

TOWN OF SYKESVILLE



TREASURER'S REPORT FOR October 2015

Includes for this period:

- 1) Balance Sheet
- 2) Statement of Revenues and Expenditures with Budget Comparison
- 3) Check Register

Submitted by: Linda Joyce, Town Treasurer

TOWN OF SYKESVILLE
Balance Sheet
As of October 31, 2015

Oct 31, 15

ASSETS

Current Assets

Checking/Savings

1004 · Vendor & P/R Checking	463,232.58
1006 · CCB-Savings for Checking Funds	1,461,386.24
1008 · CCB-Old Main Line P.O.	68,737.70
1021 · CCB-Little Sykes Railway	8,519.12
1030 · Petty Cash Fund	550.00
1041 · CCB-Historic District Comm.	1,618.58
1046 · CCB-Gate House Museum	43,288.64
1061 · CCB-Parks & Recreation	8,705.59
1091 · CCB-Unemployment Reserve	18,456.80
1095 · Certificates of Deposit General	350,000.00
1096 · Money Market Account NWSB	5,171.03
1105 · Reserve Military Memorial	1.02
1121 · CCB-Impact Fees	160,473.35
1122 · CCB - Parking Impact Fees	17,002.73
1131 · CCB-Development Inspection Fees	219,501.96
1185 · Police Auxiliary Reserve	1,367.12
Total Checking/Savings	<u>2,828,012.46</u>

Accounts Receivable

11000 · Accounts Receivable	27,964.74
Total Accounts Receivable	<u>27,964.74</u>

Other Current Assets

1315 · A/R RE Taxes 14/15	734.30
1311 · A/R RE Taxes 12/13	699.30
1312 · A/R RE Taxes Pr. Yrs	1,318.68
1314 · A/R RE Taxes 13/14	698.95
1350 · Grants Receivable	241,700.17
1370 · Prepaid Expenses	40,292.43
1380 · Miscellaneous A/R	600.00
1384 · A/R - Warfield	
1384.5 · Note Receivable -WDC	135,115.24
1384.6 · Note Receivable - 2013 WDC	35,000.00
1384 · A/R - Warfield - Other	101,279.00
Total 1384 · A/R - Warfield	<u>271,394.24</u>

Total Other Current Assets	<u>557,438.07</u>
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Total Current Assets	3,413,415.27
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Other Assets

1402 · Loan Receivable-Baldwin's ADA	40,432.52
1510 · Due From Grant Fund	0.78
Total Other Assets	<u>40,433.30</u>

TOTAL ASSETS	<u><u>3,453,848.57</u></u>
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TOWN OF SYKESVILLE
Balance Sheet
As of October 31, 2015

Oct 31, 15

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable 174,172.22

Total Accounts Payable 174,172.22

Other Current Liabilities

2124 · Developer Escrow Account 218,283.00

2146 · Military Memorial Bricks 1,900.00

2301 · Note Payable -7610 Main Street 62,500.00

2305 · Warfield Sale 4,004.27

2123 · PWA Deposits 24,547.52

2001 · Accounts Payable - Other 101,279.00

2110 · Accrued Salaries & Wages 25,087.34

2120 · Accrued Vacation 21,492.00

2121 · Deposits 1,627.37

2144 · Misc. Deferred Revenue 387.04

2200 · Payroll Liabilities

2222 · Maryland State Retirement 55.58

2315 · Employee Contribution-Roth 550.00

Total 2200 · Payroll Liabilities 605.58

Total Other Current Liabilities 461,713.12

Total Current Liabilities 635,885.34

Total Liabilities 635,885.34

Equity

32000 · Retained Earnings 1,074,719.19

3100 · Fund Balance - Unassigned 1,059,231.26

3102 · Fund Balance - Nonspendable 233,001.00

3103 · Fund Balance - Restricted 19,364.00

3104 · Fund Balance - Assigned 675,883.00

32999 · Net Income YE Closing Acct -489,488.92

Net Income 245,253.70

Total Equity 2,817,963.23

TOTAL LIABILITIES & EQUITY 3,453,848.57

TOWN OF SYKESVILLE

Statement of Revenues and Expenditures - Budget vs. Actual,

Current Month and Fiscal Year To Date

October 31, 2015

	<u>Oct 15</u>	<u>Jul - Oct 15</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense				
Income				
000 · Revenues				
005 · Town Property Taxes				
4113 · Real Estate Tax Revenue 15/16	430,543.70	823,789.47	1,318,999.00	(495,209.53)
4112 · Real Estate Tax Revenue 14/15	0.00	(40.21)	0.00	(40.21)
4122 · Corp Personal Property Tax	1,238.21	20,935.73	35,300.00	(14,364.27)
4130 · Penalties, Tax	0.00	445.01	1,000.00	(554.99)
4140 · Discounts, Tax	(40.63)	(42.66)	(8,000.00)	7,957.34
Total 005 · Town Property Taxes	<u>431,741.28</u>	<u>845,087.34</u>	<u>1,347,299.00</u>	<u>(502,211.66)</u>
010 · Licenses & Permits				
4431 · Parking Impact Fees	0.00	17,000.00	0.00	17,000.00
4441 · Non Refundable Developer Fees	0.00	2,950.00	0.00	2,950.00
4160 · Admissions Tax, State	0.00	0.00	1,200.00	(1,200.00)
4211 · Alcoholic Beverages, State	0.00	0.00	1,000.00	(1,000.00)
4212 · Traders Licenses, County	293.48	345.92	2,800.00	(2,454.08)
4213 · Building Permits, County	0.00	52.50	1,000.00	(947.50)
4221 · Park/Visitor Center Permits Twn				
4221.2 · M.C. Park Pavillion Rentals	150.00	900.00	2,100.00	(1,200.00)
4221 · Park/Visitor Center Permits Twn - Ot	350.00	350.00		
Total 4221 · Park/Visitor Center Permits Twn	<u>500.00</u>	<u>1,250.00</u>	<u>2,100.00</u>	<u>(850.00)</u>
4222 · Franchise Fees, Cable TV	0.00	0.00	53,500.00	(53,500.00)
4225 · Bid Packages, Town	0.00	155.00	100.00	55.00
4227 · Bldg/Zoning Permits, Town	180.02	1,843.53	1,000.00	843.53
4229 · Solicitor Permits, Town	0.00	20.00	20.00	0.00
4430 · Impact Fees	0.00	6,672.00	6,672.00	0.00
4821 · Historic District Comm - Zoning	50.00	130.00	100.00	30.00
Total 010 · Licenses & Permits	<u>1,023.50</u>	<u>30,418.95</u>	<u>69,492.00</u>	<u>(39,073.05)</u>
015 · Intergovernmental				
4150 · Income Tax, State	27,694.83	43,517.94	608,000.00	(564,482.06)
4312 · Highway User Revenue, State	97,273.21	97,273.21	132,402.00	(35,128.79)
4315 · State Aid for Police Protection	0.00	13,697.50	34,509.00	(20,811.50)
4324 · Police Dept Misc Grants	0.00	1,560.00	4,450.00	(2,890.00)
4328 · Town County Agreement	0.00	280,708.00	280,708.00	0.00
Total 015 · Intergovernmental	<u>124,968.04</u>	<u>436,756.65</u>	<u>1,060,069.00</u>	<u>(623,312.35)</u>

TOWN OF SYKESVILLE

Statement of Revenues and Expenditures - Budget vs. Actual,

Current Month and Fiscal Year To Date

October 31, 2015

	<u>Oct 15</u>	<u>Jul - Oct 15</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
020 · Service Fees				
4450 · Commercial Trash Collection	6,681.68	13,413.36	25,000.00	(11,586.64)
4451 · Commercial Solid Waste Permits	0.00	0.00	1,000.00	(1,000.00)
4811.1 · Baldwin's ADA Principal	283.10	1,125.38	3,433.00	(2,307.62)
4812.1 · Baldwin's ADA Interest	151.35	612.42	1,780.00	(1,167.58)
4813 · Baldwin's Percent Rent	0.00	0.00	12,000.00	(12,000.00)
4815 · Rentals, Equip & Property	1,886.71	9,646.84	30,400.00	(20,753.16)
4819 · Newsletter Ads - Receipts	120.00	320.00	2,320.00	(2,000.00)
Total 020 · Service Fees	9,122.84	25,118.00	75,933.00	(50,815.00)
025 · Local / Program Revenues				
4817.6 · Tower Rental	0.00	355.00	5,000.00	(4,645.00)
4817.5 · Stamp Commissions	0.00	2,810.67	12,500.00	(9,689.33)
4817.11 · Money Order Fee Income	0.00	0.00	500.00	(500.00)
4817.3 · PO Services Income	0.00	46.52	250.00	(203.48)
4817 · Post Office Sales Revenue				
4817.1 · PO Money Order Income	0.00	0.00	62,000.00	(62,000.00)
4817.2 · PO Retail Income	0.00	279.69	1,500.00	(1,220.31)
4817.4 · PO Postage Income	0.00	21,668.81	90,000.00	(68,331.19)
4817 · Post Office Sales Revenue - Other	0.00	351.47		
Total 4817 · Post Office Sales Revenue	0.00	22,299.97	153,500.00	(131,200.03)
4822 · Gatehouse - Donations	0.00	50.00	1,000.00	(950.00)
4823 · Gatehouse - Fundraisers	0.00	0.00	1,500.00	(1,500.00)
4829 · Schoolhouse Donations	0.00	0.00	300.00	(300.00)
4837 · Little Sykes Railway Revenues	75.00	887.18	1,800.00	(912.82)
4840 · Military Memorial Donations	0.00	50.00	0.00	50.00
4851 · P & R Revenues				
4851.7 · P&R Concert Concessions	0.00	486.45	500.00	(13.55)
4852.1 · P&R Cinema Sponsorships	0.00	716.00	2,000.00	(1,284.00)
4852.2 · P&R Cinema Concessions	0.00	93.25	600.00	(506.75)
Total 4851 · P & R Revenues	0.00	1,295.70	3,100.00	(1,804.30)
Total 025 · Local / Program Revenues	75.00	27,795.04	179,450.00	(151,654.96)

TOWN OF SYKESVILLE**Statement of Revenues and Expenditures - Budget vs. Actual,****Current Month and Fiscal Year To Date**

October 31, 2015

	<u>Oct 15</u>	<u>Jul - Oct 15</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
030 · Revenue from Other Sources				
4986 · Use of Assign. Fund Bal. GH Mus	0.00	0.00	2,500.00	(2,500.00)
4912 · Use of Assigned Fund Bal.- P. D	0.00	0.00	30,000.00	(30,000.00)
4510 · Parking Violations	75.00	200.00	1,000.00	(800.00)
4810 · Interest	758.81	2,636.92	8,500.00	(5,863.08)
4833 · Misc Receipts - Police Dept	0.00	1,135.00	500.00	635.00
4835 · Misc Receipts - General	0.00	0.00	500.00	(500.00)
Total 030 · Revenue from Other Sources	<u>833.81</u>	<u>3,971.92</u>	<u>43,000.00</u>	<u>(39,028.08)</u>
Total 000 · Revenues	<u>567,764.47</u>	<u>1,369,147.90</u>	<u>2,775,243.00</u>	<u>(1,406,095.10)</u>
Total Income	567,764.47	1,369,147.90	2,775,243.00	(1,406,095.10)
Cost of Goods Sold				
5105510 · Cost of Sales				
5105511 · P.O.Money Order Expense	0.00	0.00	62,000.00	(62,000.00)
5105512 · P.O. Retail Sales Expense	120.16	120.16	750.00	(629.84)
5105514 · P.O. Postage for Resale Expense	0.00	20,967.80	90,000.00	(69,032.20)
Total 5105510 · Cost of Sales	<u>120.16</u>	<u>21,087.96</u>	<u>152,750.00</u>	<u>(131,662.04)</u>
Total COGS	<u>120.16</u>	<u>21,087.96</u>	<u>152,750.00</u>	<u>(131,662.04)</u>
Gross Profit	567,644.31	1,348,059.94	2,622,493.00	(1,274,433.06)

TOWN OF SYKESVILLE

Statement of Revenues and Expenditures - Budget vs. Actual,

Current Month and Fiscal Year To Date

October 31, 2015

	<u>Oct 15</u>	<u>Jul - Oct 15</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
Expense				
100 · Mayor & Town Council				
2107827 · Vol Fire Dept Contribution	0.00	0.00	4,000.00	(4,000.00)
1005000 · Salaries	1,400.00	4,200.00	16,000.00	(11,800.00)
1007110 · Maryland Municipal League Dues	0.00	4,623.29	5,850.00	(1,226.71)
1007115 · Md Municipal League Convention	0.00	78.09	7,000.00	(6,921.91)
1007120 · Advertising & Publishing	83.64	713.81	3,000.00	(2,286.19)
1007125 · Flowers & Condolences	0.00	194.63	500.00	(305.37)
1007126 · Contest Residential Holiday Dec	0.00	0.00	175.00	(175.00)
1007127 · Town Newsletter	800.00	3,099.75	10,000.00	(6,900.25)
1007132 · Employee Events	0.00	0.00	500.00	(500.00)
1007133 · Mayor and Council Retreat	0.00	0.00	200.00	(200.00)
1007430 · Community Media Center	0.00	6,041.01	21,500.00	(15,458.99)
1007572 · Christmas Decorations	690.00	690.00	1,400.00	(710.00)
1007817 · Contingency	0.00	0.00	10,000.00	(10,000.00)
Total 100 · Mayor & Town Council	2,973.64	19,640.58	80,125.00	(60,484.42)
105 · Town Commissions				
1057310 · Plan & Zone Commission	0.00	0.00	500.00	(500.00)
1057320 · SHDC-Oper Exp Town Funded	0.00	0.00	500.00	(500.00)
1057845 · SHDC- Grant Program	0.00	0.00	750.00	(750.00)
Total 105 · Town Commissions	0.00	0.00	1,750.00	(1,750.00)
108 · Professional Services				
1087221 · Professional Services Property	0.00	204.20		
1085100 · Audit Fees	6,650.00	14,750.00	16,500.00	(1,750.00)
1087210 · Legal Counsel	2,496.00	9,552.00	30,000.00	(20,448.00)
1087220 · Engineering	1,307.79	3,830.25	25,000.00	(21,169.75)
1087240 · Codification Services	0.00	0.00	2,500.00	(2,500.00)
1087813 · Insurance - General & Liability	0.00	32,123.00	29,200.00	2,923.00
1087900 · Employment Search Services	0.00	0.00	100.00	(100.00)
Total 108 · Professional Services	10,453.79	60,459.45	103,300.00	(42,840.55)

TOWN OF SYKESVILLE**Statement of Revenues and Expenditures - Budget vs. Actual,****Current Month and Fiscal Year To Date**

October 31, 2015

	<u>Oct 15</u>	<u>Jul - Oct 15</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
150 · Administration				
1505005 · Intern Stipend	500.00	500.00		
1505001 · Town Administration - Intern	0.00	0.00	1,350.00	(1,350.00)
1505000 · Salaries	30,622.27	88,548.84	253,769.00	(165,220.16)
1505210 · Utilities Town House	326.15	2,021.39	4,500.00	(2,478.61)
1505220 · Telephone TH, Police, PW	345.72	1,395.84	4,300.00	(2,904.16)
1505230 · Building Maintenance TH	0.00	400.00	4,400.00	(4,000.00)
1505235 · Housekeeping TH	0.00	1,240.00	5,500.00	(4,260.00)
1505240 · Heating TH	0.00	69.93	7,000.00	(6,930.07)
1505250 · Equipment Maintenance	0.00	0.00	1,500.00	(1,500.00)
1505270 · Prop Maintenance - Landscaping	153.00	306.00	500.00	(194.00)
1505300 · Travel Expense-All Depts	0.00	1,173.87	7,000.00	(5,826.13)
1505400 · Office Supplies	213.28	1,200.16	6,000.00	(4,799.84)
1505425 · Postage-All Departments	645.00	1,070.86	2,200.00	(1,129.14)
1505460 · Building/Kitchen Supplies	62.07	263.94	1,000.00	(736.06)
1505553 · Website Annual Fee	0.00	0.00	1,500.00	(1,500.00)
1505500 · Computer Hardware	0.00	0.00	4,250.00	(4,250.00)
1505551 · Computer Software	367.50	548.88	1,500.00	(951.12)
1505552 · Computer Maintenance	0.00	393.75	2,600.00	(2,206.25)
1505610 · Bank Rental	0.00	0.00	90.00	(90.00)
1505715 · Cellular Phones	102.52	410.23	1,200.00	(789.77)
1505810 · Training & Education	324.33	2,039.60	4,000.00	(1,960.40)
1505820 · Dues & Subscriptions	0.00	325.00	2,000.00	(1,675.00)
1505835 · Bank Fees - Misc Charges	5.00	45.00	100.00	(55.00)
1505836 · Payroll Processing Fees	333.85	1,017.20	2,950.00	(1,932.80)
1507425 · Contract Services-Copier Lease	111.00	444.00	1,350.00	(906.00)
Total 150 · Administration	34,111.69	103,414.49	320,559.00	(217,144.51)

TOWN OF SYKESVILLE

Statement of Revenues and Expenditures - Budget vs. Actual,

Current Month and Fiscal Year To Date

October 31, 2015

	<u>Oct 15</u>	<u>Jul - Oct 15</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
210 · Public Safety				
2105281 · G Force Vehicle Sensors	0.00	2,083.28	2,500.00	(416.72)
2105000 · Salaries	47,118.57	142,469.84	378,692.00	(236,222.16)
2105005 · Overtime	0.00	5,460.00	10,200.00	(4,740.00)
2105007 · New Employee Background/Screen.	0.00	0.00	1,000.00	(1,000.00)
2105010 · Court Pay	550.00	1,350.00	6,000.00	(4,650.00)
2105026 · Vacation Time Payout	0.00	0.00	1,500.00	(1,500.00)
2105210 · Utilities	424.58	1,734.16	6,000.00	(4,265.84)
2105230 · Building Maintenance	0.00	84.74	2,500.00	(2,415.26)
2105235 · Housekeeping	0.00	350.00	1,200.00	(850.00)
2105240 · Heating	0.00	0.00	2,000.00	(2,000.00)
2105250 · Equipment Maintenance	0.00	625.95	8,850.00	(8,224.05)
2105260 · Gasoline & Oil	1,202.43	6,001.27	17,500.00	(11,498.73)
2105280 · Vehicle Maintenance	741.45	591.75	7,500.00	(6,908.25)
2105400 · Office Supplies	0.00	675.05	2,500.00	(1,824.95)
2105500 · Operating Supplies and Expense	69.07	320.09	2,000.00	(1,679.91)
2105550 · Computer Hardware	0.00	866.00	1,000.00	(134.00)
2105551 · Computer Software	0.00	23.88	3,000.00	(2,976.12)
2105552 · Computer Maintenance	0.00	498.75	1,500.00	(1,001.25)
2105700 · Uniforms	203.83	1,909.32	5,000.00	(3,090.68)
2105715 · Cellular Phones	52.52	1,050.46	4,000.00	(2,949.54)
2105810 · Training & Education	351.36	1,536.36	3,000.00	(1,463.64)
2105830 · Subscriptions	3.25	126.50	2,500.00	(2,373.50)
2107410 · Ammunition	0.00	2,063.89	1,500.00	563.89
2107425 · Contract Svc-Copier Lease	88.00	352.00	1,100.00	(748.00)
2107450 · Auxiliary Police	288.88	883.96	1,600.00	(716.04)
Total 210 · Public Safety	51,093.94	171,057.25	474,142.00	(303,084.75)

TOWN OF SYKESVILLE**Statement of Revenues and Expenditures - Budget vs. Actual,****Current Month and Fiscal Year To Date**

October 31, 2015

	<u>Oct 15</u>	<u>Jul - Oct 15</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
300 · Public Works & Sanitation				
3005000 · Salaries	22,068.80	79,973.62	234,027.00	(154,053.38)
3005001 · Salaries-PT Temp. Public Works	0.00	0.00	2,400.00	(2,400.00)
3005005 · Salaries-Overtime-Exclude Snow	464.76	1,997.88	7,200.00	(5,202.12)
3005025 · Comp Time Payout	0.00	0.00	4,000.00	(4,000.00)
3005026 · Vacation Time Payout	0.00	0.00	4,000.00	(4,000.00)
3005210 · Utilities	192.00	838.14	2,500.00	(1,661.86)
3005230 · Building Maintenance	385.89	2,004.41	3,000.00	(995.59)
3005240 · Heating	0.00	112.89	1,300.00	(1,187.11)
3005250 · Equipment Maintenance	0.00	0.00	3,700.00	(3,700.00)
3005255 · Dumpsters/Sanitation Equipment	0.00	0.00	3,630.00	(3,630.00)
3005260 · Gasoline & Oil	1,225.08	5,867.99	37,000.00	(31,132.01)
3005280 · Vehicle Maintenance	3,564.62	12,596.01	39,000.00	(26,403.99)
3005400 · Office Supplies	0.00	19.97	800.00	(780.03)
3005500 · Operating Supplies and Expense	687.73	4,606.50	6,500.00	(1,893.50)
3005550 · Computer Hardware	0.00	0.00	800.00	(800.00)
3005552 · Computer Maintenance	116.54	116.54	700.00	(583.46)
3005553 · Internet Service	72.90	291.60	1,000.00	(708.40)
3005700 · Uniforms	363.10	1,315.14	3,600.00	(2,284.86)
3005705 · Protective Safety Equip	156.13	1,532.03	2,200.00	(667.97)
3005710 · Employee Shoe Program	0.00	303.00	1,000.00	(697.00)
3005715 · Cellular Phones	202.04	812.37	2,500.00	(1,687.63)
3005810 · Training and Education	0.00	268.00	1,000.00	(732.00)
3005850 · CDL - Drug & Alcohol Testing	0.00	168.00	600.00	(432.00)
3007125 · Solid Waste Advertising	0.00	0.00	1,000.00	(1,000.00)
3007610 · Tipping Fees	6,526.12	18,910.00	80,000.00	(61,090.00)
3007620 · Recycling Bins	0.00	1,696.60	1,700.00	(3.40)
Total 300 · Public Works & Sanitation	36,025.71	133,430.69	445,157.00	(311,726.31)

TOWN OF SYKESVILLE

Statement of Revenues and Expenditures - Budget vs. Actual,

Current Month and Fiscal Year To Date

October 31, 2015

	<u>Oct 15</u>	<u>Jul - Oct 15</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
310 · Streets & Roads				
3105005 · Overtime-Snow Removal	0.00	0.00	4,600.00	(4,600.00)
3107500 · Misc Road materials	458.93	808.93	3,500.00	(2,691.07)
3107511 · Snow Removal Supplies	3,418.28	7,403.99	25,000.00	(17,596.01)
3107542 · Drainage & Inlets	650.00	1,250.00	7,000.00	(5,750.00)
3107560 · Road Repair/Patching	0.00	0.00	4,000.00	(4,000.00)
3107565 · Parking Lot Flower Bed Maint.	175.00	350.00	2,000.00	(1,650.00)
3107570 · Street Lighting Electric Serv	5,423.26	21,870.03	68,000.00	(46,129.97)
3107580 · Signs	852.80	1,729.92	4,500.00	(2,770.08)
Total 310 · Streets & Roads	10,978.27	33,412.87	118,600.00	(85,187.13)
410 · Parks Maintenance				
4105525 · Grass Cutting Code Enforemt	0.00	0.00	750.00	(750.00)
4105210 · Utilities	319.91	1,111.74	2,750.00	(1,638.26)
4105235 · Housekeeping	0.00	260.00	1,500.00	(1,240.00)
4105250 · Equipment Maintenance	207.96	917.31	2,800.00	(1,882.69)
4105270 · Property Maintenance	0.00	245.70	10,700.00	(10,454.30)
4105275 · Park Vandalism Repairs	0.00	0.00	1,000.00	(1,000.00)
4105500 · Operating Supplies and Expense	0.00	975.97	2,100.00	(1,124.03)
4107425 · Contract Landscaping	162.00	324.00	3,500.00	(3,176.00)
4107771 · Tree Care/Maintenance	0.00	0.00	8,000.00	(8,000.00)
4107775 · Weed Control	0.00	0.00	600.00	(600.00)
4107780 · Sediment Pond Maintenance	0.00	3,500.00	4,000.00	(500.00)
4107790 · Property Maint-SBP	420.00	1,450.00	3,000.00	(1,550.00)
Total 410 · Parks Maintenance	1,109.87	8,784.72	40,700.00	(31,915.28)
430 · Main Street / Downtown				
4305210 · Utilities @ South Branch Park	75.10	277.72	900.00	(622.28)
4305211 · Utility Exp Grant-S&P Railway	0.00	400.00	400.00	0.00
4305230 · Little Sykes Building Maint	0.00	0.00	650.00	(650.00)
4305231 · Bldg. Maint.-Baldwin's Station	0.00	0.00	2,500.00	(2,500.00)
4305270 · Little Sykes Property Maint	65.00	294.97	800.00	(505.03)
4307780 · Little Sykes Mini-Train Maint.	0.00	0.00	800.00	(800.00)
Total 430 · Main Street / Downtown	140.10	972.69	6,050.00	(5,077.31)

TOWN OF SYKESVILLE

Statement of Revenues and Expenditures - Budget vs. Actual,

Current Month and Fiscal Year To Date

October 31, 2015

	<u>Oct 15</u>	<u>Jul - Oct 15</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
510 · Visitor Center & Post Office				
5105000 · Salaries	3,438.08	11,031.87	32,773.00	(21,741.13)
5105210 · Utilities	130.23	984.64	5,300.00	(4,315.36)
5105215 · Security Services-Professional	0.00	0.00	275.00	(275.00)
5105220 · Telephone	56.94	225.76	700.00	(474.24)
5105225 · Business Machine Supplies	0.00	0.00	700.00	(700.00)
5105230 · Building Maintenance	34.03	434.03	2,500.00	(2,065.97)
5105235 · Housekeeping	0.00	840.00	3,400.00	(2,560.00)
5105400 · Office Supplies	126.58	371.42	800.00	(428.58)
5105500 · Miscellaneous Supplies	0.00	20.29	0.00	20.29
5105553 · Internet Service	96.89	378.78	950.00	(571.22)
5105835 · ACH Merchant & Bank Fees	0.00	406.38	2,500.00	(2,093.62)
Total 510 · Visitor Center & Post Office	3,882.75	14,693.17	49,898.00	(35,204.83)
520 · Sykesville Colored Schoolhouse				
5205210 · Utilities	37.41	326.73	1,500.00	(1,173.27)
5205220 · Schoolhouse Telephone	31.93	123.36	360.00	(236.64)
5205230 · Building Maintenance	153.08	534.22	1,200.00	(665.78)
5205235 · Schoolhouse Housekeeping	0.00	90.00	360.00	(270.00)
5205500 · Schoolhouse Supplies	0.00	0.00	400.00	(400.00)
Total 520 · Sykesville Colored Schoolhouse	222.42	1,074.31	3,820.00	(2,745.69)
530 · Gate House Museum				
5307451 · G H Visitor Exp. Analysis	0.00	0.00	2,500.00	(2,500.00)
5305000 · Salaries-Director & Currator	937.13	2,604.83	9,547.00	(6,942.17)
5305001 · Intern Stipend	0.00	200.00	420.00	(220.00)
5305210 · Utilities	114.95	650.39	1,100.00	(449.61)
5305215 · Security Services-Professional	20.00	20.00	360.00	(340.00)
5305220 · Telephone	31.93	123.36	350.00	(226.64)
5305230 · Building Maintenance	0.00	318.94	1,500.00	(1,181.06)
5305235 · Housekeeping	0.00	210.00	700.00	(490.00)
5305240 · Heating	374.47	374.47	4,000.00	(3,625.53)
5305270 · Property Maintenance - Landscap	0.00	0.00	150.00	(150.00)
5305335 · Museum Events	75.00	182.89	800.00	(617.11)
5305400 · Office Supplies	0.00	171.17	500.00	(328.83)
5305425 · Gatehouse Postage	0.00	0.00	620.00	(620.00)
5305553 · Internet Service	84.95	351.49	800.00	(448.51)
5305810 · Volunteer Training/Workshops	179.52	179.52	150.00	29.52
5305815 · Educational Programs	0.00	0.00	500.00	(500.00)
5307125 · Promotions-Advertising	0.00	0.00	500.00	(500.00)
5307127 · Gatehouse Newsletter	288.96	288.96	1,000.00	(711.04)

TOWN OF SYKESVILLE

Statement of Revenues and Expenditures - Budget vs. Actual,

Current Month and Fiscal Year To Date

October 31, 2015

	<u>Oct 15</u>	<u>Jul - Oct 15</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
5307128 · Artifact Restoration	0.00	0.00	250.00	(250.00)
5307129 · Exhibit Planning	0.00	0.00	800.00	(800.00)
5307450 · Volunteer Recognition Event	0.00	0.00	150.00	(150.00)
Total 530 · Gate House Museum	2,106.91	5,676.02	26,697.00	(21,020.98)
570 · Parks & Recreation				
5707120 · P&R Advertising	0.00	0.00	500.00	(500.00)
5707740 · Parks & Rec, Misc Park Events				
7740.5 · Concert Bands	0.00	500.00	600.00	(100.00)
7740.6 · Misc. Holiday Events	0.00	0.00	400.00	(400.00)
7740.7 · Concessions	0.00	53.21	800.00	(746.79)
7740.8 · Music Licensing ASCAP Fees	0.00	338.75	335.00	3.75
7740.9 · Movies in the Park	0.00	31.24	1,400.00	(1,368.76)
7741.5 · Cinema Equipment MAintenance	208.10	208.10	750.00	(541.90)
Total 5707740 · Parks & Rec, Misc Park Events	208.10	1,131.30	4,285.00	(3,153.70)
5707744 · Volunteer Supplies	0.00	0.00	200.00	(200.00)
Total 570 · Parks & Recreation	208.10	1,131.30	4,985.00	(3,853.70)
610 · Employee Benefits				
6105010 · Christmas Bonus-Employees	0.00	0.00	3,500.00	(3,500.00)
6107804 · Short Term Disability	448.95	1,795.33	4,600.00	(2,804.67)
6107806 · Retirement Plan/401a	0.00	0.00	62,180.00	(62,180.00)
6107807 · Workers' Comp Insurance	6,863.00	37,155.00	93,806.00	(56,651.00)
6107808 · Long Term Disability/Employer	218.50	861.13	3,360.00	(2,498.87)
6107809 · Life Insurance	241.47	951.19	2,310.00	(1,358.81)
6107810 · Health Insurance-Employer Share	14,353.49	43,044.30	240,465.00	(197,420.70)
6107812 · Social Security	7,979.10	25,300.66	74,847.00	(49,546.34)
Total 610 · Employee Benefits	30,104.51	109,107.61	485,068.00	(375,960.39)

TOWN OF SYKESVILLE

Statement of Revenues and Expenditures - Budget vs. Actual,

Current Month and Fiscal Year To Date

October 31, 2015

	<u>Oct 15</u>	<u>Jul - Oct 15</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>
680 · Debt Service				
6805915 · CDA 2005 Series A PD - Prin.	0.00	129,700.00	23,800.00	105,900.00
6805916 · CDA 2005 Series A PD - Int.	0.00	3,310.18	5,587.00	(2,276.82)
6805929 · 2008 GO Bond - Prin.	0.00	0.00	75,296.00	(75,296.00)
6805930 · 2008 GO Bond - Int.	0.00	0.00	23,549.00	(23,549.00)
Total 680 · Debt Service	0.00	133,010.18	128,232.00	4,778.18
700 · Capital Outlay				
7822.3 · Capital Outlay - 7610 Main St	0.00	(168.06)	0.00	(168.06)
7822.6 · Transfer to Capital Reserve	0.00	0.00	30,000.00	(30,000.00)
7007823 · Cap. Outlay -Schoolhouse Site	0.00	137.63	6,585.00	(6,447.37)
7007825 · Capital Outlay-Strmwtr. Mtg	0.00	32,910.00	32,910.00	0.00
7821.1 · Capital Outlay-Public Safety	0.00	11,940.35	39,315.00	(27,374.65)
7821.2 · Capital Outlay-PW/Sanitation	0.00	14,611.00	15,000.00	(389.00)
7822.4 · Capital Outlay- Schoolhouse	0.00	9,886.00	0.00	9,886.00
7821.3 · Capital Outlay - Parks	0.00	0.00	17,900.00	(17,900.00)
7821.8 · Capital Outlay Town House	1,239.60	1,839.60	8,700.00	(6,860.40)
7822.7 · Capital Outlay -Strtwtr Infrast	46,499.31	51,068.29	0.00	51,068.29
7821.9 · Capital Outlay Streets & Roads	125,115.38	166,311.10	183,000.00	(16,688.90)
7822.5 · Capital Outlay Main Street	5,000.00	18,405.00	0.00	18,405.00
Total 700 · Capital Outlay	177,854.29	306,940.91	333,410.00	(26,469.09)
Total Expense	361,265.99	1,102,806.24	2,622,493.00	(1,519,686.76)
Net Ordinary Income	206,378.32	245,253.70	0.00	245,253.70
Net Income	206,378.32	245,253.70	0.00	245,253.70

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Check Register
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Num	Source Name	Date	Paid Amount	Memo
42841	American United Life Insurance Company	10/07/2015		G 00613510-0000-000
October 2015	American United Life Insurance Company	09/17/2015	-256.16	October 2015
	American United Life Insurance Company		-449.42	October 2015
	American United Life Insurance Company		-231.37	October 2015
TOTAL			-936.95	
42842	BG&E Streets	10/07/2015		8066592503
September 2015	BG&E Streets	10/02/2015	-5,127.65	Street lighting
TOTAL			-5,127.65	
42843	Bob's Welding	10/07/2015		
128544	Bob's Welding	09/23/2015	-23.33	Parts for mowers
TOTAL			-23.33	
42844	CC Comm, Collec	10/07/2015		
IN-00008944	CC Comm, Collec	09/28/2015	-524.00	Car 6415 Fuel Pump
TOTAL			-524.00	
42845	Chesapeake Employers	10/07/2015		Policy # 2159105
September 2015	Chesapeake Employers	09/29/2015	-6,863.00	Payment 4 of 10
TOTAL			-6,863.00	

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Check Register
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Num	Source Name	Date	Paid Amount	Memo
TOTAL			-6,863.00	
42846	Fireline	10/07/2015		
IN00000912	Fireline	10/07/2015	-47.70	Fire Extinguisher Maintenance service
TOTAL			-47.70	
42847	Frederick Equip	10/07/2015		
IH70347	Frederick Equip	09/25/2015	-527.20	4 Flood lights and 4 strob lights
TOTAL			-527.20	
42848	Gall's, Inc	10/07/2015		0003714607
004034307	Gall's, Inc	09/08/2015	-54.93	2 pants Reed
TOTAL			-54.93	
42849	LGIT Insurance	10/07/2015		LGIT-0135
113204	LGIT Insurance	09/17/2015	-31.00	Adjustment for Warfield and 732 Olkahoma
113203	LGIT Insurance	09/17/2015	-86.00	FY 2015 Endorsement for changes at renewal
TOTAL			-117.00	
42850	Maryland State Retirement Agency	10/07/2015		7131000

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Check Register

October 2015

Num	Source Name	Date	Paid Amount	Memo
PPE 09/27/2015	Maryland State Retirement Agency	10/02/2015	-2,104.47	PPE 9/27/2015
TOTAL			-2,104.47	
42851	My Bike Shop	10/07/2015		
983	My Bike Shop	10/07/2015	-288.88	tune up and tires
TOTAL			-288.88	
42852	Quantel	10/07/2015		
1615113	Quantel	10/01/2015	-345.72	October 2015 Phone Bill
	Quantel		-31.93	October 2015 Phone Bill
	Quantel		-56.94	October 2015 Phone Bill
	Quantel		-31.93	October 2015 Phone Bill
TOTAL			-466.52	
42853	Royal Electric, Incorporated	10/07/2015		
00000010992	Royal Electric, Incorporated	09/23/2015	-4,225.00	Labor and material to complete work Town Hall post lights
TOTAL			-4,225.00	
42854	RP Alignment, I	10/07/2015		
237276	RP Alignment, I	09/24/2015	-3,133.25	Replace radiator and hoses
TOTAL			-3,133.25	

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Check Register
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Num	Source Name	Date	Paid Amount	Memo
42855	Shannon-Baum	10/07/2015		
0201-107-IN	Shannon-Baum	09/22/2015	-877.12	Street signs and speed limit signs
0201108-IN	Shannon-Baum	09/22/2015	-340.00	Sweatshirts for winter (14)
TOTAL			<u>-1,217.12</u>	
42856	United Site Services	10/07/2015		
114-3321406	United Site Services	09/21/2015	-65.00	Little Sykes Port a pot 9/8/ to 10/15/2015
114-3321317	United Site Services	09/21/2015	-140.00	South Branch Park 9/18 to 10/15/2015
TOTAL			<u>-205.00</u>	
42857	Verizon Wireles	10/07/2015		Acct # 619938794-00001
9752749139	Verizon Wireles	09/22/2015	-280.07	PD Wireless Service 8/23/2015 to 9/22/2015
TOTAL			<u>-280.07</u>	
42858	Weaselworks, LTD	10/07/2015		
Tower Refund	Weaselworks, LTD	09/25/2015	-75.00	Tower Rental Deposit
TOTAL			<u>-75.00</u>	
42859	YIS	10/07/2015		

TOWN OF SYKESVILLE
Check Register
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Num	Source Name	Date	Paid Amount	Memo
106665	YIS	09/16/2015	-469.95	Pro radar calibration -2 units
TOTAL			<u>-469.95</u>	
42860	All Landscape S	10/14/2015		
52413	All Landscape S	09/21/2015	-112.00	4 yards top soil for schoolhouse path
TOTAL			<u>-112.00</u>	
42861	ATCO Internatio	10/14/2015		Cust ID #754658
10443685	ATCO Internatio	09/28/2015	-315.00	2 cases of hand cleaning wipes
10443686	ATCO Internatio	09/28/2015	-224.00	2 cases of glass cleaner
TOTAL			<u>-539.00</u>	
42862	BG&E	10/14/2015		
September 2015	BG&E	10/14/2015	-51.96	Train Sta Street Light 8317350000
	BG&E		-51.96	Train Sta Street Light 7776091000
	BG&E		-81.91	McElroy Parking Lot 3606000000
	BG&E		-152.62	Girls Shelter Electric 6672670575
	BG&E		-39.16	7610 Main Street 5952035991
TOTAL			<u>-377.61</u>	
42863	Bollinger & Brooks Construction	10/14/2015		
090915-2	Bollinger & Brooks Construction	09/09/2015	-9,886.00	work as per proposal Schoolhouse Rd. Pathway
TOTAL			<u>-9,886.00</u>	

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Num	Source Name	Date	Paid Amount	Memo
TOTAL			-9,886.00	
42864	C. Bruce Carlson	10/14/2015		
5885	C. Bruce Carlson	10/02/2015	-650.00	Clean storm drain. Spout Hill basin
TOTAL			-650.00	
42865	Cintas Corp	10/14/2015		042-41462
042322567	Cintas Corp	09/24/2015	-80.60	T Shirts for crew
042328012	Cintas Corp	10/01/2015	-89.92	Shop Supplies
	Cintas Corp		-72.62	T Shirts for crew
	Cintas Corp		-41.35	Shop Supplies
TOTAL			-284.49	
42866	Cintas First Ai	10/14/2015		Cust #07795
5003694823	Cintas First Ai	09/30/2015	-46.28	First Aid Supplies
TOTAL			-46.28	
42867	Comcast--PW	10/14/2015		15012 103019-01-3
October 2015	Comcast--PW	10/07/2015	-72.90	Equipment & Internet Service 10/21/2015 to 11/20/2015
TOTAL			-72.90	

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Check Register
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Num	Source Name	Date	Paid Amount	Memo
42868	Crystal Spring	10/14/2015		1160808 1386206
1386206 10042015	Crystal Spring	10/04/2015	-62.07	Water cooler rent
	Crystal Spring		-66.06	Water cooler rent
	Crystal Spring		-66.06	Water cooler and rent
TOTAL			-194.19	
42869	Eidersburg Auto Plus	10/14/2015		36990
057319320	Eidersburg Auto Plus	09/21/2015	-180.74	Stay dry and DEF fluid
TOTAL			-180.74	
42870	Farm & Home Ser	10/14/2015		
366073	Farm & Home Ser	09/07/2015	-45.95	1 pallet Excel 8x90
366080	Farm & Home Ser	09/17/2015	-45.95	Excell 4x180 for schoolhouse pathway
367038	Farm & Home Ser	09/28/2015	-154.00	one pair of Red wing school for PW crew
367251	Farm & Home Ser	10/01/2015	-198.93	57 bags of sand for storm water control
TOTAL			-444.83	
42871	Frederick Equip	10/14/2015		
IH70401	Frederick Equip	09/28/2015	-126.79	Filters for skid loader
TOTAL			-126.79	
42872	Fuelman	10/14/2015		

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Num	Source Name	Date	Paid Amount	Memo
NP45587336	Fuelman	10/05/2015	-45.44	Vehicle #1
	Fuelman		-36.33	Vehicle #4
	Fuelman		-92.83	Vehicle #13a
	Fuelman		-27.47	Vehicle # 8
	Fuelman		-47.28	Misc. and gas cans
	Fuelman		-51.22	Vehicle #6412
	Fuelman		-29.16	Vehicle #6414
	Fuelman		-46.36	Vehicle #6410
	Fuelman		-23.22	Vehicle # 6415
	Fuelman		-27.35	Vehicle #6416
	Fuelman		-26.48	Vehicle # 6413
	Fuelman		-87.64	Vehicle #3A
	Fuelman		-18.19	Vehicle # 3
	Fuelman		-61.99	Vehicle #2a
	Fuelman		-55.54	Vehicle #15
			<u>-676.50</u>	
42873	Kelly & Assoc	10/14/2015		
November 2015	Kelly & Assoc	10/05/2015	-1,431.00	November 2015 Dental and Vision, plus adjustments
TOTAL			<u>-1,431.00</u>	
42874	Lawmen Supply C	10/14/2015		
00673546_SNV	Lawmen Supply C	09/28/2015	-215.25	Ammuntion
TOTAL			<u>-215.25</u>	

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Num	Source Name	Date	Paid Amount	Memo
42875	Maryland State Retirement Agency	10/14/2015		7131000
7131000 #714	Maryland State Retirement Agency	10/08/2015	-188.30	Prior Period Adjustment from 7/1 to 9/30/2015
TOTAL			-188.30	
42876	Orkin Pest Cont	10/14/2015		817847
44045737	Orkin Pest Cont	10/07/2015	-105.38	518 Schoolhouse Road service
TOTAL			-105.38	
42877	United Business Technologies	10/14/2015		T005
795013	United Business Technologies	09/29/2015	-111.00	Lease Payment
	United Business Technologies		-48.20	Copies Made
TOTAL			-159.20	
42878	Ballard, Wilson	10/21/2015		
800-068.94 #1	Ballard, Wilson	06/30/2015	-2,585.48	Capital Paving Baldwins' FY 16
800-068.13 #237	Ballard, Wilson	06/30/2015	-206.44	Capital Paving Norwood Avenue
	Ballard, Wilson		-275.26	Drainage issue on Norwood Avenue
800-068.77 #73	Ballard, Wilson	06/30/2015	-68.82	CD of existing 16 record plats for Warfield Subdivision
800-068.73 #95	Ballard, Wilson	06/30/2015	-68.82	Work performed during June 2015
800-068.94 #2	Ballard, Wilson	07/31/2015	-4,600.52	Engineering costs for design plans for Baldwins Parking Lot
TOTAL			-7,805.34	

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Num	Source Name	Date	Paid Amount	Memo
42879	BG&E	10/21/2015		
September 2015 2	BG&E	10/07/2015	-130.23	Post Office Elec 3787450000 Includes direct Energy
	BG&E		-286.99	Town House Elec 7275500000 - Includes Direct Energy
	BG&E		-37.99	Saslow Parking Lot 6936930000 Includes direct Energy
	BG&E		-424.58	Police Elec. 3117160000
	BG&E		-192.00	Public Wks Elec 0118091000 - I
	BG&E		-37.41	Schoolhouse Elec 1414921000 Includes direct Energy
	BG&E		-114.95	Museum Elec 1178761000 Includes direct Energy
	BG&E		-167.29	Cooper Park Elec 5494080000
	BG&E		-11.86	SBP Elec 2134290000
	BG&E		-63.24	SBP: Bldg A Elec 7479211000 Includes direct Energy
	BG&E		-45.25	McElroy Extension lights 0019540000 Includes direct Energy
	BG&E		-26.54	Sandosky Pkg Lights 8548861000 Includes direct Energy
			<u>-1,538.33</u>	
42880	CC Comm, Tipping Fees	10/21/2015		91
6723	CC Comm, Tipping Fees	10/06/2015	-6,526.12	September 2015 tipping fees
			<u>-6,526.12</u>	
42881	Cecelia Kelly .	10/21/2015		
3524	Cecelia Kelly .	10/14/2015	-34.03	Reimbursement for mini blinds
			<u>-34.03</u>	
TOTAL				

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Num	Source Name	Date	Paid Amount	Memo
42882	Cintas Corp	10/21/2015		042-41462
042333572	Cintas Corp	10/08/2015	-72.62	T Shirts for crew
	Cintas Corp		-89.92	Shop Supplies
TOTAL			-162.54	
42883	Comcast-Gatehouse-8207-02-4	10/21/2015		15012 028207-02-4
November 2015	Comcast-Gatehouse-8207-02-4	10/14/2015	-84.95	Internet 10 /22/2015 to 11/21/2015
TOTAL			-84.95	
42884	Comcast-PO-2824-01-6	10/21/2015		15012 062824-01-6
November 2015	Comcast-PO-2824-01-6	10/14/2015	-96.89	Internet 10/22/2015 to 11/20/2015
TOTAL			-96.89	
42885	ComCast-Police-8780-01-0	10/21/2015		15012 038780-01-0
November 2015	ComCast-Police-8780-01-0	10/14/2015	-3.01	Service 10/22/2015 to 11/21/2015
TOTAL			-3.01	
42886	Fireline	10/21/2015		
IN00041230	Fireline	11/01/2015	-149.55	Fire Extinguisher Maintenance service

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Num	Source Name	Date	Paid Amount	Memo
IN00041234	Fireline	11/01/2015	-73.15	Fire Extinguisher Maintenance service
IN00041235	Fireline	11/01/2015	-18.70	Fire Extinguisher Maintenance service
IN00041237	Fireline	11/01/2015	-69.00	Fire Extinguisher Maintenance service
IN00041600	Fireline	11/04/2015	-148.25	Fire Extinguisher Maintenance service
			<u>-458.65</u>	
42887	Fuelman	10/21/2015		
NP45624496	Fuelman	10/12/2015	-81.64	Vehicle #1
	Fuelman		-105.76	Vehicle #13a
	Fuelman		-15.97	Misc. and gas cans
	Fuelman		-35.84	Vehicle # 6411 R
	Fuelman		-90.88	Vehicle #6410
	Fuelman		-70.88	Vehicle # 6412
	Fuelman		-20.96	Vehicle # 6415
	Fuelman		-63.56	Vehicle #6416
	Fuelman		-26.74	Vehicle # 6413
	Fuelman	10/19/2015	-85.83	Vehicle #1
	Fuelman		-45.58	Vehicle #4
	Fuelman		-102.22	Vehicle #13a
	Fuelman		-102.47	Misc. and gas cans
	Fuelman		-78.02	Vehicle #6412
	Fuelman		-30.86	Vehicle # 6411 R
	Fuelman		-39.14	Vehicle #6414
	Fuelman		-36.61	Vehicle #6410
	Fuelman		-20.25	Vehicle # 6415
	Fuelman		-48.74	Vehicle # 6413
	Fuelman		-37.87	Vehicle #3A
	Fuelman		-39.59	Vehicle #2a

TOTAL

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Num	Source Name	Date	Paid Amount	Memo
	Fuelman		-61.26	Vehicle #15
TOTAL			-1,240.67	
42888	Maryland State Retirement Agency	10/21/2015		7131000
PPE 10112015	Maryland State Retirement Agency	10/21/2015	-2,180.37	PPE 10112015
TOTAL			-2,180.37	
42889	Old Town Motor Co.	10/21/2015		
AO24405	Old Town Motor Co.	10/09/2015	-963.74	4 new tires for Truck #2A 2013 Ford F-350
TOTAL			-963.74	
42890	Quinn, Linda	10/21/2015		
September 30 2015	Quinn, Linda	09/30/2015	-96.60	Mileage expense for trips to bank July to Sept 2015
TOTAL			-96.60	
42891	Rosen Hoover P.A.	10/21/2015		
1032537	Rosen Hoover P.A.	06/30/2015	-67.00	Deed for open space Raincliff PWA
103534	Rosen Hoover P.A.	06/30/2015	-949.50	General legal services for the month of June 2015
103538	Rosen Hoover P.A.	06/30/2015	-96.00	Purchase of 7610 Main Street
103700DJH	Rosen Hoover P.A.	07/31/2015	-100.50	Raincliff PWA - legal service for the month of July 2015
103702 DJH	Rosen Hoover P.A.	07/31/2015	-48.00	legal fees re: purchase of 7610 Main Street
103963 DJH	Rosen Hoover P.A.	07/31/2015	-992.00	legal fees re: Micro brewery, Police dept., Hawk Ridge deed

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Num	Source Name	Date	Paid Amount	Memo
103964	Rosen Hoover P.A.	07/31/2015	-816.00	Legal services re: SMO
103965 DJH	Rosen Hoover P.A.	07/31/2015	-640.00	Legal services re: PWA Carriage House
104169	Rosen Hoover P.A.	08/31/2015	-2,064.00	Linden Avenue property review, schoolhouse rd project, distillery project
104171 DJH	Rosen Hoover P.A.	08/31/2015	-160.00	Issues related to Historic Carriage House
TOTAL			-5,933.00	
42892	Sandosky Contra	10/21/2015		
2291	Sandosky Contra	10/07/2015	-260.00	Street sweeper for storm clean up
TOTAL			-260.00	
42893	Shifflett Billy	10/21/2015		
BH Photo 562502236	Shifflett Billy	10/21/2015	-378.09	Public Address system
TOTAL			-378.09	
42894	Sprint	10/21/2015		
103416260-097	Sprint	10/08/2015	-202.04	Service for cell phones and equipment
	Sprint		-52.52	Cell Phone service
	Sprint		-52.52	Cell Phone PD
TOTAL			-307.08	
42895	Mead, John Paul	10/22/2015		
1/2	Mead, John Paul	10/21/2015	-500.00	Payment 1/2 Town share of intern stipen FY 16

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	Num	Source Name	Date	Paid Amount	Memo
TOTAL				-500.00	
42896		Postmaster	10/22/2015		Bulk Rate Mailing Permit #23
Witner 2015		Postmaster	10/22/2015	-800.00	Winter 2015 Newsletter bulk rate
		Postmaster		-400.00	Postcards for holiday trash schedule
TOTAL				-1,200.00	
42897		All Night Towing	10/28/2015		
10132015		All Night Towing	10/13/2015	-160.00	Towed truck #2A to Apple Ford - columbia
TOTAL				-160.00	
42898		Baltimore Sun Company	10/28/2015		
002264585		Baltimore Sun Company	09/30/2015	-201.57	Legal Ad for Carroll County Time Ord #291 and 292
TOTAL				-201.57	
42899		Beechfield Land	10/28/2015		
18567		Beechfield Land	10/15/2015	-162.00	Obrecht, hedge weeding
		Beechfield Land		-153.00	TH PD weeding
		Beechfield Land		-175.00	Parking islands weeding
		Beechfield Land		-280.00	South branch park weeding
TOTAL				-770.00	

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Num	Source Name	Date	Paid Amount	Memo
42900	Byte Right Supp	10/28/2015		
24165	Byte Right Supp	10/01/2015	-367.50	Newsflash issues, folder restrictions set up
TOTAL			-367.50	
42901	Cintas Corp	10/28/2015		042-41462
042339054	Cintas Corp	10/15/2015	-72.62	T Shirts for crew
	Cintas Corp		-41.35	Shop Supplies
042344522	Cintas Corp	10/22/2015	-72.62	T Shirts for crew
	Cintas Corp		-91.92	Shop Supplies
TOTAL			-278.51	
42902	CPE, Inc.	10/28/2015		
15-578	CPE, Inc.	10/06/2015	-87,960.60	Paving and Patching , drain at Baldwins St parking lot
TOTAL			-87,960.60	
42903	LGIT Insurance	10/28/2015		LGIT-0135
November 2015	LGIT Insurance	10/01/2015	-15,220.22	Health Insurance premiums for November 2015
TOTAL			-15,220.22	
42904	Liberty Emblem	10/28/2015		

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Num	Source Name	Date	Paid Amount	Memo
11968	Liberty Emblem	07/21/2015	-30.00	Auxiliary name tags Lindamore and Knopp
TOTAL			<u>-30.00</u>	
42905	Matthew Bender & Co., Inc.	10/28/2015		
75955938	Matthew Bender & Co., Inc.	10/12/2015	-72.08	MD annotated code for land use
TOTAL			<u>-72.08</u>	
42906	NAPA Auto Parts	10/28/2015		
816253	NAPA Auto Parts	10/16/2015	-48.67	Diesel Additive
TOTAL			<u>-48.67</u>	
42907	Platinum 8672	10/28/2015		
AdobeExprt	Platinum 8672	09/21/2015	-23.88	Adobe Export Software Renewal
144335 len stoler	Platinum 8672	09/22/2015	-275.28	Parts for #6411 damage by Breckford- credit issued
P21278	Platinum 8672	09/30/2015	-175.00	First line supervisor training -Bird
TLO 10012015	Platinum 8672	10/01/2015	-3.25	Comprehensive report person search
1 Pizza Hut	Platinum 8672	10/06/2015	-170.60	Jr. CSI Graduation dinner
TOTAL			<u>-648.01</u>	
42908	Platinum 6807	10/28/2015		
11004326	Platinum 6807	09/11/2015	-149.00	Communication Seminar for D Ashbacher

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Num	Source Name	Date	Paid Amount	Memo
8945 Baldiwns	Platinum 6807	10/03/2015	-114.87	Gatehouse Visitor Experiene lunch
TOTAL			<u>-263.87</u>	
42909	Platinum 9803 t	10/28/2015		
0056780679 deluxe	Platinum 9803 t	09/19/2015	-340.49	1000 imprinted checks
TOTAL			<u>-340.49</u>	
42910	SK Printing, Inc.	10/28/2015		
2319	SK Printing, Inc.	10/28/2015	-288.96	Gate House Museum letter
TOTAL			<u>-288.96</u>	
42911	Speedy Cleaning Service	10/28/2015		
September 2015	Speedy Cleaning Service	09/30/2015	-300.00	September 2015 Cleaning Svc
	Speedy Cleaning Service		-100.00	September 2015 Cleaning Svc
	Speedy Cleaning Service		-60.00	September 2015 Cleaning Svc
	Speedy Cleaning Service		-30.00	September 2015 Cleaning Svc
	Speedy Cleaning Service		-260.00	September 2015 Cleaning Svc
	Speedy Cleaning Service		-80.00	September 2015 Cleaning Svc
TOTAL			<u>-830.00</u>	
42912	Staples GOVT	10/28/2015		
105.08	Staples GOVT	10/02/2015	-105.08	Staples, folders, envelopes

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Num	Source Name	Date	Paid Amount	Memo
TOTAL			-105.08	
42913	Platinum 7758	10/28/2015	5588 4600 0168 1704	
Walmart	Platinum 7758	09/12/2015	-17.94	Shock for fountain
McDonalds	Platinum 7758	09/18/2015	-19.56	Meal for crew
159113 gledhill rd.	Platinum 7758	09/24/2015	-3,575.71	10 ft snowplow for truck #5
Big Lots	Platinum 7758	10/05/2015	-19.20	2 Micro sd 16 GB cards
4336 Shell	Platinum 7758	10/06/2015	-9.09	Shop Supplies
985 Ultimate Powder	Platinum 7758	10/07/2015	-80.00	Powder coat for phone booth
TOTAL			-3,721.50	