230 · Building Maintenance	225.00	677.73	2,500.00	(1,822.27)
5105235 · Housekeeping	560.00	1,680.00	3,400.00	(1,720.00)
5105400 · Office Supplies	10.00	725.18	800.00	(74.82)
5105500 · Miscellaneous Supplies	0.00	20.29	0.00	20.29
5105553 · Internet Service	96.89	572.56	950.00	(377.44)
5105835 · ACH Merchant & Bank Fees	365.71	1,093.03	2,500.00	(1,406.97)
<b>Total 510 · Visitor Center &amp; Post Office</b>	<b>5,045.63</b>	<b>23,642.45</b>	<b>49,898.00</b>	<b>(26,255.55)</b>





	<u>Dec 15</u>	<u>Jul - Dec 15</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
<b>520 · Sykesville Colored Schoolhouse</b>				
5205210 · Utilities	67.95	760.66	1,500.00	(739.34)
5205220 · Schoolhouse Telephone	31.93	187.22	360.00	(172.78)
5205230 · Building Maintenance	0.00	607.37	1,200.00	(592.63)
5205235 · Schoolhouse Housekeeping	60.00	150.00	360.00	(210.00)
5205500 · Schoolhouse Supplies	0.00	0.00	400.00	(400.00)
<b>Total 520 · Sykesville Colored Schoolhouse</b>	<b>159.88</b>	<b>1,705.25</b>	<b>3,820.00</b>	<b>(2,114.75)</b>
<b>530 · Gate House Museum</b>				
5307451 · G H Visitor Exp. Analysis	2,416.50	2,416.50	2,500.00	(83.50)
5305000 · Salaries-Director & Currator	260.10	3,006.46	9,547.00	(6,540.54)
5305001 · Intern Stipend	120.00	320.00	420.00	(100.00)
5305210 · Utilities	33.93	758.57	1,100.00	(341.43)
5305215 · Security Services-Professional	0.00	20.00	360.00	(340.00)
5305220 · Telephone	31.93	187.22	350.00	(162.78)
5305230 · Building Maintenance	0.00	430.76	1,500.00	(1,069.24)
5305235 · Housekeeping	120.00	390.00	700.00	(310.00)
5305240 · Heating	599.68	974.15	4,000.00	(3,025.85)
5305270 · Property Maintenance - Landscap	0.00	0.00	150.00	(150.00)
5305335 · Museum Events	0.00	157.89	800.00	(642.11)
5305400 · Office Supplies	49.99	221.16	500.00	(278.84)
5305425 · Gatehouse Postage	0.00	0.00	620.00	(620.00)
5305553 · Internet Service	84.95	521.39	800.00	(278.61)
5305810 · Volunteer Training/Workshops	0.00	179.52	150.00	29.52
5305815 · Educational Programs	0.00	0.00	500.00	(500.00)
5307125 · Promotions-Advertising	0.00	0.00	500.00	(500.00)
5307127 · Gatehouse Newsletter	0.00	288.96	1,000.00	(711.04)
5307128 · Artifact Restoration	0.00	0.00	250.00	(250.00)
5307129 · Exhibit Planning	0.00	0.00	800.00	(800.00)
5307450 · Volunteer Recognition Event	0.00	0.00	150.00	(150.00)
<b>Total 530 · Gate House Museum</b>	<b>3,717.08</b>	<b>9,872.58</b>	<b>26,697.00</b>	<b>(16,824.42)</b>



	<u>Dec 15</u>	<u>Jul - Dec 15</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
<b>570 · Parks &amp; Recreation</b>				
5707120 · P&R Advertising	0.00	0.00	500.00	(500.00)
<b>5707740 · Parks &amp; Rec, Misc Park Events</b>				
7740.5 · Concert Bands	0.00	500.00	600.00	(100.00)
7740.6 · Misc. Holiday Events	0.00	0.00	400.00	(400.00)
7740.7 · Concessions	0.00	53.21	800.00	(746.79)
7740.8 · Music Licensing ASCAP Fees	0.00	338.75	335.00	3.75
7740.9 · Movies in the Park	0.00	31.24	1,400.00	(1,368.76)
7741.5 · Cinema Equipment MAintenance	0.00	208.10	750.00	(541.90)
<b>Total 5707740 · Parks &amp; Rec, Misc Park Events</b>	<b>0.00</b>	<b>1,131.30</b>	<b>4,285.00</b>	<b>(3,153.70)</b>
5707744 · Volunteer Supplies	0.00	0.00	200.00	(200.00)
<b>Total 570 · Parks &amp; Recreation</b>	<b>0.00</b>	<b>1,131.30</b>	<b>4,985.00</b>	<b>(3,853.70)</b>
<b>610 · Employee Benefits</b>				
6105010 · Christmas Bonus-Employees	4,656.15	4,656.15	3,500.00	1,156.15
6107804 · Short Term Disability	448.95	2,693.23	4,600.00	(1,906.77)
6107806 · Retirement Plan/401a	38,676.00	38,676.00	62,180.00	(23,504.00)
6107807 · Workers' Comp Insurance	13,726.00	50,881.00	93,806.00	(42,925.00)
6107808 · Long Term Disability/Employer	218.50	1,298.13	3,360.00	(2,061.87)
6107809 · Life Insurance	241.47	1,434.13	2,310.00	(875.87)
6107810 · Health Insurance-Employer Share	15,148.40	74,496.10	240,465.00	(165,968.90)
6107812 · Social Security	6,126.19	37,032.59	74,847.00	(37,814.41)
<b>Total 610 · Employee Benefits</b>	<b>79,241.66</b>	<b>211,167.33</b>	<b>485,068.00</b>	<b>(273,900.67)</b>
<b>680 · Debt Service</b>				
6805915 · CDA 2005 Series A PD - Prin.	0.00	129,700.00	23,800.00	105,900.00
6805916 · CDA 2005 Series A PD - Int.	0.00	3,310.18	5,587.00	(2,276.82)
6805929 · 2008 GO Bond - Prin.	0.00	0.00	75,296.00	(75,296.00)
6805930 · 2008 GO Bond - Int.	0.00	11,774.45	23,549.00	(11,774.55)
<b>Total 680 · Debt Service</b>	<b>0.00</b>	<b>144,784.63</b>	<b>128,232.00</b>	<b>16,552.63</b>



	<u>Dec 15</u>	<u>Jul - Dec 15</u>	<u>Annual Budget</u>	<u>\$ Over Budget</u>
<b>700 · Capital Outlay</b>				
7822.8 · Capital Outlay-714 Sandusky	192.00	192.00		
7822.3 · Capital Outlay - 7610 Main St	0.00	(168.06)	0.00	(168.06)
7007101 · Facade Grant Reimb.Expenditures	20,000.00	20,000.00		
7822.6 · Transfer to Capital Reserve	9,500.00	9,500.00	30,000.00	(20,500.00)
7821.4 · Capital Outlay - Hawk Ridge Trl	0.00	123.25		
7007823 · Cap. Outlay -Schoolhouse Site	0.00	137.63	6,585.00	(6,447.37)
7007825 · Captial Outlay-Strmwtr. Mtg	0.00	32,910.00	32,910.00	0.00
7821.1 · Capital Outlay-Public Safety	0.00	11,940.35	39,315.00	(27,374.65)
7821.2 · Capital Outlay-PW/Sanitation	0.00	14,611.00	15,000.00	(389.00)
7822.4 · Capital Outlay- Schoolhouse	0.00	9,886.00	0.00	9,886.00
7821.3 · Capital Outlay - Parks	0.00	0.00	17,900.00	(17,900.00)
7821.8 · Capital Outlay Town House	0.00	2,921.72	8,700.00	(5,778.28)
7822.7 · Capital Outlay -Strtwtr Infrast	0.00	51,068.29	0.00	51,068.29
7821.9 · Capital Outlay Streets & Roads	0.00	167,715.00	183,000.00	(15,285.00)
7822.5 · Capital Outlay Main Street	0.00	18,405.00	0.00	18,405.00
<b>Total 700 · Capital Outlay</b>	<u>29,692.00</u>	<u>339,242.18</u>	<u>333,410.00</u>	<u>5,832.18</u>
<b>Total Expense</b>	<u>233,342.57</u>	<u>1,497,734.06</u>	<u>2,622,493.00</u>	<u>(1,124,758.94)</u>
<b>Net Ordinary Income</b>	<u>(177,310.58)</u>	<u>245,228.51</u>	<u>0.00</u>	<u>245,228.51</u>
<b>Net Income</b>	<u>(177,310.58)</u>	<u>245,228.51</u>	<u>0.00</u>	<u>245,228.51</u>



**TOWN OF SYKESVILLE**

**Check Register**

December 2015

Num	Source Name	Date	Paid Amount	Memo
916	Maryland State Retirement Agency	12/21/2015		7131000
	Maryland State Retirement Agency		-25.00	Wire Fee for Annual Employer State Retirement Contribution
TOTAL			-25.00	
42989	American United Life Insurance Company	12/02/2015		G 00613510-0000-000
Dec 2015	American United Life Insurance Company	11/17/2015	-241.47	December 2015
	American United Life Insurance Company		-448.95	December 2015
	American United Life Insurance Company		-218.50	December 2015
TOTAL			-908.92	
42990	Ballard, Wilson	12/02/2015		
800-068.13 #239	Ballard, Wilson	08/31/2015	-2,986.26	Final bid and desing doc for Vantage Pt reconstruction
	Ballard, Wilson		-1,497.64	Paving, Warfield trls., Thompson prop., drainage plans
800-068.13 #240	Ballard, Wilson	09/30/2015	-494.17	Storm drain stakeout Baldwins parking lot
	Ballard, Wilson		-680.75	Review Thompson property line plat,
TOTAL			-5,658.82	
42991	Canon Solutions America, Inc.	12/02/2015		
4017524027	Canon Solutions America, Inc.	11/11/2015	-88.00	November 2015 copier lease
TOTAL			-88.00	
42992	CC Comm, Tipping Fees	12/02/2015		91
6851	CC Comm, Tipping Fees	11/06/2015	-6,045.00	October 2015 tipping fees

**TOWN OF SYKESVILLE**

**Check Register**

December 2015

Num	Source Name	Date	Paid Amount	Memo
TOTAL			-6,045.00	
42993	Cintas Corp	12/02/2015		042-41462
387688038	Cintas Corp	11/19/2015	-72.32	T Shirts for crew
	Cintas Corp		-89.92	Shop Supplies
TOTAL			-162.24	
42994	Cintas First Ai	12/02/2015		Cust #07795
5003959666	Cintas First Ai	11/23/2015	-93.56	First Aid Supplies
TOTAL			-93.56	
42995	Eldersburg Auto Plus	12/02/2015		36990
057325772	Eldersburg Auto Plus	11/17/2015	-18.74	Reflector tape
057326406	Eldersburg Auto Plus	11/24/2015	-156.84	DEF fluid/trans fluid
TOTAL			-175.58	
42996	Electrical Serv	12/02/2015		
15784	Electrical Serv	08/02/2015	-416.00	Install electric for new lift at shop
TOTAL			-416.00	
42997	Farm & Home Ser	12/02/2015		
370238	Farm & Home Ser	11/03/2015	-3.99	Staples for staple gun
371442	Farm & Home Ser	11/19/2015	-99.44	7 pairs of cold weather gloves



TOWN OF SYKESVILLE

Check Register  
December 2015

Num	Source Name	Date	Paid Amount	Memo
371719	Farm & Home Ser	11/23/2015	-17.92	8 rubber straps
TOTAL			-121.35	
42998	Fuelman	12/02/2015		
	Fuelman		-94.72	Vehicle #1
	Fuelman		-148.56	Vehicle #13a
	Fuelman		-96.86	Misc. and gas cans
	Fuelman		-49.65	Vehicle #6412
	Fuelman		-34.54	Vehicle # 6411 R
	Fuelman		-32.27	Vehicle #6414
	Fuelman		-92.37	Vehicle #6410
	Fuelman		-30.49	Vehicle # 6415
	Fuelman		-30.15	Vehicle #6416
	Fuelman		-23.97	Vehicle # 6413
	Fuelman		-31.70	Vehicle #2a
NP45911791	Fuelman	11/16/2015		
	Fuelman		-79.22	Vehicle #1
	Fuelman		-57.18	Vehicle #4
	Fuelman		-79.60	Vehicle #13a
	Fuelman		-29.17	Vehicle #6412
	Fuelman		-31.23	Vehicle # 6411 R
	Fuelman		-30.77	Vehicle #6414
	Fuelman		-33.93	Vehicle #6410
	Fuelman		-37.84	Vehicle # 6415
	Fuelman		-66.45	Vehicle # 6413
	Fuelman		-32.35	Vehicle #3A
	Fuelman		-34.06	Vehicle #2a
TOTAL			-1,177.08	
42999	Maryland State Retirement Agency	12/02/2015		7131000

**TOWN OF SYKESVILLE**

**Check Register**

December 2015

Num	Source Name	Date	Paid Amount	Memo
PPE 11222015	Maryland State Retirement Agency	12/02/2015	-2,180.37	Payperiod ending 11/22/2015
TOTAL			-2,180.37	
43000	Mead, John Paul	12/02/2015		
Payment 3	Mead, John Paul	12/01/2015	-250.00	Payment #3 Town share of intern stipen FY 16
TOTAL			-250.00	
43001	NAPA Auto Parts	12/02/2015		
820717	NAPA Auto Parts	11/24/2015	-42.87	Pwr Svr Diesel, JB weld, Carb spout, gauge
TOTAL			-42.87	
43002	SK Printing, Inc.	12/02/2015		
2457	SK Printing, Inc.	11/11/2015	-98.00	Business Cards- Onhieser and Antrobus
TOTAL			-98.00	
43003	Tractor Supply	12/02/2015		6035 3012 0278 3039
229843	Tractor Supply	10/19/2015	-2.58	Hardware for snow plow unit
276481	Tractor Supply	11/19/2015	-12.99	cold weather gloves
TOTAL			-15.57	
43004	Westminster Equipment Co.	12/02/2015		
IH71386	Westminster Equipment Co.	11/10/2015	-292.76	Flood lights displays and chain saw oil
TOTAL			-292.76	

**TOWN OF SYKESVILLE**

**Check Register**

December 2015

Num	Source Name	Date	Paid Amount	Memo
43005	Betcher, Nicholas	12/09/2015		
	Enchanted Cleaners	11/21/2015	-40.00	sewing of uniform patches
TOTAL			-40.00	
43006	BG&E Streets	12/09/2015		8066592503
	November 2015	12/01/2015	-5,249.31	Street lighting
TOTAL			-5,249.31	
43007	Blauch, Julianne	12/09/2015		
	August Stipend	12/03/2015	-120.00	August 2015 Stipend
TOTAL			-120.00	
43008	Byte Right Supp	12/09/2015		
	24455	11/02/2015	-131.25	50 GB additional for Chiefs email
TOTAL			-131.25	
43009	CC Comm, Collec	12/09/2015		
	In-000009066	11/19/2015	-836.10	Car 6413 particians added/6412 Tires and alignment
TOTAL			-836.10	
43010	Chesapeake Employers	12/09/2015		Policy # 2159105

**TOWN OF SYKESVILLE**  
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**December 2015**

Num	Source Name	Date	Paid Amount	Memo
December 2015	Chesapeake Employers	12/02/2015	-6,863.00	Payment 6 of 10
TOTAL			-6,863.00	
43011	ComCast-Police-8780-01-0	12/09/2015		15012 038780-01-0
December 2015	ComCast-Police-8780-01-0	11/14/2015	-3.01	Service 11/22/2015 to 12/21/2015
TOTAL			-3.01	
43012	Ellicott City Motorsports	12/09/2015		
100132	Ellicott City Motorsports	12/01/2015	-9,500.00	2014 Yamaha RTV
TOTAL			-9,500.00	
43013	Fuelman	12/09/2015		
NP45954089	Fuelman	11/23/2015	-79.16	Vehicle #1
	Fuelman		-86.81	Vehicle #13a
	Fuelman		-17.72	Vehicle # 8
	Fuelman		-79.45	Misc. and gas cans
	Fuelman		-23.70	Vehicle #6412
	Fuelman		-59.53	Vehicle # 6411 R
	Fuelman		-36.52	Vehicle #6414
	Fuelman		-39.09	Vehicle #6410
	Fuelman		-67.87	Vehicle # 6415
	Fuelman		-21.55	Vehicle # 6413
	Fuelman		-48.44	Vehicle #15
	Fuelman		-74.69	Vehicle #1
NP45993491	Fuelman	11/30/2015	-91.76	Vehicle #13a
	Fuelman		-38.32	Vehicle #6410

TOWN OF SYKESVILLE

Check Register

December 2015

Num	Source Name	Date	Paid Amount	Memo
	Fuelman		-25.56	Vehicle # 6412
	Fuelman		-82.01	Vehicle # 6415
	Fuelman		-39.41	Vehicle # 6413
	Fuelman		-36.13	Vehicle # 2
	Fuelman		-37.46	Vehicle #2a
	Fuelman		-51.99	Vehicle #15
<b>TOTAL</b>			<b>-1,037.17</b>	
<b>43014</b>	<b>Home Depot</b>	<b>12/09/2015</b>		<b>6035 3225 0327 5731</b>
53825	Home Depot	10/28/2015	-110.19	Supplies to complete project at Police Dept.
63402	Home Depot	11/03/2015	-23.94	Smoke detector batteries for Gate House
50126	Home Depot	11/10/2015	-123.25	Linear trail bridge repairs
52985	Home Depot	11/10/2015	-36.85	Batteries and supplies for snow plow repair
63533	Home Depot	11/16/2015	-29.74	Paint for Truck #4
66670	Home Depot	11/17/2015	-61.16	Pliers, Sync Radio Earmuff, Charger Cable
<b>TOTAL</b>			<b>-385.13</b>	
<b>43015</b>	<b>Kelly &amp; Assoc</b>	<b>12/09/2015</b>		
December 2015	Kelly & Assoc	11/04/2015	-1,460.00	December 2015 Dental and Vision, plus adjustments
<b>TOTAL</b>			<b>-1,460.00</b>	
<b>43016</b>	<b>LGIT Insurance</b>	<b>12/09/2015</b>		<b>LGIT-0135</b>
December 2015	LGIT Insurance	11/01/2015	-15,220.22	December 2015 Health Insurance Premium
113328	LGIT Insurance	11/26/2015	-2.00	Premium adjustment for adding mobile equipment
<b>TOTAL</b>			<b>-15,222.22</b>	

**TOWN OF SYKESVILLE**  
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**December 2015**

Num	Source Name	Date	Paid Amount	Memo
43017	Mead, John Paul	12/09/2015		
	Week of 12/7/2015	12/08/2015	-80.00	8 hours 12/8/2015
TOTAL			-80.00	
43018	Oasis Design Group	12/09/2015		
940	Oasis Design Group	11/24/2015	-3,186.45	Total \$5,000. half to be reimbursed by Main Street Assoc.
TOTAL			-3,186.45	
43019	Janice Perrault	12/09/2015		
	Walmart 1033	11/30/2015	-44.82	Lights and garland
TOTAL			-44.82	
43020	SK Printing, Inc.	12/09/2015		
2500	SK Printing, Inc.	11/27/2015	-1,991.49	Winter Newsletter
	SK Printing, Inc.		-35.00	charged to go to Post Office
TOTAL			-2,026.49	
43021	Speedy Cleaning Service	12/09/2015		
	October 2015	11/30/2015	-450.00	September 2015 Cleaning Svc
			-100.00	September 2015 Cleaning Svc
			-60.00	September 2015 Cleaning Svc
			-280.00	September 2015 Cleaning Svc
			-100.00	September 2015 Cleaning Svc
TOTAL			-990.00	

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Num	Source Name	Date	Paid Amount	Memo
43022	Ashbacher, Dawn	12/17/2015	-200.00	Christmas Bonus
TOTAL	Ashbacher, Dawn		-200.00	
43023	Janice Perrault	12/17/2015	-200.00	Christmas Bonus
TOTAL	Janice Perrault		-200.00	
43024	Joyce, Linda	12/17/2015	-200.00	Christmas Bonus
TOTAL	Joyce, Linda		-200.00	
43025	Colella, Steven	12/17/2015	-200.00	Christmas Bonus
TOTAL	Colella, Steven		-200.00	
43026	Jana Antrobus	12/17/2015	-200.00	Christmas Bonus
TOTAL	Jana Antrobus		-200.00	
43027	Betcher, Nicholas	12/17/2015	-200.00	Christmas Bonus

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Num	Source Name	Date	Paid Amount	Memo
	Betcher, Nicholas		-200.00	Christmas Bonus
TOTAL			-200.00	
43028	Bird, Carl P	12/17/2015	300-7SPD	
	Bird, Carl P		-200.00	Christmas Bonus
TOTAL			-200.00	
43029	Deal, Steven M	12/17/2015		
	Deal, Steven M		-200.00	Christmas Bonus
TOTAL			-200.00	
43030	Kilgore, Shawn	12/17/2015		
	Kilgore, Shawn		-200.00	Christmas Bonus
TOTAL			-200.00	
43031	Kirkner, Jason	12/17/2015		
	Kirkner, Jason		-200.00	Christmas Bonus
TOTAL			-200.00	
43032	Barbara Prawdzik	12/17/2015		
	Barbara Prawdzik		-200.00	Christmas Bonus
TOTAL			-200.00	



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Num	Source Name	Date	Paid Amount	Memo
43033	Reed, Robert	12/17/2015	-200.00	Christmas Bonus
TOTAL	Reed, Robert		-200.00	
43034	Spaulding, Michael A	12/17/2015	-200.00	300-14
TOTAL	Spaulding, Michael A		-200.00	Christmas Bonus
43035	Esworthy, Ronal	12/17/2015	-200.00	Christmas Bonus
TOTAL	Esworthy, Ronal		-200.00	
43036	Lindamore, Jeremy	12/17/2015	-200.00	Christmas Bonus
TOTAL	Lindamore, Jeremy		-200.00	
43037	Onheiser, Mark T	12/17/2015	-200.00	200-39
TOTAL	Onheiser, Mark T		-200.00	Christmas Bonus
43038	Ozminski, Ian	12/17/2015	-200.00	

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Num	Source Name	Date	Paid Amount	Memo
	Ozminski, Ian		-200.00	Christmas Bonus
TOTAL			-200.00	
43039	Tarka, Brad	12/17/2015	-200.00	Christmas Bonus
TOTAL	Tarka, Brad		-200.00	
43040	Matthew S. Hower	12/17/2015	-100.00	Christmas Bonus
TOTAL	Matthew S. Hower		-100.00	
43041	Ian Cornelius-Rommel	12/17/2015	-100.00	Christmas Bonus
TOTAL	Ian Cornelius-Rommel		-100.00	
43042	Brzezcko, Jennifer A	12/17/2015	-100.00	Christmas Bonus
TOTAL	Brzezcko, Jennifer A		-100.00	
43043	Kelly, Cecelia	12/17/2015	-100.00	Christmas Bonus
TOTAL	Kelly, Cecelia		-100.00	

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Num	Source Name	Date	Paid Amount	Memo
43044	Do, Lori J	12/17/2015	-100.00	Christmas Bonus
TOTAL			-100.00	
43045	Thomas Glinka	12/17/2015	-100.00	Christmas Bonus
TOTAL			-100.00	
43046	Andra Dennet	12/17/2015	-100.00	Christmas Bonus
TOTAL			-100.00	
43047	BG&E	12/17/2015	-254.35	Post Office Elec 3787450000 Includes direct Energy
November 2015	BG&E	12/17/2015	-157.72	Town House Elec 7275500000 - Includes 2 months of Direct Energy
	BG&E		-33.38	Saslow Parking Lot 6936930000 Includes direct Energy
	BG&E		-425.03	Police Elec. 3117160000
	BG&E		-134.64	Public Wks Elec 0118091000 -1
	BG&E		-44.58	Public Wks Heat 0118091000
	BG&E		-51.96	Train Sta Street Light 8317350000
	BG&E		-52.74	Train Sta Street Light 7776091000
	BG&E		-81.91	McElroy Parking Lot 3606000000
	BG&E		-67.95	Schoolhouse Elec 1414921000 Includes direct Energy
	BG&E		-33.93	Museum Elec 1178761000 Includes direct Energy

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Num	Source Name	Date	Paid Amount	Memo
	BG&E		-154.68	Cooper Park Elec 5494080000
	BG&E		-11.86	SBP Elec 2134290000
	BG&E		-57.24	SBP: Bldg A Elec 7479211000 Includes direct Energy
	BG&E		-48.12	McElroy Extension lights 0019540000 Includes direct Energy
	BG&E		-27.68	Sandosky Pkg Lights 8548861000 Includes direct Energy
	BG&E		-120.78	Girls Shelter Electric 6672670575
	BG&E		-14.29	7610 Main Street 5952035991
<b>TOTAL</b>			<b>-1,772.84</b>	
<b>43049</b>	<b>Fleming Petrole</b>	<b>12/17/2015</b>		
0967	Fleming Petrole	11/24/2015	-521.46	232.9 gal heating fuel
1283	Fleming Petrole	12/10/2015	-325.77	145.5 gal heating fuel
<b>TOTAL</b>			<b>-847.23</b>	
<b>43050</b>	<b>Orkin Pest Cont</b>	<b>12/17/2015</b>		<b>817847</b>
48285191	Orkin Pest Cont	11/20/2015	-87.88	7283 Cooper Dr
<b>TOTAL</b>			<b>-87.88</b>	
<b>43052</b>	<b>ATCO Internatio</b>	<b>12/21/2015</b>		<b>Cust ID #754658</b>
10446528	ATCO Internatio	11/04/2015	-266.00	EZ does it and Berirama
<b>TOTAL</b>			<b>-266.00</b>	
<b>43053</b>	<b>Byte Right Supp</b>	<b>12/21/2015</b>		
24491	Byte Right Supp	11/02/2015	-49.99	Kapersky Anit virus
24568	Byte Right Supp	12/01/2015	-52.50	Installed Kapersky

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Num	Source Name	Date	Paid Amount	Memo
24606	Byte Right Supp	12/01/2015	-1,149.00	Offsite backup, new hard drive for server and installation
TOTAL			-1,251.49	
43054	Caledonia	12/21/2015		
Facade Grant	Caledonia	12/07/2015	-5,000.00	FY 2016Baldwins Station Facade Improvement
TOTAL			-5,000.00	
43055	CASH	12/21/2015		
Police dept p c	CASH	12/17/2015	-24.92	Supplies
	CASH		-77.95	Petty cash
	CASH		-12.24	Petty cash
	CASH		-34.01	drinks for Jr CSI
12142015	CASH	12/18/2015	-61.38	Postage
	CASH		-3.99	Supplies
TOTAL			-214.49	
43056	Cintas Corp	12/21/2015		042-41462
387690103	Cintas Corp	11/26/2015	-72.32	T Shirts for crew
	Cintas Corp		-41.35	Shop Supplies
387692178	Cintas Corp	12/03/2015	-72.32	T Shirts for crew
	Cintas Corp		-89.92	Shop Supplies
TOTAL			-275.91	
43057	City of Westminster	12/21/2015		
MML chapter	City of Westminster	11/10/2015	-120.00	MML Chapter dinner

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Num	Source Name	Date	Paid Amount	Memo
TOTAL			-120.00	
43058	ComCast-PW-3357-01-6	12/21/2015		15012 063357-01-6
	ComCast-PW-3357-01-6	12/07/2015	-72.90	Internet 12/21/2015 to 1/20/2016
TOTAL			-72.90	
43059	Corporate Occup	12/21/2015		
376278	Corporate Occup	12/03/2015	-50.00	annual fee Random program
376329	Corporate Occup	12/03/2015	-50.00	annual fee Random program
TOTAL			-100.00	
43060	Crystal Spring	12/21/2015		1160808 1386206
1386206-11292015	Crystal Spring	11/29/2015	-61.01	Water cooler rent
	Crystal Spring		-66.00	Water cooler rent
	Crystal Spring		-66.00	Water cooler and rent
TOTAL			-193.01	
43061	Farm & Home Ser	12/21/2015		
372422	Farm & Home Ser	12/02/2015	-813.60	1 Ton of walkway salt 2015-2016
TOTAL			-813.60	
43062	Fred Gossage (Refund)	12/21/2015		
Facade Grant	Fred Gossage (Refund)	12/17/2015	-15,000.00	Facade Grant Reimbursements

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Num	Source Name	Date	Paid Amount	Memo
TOTAL			-15,000.00	
43063	Fuelman	12/21/2015		
			-45.23	Vehicle #1
			-115.25	Vehicle #13a
			-9.41	Misc. and gas cans
			-60.03	Vehicle # 6411 R
			-56.25	Vehicle #6414
			-40.42	Vehicle #6410
			-17.77	Vehicle # 6415
			-77.86	Vehicle #6416
			-37.67	Vehicle # 6413
			-45.90	Vehicle #3A
			-37.04	Vehicle #2a
			-45.87	Vehicle #15
			-73.16	Vehicle #1
NP46159123	Fuelman	12/14/2015		
			-62.94	Vehicle #13a
			-30.68	Vehicle #6414
			-29.94	Vehicle #6410
			-28.92	Vehicle # 6412
			-57.47	Vehicle # 6415
			-28.80	Vehicle #6416
			-67.60	Vehicle # 6413
			-27.98	Vehicle #15
TOTAL			-996.19	
43064	GranTurk	12/21/2015		
2025274-01	GranTurk	11/18/2015		
			-1,781.45	Repairs to rear steps and replace steel hydro hose
TOTAL			-1,781.45	

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Num	Source Name	Date	Paid Amount	Memo
43065	Interpretive Direction, LLC	12/21/2015		
	12-02-2015	12/02/2015	-2,416.50	Partial payment 1 -50% of project cost
TOTAL			-2,416.50	
43066	Kelly & Assoc	12/21/2015		
	January 2016	12/03/2015	-1,460.00	January 2016 Dental and Vision, plus adjustments
TOTAL			-1,460.00	
43067	Kelly La Brier	12/21/2015		
	Mailbox	12/07/2015	-37.07	cost of damaged mailbox
TOTAL			-37.07	
43068	LGIT Insurance	12/21/2015		
	January 2016	12/01/2015	-15,220.22	January 2016
TOTAL			-15,220.22	
43069	Mark Ohneser	12/21/2015		
	Mileage to 11/30/201	11/30/2015	-107.53	10/19/2015 to 11/30/2015
TOTAL			-107.53	
43070	Maryland State Retirement Agency	12/21/2015		
				7131000



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Num	Source Name	Date	Paid Amount	Memo
PPE 12062015	Maryland State Retirement Agency	12/14/2015	-2,154.67	Pay period ending 12/06/2015
TOTAL			-2,154.67	
43071	Morris & Rithcie Associates, Inc.	12/21/2015		project 18466
11063497	Morris & Rithcie Associates, Inc.	11/16/2015	-2,754.98	Professional services RE Warfield Condo Plats
TOTAL			-2,754.98	
43072	NAPA Auto Parts	12/21/2015		
821348	NAPA Auto Parts	12/01/2015	-38.76	4 Power diesel boost
TOTAL			-38.76	
43073	Old Town Motor Co.	12/21/2015		
A024556	Old Town Motor Co.	11/13/2015	-823.82	Repairs to Truck # 3 2002 F450
TOTAL			-823.82	
43074	Janice Perrault	12/21/2015		
Wellness program	Janice Perrault	12/08/2015	-35.73	Wellness Program supplies
TOTAL			-35.73	
43076	Platinum 9803 t	12/21/2015		
MMA 10081822	Platinum 9803 t	12/02/2015	-140.00	Registration for Mayors winter conference
TOTAL			-140.00	

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Num	Source Name	Date	Paid Amount	Memo
43077	Quanta Panel	12/21/2015		
4417	Quanta Panel	11/11/2015	-1,082.12	Remaining balance for interior storm window for TH
TOTAL			-1,082.12	
43078	Quantel	12/21/2015		
1618771	Quantel	12/01/2015	-345.72	October 2015 Phone Bill
	Quantel		-31.93	October 2015 Phone Bill
	Quantel		-56.94	October 2015 Phone Bill
	Quantel		-31.93	October 2015 Phone Bill
TOTAL			-466.52	
43079	RP Alignment, I	12/21/2015		
237498	RP Alignment, I	12/08/2015	-623.54	DOT Inspection / PM/ Brakes adjusted and water hoses repaired
TOTAL			-623.54	
43080	Sandosky Contra	12/21/2015		
2320	Sandosky Contra	11/19/2015	-350.00	rental of lift to put up Christmas lights- pick up and delivery
TOTAL			-350.00	
43081	Staples GOVT	12/21/2015		
3285899023	Staples GOVT	12/01/2015	-290.21	Toners and creamer
	Staples GOVT		-42.22	trash bags and batteries

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Num	Source Name	Date	Paid Amount	Memo
TOTAL			-332.43	
43082	Sykesville Car Service	12/21/2015		
34663	Sykesville Car Service	10/16/2015	-199.50	Car 6411 Install inner panels
TOTAL			-199.50	
43083	United Site Services	12/21/2015		HHL-43714
114-3498260	United Site Services	11/16/2015	-140.00	SBP 11/13 to 12/10/2015
TOTAL			-140.00	
43084	Verizon Wireles	12/21/2015		Acct # 619938794-00001
9756032316	Verizon Wireles	11/22/2015	-280.11	PD Wireless Service 10/23/2015 to 11/22/2015
TOTAL			-280.11	
43085	Platinum 6807	12/21/2015		
04149591	Platinum 6807	11/20/2015	-34.17	Globes for TH porch lights
Walmart 6021513-124*	Platinum 6807	11/27/2015	-41.33	Laptop carrying case and case for new I phone
MBIA registration	Platinum 6807	11/30/2015	-40.00	Carroll and Ho Co Joint Networking Dinner
Becks	Platinum 6807	12/09/2015	-49.87	Luncheon for office cleanup day at TH
TOTAL			-165.37	
43086	Platinum 7186 pw	12/21/2015		5588 4600 0168 1704
30681BP Moxleys	Platinum 7186 pw	11/11/2015	-126.97	Snow plow bolts for big red

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Num	Source Name	Date	Paid Amount	Memo
3074 Shell Station	Platinum 7186 pw	11/13/2015	-49.99	Propane for cookout at Military Memorial Dedication
Restock It 24975323	Platinum 7186 pw	12/01/2015	-140.75	Paper supplies for bathrooms
12913	Platinum 7186 pw	12/04/2015	-11.92	Breakfast for men
<b>TOTAL</b>			<b>-329.63</b>	
<b>43087</b>	<b>American United Life Insurance Company</b>	<b>12/30/2015</b>		<b>G 00613510-0000-000</b>
January 2016	American United Life Insurance Company	12/17/2015	-241.47	January 2016
	American United Life Insurance Company		-448.95	January 2016
	American United Life Insurance Company		-218.50	January 2016
<b>TOTAL</b>			<b>-908.92</b>	
<b>43088</b>	<b>Chesapeake Employers</b>	<b>12/30/2015</b>		<b>Policy # 2159105</b>
December	Chesapeake Employers	12/23/2015	-6,863.00	Payment 7 of 10
<b>TOTAL</b>			<b>-6,863.00</b>	
<b>43089</b>	<b>Comcast-PO-2824-01-6</b>	<b>12/30/2015</b>		<b>15012 062824-01-6</b>
January 2016	Comcast-PO-2824-01-6	12/14/2015	-96.89	Internet 12/22/2015 to 01/20/2016
<b>TOTAL</b>			<b>-96.89</b>	
<b>43090</b>	<b>ComCast-Police-8780-01-0</b>	<b>12/30/2015</b>		<b>15012 038780-01-0</b>
January 2016	ComCast-Police-8780-01-0	12/14/2015	-3.01	Service 12/22/2015 to 01/21/2016
<b>TOTAL</b>			<b>-3.01</b>	
<b>43091</b>	<b>Electrical Serv</b>	<b>12/30/2015</b>		

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Num	Source Name	Date	Paid Amount	Memo
15837	Electrical Serv	12/01/2015	-75.00	Check and remove wiring at police station
15825	Electrical Serv	12/01/2015	-227.00	Repair to flood lights at town house flag pole
<b>TOTAL</b>			<b>-302.00</b>	
<b>43092</b>	<b>Fuelman</b>	<b>12/30/2015</b>		
NP46199385	Fuelman	12/21/2015	-65.80	Vehicle #1
	Fuelman		-69.15	Vehicle #13a
	Fuelman		-89.92	Misc. and gas cans
	Fuelman		-24.90	Vehicle #6414
	Fuelman		-81.36	Vehicle #6410
	Fuelman		-67.94	Vehicle # 6415
	Fuelman		-47.34	Vehicle #6416
	Fuelman		-21.57	Vehicle # 6413
	Fuelman		-33.20	Vehicle #2a
<b>TOTAL</b>			<b>-501.18</b>	
<b>43093</b>	<b>LGIT Insurance</b>	<b>12/30/2015</b>		
AU-2016-3855-001	LGIT Insurance	11/03/2015	-514.13	Overpayment to the town
<b>TOTAL</b>			<b>-514.13</b>	
<b>43094</b>	<b>Maryland State Retirement Agency</b>	<b>12/30/2015</b>		
PPE 12202015	Maryland State Retirement Agency	12/22/2015	-2,154.67	Pay Period ending 12/20/2015
<b>TOTAL</b>			<b>-2,154.67</b>	
<b>43095</b>	<b>R. Thomas Grimsley</b>	<b>12/30/2015</b>		

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Num	Source Name	Date	Paid Amount	Memo
12162015	R. Thomas Grimsley	12/16/2015	-399.99	Repairs to Tractor #11 - lights and fuel system
TOTAL			-399.99	
43096	Richard's Lock	12/30/2015		
286794	Richard's Lock	12/16/2015	-594.00	Fix front door
TOTAL			-594.00	
43097	RP Alignment, I	12/30/2015		
237512	RP Alignment, I	12/11/2015	-428.63	PM on truck # 13, oil change and brakes
TOTAL			-428.63	
43098	Speedy Cleaning Service	12/30/2015		
November 2015	Speedy Cleaning Service	12/29/2015	-300.00	November 2015 Cleaning Svc
	Speedy Cleaning Service		-100.00	November 2015 Cleaning Svc
	Speedy Cleaning Service		-60.00	November 2015 Cleaning Svc
	Speedy Cleaning Service		-30.00	November 2015 Cleaning Svc
	Speedy Cleaning Service		-280.00	November 2015 Cleaning Svc
TOTAL			-770.00	
43099	Sprint	12/30/2015		
103416260-099	Sprint	12/08/2015	-149.80	Service for cell phones and equipment
	Sprint		-53.55	Cell Phone service
	Sprint		-53.54	Cell Phone PD
	Sprint		-53.55	Cell Phone -Mark

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Num	Source Name	Date	Paid Amount	Memo
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TOTAL

-310.44

