

OFFICIAL MINUTES OF MARCH 27, 2017 REGULAR COUNCIL MEETING
NO. 17-06

The Council meeting of the Town of Sykesville was held on Monday, March 27, 2017. Mayor Shaw called the meeting to order at 7:00 P.M. in the Council Meeting Room at the Town House. Mayor Shaw led the Pledge of Allegiance and a moment of silence.

PRESENT: Mayor Ian Shaw, Council President Leo Keenan, and Council Members Julia Betz, Anna Carter, William "Chip" Blead, and Chris True.

ABSENT: Council Member Stacy Link

STAFF: Dawn Ashbacher, Town Manager
Kerry Chaney, Town Clerk
Evelyn Sweet, Town Treasurer
Dennis Hoover, Town Attorney
Police Chief Michael Spaulding
Julie Della-Maria, Main Street Coordinator

PUBLIC

CONCERNS: Rachael Beck asked for an update on the façade grant approvals. Dawn Ashbacher, Town Manager, said there is a meeting later this week to discuss the applications.

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MOTION: Council Member Betz motioned and Council Member True seconded to approve the minutes with the revisions provided in Council Member Betz's email dated March 26, 2017.

The motion carried unanimously.

PUBLIC SAFETY

REPORT: Police Chief Spaulding presented the Public Safety Report for the period of March 9, 2017 through March 22, 2017. There were a total of 384 reports including 63 Calls for Service, two Community Policing, and 45 Traffic Enforcement Initiatives.

Chief Spaulding reported that the speed trailer was deployed to Main Street. It recorded over 5,000 vehicles in two days. The average speed was 22.26 MPH. 1,133 cars were driving over the speed limit. Of those 1,133, 1,110 were between 26 and 34 MPH, and 23 were between 36 and 40 MPH. There have been seven deployments of the speed trailer so far, and the average number of cars recorded has been between 300 and 400 vehicles. The Police Department has started deploying personnel based on the data recorded by the trailer. Chief Spaulding

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will look into a stealth deployment of the trailer where the display is off but the trailer still records.

COUNCIL COMMITTEE

REPORTS:

- **Sykesville Parks and Recreation (SPARC)** – Council Member Carter announced that SPARC met on March 23. They want to focus on new member activities to draw in more volunteers. SPARC will have a person at the volunteer tent at the Farmers' Markets in an effort to recruit more volunteers. The Easter Egg Hunt will be on Friday, April 14 at 10:00 A.M. for children eight years old and younger. SPARC will also be partnering with Sykesville Wellness for Yoga in the Parks. There will be a Spring Cleanup Day on April 22 where SPARC and anyone who wants to join them will walk along the Linear Trail and clean up trash and fallen branches. They hope to do this once a month with different parks each time.
- **Warfield Development Corporation (WDC)** – Mayor Shaw announced that the WDC has not met since the last Mayor and Town Council meeting. There was a meeting in Baltimore with the Maryland Historical Trust and another meeting on March 27 to discuss the proposed revisions to the historical guidelines for the Warfield Complex.
- **Main Street Association (MSA)** – Council President Keenan and Julie Della-Maria, Main Street Coordinator, announced that there was recently a Promotions Committee meeting. The Art and Wine Festival is on May 7, and the MSA is only waiting on one more permit from the State Highway Administration. So far, 33 artists and 12 wineries have signed up for the festival. Ms. Della-Maria is looking into Virginia wineries and also meaderies. She has also spoken to St. Paul's United Methodist Church about the event being on a Sunday and its possible impact on the church.

Ms. Della-Maria recently attended a quarterly meeting for the Maryland Main Street Program. She learned of grant possibilities to help Sykesville's Main Street grow better without growing bigger. Ms. Della-Maria would like to apply for a non-matching Keep Maryland Beautiful grant up to \$5,000 to restore the sign on Main Street in front of the Town House. Her proposed sign would use the existing sign; no landscape would need to be altered. The proposed sign will need to be brought to the Historic District Commission (HDC) for approval.

MOTION: Council President Keenan motioned and Council Member Carter seconded to authorize Julie Della-Maria to apply for the grant for the restoration of the sign on Main Street as proposed at this meeting.

The motion carried unanimously.

Ms. Della-Maria is also in contact with a partnership for developing a temporary sign system that gives approximate distances to landmarks in the time it would take to walk to them. Possible locations would include the Historic Colored Schoolhouse, the Gate House Museum, and the parks. Ms. Della-Maria will work with the HDC and with Town staff for these signs.

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- **Planning Commission** – Council Member Betz announced that the Planning Commission has not met since the last Mayor and Town Council meeting. Their next meeting is on Tuesday, April 4 at 7:00 P.M.
- Council Member True encouraged all to attend the Century High School Drama production of *Into the Woods*, which is currently being shown. Many Main Street merchants sponsored the production.

ANNOUNCEMENTS:

- First Friday – April 7, 6 P.M. – 9 P.M. – This month you can pick a rubber ducky and win the discount written on the bottom of it
- Mimosas on Main Street – April 9, 12 P.M. – 5 P.M.
- Voter Registration closes on April 14. Registration forms may be picked up at the Sykesville Town House, at Carroll County Board of Elections or on the website at <http://ccgovernent.carr.org/ccg/electionboard>
- Spring Cleaning Day will be April 29. Please place your items for pickup curbside on the night of Friday, April 28. Appliances will be picked up on Monday, May 1.
- Election Day is May 2

OPEN SESSION:

Consent Agenda:

1. **Approval of Resolution 2017-03 setting the parking impact fees at their current level**
2. **Approval of funds for a survey of the 714 Sandosky Road property**
3. **Authorization of funds for a tar and chip pathway at the Historic Colored Schoolhouse**

MOTION: Council Member True motioned and Council Member Betz seconded to approve the items on the Consent Agenda with the correction of adding a comma in Resolution NO. 2017-03 in number 1 between the 1 and the 0 of (\$1000).

The motion carried unanimously.

Dennis Hoover, Town Attorney, asked Dawn Ashbacher, Town Manager, to include the building on the 714 Sandosky Road property survey. The survey should depict the building with the distances from each corner to the property line.

Business

4. Nominations for Mayor

Mayor Shaw announced that there is a four-year term for Mayor up for election. The nominees are:

- Dan Andersen, nominated by Leigh Thompson and seconded by Wayne Glen
- Ian Shaw, nominated by Chris True and seconded by Jessica Zador

5. Nominations for Council Members

Mayor Shaw announced that there are three four-year terms for Council Members up for election. The nominees are:

- Leo Keenan, nominated by Patricia Keenan and seconded by Anna Carter
- Stacy Link, nominated by Ross Dangel and seconded by Julia Betz

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- Jeremiah Schofield, nominated by Joanna Schofield and seconded by Renee Burton
- Ross Dangel, nominated by Jonathan Herman and seconded by Ian Shaw
- Kyle Hiteshew, nominated by Judy Campanella and seconded by Anna Carter
- Alan Grasley, nominated by Frank Robert and seconded by Doug Flemming

Nominations must be accepted and financial disclosure forms turned in by the end of the Council Meeting on April 10, 2017.

MOTION: Council Member True motioned and Council President Keenan seconded to take a ten minute recess at 7:15 so the nominees could receive paperwork.

The motion carried unanimously.

MOTION: Council Member Betz motioned and Council Member Carter seconded to go back into open session at 7:32 P.M.

The motion carried unanimously.

6. Discussion of Candidate Forum and dates

The nominees were asked to provide their availability for three dates. There is a piece of paper in the nomination packages for this purpose. The mayoral candidates and council member candidates will have the same forum. Steve Enslow, Chair of the Planning Commission, will be asked to be the moderator for the forum.

7. Introduction of Ordinance NO. 300 – FY18 Operating and Capital Budget and FY18-22 Capital Improvement Program

Mayor Shaw introduced this ordinance. The public hearing will be held at the April 10 Mayor and Town Council meeting. A public hearing about the proposed Real Property Tax will also be held on April 10.

MOTION: Council Member Betz motioned and Council President Keenan seconded to introduce Ordinance NO. 300 – FY18 Operating and Capital Budget and FY 18-22 Capital Improvement Program.

The motion carried unanimously.

The Mayor explained that instead of specifying building maintenance projects, he created a Facilities and Maintenance Reserve which will cover all Town buildings. This would also be used to replace the roof of the concession stand in Millard Cooper Park should something happen. Mark Onheiser, Special Projects Coordinator, does not believe the roof needs replacing yet. He also said that the air conditioning at the Gate House is functioning fine.

Council Member Betz asked for the correct portion of Norris Avenue that will be paved. The portion is from Braemar Court to Oklahoma Avenue.

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It was explained that while Schoolhouse Road has a lower rating, six out of ten, than some of the other roads, it is not on the schedule to be paved because Carroll County has some sewer work planned. They would need to dig up the road to access the sewers, so paving will be held off until they have finished. Also, the rating comes more from the issues along sides of the road, along the gutters, than it does from the center of the road.

Council Member Carter asked about the painting for the outside of the concession stand at Millard Cooper Park. SPARC has assessed the concession stand and believes that it does not need a full repainting and a power washing will suffice. Evelyn Sweet, Town Treasurer, will remove \$3,000 from this item in the Operating Budget.

It was also pointed out that the replacement generator for the Maintenance Shop was changed to \$1,200 on one document only. Ms. Sweet will change it on the other documents.

There will be a budget workshop on April 11 at 5:30 P.M.

Mayor Shaw asked for any other nominations for Mayor and for Council Members. There were no additional nominations at this time.

MOTION: Council Member Betz motioned and Council Member True seconded to take a five minute recess at 8:40 P.M.

The motion carried unanimously.

MOTION: Mayor Shaw motioned and Council Member True seconded to go back into open session at 8:51 P.M.

The motion carried unanimously.

CLOSED SESSION:

The meeting is proposed to be closed pursuant to the General Provisions of the Annotated Code of Maryland, Section 3-305(b): (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals; and (7) to consult with counsel to obtain legal advice on a legal matter.

MOTION: Council Member Betz motioned and Council Member True seconded to go into closed session at 8:52 P.M.

The motion carried unanimously.

Those in attendance were: Mayor Shaw, Council President Keenan, Council Members Betz, Bleam, Carter, True, Town Attorney Dennis Hoover, and Town Manager Dawn Ashbacher.

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Council Member Link was absent.

Items discussed were:

- **Consult with Legal Counsel** – Warfield Contract Negotiations – no action
- **Consult with Legal Counsel** – Warfield Maryland Historical Trust Review Process – no action
- **Consult with Legal Counsel** – Environmental issue – no action
- **Personnel Appointments** – Public Works and Main Street Coordinator– Confidential personal information – action

MOTION: Mayor Shaw motioned and Council President Keenan seconded to go back into open session at 11:10 p.m.

The motion carried unanimously.

Mayor Shaw asked for any other nominations for Mayor and for Council Members. There were no additional nominations at this time.

ADJOURN: There being no further business to come before the Council, Council Member Betz motioned and Council Member Carter seconded to adjourn meeting at 11:12 P.M.

The motion carried unanimously.

Respectfully submitted
Town Clerk Kerry Chaney