

OFFICIAL MINUTES OF OCTOBER 10, 2017 REGULAR COUNCIL MEETING
NO. 17-19

The Council meeting of the Town of Sykesville was held on Tuesday, October 10, 2017. Mayor Shaw called the meeting to order at 7:00 P.M. in the Council Meeting Room at the Town House. Mayor Shaw led the Pledge of Allegiance and a moment of silence.

PRESENT: Mayor Ian Shaw, Council President Julia Betz, and Council Members, Anna Carter, Alan Grasley, Leo Keenan, Chris True, and Stacy Link.

STAFF: Police Chief Michael Spaulding
Evelyn Sweet, Town Treasurer
Kerry Chaney, Town Clerk
Derek Shreves, Public Works Director
Julie Della-Maria, Main Street Coordinator
Dennis Hoover, Town Attorney

PUBLIC CONCERNS: None
Mayor Shaw welcomed the Boy Scouts in attendance from three different troops.

MINUTES: September 25, 2017

MOTION: Council Member Link motioned and Council President Betz seconded to approve the minutes with the revisions provided and with the times possibly being amended.

The motion carried unanimously.

TREASURER'S REPORT:

August 2017
Evelyn Sweet, Town Treasurer, explained that tipping fees increased \$2 a ton in July 2017 and another \$2 increase is planned for July 2018. Derek Shreves, Public Works Director, explained that tipping fees were higher in August because there was an extra day of trash pickup.

MOTION: Council Member Link motioned and Council Member Carter seconded to approve the August 2017 Treasurer's Report.

The motion carried unanimously.

PUBLIC SAFETY

REPORT: Chief Spaulding presented the Public Safety Report for the period of September 21, 2017 through October 4, 2017. There was a total of 360 reports, including 40 calls for service, 11 community policing events, 178 patrol checks, and 45 traffic enforcement initiatives.

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Mayor Shaw thanked Chief Spaulding for helping to organize the Civilian Response to Active Shooter Events (CRASE) Training. Over 50 people attended the training.

Chief Spaulding announced that the Junior CSI had its last investigation of the year prior to the meeting. He thanked the Lions Club for their support of the event.

Chief Spaulding also announced that there have been no applications for the crossing guard position yet. Council Member True suggested checking with Fairhaven for volunteers.

Council President Betz asked about the Skatepark at South Branch Park. Chief Spaulding was not aware of any issues at the Skatepark, including any that would involve the need for an ambulance.

COUNCIL COMMITTEE

REPORTS:

- Written reports were provided.

ANNOUNCEMENTS:

- The Harvest Festival has been rescheduled to October 15 from 9 A.M. to 2 P.M.
- Halloween on Main Street, October 26 from 5 P.M. to 7 P.M.
- Craft Beer Festival, November 4 from 12 P.M. to 5 P.M.
- Last day for Farmers' Market and Little Sykes, October 29.

OPEN SESSION:

Business:

1. Main Street Memorandum Of Understanding (MOU)

Council Member Keenan presented a few changes to the MOU from the Main Street Association (MSA) Board meeting.

- On page one, in the fifth whereas clause, "a Best Place to Raise Children (Bloomberg, Businessweek, 2011)" should be removed because that was a designation given to Eldersburg. "Best Main Street quarter finalist 2017 (Best Main Street in America, 2017)" should be inserted in its place.
- On page one, in the ninth whereas clause, "streetscape enhancement projects" should be removed and replaced with "improvements". The word "Downtown" should be inserted between "potential" and "development projects". The MSA is concerned about being involved with Warfield development projects and asked for the clarified language in the MOU.
- On page three, paragraph 10, the word "Executive" should be inserted between "discretion of the" and "director". The word "director" should be capitalized.
- On page three, paragraph 11, the MSA asked that the second sentence be changed to "Additionally, the Executive Director may

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assist with grant writing and administration on any and all grants facilitated through the Town that support programs or activities of the Connection.” There were concerns from the MSA that the other wording would lock the Executive Director in to writing grants that only benefit the Town. The Mayor explained that that was not the case, but there are grants that only Main Street can apply for and grants that only the Town can apply for, and it should be a partnership between the two organizations. It was agreed to keep the original wording and add in “at the discretion of the Connection’s Board of Directors” after “grant writing and administration” and “in accordance with the work plan” at the end of the paragraph.

MOTION: Council Member Link motioned and Council Member Carter seconded to authorize the Mayor to sign the Memorandum of Understanding between the Town and the Main Street Association once it has been completed and revised.

The motion passed unanimously.

MOTION: Council Member Grasley motioned and Council Member Link seconded to take a five minute recess at 8:00 P.M.

The motion carried unanimously.

MOTION: Council Member Grasley motioned and Council Member Link seconded to go back into open session at 8:05 P.M.

The motion carried unanimously.

2. Egg Artist Display at the Post Office

Julie Della-Maria, Main Street Coordinator, provided a draft set of guidelines and an application to the Mayor and Town Council for their review. Council Member Link explained that there is a project in the works to have a children’s book written and illustrated. The illustrations would then be placed in stores and buildings around Town to try and help draw visitors into these places. These guidelines and application would allow for the illustrations to be displayed in Town owned buildings as well.

The Mayor and Council asked Ms. Della-Maria to review and revise the guidelines, as there were grammatical errors and the wrong town name in the documents.

They also asked Dennis Hoover, Town Attorney, to review the waiver to ensure the Town will not be held liable for any damage that might come to the artwork. Mr. Hoover suggested requiring a certificate of insurance from each artist, which would further protect the Town. He suggested contacting the Gate House Museum to see if they have any documents for when they borrow a piece of artwork and to see if they had to sign anything for the exhibit they participated in at the Farm Museum.

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MOTION: Council Member Grasley motioned and Council Member Keenan seconded to take a five minute recess at 8:25 P.M.

The motion carried unanimously.

MOTION: Council Member Grasley motioned and Council Member Keenan seconded to go back into open session at 8:34 P.M.

The motion carried unanimously.

CLOSED SESSION:

The meeting is proposed to be closed pursuant to the General Provisions of the Annotated Code of Maryland, Section 3-305(b): (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals; and (7) to consult with counsel to obtain legal advice on a legal matter.

MOTION: Council President Betz motioned and Council Member Grasley seconded to go into closed session at 8:35 P.M.

The motion carried unanimously.

Those in attendance were: Mayor Shaw, Council President Betz, Council Members Carter, Grasley, Keenan, Link, and True, and Town Attorney Dennis Hoover.

Items discussed were:

- **Personnel** – Employment Information – Confidential Personal Information - action
- **Consult with Legal Counsel** – 714 Sandosky Disposition – no action

MOTION: Council Member Grasley motioned and Council President Betz seconded to go back into open session at 9:33 P.M.

The motion carried unanimously.

MOTION: There being no further business to come before the Council, Mayor Shaw motioned and Council Member Grasley seconded to adjourn the meeting at 9:34 P.M.

The motion carried unanimously.

Respectfully submitted
Town Clerk Kerry Chaney